



Order Forms for Exhibitor Services

LOPEC

March 29–30, 2017

Messe München

Closing date for applications: February 03, 2017

Contact exhibition management:

Projektleitung LOPEC

Messe München GmbH
Messegelände
81823 München, Germany
Tel. +49 89 949-20223/24/25
Fax +49 89 949-20226
info@lopec.com

TAS (Technical Exhibition Services) team responsible:

Technical Organization and Coordination
Technical Exhibition Services – Department TAS4 CRS
Jürgen Scheidecker
Tel. +49 89 949-21231
Fax +49 89 949-9721231
crs@messe-muenchen.de

I + C advice:

Telephone, TV, Internet connections

Sonja Kiesel
Tel. +49 89 949-21251
sonja.kiesel@messe-muenchen.de

Silvia Moosmann
Tel. +49 89 949-21251
silvia.moosmann@messe-muenchen.de

Alexandra Stutz
Tel. +49 89 949-21250
alexandra.stutz@messe-muenchen.de

Fax +49 89 949-21258

Stand set-up and dismantling times:

Set-up: from Mon. March 27, 2017, 08:00
to Tue. March 28, 2017, 18:00 – constructional set-up
to Tue. March 28, 2017, 20:00 – decorative set-up (inside stand area only)
Dismantling: from Thu. March 30, 2017, 17:00
to Fri. March 31, 2017, 18:00

Supplement to the General Terms of Participation (see application form)

All set-up work will be carried out by the Technical Exhibition Services Division (TAS) of Messe München GmbH and by its contracting firms.

Please submit your order forms and sketches immediately – by the closing date at the latest. Messe München GmbH reserves the right to charge an additional fee for late orders.

■ General Terms and Conditions governing the construction of stands

a) Stand design, height of structures and advertisements

Single-storey stands:

The maximum construction height is 4 m. The maximum height of advertisements (upper edge) is also 4 m.

The backs of stand walls facing neighboring stands must be kept neutral, white, free of installation materials and clean above a height of 2.5 m. All exhibitors are advised to erect partition walls (height: 2.5 m) on the stand perimeters bordering on neighboring stands. Partition walls are only erected at the request and expense of the given exhibitor. Orders for such walls and/or additional booth or cabin walls (height: 2.5 m) should be submitted with forms 2.12 to 2.14. For advertising structures, a minimum distance of 2 m to neighboring stands must be observed, unless the advertising media is in no way directed toward the adjoining stand. Flashing or changing lights must not be used for advertising purposes.

The stand design must be adapted to suit the stand type rented (island, end, corner or row stand). Exhibitors must give due consideration to the character and image of the trade fair or exhibition concerned. Messe München GmbH is entitled to prescribe appropriate changes in stand design in this context.

b) Planning permissions

Each installer/operator of an exhibition stand is individually responsible for its structural design, installation and operation, as well as for compliance with all legal stipulations applying to exhibitions and fairs, and with the Technical Guidelines and Terms of Participation set out by Messe München GmbH.

No planning permission from Messe München GmbH is required given compliance with the following conditions:

- height of stand and/or advertising structures no more than 3 m
- size of stand less than 100 m²
- no canopies or other stand coverings.

Such stand concepts as deviate from the above-mentioned requirements must be submitted for approval to Messe München GmbH's TAS, containing to-scale stand design plans (ground layouts, elevations and sectional drawings) no later than **six weeks** prior to the official start of the stand set-up period (by e-mail, as pdf-files or by mail). Moreover, multi-storey stands and special constructions (such as bridges, stairs, cantilever roofs, galleries, etc.) are as a general rule subject to separate approval. Please consult the "Building Regulations" set out in form 1.3 for further information.

Please note under all circumstances the requirements set out in forms 1.1 to 1.3, the Technical Guidelines and the information included in the individual notices.

c) Fire regulations

In the case of one-story structures, stand covers/canopies < 30 m² may be used after consultation with the TAS division. If larger areas are to be covered, a sprinkler system (see **form 5.3**) must be installed.

Different regulations apply to Hall B0 and entrance buildings. Please contact the TAS division for further information.

Any materials used for stand covers or for decorative purposes must be at least flame-retardant (in compliance with DIN 4102 or DIN EN 13 501-1).

For safety reasons and as stipulated by the Munich Fire Department (Branddirektion München), electrical distribution systems, fire extinguishing equipment, hydrants, etc. must not be obstructed and must be freely accessible at all times during the fair or event.

Please check the plan of the halls that has been sent to you. If you so desire, you can request an enlarged section of the plan from Messe München GmbH's TAS division.

For more detailed information, please refer to the notice "Fire Protection Measures at Trade Fairs and Exhibitions" as well as **form 1.2** of the Order Forms for Exhibitor Services.

■ Hall floors, ceilings and walls / Outdoor exhibition area

Hall floors must **not** be painted. It is not permitted to glue any kind of floor covering to plastic studded or natural stone floors; adhesive fixing of floor coverings to hall floors is permitted only with doubled-sided adhesive fabric tape. After the end of the trade fair floor coverings and adhesive tapes must be removed again. Joints to hall walls, ceilings and floors may under no circumstances be damaged by cutting or foundation works or similar. Drilling and the attachment of bolts or anchorages to floors, walls or ceilings is not permitted.

Precise plans of the position of anchorages for tents, guy ropes, flag poles and other earth works in the outdoor exhibition area must be submitted to the TAS division for written approval. No excavations of any kind in the exhibition grounds are permitted without written authorization.

Important note:

Leaking oil corrodes the asphalt surfacing. The exhibitor shall bear the cost for repairs to soiled or damaged surfaces.

■ Official regulations and permits

The exhibitor and any stand-building company commissioned by him are obliged to adhere to the regulations in force concerning labor relations and social security.

In particular they must observe the regulations relating to social security contributions, including those for part-time or temporary employment (registration, social security card).

Notification must be given of welding, cutting and soldering work and all other work with a naked flame.

Depending on stand construction and/or structural layout, connections to a grounded conductor may be required in accordance with VDE regulations (see also Notice on Electrical Installation Work on Exhibition Stands).

Outflow into the sewer system must not contain contaminants in excess of normal household levels. Wastewater containing **oils or greases** in excess of these levels (e.g., from production refuse, commercial dishwashers, etc.) must be treated with **oil/grease traps**.

Radio antennas may be installed only by a contracting firm with the consent of the trade fair management.

In accordance with the corresponding EMC/EMI directives currently in effect, proof of compatibility for the devices being used in the building / area must be produced in order to avoid mutual interference with respect to the operation of radio systems or any equipment with high-frequency emissions.

Radio systems must accordingly have an appropriate frequency spacing with regard to the frequencies/applications already in use on the exhibition grounds. A radio frequency plan of the Exhibition Center can be obtained on request from the TAS division.

As set out in the Technical Guidelines / General Terms and Conditions for Participation 5.6 and 5.9, prior written permission must be obtained from Messe München GmbH for any demonstrations, **acoustic advertising**, or the use of machinery and equipment. These must be such as to cause no disturbance to neighboring exhibitors. Messe München GmbH shall be entitled to prohibit any demonstrations that endanger or adversely affect the fair (such as through noise) to any considerable extent, notwithstanding the fact that prior permission has been granted. **Official regulations must also be observed. Form 1.2** provides information on **fire protection measures** and lists equipment and plant which must be registered with and permission obtained from the Städt. Branddirektion (Municipal Fire Department).

■ Work permits

If the setting up and dismantling of exhibition stands is to be performed by employees who are neither German nationals in the sense of Article 116 of the German Constitution, nor citizens of a member state of the European Union, such persons require a work permit issued by the Federal Institute of Employment. This does not apply to employees who retain their residence abroad while setting up or dismantling trade fair stands belonging to their foreign employer.

The work permit must be requested from the Arbeitsamt München (Munich Employment Office), Kapuzinerstrasse 26-30, 80337 München, Germany, or, if it is already planned to make use of foreign employees, from the Landesarbeitsamt Südbayern (South Bavarian Regional Employment Office), Thalkirchner Str. 54, 80337 München, Germany, in good time to allow a decision to be reached before the start of the employment for the said purpose. Personal applications can be made at the branch of the Employment Office at Geyerstrasse 32.

It is an offence under Section 404 Para. 2 of the 3rd Book of the German Code of Social Law (SGB III), either wilfully or negligently

- in contravention of Section 284 Para. 1 Sentence 1 of the SGB III to carry on an occupation as a non-German employee without a work permit,
- in contravention of Section 284 Para. 1 Sentence 1 of the SGB III to make use of a non-German employee without a work permit.

Such infringement is punishable by a fine of up to EUR 5,000 for the employee and EUR 250,000 for the employer. Approval must be obtained from the responsible authority for work on Sundays or bank holidays and for night work.

■ Delivery of goods consignments

When you address goods consignments for delivery to your stand, we would ask you to include the following data on the consignment and/or inform your forwarding agent of the data concerned:

- Name of the event
- Hall (designation of hall: A or B or C and number of hall (1–6)) or in case of outdoor exhibition area (designation: F and block number (5–13))
- Stand number of your exhibition stand
- Name of exhibitor
- Messegelände / Willy-Brandt-Allee, 81829 München, Germany

Please note that Messe München GmbH staff will not accept receipt of goods consignments intended for exhibition stands / third parties.

■ Driving motor vehicles on the exhibition grounds

- a) Persons driving motor vehicles of any kind on the exhibition premises shall do so at their own risk. With the exception of the special cases mentioned under item b) no vehicles shall be driven on the premises while the event is up and running. During the assembly and dismantling of stands, cars and trucks may enter the grounds for unloading and loading purposes only.

During the stand set-up and dismantling periods, parking spaces are available for cars / trucks, vans, trailers, containers, etc. (see item **Long-term parking spaces** below).

For safety reasons, and to guarantee the smooth handling of unloading and loading operations, cars are to be parked outside the loading yards during the stand set-up and dismantling periods.

- b) Essential **deliveries** may be made at the gable ends of the halls for the duration of the trade fair, with **each delivery period** lasting **no more than one hour**.

On payment of a deposit of EUR 100, you will be issued a pass by the security staff at the open gates for a limited period. The gates in question will be indicated in the **Exhibitor Traffic Guide**, sent to you separately. This limited entrance pass will give you access to the grounds for one hour to unload your goods at the hall or take physically handicapped colleagues to the exhibition center. As access to the loading yards disrupts event operations, **deliveries via the loading yards may be made daily but only up to one hour prior to the commencement of the trade show and after it has finished in the evening. For this reason, all delivery vehicles must have vacated these yards by no later than one hour prior to the commencement of the exhibition.**

Given compliance with the departure time stipulated, your deposit will be returned to you upon your departure (please ensure that the entrance permit is displayed in a clearly visible location behind the windscreen).

If you do not depart by the departure time stipulated, your deposit will be forfeited. Additionally, your vehicle will be removed from the grounds at your expense. Please inform your staff, stand personnel and suppliers accordingly.

If service or repair work takes longer than this, a special pass can be obtained from the TAS division.

Entry to the grounds is not possible on the last day of the trade show from 12:00 until the official stand dismantling period commences.

■ Long-term parking spaces

For passenger cars

Parking on the exhibition site is not permitted. Illegally parked vehicles will be towed away at the owner's cost. Long-term parking permits can be ordered with **order form 8.2**.

For trucks

Parking spaces in the vicinity of the exhibition grounds will be available for your vehicles during the trade show. Detailed information about parking facilities will be made available to exhibitors by separate mail in good time before the start of the event. Long-term parking permits for trucks can be ordered with **order form 8.2**.

■ Alterations

Messe München GmbH reserves the right to make alterations with respect to technical organization and safety.

■ Operating Instructions

First, please enter your master data. Then select an order form from the list of contents. Complete the relevant form, ensuring that any additional pages are duly completed as well. Print out the form, then sign and legalize it with your company stamp.

Send the completed form by mail to the address indicated.

Important notes

The completed forms can be saved using the free [Adobe Acrobat Reader](#) program from Version 8 or via the purchasable full version of Adobe Acrobat.

By using bookmarks, you can directly access the form required. Click on the bookmark button or on the text in the palette to directly access a subject using the respective bookmark.

In the list of contents, all completed forms will be automatically identified by a green check mark.

If you have any queries, please contact our

Customer Interaction Center by phone +49 89 949-11618 or at werbemittel@messe-muenchen.de.

■ Input of Master Data

Please enter your master data here – this will then automatically appear on all your order forms.

You can also correct your entries on the individual order forms at any time. These changes will also be automatically saved to the master data file.

Exhibitor

VAT no.

Street / P.O. Box

Country / Town / Postcode

Hall / Stand no.

Outdoor exhibition area / Block

Contact

E-mail

Tel. with area code and ext.

Fax with area code and ext.

■ Closing date: February 3, 2017

Orders must be received by the above date at the latest. The exhibition management accepts no responsibility for fulfilling orders received after this date.

Messe München GmbH reserves the right to charge an additional fee for late orders.

Payment of the participation fee is a precondition for the processing of orders submitted.

Important Information

Important Information, Input of Master Data
Plan of the Service Facilities
Description of Halls and Outdoor Exhibition Area
Notice on Electrical Installation Work on Exhibition Stands
Notice on Fire Protection Measures at Trade Fairs and Exhibitions
Notice on Installation of Sprinkler-Compatible Materials and Fabrics

Marketing Services

M1 Media Services
M2 Online Vouchers for One-Day Tickets
M3 Vouchers for One-Day Tickets
M4 Forums
M5 Advertising Materials
M7.1 Sponsoring Packages
M7.2 Congress Catering
M7.3 LOPEC Dinner
M9 Press Compartments
M10 Press Conferences

1. Information about Stand Construction

1.1 Contractor Authorization/Stand Construction Registration
1.2 Application for Preventive Fire Protection Measures
1.3 Application for Special Stand Designs
1.4 Notification of Stand Catering
Serving of Food/Operation of Beverage Dispensing Equipment
1.5 Registration of Laser and X-ray Equipment

2. Stand Constructions/Partitions

2.0 Stand Building Partner MEPLAN GmbH
2.1 Overview of Stand Design Services and Equipment
2.2 System Rental Stand Easy/Maxi One
2.3 System Rental Stand Start A/Start B
2.4 System Rental Stand M2/Innovation
2.5 System Rental Stand Column/Atrium
2.6 System Rental Stand Economy/Truss Me
2.7 System Rental Stand Portal/Fresh Sight
2.8 System Rental Stand Glancer/Bridge
2.9 System Rental Stand Dialogue/Balance
2.10 System Rental Stand Beta/Alpha
2.11 Additional Equipment—Overview
2.12 Wood Partitions
2.13 System Partitions

2.14 Ground Plan for Partitions/System Stands
2.15 Design Stands, Customized
2.16 Containers & Tents, Outdoor Exhibition Area
2.17 General Terms of Business – MEPLAN GmbH

3. Electrical Installation

3.1 Main Electrical Connection, Halls
3.3 Additional Electrical Installations

5. Sanitary Installations/Sprinklers/Compressed Air

5.1 Water and Sanitary Connections
5.4 Compressed Air/Vacuum Connection

6. Information/Telecommunications Services

6.0 General Terms of Business – Information and Communications Services
6.1 Telefon/Telefax/Broadband Connection (TV)
6.2.1 Internet Access Halls
6.2.2 Internet Access Outdoor Exhibition Area
6.2.3 Internet Access, Additional Services
6.4 Additional Communications Services
6.5 Ground Plan for Information/Telecommunications Services
6.7 Registration Exhibitor-Owned WiFi Router

7. Cleaning/Waste Disposal

7.1 Stand Cleaning/Services
7.2 Waste Disposal

8. Exhibitors' Passes/Parking Permits

8.2 Parking Permits
8.3 Munich Public Transport (MVV) Tickets

9. Security/Guard Service

9.1 Stand Security Service

10. Forwarding Services

10.1 Mobile Cranes and Lifting Vehicles/Storage of Goods
10.2 Working Platforms

11. Stand Services/Decoration

11.1 Carpeting/Flooring Systems
11.2 Rental Plants, Floral Design and Decoration, BEKRA Pflanzenservice
11.3 Rental Plants, Floral Design and Decoration, Planter's Punch GmbH

12. Furniture Rentals / Showcases / Electrical Appliances

- 12.1 Hummel Möbelverleih GmbH
- 12.2 Max Rappenglitz GmbH

13. Multimedia / Video / PC

- 13.1 Audio / Video / PC, Gahrens + Battermann GmbH
- 13.2 Audio / Video / PC / Lighting, BTL Veranstaltungstechnik GmbH
- 13.3 Audio / Video / PC, Neumann & Müller GmbH & Co. KG

14. Catering / Tableware

- 14.1 Catering Services, Able Catering GbR | Josef Able & Söhne
- 14.2 Catering Services, Käfer Service GmbH
- 14.3 Catering Services, Schuhbecks Partyservice GmbH & Co. KG
- 14.4 Rental of Tableware, Alles für Ihr Fest GmbH
- 14.5 Other Providers of Catering Services

15. Office / Conference Services

- 15.3 Meeting Rooms – ICM
- 15.4 Request / Equipment ICM Conference Halls / Rooms

16. Employment Service

- 16.1 Hostesses / Hosts / Interpreters / Service Staff

17. Insurance

- 17.1 Exhibitors' Liability Insurance
- 17.2 Transport Insurance and Insurance of Exhibits

18. Hotel / Event Service

- 18.1 Hotel Request

19. Miscellaneous

- 19.1 Trade Fair Presence Consulting and Services

Technical Guidelines

General Terms of Contract for Exhibitor Services of Messe München GmbH

Exhibition Protection for Utility Models, Designs and Trademarks



A		Service Form No.	H		Service Form No.	R		Service Form No.
Advertising Materials		M5	Halls and Outdoor Exhibition			Refrigerators / Freezers		12.1 / 12.2
Application for Special Stand Designs		1.3	Area, Description	see following pages		Registration Exhibitor-Owned WiFi Router		6.7
Audio Equipment		13	Hostesses / Hosts		16.1	Rental Plants		11.2 / 11.3
Authorization Contractor		1.1	Hotel and Event Service		18	Rental Stands, System		2.0 – 2.10
B			I			S		
Beverage Dispensing Equipment		1.4	Important Notes	see previous pages		Sanitary Installation		5.1
Broadband Connection		6.1	Insurance		17	Showcases		12
C			Internet Access, Additional Services		6.2.3	Sponsoring Packages		M7.1
Carpeting		11.1	Internet Access in the Halls		6.2.1	Stand Cleaning		7.1
Catering Companies		14	Internet Access in the Outdoor Exhibition Area		6.2.2	Stand Construction Registration		1.1 / 1.3
Catering on the Stand—Notification of			Interpreters		16.1	Stand Security Service		9.1
Serving Food & Beverages		1.4	L			Storage of Empties		10.1
Cleaning (Stand)		7.1	Lamps / Lighting Systems		3.3	System Partitions		2.13
Complete Stands		2.0 – 2.9	Laser Equipment		1.5	System Rental Stands		2.0 – 2.10
Compressed Air / Vacuum Connections		5.4	Liability Insurance		17.1	T		
Computer Systems		13	Lifting Vehicles		10.1	Tableware Rentals		14.4
Congress Catering		M7.2	Lighting		3.3	Technical Guidelines	see last pages	
Containers & Tents, Outdoor Exhibition Area		2.16	LOPEC Dinner		M7.3	Telephone / Telefax / Broadband (TV)		6.1
Communications Services, Additional		6.4	M			Tents, Outdoor Exhibition Area		2.16
Cranes / Hoisting Equipment		10.1 / 10.2	Main Electrical Connection		3	Terms of Contract	see last pages	
D			Media Services		M1	Trade Fair Consulting Services		19.1
Design Stands, Customized		2.15	Meeting Rooms – ICM		15.3	Transport Insurance		17.2
E			Mobile Cranes		10.1	TV Connection		6.1
Electrical Appliances (Rental)		12.1 / 12.2	Multimedia / Video		13	V		
Electrical Installations		3	MVV Public Transport Tickets		8.3	Vouchers for One-Day Tickets		M3
Empty Packaging, Storage		10.1	N			W		
Equipment ICM Conference Halls		15.4	Notices	see following pages		Wallpapering		2.12
Event Technology		13	Notification of Stand Catering /			Waste Disposal		7.2
Exhibition Advisory and Consulting Services		19.1	Serving of Food and Beverages		1.4	Water Connection		5.1
Exhibition Protection	see last pages		O			Working Platforms		10.2
Exhibitor Liability Insurance		17.1	Online Vouchers for One-Day Tickets		M2	X		
F			P			X-Ray Equipment		1.5
Fax		6.1	Painting Work		2.12			
Fire Protection		1.2	Parking Permits		8.2			
Flooring Systems		11.1	Partition Walls		2.12 – 2.14			
Fork-Lift Trucks		10.1	Plan of Service Facilities	see following pages				
Forums		M4	Planning Permission		1.3			
Forwarding Services		10.1	Plants, Rental		11.2 / 11.3			
Furniture		12	Preventive Fire Protection		1.2			
G			Press Compartments		M9			
General Terms of Contract	see last pages		Press Conferences		M10			
			Public Transport Tickets (MVV)		8.3			

Please note

For further services, see our homepage at www.messe-muenchen.de
Please click the SERVICES button.

Messe München

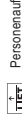
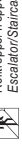
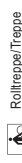
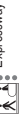
Service-Einrichtungen/Service Facilities

1. Obergeschoss / 1st Floor

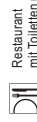
Allgemeine Information

General Information

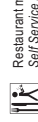
Betrieb ist veranstaltungsabhängig
Availability of services varies according to events



Gastronomie/Catering & Restaurants

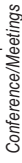


Restaurant
mit Toiletten und Wickelraum
(keine Wickelmöglichkeiten in den
Restaurants im Eingang West und Ost)
Restaurant with Restrooms/WC and Baby care
(no baby care in the restaurants
in the West and East Entrance)



Restaurant mit Selbstbedienung
Self Service Restaurant

Konferenz/Besprechungen



Konferenzräume
Conference Rooms
A11-A62, B11-B62, C11-C42



Besprechungsräume
Meeting Rooms
A110-A618, C110-C120

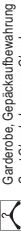
Service/Services



Bavaria Lounge/VIP Lounge



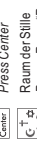
Behindertentoilette
Toilet for the Disabled



Garderobe, Gepäckaufbewahrung
Coat Check, Luggage Check



Geldautomat
ATM, Cash Machine



Pressezentrum
Press Center



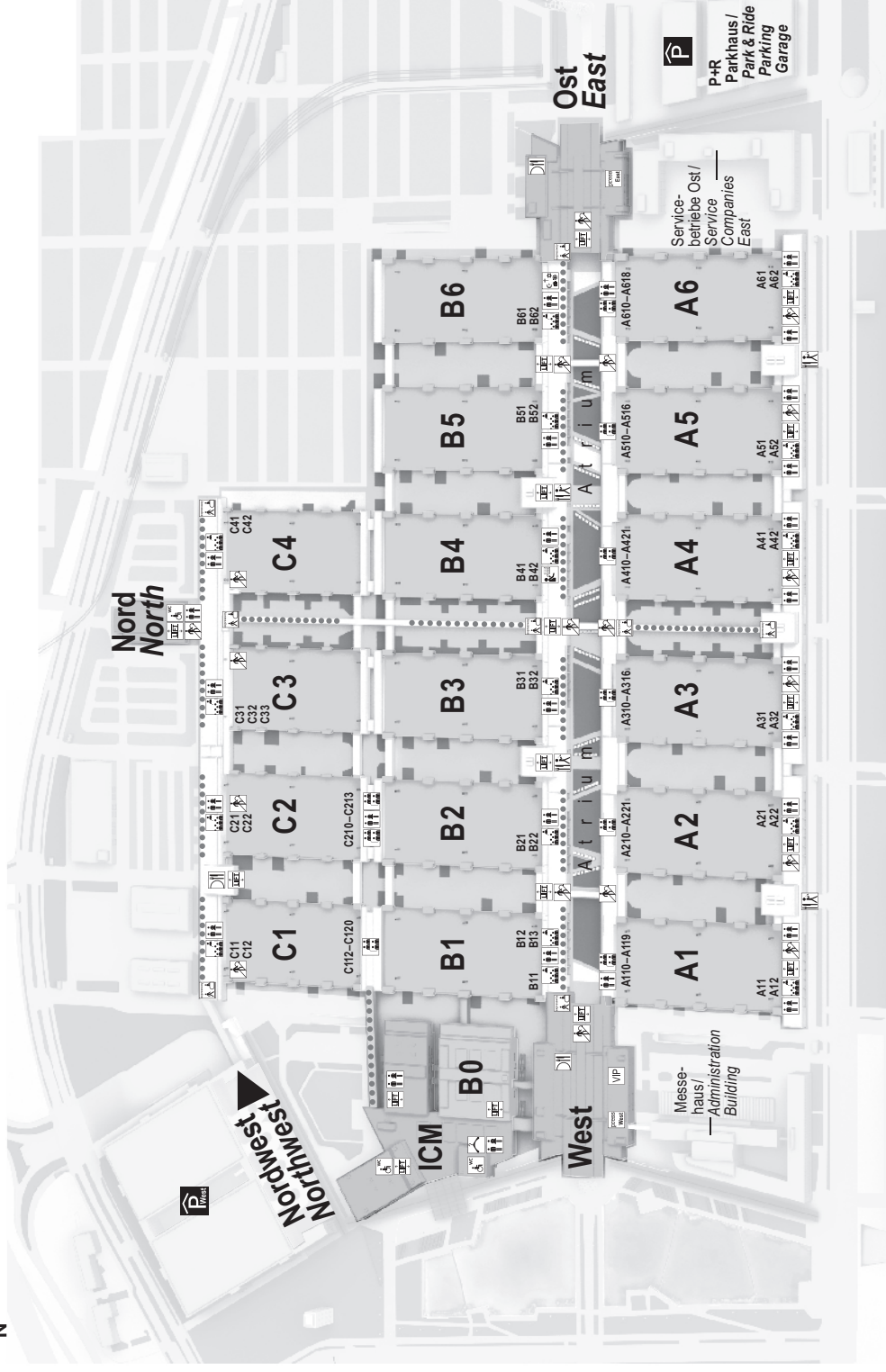
Raum der Stille
Prayer Room "Room of Silence"



Toiletten
Restrooms/WC



Messe München



Floors—permissible loads—gates

General

With the exception of Hall B0, it is possible to drive motor vehicles into the halls, but this is only permissible at walking pace. The underfloor utility ducts can withstand the weight of a vehicle when covered over. With evenly distributed load, their load-bearing capacity corresponds to that given for the respective hall floors. The maximum point load given for the hall floors excludes the areas of the utility ducts. Passenger and freight elevators shall not under any circumstances be loaded beyond the permissible limits. The handling of freight in passenger elevators and on moving staircases is prohibited.

Messe München GmbH is to be compensated by the exhibitor or its agents for any damage caused by non-compliance with these rules.

For details concerning the entrance buildings (max. permissible floor load 1 t/m² [10 kN/m²] on the ground floor), please contact the Technical Exhibition Services Division of Messe München GmbH.

Halls	A1–A6 B1–B5	B6 (High hall)	C1–C3	C4	B0
Length	161 m	161 m	143 m	139 m	65 m
Width	71 m	71 m	71 m	71 m	54 m
Total exhibition area	approx. 11,000 m ²	approx. 11,000 m ²	approx. 10,000 m ²	approx. 10,000 m ²	approx. 3,500 m ²
Clear height of longitudinal wall (longitudinal hall sides between entrances)	approx. 5.70 m	approx. 7.80 m	approx. 5.70 m	approx. 5.70 m	approx. 4.00 m (longitudinal sides)
Clear height of hall girder supports (transverse hall sides)	approx. 10.75 m	approx. 15.25 m	approx. 10.75 m	approx. 10.75 m	–
Clear height of tie (hall center)	approx. 11.50 m	approx. 16.00 m	approx. 11.50 m	approx. 11.50 m	4.20 m (hall center)
Hall floor	mastic asphalt	mastic asphalt	mastic asphalt	mastic asphalt	parquet
Permissible distributed load	5 t/m ² (50 kN/m ²)	5 t/m ² (50 kN/m ²)	5 t/m ² (50 kN/m ²)	5 t/m ² (50 kN/m ²)	2 t/m ² (20 kN/m ²)
Permissible point load (support area 0.3 m x 0.3 m, spacing approx. 1.5 m) does not apply to utility duct cover	5 t (50 kN)	5 t (50 kN)	5 t (50 kN)	5 t (50 kN)	8 t (80 kN)
Permissible ground pressure (heavy-duty vehicles) under wheel and individual loads	60 t/m ² (600 kN/m ²)	60 t/m ² (600 kN/m ²)	60 t/m ² (600 kN/m ²)	60 t/m ² (600 kN/m ²)	as per test
Permissible vertical load at each suspension point	100 kg (1 kN)	100 kg (1 kN)	100 kg (1 kN)	100 kg (1 kN)	100 kg (1 kN)
Entrance gates: (Size) and [Number] Vehicular access permitted No vehicular access	(4.5 m x 4.5 m) [6] (2.5 m x 4.5 m) [4]	(4.5 m x 4.5 m) [8] (2.5 m x 4.5 m) [2]	(4.5 m x 4.5 m) [6] (2.5 m x 4.5 m) [4]	(4.5 m x 4.5 m) [8] (2.5 m x 4.5 m) [2]	(12.5 m x 4 m) [1]
Artificial illumination	100 Lux/m ²	100 Lux/m ²	100 Lux/m ²	100 Lux/m ²	400 Lux/m ²
Ventilation	partly air-conditioned	partly air-conditioned	partly air-conditioned	partly air-conditioned	partly air-conditioned
Utility ducts transverse across hall: dimension between axes	5 m	5 m	4.5 m (*)	4.5 m	4.85 m
Width of utility ducts Width of utility duct cover	0.35 m 0.43 m	0.35 m 0.43 m	0.35 m 0.43 m	0.35 m 0.43 m	0.35 m 0.43 m
Utility connections: – Water – Wastewater – Sprinklers – Compressed air – Gas (availability depending on area coverage)	DN 25/min. 3.5 bar DN 100 DN 50 DN 50/min. 10 bar DN 25/20 mbar	DN 25/min. 3.5 bar DN 100 DN 50 DN 50/min. 10 bar DN 25/20 mbar	DN 25/min. 3.5 bar DN 100 DN 50 DN 50/min. 10 bar DN 25/20 mbar	DN 25/min. 3.5 bar DN 100 DN 50 DN 50/min. 10 bar DN 25/20 mbar	DN 25/min. 3.5 bar DN 100 DN 50 DN 50/min. 10 bar DN 25/20 mbar
Electricity supply	200 W/m ²	200 W/m ²	200 W/m ²	200 W/m ²	200 W/m ²
Telecommunications – User-neutral, wireline connections (phone, fax, analog, ISDN, DSL, LAN) – Wireless phone connections (DECT)	300 approx. 100	300 approx. 100	300 approx. 100	300 approx. 100	100 approx. 50
Wideband connections (TV)	150	150	150	150	56
Fiber-optic connections (Single-mode and/or gradient)	150	150	150	150	56

(*) Hall C1 also has two utility ducts along the longitudinal axis of the hall.

Separate Technical Guidelines apply for the foyer of the ICM – Internationales Congress Center München.

Outdoor exhibition area	
Width of access roads	8 m or 12 m
Road surface	asphalt
Surface of exhibition area	gravel / grit mixture or seeded gravel bed (grassed over gravel-humus mixture; partially with chippings); partial areas asphalted
Permissible floor load	20 t/m ² (200 kN/m ²) up to 50 t/m ² (500 kN/m ²) (except for track route area)
Illumination	30 Lux/m ²
Connections: – Water supply – Wastewater / Sewage	DN 40/min. 3.5 bar DN 100
Electricity supply	50 W/m ²
Telecommunications – User-neutral, wireline connections (phone, fax, analog, ISDN) – Wireless phone connections (DECT)	1,400 approx. 200
Internet connections	on request
Fiber-optic connections (Single-mode and / or gradient)	approx. 100

For detailed information, please contact the Technical Exhibition Services Division of Messe München GmbH.

Electrical installation work on exhibition stands is generally to be carried out in compliance with the latest EN, DIN and VDE regulations and recognised technical practice. All work performed must be in accordance with the relevant safety requirements and, above all, with the provisions set out in DIN VDE 0100 parts 410, 520, 600 and 711, the VdS guidelines and the accident prevention code BGV A1, A3 and C1. Operating resources must be tested by a recognized European certification office (recognized testing bodies include VDE, OVE, etc.).

The following points require particular attention in this context:

Electrical installation work may only be carried out by qualified electricians in accordance with the provisions set out under VDE 0100-200 and/or VDE 0105-100. The electricians concerned must be equipped with appropriate tools and work aids. The electrical installation system may only operate in a defect-free state and subject to testing in accordance with VDE 0100-600 having been conducted and documented. The measures required for operational safety purposes must have therefore been taken prior to activation of the system. Work may only be carried out on equipment that has been disconnected from the power supply.

Anyone carrying out electrical installation work is individually responsible (i.e. personally liable) for assuring compliance with relevant electrical installation requirements and recognized technical practice!

■ Power supply / Main distributor panel

The stand must be equipped with a single switch (master switch) – residual current protective devices do not count as master switches – via which the complete electrical installation, with the exception of refrigerators, fax machines, electronic storage devices, can be deactivated.

The master switch and the main distributor panel on the stand must be located in such a way that they are accessible at all times. Any electrical faults must be rectified properly by persons qualified to do so without delay. The power supply is provided in the form of a TN-S system (3 phases, one zero conductor, one earth conductor).

AC voltage: 230 V ($\pm 10\%$) / 50 Hz

Three-phase voltage: 400 V ($\pm 10\%$) / 50 Hz

■ Protective measures

As an additional safety precaution, all circuits protected via fuses or miniature circuit breakers must also be fitted with a residual current device (RCD).

Maximum differential current 30 mA ($I_{\Delta} = 0.03$ A).

Frequency-controlled machinery (e.g. appropriate machines, robots, motors) is to be equipped with B SK-type RCDs (AC/DC-sensitive). Kindly consult a relevant Messe München GmbH-approved contractor in this respect. Connecting different types of RCD in series is not admissible.

Important to note: The permanently installed supply points (power sockets) in the exhibition halls are **not** operated via a residual current device (RCD). There are, however, special supply points with RCDs fitted upstream of them; please ask the hall inspector or the Technical Exhibition Services Division where they are located.

All appliances, lamps and other equipment must be properly earthed unless the items concerned are protectively insulated (safety class 2) or run on protective low voltage (voltage range 1, SELV).

Stand structures made of metal, conductively interconnected metal parts and large metal parts to which electrical cables or equipment are fitted must be connected to the protective equipotential bonding (properly earthed). If electrical distributor panels from Messe München GmbH are used, the earthing work may only be carried out by electrical contractors approved by Messe München GmbH.

Cross-beams with lighting installations must be fitted with an additional protective equipotential bonding device (copper, min. 10 mm²) by the company installing the equipment. The potential equalization device concerned must connect up with the master equipotential bonding facility in the utility duct (this also applies to conductive stand components where applicable). The transfer point on the hall floor must be ordered via form 3.1. The potential equalization connection between the transfer point and the cross-beam with the lighting installation can be fitted by exhibitors themselves or ordered via the service company responsible for suspension units.

■ Cabling

All cabling must be installed and secured properly by persons qualified to do so. The external insulation of the cable (sheathing) must be inserted into the given appliances, lamps, plug devices, etc. All cabling must be effectively pull relieved.

The cable and wire used must be approved for usage in conjunction with the given type of installation and comply with the required sizes and specifications (DIN 57298/VDE 298). The minimum sectional area should be 1.5 mm².

If cables are not connected via plugs, they must be connected via clamp connections in hermetically sealed distribution boxes. Clamp connections installed without enclosures are prohibited.

If the cable runs where it may be trodden on, it must be provided with mechanical protection of some form and/or only such cable may be used as is explicitly approved for areas subject to high mechanical stress (minimum H05RN-F). The usage of flat cabling is not permitted (with the exception of flat cabling certified by a recognized European certification office)! The cabling and wiring should be installed such that people cannot stumble over it.

■ Lamps in general

Lamps must be secured in such a way as to prevent them from falling down. All lamps must be secured via two mutually independent mountings (please note that support cables or chains count as secondary mountings) that are able to carry a load five times as heavy as their own weight. These are absolutely essential for installation heights of 2.50 m and more (see also conductor rails/lighting bars) or weights of 2 kg upwards. The usage of cable and straps made of either natural or synthetic fibers (e.g. cable ties) for this purpose is prohibited. Support cables must be made of a non-flammable material. This also applies to lighting bar systems!

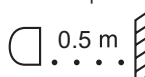
All lamps are to be equipped with some form of mechanical protection e.g. protective basket or safety screen or must have a retaining device that prevents the lamps or parts thereof from falling out.

The installation of lamps on flammable materials, e.g. wood, is only admissible if:

- the manufacturer's specifications do not prohibit this explicitly,
- the lamps are located at a distance of at least 35 mm from the mounting surface or
- the lamps are mounted on to a non-flammable, temperature-insulating surface with a minimum thickness of 10 mm.

This applies in equal measure for sockets or other equipment that is/are fitted to flammable materials. The same requirements also apply to lamps installed in flooring.

Sufficient distance should be left between the lamp and any flammable materials in accordance with the given manufacturer's specifications (relevant markings generally on the lamp itself). The minimum distance is 0.5 m!

e.g.  0.5 m minimum distance to the area to be lit (0.5 m in example shown)

If conductor rails/lighting bars are used, it is vital that the relevant insulating end pieces are inserted into the conductor rail to ensure that the current-carrying conductors cannot be touched. The minimum installation height of lighting bars is 2.50 m. Installation below this height is only possible if the bar is fully covered. Complete protection against touching must be guaranteed! The conductor rail is to be fastened to the given surface in a mechanically effective manner using non-flammable connections (e.g. screws, metal straps, etc.). Plastic cable ties may be used only as additional mounting aids.

■ Photovoltaic systems /

Electric power generation plants

When presenting photovoltaic systems or other electric power generation plants, a deactivation device ('fireman's switch') must be fitted in a clearly visible location that is accessible at all times for deactivating the system or plant in case of danger (with the exception of such systems or plants as do not generate open-circuit voltage in excess of 120 V DC). DIN VDE 0100 T 712 and DIN VDE 0126 requirements are to be observed and a test report in accordance with VDE 0126-23 drawn up and presented on request. The given stand is to be registered with the Technical Exhibition Services Division and identified with a sign marked 'PV System'.

■ Low-voltage lighting

In the case of halogen lamps, bulbs must be prevented from falling out by means of suitable retaining devices (e.g. clamps, claws or springs). The plug-in connection with the base offers insufficient security on its own!

All cabling must be insulated up to the lamps (varnish/paint is not acceptable as insulation). This also applies to structural parts that are used as live conductors.

Transformers:

Only such safety transformers as are approved for the specific area of application may be used. When installing such lighting, particular attention must be given to ensuring unrestricted heat dissipation (distances to be observed in accordance with markings printed on product and/or manufacturer's specifications). Transformers require both primary and secondary fusing. Any transformers not equipped with secondary fusing must have it retrofitted. Maximum fuse size is 25 A depending on the size of the transformer.

The fuse must be able to mechanically counter the anticipated short circuit current. Ideally, electrical overload protectors (response tolerance in case of failure ± 60 W) should be used.

Electronic transformers may be operated without secondary fusing only if they have been tested by an approved European certification body.

Caution: electronic transformer cabling may not exceed 2 m in length!

■ Neon lighting systems / signs

Systems with electrical discharge lamps: systems with any form of fluorescent signs or lamps used as illumination units on a stand or as exhibits with a rated power supply in excess of AC 230/400V must comply with the following requirements: the illuminated sign or lamp must be out of arm's reach (minimum height 2.5 m) or adequately protected to reduce the risk of injury (break-proof, transparent cover).

■ Use of electrical equipment

All electrical equipment used at the exhibition center of Messe München GmbH and on its grounds must be in a proper, safe and tested state and handled in the designated manner. This includes fixed-site equipment such as permanently installed steam cookers, permanently installed hot-air ovens, exhibition machines and installations, etc. (see definition) and mobile equipment such as electric drills, hand-held circular saws, coffee machines, etc. (see definition).

All equipment (including private devices) brought to the exhibition center must have an inspection sticker affixed to them, showing the month and year of the next inspection. At the request of Messe München GmbH, the inspection report of the last inspection conducted is to be presented setting out details of the basis of the inspection, the inspection procedure and the nature and scope of the inspection. The inspections must have been conducted by a person authorized to do so in accordance with the Operating Safety Directive (BetrSichV) in conjunction with the Technical Rules for Operating Safety 1203 (TRBS 1203). The interval between the inspections to be carried out should be determined via a risk assessment process. Equipment is to be secured after the workplace has been vacated such that it poses no risk to persons or property. All equipment used is subject to a ban on the manipulation of protective and safety facilities, see notably DGUV regulation 1 (BGV A1) paragraphs 15 and 16 and StGB paragraph 145.

Definition:

Mobile electrical equipment is such equipment as can be moved during operation or easily taken from one place to another while it is connected to the power supply circuit (see also section 826-16-04 DIN VDE 0100-200).

Fixed-site electrical equipment is such as is permanently installed or as has no carrying fixtures and is so large that it cannot be moved easily. This also includes such electrical equipment as is permanently installed for a temporary period and is operated via mobile connecting cables (see also section 826-16-06 DIN VDE 0100-200).

■ Please note

Any instructions given by electrical installation experts appointed by Messe München GmbH must be followed. In the event that the aforementioned requirements and/or instructions are not complied with, the exhibition stand concerned will be denied access to the power supply for safety reasons.

■ Alarming of fire brigade and fire-extinguishing facilities

Fire protection facilities and information as to the required behavior in case of fire are located inside the given hall next to each exit.

In the event of fire or smoke being detected, alarm the fire brigade in **all cases** by pressing one of the push-button fire alarms.

The fire hydrants, push-button fire alarms, smoke extractor triggering devices and fire extinguishers located in the halls must not be obstructed, or rendered unrecognizable or inaccessible.

■ Areas designated for use by fire brigade

The areas designated for access and turning for use by the fire brigade must be kept clear at all times. Vehicles, semi-trailers, containers, tanks and/or empty packaging of any kind may only be parked or stored on the areas designated for this purpose during the stand set-up and dismantling periods. Please consult our "Traffic Guide" for further information.

■ Emergency exits, hall aisles

All exits and aisles forming part of the permanent lay-out of the halls shall be kept free and unobstructed over their full width at all times. The exits including the signs indicating them must not be blocked, covered by drapings or rendered inconspicuous in any other way. Information counters, tables or similar items are to be placed far enough away from entrances, exits and the approaches to staircases.

■ Stand design

The following minimum requirements apply: Stands with a floor area of up to 100 m² require one exit with a clearance width of at least 0.90 m. Stands with a floor area of more than 100 m² require two exits, each with a clearance width of at least 0.90 m. Stands with a floor area of more than 200 m² require two exits, each with a clearance width of at least 1.20 m. For stands with a floor area of more than 400 m², Messe München GmbH's Technical Exhibition Services Division (TAS) stipulates the number of exits and their respective clearance width in compliance with the statutory and regulatory requirements valid at the given time.

Any partitioned rooms on stands in the halls used by staff must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape/rescue route. Such rooms used by staff as may be accessed or left via a partitioned room only ('trapped' rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape/rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance.

If within a given stand the maximum length of an escape route to a hall aisle exceeds 10 m, the stand must be equipped with a second exit and/or an aisle at least 2.0 m wide leading to a hall aisle. If hall exits are located within a stand, the width of the exit is not to be narrowed. The escape routes in the hall must be indicated and approved by the Fire Department. Exit signs must not be obstructed from view.

As a rule, the defined hall aisles must not be built over.

■ Decorations

All materials used for decorative purposes should be at least flame-retardant (in accordance with DIN 4102 or DIN EN 13501-1) – certification must be provided. If flame-retardance is to be achieved after the stand is set up, this is only permissible for small areas with officially approved flameproofing agents in accordance with the instructions for use. The use of materials which are easily flammable or melt, drip or give off toxic gases when exposed to heat is not permitted. The use of synthetic materials (e.g. polystyrene, polyurethane rigid foam, expanded polystyrene, etc.) which produce large amounts of soot when on fire, is not permitted. Proof must be provided of the flame-retardant properties of the materials when installed.

■ Cut trees and plants

may only be used for decorative purposes when green. If, during the course of the trade fair, trees and plants have dried out and thereby become more easily inflammable, they must be removed. Trees must be free of branches up to about 50 cm above the floor. Peat must always be kept damp (risk of ignition by cigarette butts, matches, etc.).

■ Electrical installation and electrical appliances

All electrical equipment must be installed in compliance with the safety regulations of the VDE (Association of German Electrical Engineers).

Electrical distribution points are to be kept clear of storage areas.

Electric cooker plates, irons, grills, cookers, immersion heaters and other electrical appliances are to be adequately supervised during operation. They must be placed on fire-proof, heat-resistant bases so that even in the case of excessive heat, inflammable objects in their vicinity cannot be ignited.

■ Fire extinguishers

Fire extinguishers which are kept on the exhibition stand, should, on principle, be water extinguishers as per EN 3 or DIN 14406. (In kitchen and technical areas, carbon-dioxide extinguishers (capacity min. 5 kg) and one fat fire extinguisher (content min. 6 l) in areas where deep-fat fryers are operated as per EN 3 or DIN 14406 should be provided).

■ Safety lighting

Stands whose specific design or structure render the existing general safety lighting ineffective, must be equipped with their own, additional safety lighting, which is to be installed according to currently accepted technical standards. It must be mounted such that safe orientation and access to the general escape routes is guaranteed.

■ Packing material

Packing material, transport crates and the like which are not needed during the exhibition are to be kept outside the halls and loading yards. During stand set-up and dismantling periods, escape and rescue routes within the halls must be kept clear; any transport and packing materials and items of equipment no longer needed are to be removed immediately from the halls.

■ Ashtrays

An adequate number of ashtrays and wastepaper baskets (cigarette butts, matches, etc. separate from paper) are to be made available in the exhibition stands and emptied into non-combustible, tightly closing containers.

■ Internal combustion engines

Internal combustion engines (e.g. in cars) must not be demonstrated in operation in the halls. Fuels must not be stored on the stand.

The contents of vehicle tanks must be reduced to the volume necessary for entering and leaving the grounds.

The fuel tank is to be locked and, at Messe München GmbH's request, the battery disconnected.

■ Ceilings and canopies

Irrespective of their size, stand coverings of any kind are subject to approval and must be registered in writing with Messe München GmbH's TAS (see form 1.2 "Application for Preventive Fire Protection Measures" of the Order Forms for Exhibitor Services). All stand coverings require the prior, written approval of the TAS.

They must be at least flame-retardant (in accordance with DIN 4102 or DIN EN 13501-1) – certification must be provided – and must be fitted with a sprinkler system when constituting a single covered surface of more than 30 m². In this case, one sprinkler unit must be installed for every 12 m² of covered space or part thereof; all rooms or booths contained within this area must be incorporated within scope of the sprinkler system. In this context, please note the information shown on the "Notice for Installation of Sprinkler-compatible Materials".

Other regulations apply to **Hall B0** and the entrance areas.

Further information is available from Messe München GmbH's Technical Exhibition Services Division.

■ Please note

The Technical Guidelines of Messe München GmbH apply in addition.

Please also observe the provisions stated in form 1.2 of the Order Forms for Exhibitor Services.

We expressly reserve the right to impose further conditions if the need for them only becomes apparent during the course of the trade fair.

■ Stand ceilings and canopies – general information

Stand ceilings and canopies in **Halls A1–6, B1–6, C1–4** must generally be fireproofed (to DIN 4102 or DIN EN 13501-1) and, if constituting a single covered area of 30 m² or more, equipped with a sprinkler system. (Any structures suspended from the hall ceiling (trusses etc.) cannot be fitted with a sprinkler system.)

Sprinkler systems can only be dispensed with

- if the ceiling or canopy concerned is a modular or metal-grid covering comprising open-mesh grating, perforated sheet metal or similar. At least 70% of the entire ceiling structure including lamp fittings, etc. must be open in accordance with the planning and installation guidelines laid down by VdS Schadenverhütung GmbH Köln (VdS – see www.vds.de/en). The degree of openness of the given structure must be proven verifiably, or
- if the ceiling or canopy is of a textile design that has been approved by VdS in Cologne for usage in conjunction with sprinkler-protected risks. Companies supplying such materials are listed below.

Other regulations apply to **Hall B0 and the entrance buildings**.

Please note for Hall B0:

- Stand ceilings/canopies must be at minimum flame retardant (acc. to DIN 4102 or DIN EN 13501-1).
- Horizontal coverings wider than > 1 m must be made of sprinkler-compatible materials according to VdS guidelines, or, alternatively, be fitted with a sprinkler system.

For the entrance buildings West, East and North, the following applies:

- Stand ceilings/canopies must be at minimum flame retardant (acc. to DIN 4102 or DIN EN 13501-1).
- Horizontal coverings wider than > 1 m must be made of sprinkler-compatible materials according to VdS guidelines.

Important:

Stand ceilings and canopies (irrespective of their size and design), **must always** be registered via Form 1.2 of the Order Forms for Exhibitor Services **and** always require the written approval of Messe München GmbH, Technical Exhibition Services Division (TAS), coordinated with Munich Municipal Fire Department.

Your team of the Technical Exhibition Services would be pleased to assist with further information.

■ Supply sources for sprinkler-compatible materials and fabrics

Dieter Cronenberg GmbH & Co. KG

Worringer Str. 17
40211 Düsseldorf
Germany
Tel. +49 211 1775012
Fax +49 211 1775050
a.cronenberg@cronenberg-buehnenbedarf.de
www.cronenberg-buehnenbedarf.de

Rudolf Stamm GmbH

Otto-Perutz-Str. 10
81829 München
Germany
Tel. +49 89 945483-3
Fax +49 89 945483-0
info@rs-stamm.de
www.rs-stamm.de

■ Basic requirements for mesh fabrics

The aforementioned materials can be used to cover areas in excess of 30 m² on **single-storey** stand structures to the extent that they are fireproofed and certified to DIN 4102 or EN 13501-1 and, **at the same time**, approved by VdS Schadenverhütung GmbH in Cologne for usage in conjunction with sprinkler-protected risks.

When fitting mesh fabrics on exhibition stands, it should be noted that:

- the fabric covering is to be firmly braced to prevent sagging
- the fabric covering should be braced horizontally and as a single layer
- the manufacturer's installation instructions ensuring the given fabric's sprinkler compatibility must be observed
- hall aisles may not be covered over.

When fitting mesh fabrics, it should also be noted that:

- the maximum permissible **continuous** covered area (i.e. without any strut support) is 30 m²
- the maximum permissible size of a **continuous** covered area in the exhibition halls is variable depending on the installation height and lies between 100 m² (h = 7.5 m) and 400 m² (h = 3.0 m)
- The minimum vertical clearance between sprinkler and fabric covering at any point is 0.5 m.

■ Smoke-out fabrics with fusible lines

Fabrics with smoke-out protection are no longer recognized by VdS and may only be used after consultation with the Technical Exhibition Services Division.

LOPEC
March 29 – 30, 2017

Return to:

jl.medien e.K.
LOPEC Media Services
Inselkammerstraße 5 | 82008 Unterhaching | Germany
Tel. +49 89 666166-36 | Fax +49 89 666166-97
info@lopec-media.de | www.lopec-media.de

Correspondence address:

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O.Box	E-Mail	
Country / Town / Postal code	Tel. with area code and ext.	Fax with area code and ext.

Please use our entries from 2016.

Basic package

Please tick	Description	EUR
	Yes, I order the Basic package (Half-page presentation included; for details see "Ads & Presentations" page 4) for EUR 125.00 in addition to the obligatory entry, which is mandatory for all exhibitors and is billed by Messe München GmbH.	125.00

Plus package

Please tick	Description	EUR
	Yes, I order the Plus package for EUR 295.00 in addition to the obligatory entry, which is mandatory for all exhibitors and is billed by Messe München GmbH.	295.00

The Plus package in combination with the obligatory entry includes the following services:

- Exhibitor details (page 2); logo in the exhibitor directory included
- Half-page company and product presentation (for details see "Ads & Presentations" page 4)
- Logo in the hall plan
- Unlimited number of single-line entries in the product and service directory (please send by E-mail to info@lopec-media.de)
- 1 Single-line entry in the application directory
- QR code in the exhibitor directory (page 3)

Delivery details regarding your media data please see page 3.

Your
savings:
40 %

Premium package

Please tick	Description	EUR
	Yes, I order the Premium package for EUR 780.00 in addition to the obligatory entry, which is mandatory for all exhibitors and is billed by Messe München GmbH.	780.00

The Premium package in combination with the obligatory entry includes the following services:

- Exhibitor details (page 2); logo in the exhibitor directory included
- Full-page company and product presentation (for details see "Ads & Presentations" page 4)
- Logo in the hall plan
- Unlimited number of comprehensive entries with logo in the product and service directory (please send by E-mail to info@lopec-media.de)
- Unlimited number of single-line entries in the application directory (please send by E-mail to info@lopec-media.de)
- QR code in the exhibitor directory (page 3)
- Teaser in the Online Catalog (home page)

Delivery details regarding your media data please see page 3.

Your
savings:
40 %

Place / Date

Company stamp and legally binding signature of exhibitor

LOPEC
March 29 – 30, 2017

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 info@lopec-media.de | www.lopec-media.de

Correspondence address:

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O.Box	E-Mail	
Country / Town / Postal code	Tel. with area code and ext.	Fax with area code and ext.

■ Obligatory entry (print, online)

The obligatory entry for EUR 295.00 is part of your trade show participation as mandatory communication fee and is billed by Messe München GmbH with the admission invoice.

The entry includes:

Company name, street, postcode, city, country, telephone and fax number, E-mail and Internet address, hall and stand number, logo in the exhibitor directory (please send by E-mail to info@lopec-media.de), 1 single-line entry in the product and service directory and 1 single-line entry in the application directory

Delivery details regarding your media data please see page 3.

Single-line entry in the product and service directory (name, hall, stand):

For booking additional entries please see page 5.

Category (use only numbers, see pages 6 and 7)	EUR
	incl.

Single-line entry in the application directory (name, hall, stand):

For booking additional entries please see page 5.

Application (use only numbers, see page 7)	EUR
	incl.

Exhibitor details:

Please enter the address details which will be published in all media. Please let us know if your billing address is different.

Company	
Street	
Postcode/city	
Country	
Telephone	
Fax	
E-mail	
Internet	

Place / Date

Company stamp and legally binding signature of exhibitor

LOPEC
March 29 – 30, 2017

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 info@lopec-media.de | www.lopec-media.de

Correspondence address:

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O.Box	E-Mail	
Country / Town / Postal code	Tel. with area code and ext.	Fax with area code and ext.

■ QR code in the exhibitor directory (print, online)

Please tick	Description	EUR
<input type="checkbox"/>	QR code (individual content possible, e.g. contact details, links etc.) It should provide our contact details. It should link to: http:// _____	80.00

■ Logo in the hall plan (print, online, on large poster plans directly in the trade fair hall)

Please tick	Description	EUR
<input type="checkbox"/>	Logo in the hall plan	95.00

■ Please submit your data as follows:

Logo:

- Format: .eps, .tif, .bmp
- Size: 25 x 16 mm, 4c, min. 800 dpi

Key Visual / Pictures:

- Format: .eps, .tif, .jpg, 4c
- Size: min. 800 dpi (landscape format)

Text:

- Format: .doc, .pdf

PDF download:

- Format: .pdf
- Size: max. 5 MB

Advertisement:

- Format: .PDF/X-3, min. 300 dpi, 4c, 3 mm trimming edge to all sides

Please submit your data to: info@lopec-media.de

Place / Date

Company stamp and legally binding signature of exhibitor

LOPEC
March 29 – 30, 2017

Return to:

jl.medien e.K.
 LOPEC Media Services
 Inselkammerstraße 5 | 82008 Unterhaching | Germany
 Tel. +49 89 666166-36 | Fax +49 89 666166-97
 info@lopec-media.de | www.lopec-media.de

Correspondence address:

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O.Box	E-Mail	
Country / Town / Postal code	Tel. with area code and ext.	Fax with area code and ext.

■ Ads (print) & Presentations (print, online)

Please tick	Size	Description	EUR
	1/1 page	Single page, size: 135 x 210 mm	1,500.00
	1/1 page	Inside front cover or inside back cover, size: 135 x 210 mm	2,250.00
	1/1 page	Back cover (Gold sponsor exclusiv), size: 135 x 210 mm	2,950.00
	1/2 page	Horizontal, size: 135 x 104 mm	795.00
	1/1 page	Company and product presentation (print, online), included in the Premium package 1 key visual, 2 product pictures, 1,200 characters (English/German), picture gallery with 5 pictures in the online catalog, per picture up to 1,000 characters, up to 5 PDFs for download, logo, exhibitor details	380.00
	1/2 page resp. Basic package	Company and product presentation (print, online), included in the Basic + Plus package 1,200 characters (English/German) or 800 characters + picture, logo, exhibitor details	125.00

Delivery details regarding your media data please see page 3.

■ Special advertisements online / LOPEC Website and Newsletter

Please tick	Size	Description	EUR
	On request	Logo banner (Online Catalog)	200.00
	300 x 250 px	Rectangle banner (Online Catalog)	300.00
	120 x 600 px	Skyscraper (Online Catalog)	795.00
	468 x 60 px	Banner in the Newsletter (Visitor-E-Mailing) (max. 2 times per newsletter)	500.00
	468 x 60 px	Banner in the Newsletter (Thank-You-E-Mailing) (max. 2 times per newsletter)	500.00
	180 x 150 px	Rectangle banner (LOPEC Website)	.000 PI CPM 29.00
	180 x 150 px	Rectangle banner (LOPEC Website)	Maximum price 435.00

Place / Date

Company stamp and legally binding signature of exhibitor

LOPEC
March 29 – 30, 2017

Return to:

jl.medien e.K.
 LOPEC Media Services
 Inselkammerstraße 5 | 82008 Unterhaching | Germany
 Tel. +49 89 666166-36 | Fax +49 89 666166-97
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Correspondence address:

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O.Box	E-Mail	
Country / Town / Postal code	Tel. with area code and ext.	Fax with area code and ext.

■ Entries in the product and service directory

Additional single-line and comprehensive entries with logo:

Categories (use only numbers, see pages 6 and 7)	Single-line entry (name, hall, stand) EUR 45.00 each	Comprehensive entry (complete address) with logo EUR 95.00 each
• •		
• •		
• •		
• •		

Please tick	Description	EUR
	Unlimited number of single-line entries (Please send the categories by E-mail.)	195.00
	Unlimited number of comprehensive entries with logo (Please send the categories by E-mail.)	345.00

■ Entries in the application directory

Additional single-line entries:

Categories (use only numbers, see page 7)	Single-line entry (name, hall, stand) EUR 45.00 each

Please tick	Description	EUR
	Unlimited number of single-line entries (Please send the categories by E-mail.)	150.00

Place / Date

Company stamp and legally binding signature of exhibitor

LOPEC
March 29 – 30, 2017

Bookable category

Not bookable category

Please transfer the numbers (e.g. 1.3) of the categories under which your company entry shall be published to the respective order form.

Product and service directory

1. Materials

- 1.1 Substrates
 - 1.1.1 Plastic films
 - 1.1.2 Metal foils
 - 1.1.3 Paper
 - 1.1.4 Glass
 - 1.1.5 Textiles
 - 1.1.6 Other substrates
- 1.2 Conductors
 - 1.2.1 Organic conductors
 - 1.2.2 Inorganic conductors
 - 1.2.3 Nano materials
 - 1.2.4 Carbon nanotubes
 - 1.2.5 Graphene
 - 1.2.6 Hybrid conductors
- 1.3 Semiconductors
 - 1.3.1 Polymer semiconductors
 - 1.3.2 Small molecule semiconductors
 - 1.3.3 Inorganic semiconductors
 - 1.3.4 Nano materials semiconductors
 - 1.3.5 Carbon nanotube semiconductors
 - 1.3.6 Hybrid semiconductors
- 1.4 Dielectrics
 - 1.4.1 Organic dielectrics
 - 1.4.2 Inorganic dielectrics
 - 1.4.3 Nano materials
 - 1.4.4 Hybrid dielectrics
- 1.5 Encapsulation materials, resins and adhesives
 - 1.5.1 Thin film encapsulation
 - 1.5.2 Polymer film encapsulation
 - 1.5.3 Metal encapsulation
 - 1.5.4 Glass encapsulation
 - 1.5.5 Resins and adhesives
- 1.6 Other materials

2. Manufacturing processes

- 2.1 Mass patterning techniques
 - 2.1.1 Gravure printing
 - 2.1.2 Offset printing
 - 2.1.3 Flexographic printing
 - 2.1.4 Screen printing
 - 2.1.5 Other mass patterning techniques
- 2.2 Digital printing
 - 2.2.1 Ink-jet printing
 - 2.2.2 Other digital printing
- 2.3 Other printing processes
 - 2.3.1 Microcontact printing
 - 2.3.2 Nano imprint
- 2.4 Vacuum processes
 - 2.4.1 Evaporation
 - 2.4.2 Sputtering
 - 2.4.3 Organic vapor phase deposition (OVPD)
 - 2.4.4 Other vacuum processes

- 2.5 Photolithography
- 2.6 Laser
 - 2.6.1 Laser ablation
 - 2.6.2 Laser transfer
- 2.7 Solution coating
 - 2.7.1 Spin coating
 - 2.7.2 Dip coating
 - 2.7.3 Blade coating
 - 2.7.4 Other solution coating
- 2.8 Material processing
 - 2.8.1 Dispersion technologies
 - 2.8.2 Other material processing
- 2.9 Light induced processing
 - 2.9.1 IR drying
 - 2.9.2 UV curing
 - 2.9.3 Laser induced processes
- 2.10 Dosing and mixing technology
 - 2.10.1 Pumps
 - 2.10.2 Other dosing and mixing technologies
- 2.11 Encapsulation
 - 2.11.1 Thin film encapsulation
 - 2.11.2 Polymer film encapsulation
 - 2.11.3 Metal encapsulation
 - 2.11.4 Glass encapsulation
 - 2.11.5 Other encapsulation processes
- 2.12 Clean room technology
- 2.13 Roll-to-roll processing
- 2.14 Other manufacturing processes

3. Assembly and packaging technology, system integration

- 3.1 Electrical contacting
 - 3.1.1 Flip chip
 - 3.1.2 Other electrical contacting
- 3.2 Lamination
- 3.3 System integration
- 3.4 Hybrid systems (polytronics)

4. Inspection and test systems

- 4.1 Electrical characterization
- 4.2 Physical/optical characterization
- 4.3 Chemical characterization
- 4.4 Simulation/circuit optimization
- 4.5 Lifetime testing
- 4.6 Quality/process control
- 4.7 Environmental testing
- 4.8 Other inspection and test systems

5. Devices

- 5.1 Transistors
- 5.2 Diodes
- 5.3 Passives
 - 5.3.1 Capacitors
 - 5.3.2 Resistors
 - 5.3.3 Other passives
- 5.4 Integrated circuits
- 5.5 Displays
 - 5.5.1 OLED
 - 5.5.2 Electrophoretic

LOPEC
March 29 – 30, 2017

Bookable category

Not bookable category

Please transfer the numbers (e.g. 1.3) of the categories under which your company entry shall be published to the respective order form.

- 5.5.3 Electrochromic displays
- 5.5.4 Electroluminescent
- 5.5.5 LCD
- 5.5.6 Electrowetting
- 5.5.7 Other displays
- 5.6 Photovoltaic cells
- 5.6.1 Organic photovoltaics
- 5.6.2 Hybrid photovoltaics
- 5.6.3 Inorganic PV
- 5.7 Sensors
- 5.7.1 Photodiode
- 5.7.2 Pressure sensors
- 5.7.3 Temperature sensors
- 5.7.4 Biomedical sensors
- 5.7.5 Gas sensors
- 5.7.6 Touch sensors
- 5.7.7 Other sensors
- 5.8 Memory elements
- 5.9 Antennas
- 5.10 Batteries
- 5.11 Components for hybrid systems
- 5.12 Other devices

6. Applications

- 6.1 TFT backplanes
- 6.2 Displays
- 6.3 Sensors
- 6.4 Smart objects
- 6.5 RFID
- 6.6 Solar cells
- 6.7 Smart textiles
- 6.8 Speakers
- 6.9 Lighting
- 6.10 Other applications

7. Services

- 7.1 Consulting
- 7.2 R&D funding program management
- 7.3 R&D
- 7.4 Prototyping
- 7.5 Manufacturing
- 7.6 Venture and equity capitalization
- 6.7 Professional and trade associations
- 6.8 Technical books, technical journals, technical publishers
- 6.9 Other services

Application directory



01. Automotive



02. Building and architecture



03. Consumer electronics / Wearables



04. Energy



05. Lighting



06. Logistics



07. Medical and pharmaceutical / Wearables



08. Packaging



09. Printing and graphic arts



10. Textiles



11. White goods

Return to:

Messe München GmbH
Customer Interaction Center
Messegelände | 81823 München | Germany
Tel. +49 89 949-11618 | Fax +49 89 949-9721859
advertising@messe-muenchen.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

Online vouchers are a particularly quick, easy and cost-effective way to invite your customers to visit your stand. When you order online vouchers, you will receive an e-mail containing online voucher numbers in an XLS file that you can incorporate into your invitation e-mailings.

You as an exhibitor do not have to pay anything when customers redeem their day ticket vouchers! So invite as many visitors to your stand as you like, it really pays off!

The prerequisite for using online vouchers is that your customers must redeem their online voucher numbers at www.lopec.com/tickets prior to the fair. Once registration is complete, their personal Print@Home ticket will be sent to them by e-mail. Their printed Print@Home ticket is their admission ticket and gives them direct access to the fair.

Six weeks after the fair is over, you will receive the listing of actually used voucher numbers with the final invoice. In addition, you will obtain an overview of your registration customers' data on request.

To prevent unauthorized use of online vouchers, we recommend only sending tickets to contacts whom you actually know and to keep a record of the voucher number/s allocated to them.

When sending out online vouchers, please inform your customers that they must register online at www.lopec.com/tickets.

We accept the aforementioned conditions and hereby order

Quantity (minimum order: 20 online vouchers)

online vouchers.

Resale of online voucher numbers is prohibited.

Note

Please note that online vouchers can be used no earlier than 24 hours after delivery.

Order deadline: March 24, 2017

Important: When you order by fax, please do not also forward original.

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
Customer Interaction Center
Messegelände | 81823 München | Germany
Tel. +49 89 949-11618 | Fax +49 89 949-9721859
advertising@messe-muenchen.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

Vouchers allow you to personally invite your customers to visit your stand. Each voucher is numbered and includes your company imprint.

When sending out your vouchers, please inform your customers that they must register online at www.lopec.com/tickets, where they can enter their voucher number. Once registration is complete, their personal Print@Home ticket will be sent to them by e-mail. Their printed Print@Home ticket is their admission ticket and gives them direct access to the fair.

Six weeks after the fair is over, you will receive the listing of actually used voucher numbers with the final invoice. In addition, you will obtain an overview of your registration customers' data on request.

To prevent unauthorized use of vouchers, we recommend only sending vouchers to contacts whom you actually know and to keep a record of the voucher number/s allocated to them.

We accept the aforementioned conditions and hereby order

Quantity (minimum order: 20 online vouchers)

vouchers.

Resale of voucher numbers is prohibited.

Please note the final order deadline for your country / region:

- Germany **March 10, 2017**
- Europe **March 03, 2017**
- Overseas and Italy **February 24, 2017**

We would be pleased to accept your order after these dates. However, we then request that you order and pick up your vouchers directly at the Exhibitor Pass Service Counter in the ICM foyer against presentation of proof of company affiliation.

Please note

Important: When you order by fax, do not additionally forward the original by post.

Shipping address (if different from the exhibitor) Street / P.O. Box / Country / Town / Postcode

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
Exhibition Management LOPEC 2017
Messegelände | 81823 München | Germany
Tel. +49 89 949-20223/24/25 | Fax +49 89 949-20226
info@lopec.com

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

■ Forums

Yes, I am interested in the **Exhibitor forum of LOPEC 2017**.

Please send me additional information on (please indicate below):

Please indicate	Forum	EUR/30 min. time slot per forum
	Exhibitor forum	230.00

- All prices are subject to applicable value-added tax (currently at 19%).
- Prices are subject to change.

Title of the presentation

Abstract (max. 100 words)

Speaker

The above information may be published on the LOPEC website or in print media. In the event our presentation is selected (we acknowledge that we have no legal claim to such selection), we hereby agree to the publication of all data contained in this form.

Please complete the order form and send it by mail or fax no later than February 3, 2017, to:

Messe München GmbH
LOPEC Exhibition Management
info@lopec.com
Tel. +49 89 949-20223/24/25
Fax +49 89 949-20226

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
Customer Interaction Center
Messegelände | 81823 München | Germany
Tel. +49 89 949-11618 | Fax +49 89 949 9721859
advertising@messe-muenchen.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

■ Advertising materials

Description	Size	Quantity			Order Deadlines
Visitor brochure available as of November 2016, minimum order quantity: 20 (free of charge, weight 18 g)	10.5 x 21.0 cm	German	English		Germany: March 10, 2017 Europe: March 03, 2017 Overseas and Italy: February 24, 2017
Stickers without imprint available as of November 2016 (Fee: EUR 15.00/1,000 stickers plus VAT, minimum order quantity: 1,000)	3.5 x 6.0 cm	English			Germany: March 10, 2017 Europe: March 03, 2017 Overseas and Italy: February 24, 2017
Hotel Guide available as of now (Token fee: EUR 1.00 incl. VAT/guide; weight 122 g)	20.0 x 29.0 cm	Bi-lingual (German/English)			Germany: March 10, 2017 Europe: March 03, 2017 Overseas and Italy: February 24, 2017
Package deal Munich City Guide & City Map available as of now (Token fee: EUR 2.00 incl. VAT/guide; weight 133 g)	11.5 x 21.0 cm	Bi-lingual (German/English)			Germany: March 10, 2017 Europe: March 03, 2017 Overseas and Italy: February 24, 2017
Art postcards "Views of Messe München" available as of now (Token fee: EUR 5.00 incl. VAT/guide; weight 54 g)	14.8 x 10.5 cm	Bi-lingual (German/English)			Germany: March 10, 2017 Europe: March 03, 2017 Overseas and Italy: February 24, 2017

■ Telefax Orders

Please send fax orders to the following number: +49 89 949-9721859

For all advertising materials for LOPEC 2017: Please order by fax or by mail. **Important:** If you order by fax, please **do not** also forward original.

different Shipping address Street / P.O. Box / Country / Town / Postcode

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
LOPEC Exhibition Management
Messegelände | 81823 München | Germany
Tel. +49 89 949-20223/24/25 | Fax +49 89 949-20226
info@lopec.com

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

Sponsorship Packages

☐ OE-A member

Our company would like to be a

Please tick	Package	OE-A members/ EUR	Standard/ EUR
	Gold	7,740.00	8,600.00
	Silver	4,320.00	4,800.00
	Bronze	2,880.00	3,200.00
	Starter	1,665.00	1,850.00

- All prices are subject to applicable value-added tax (currently at 19 %).
- Prices are subject to change.

Note

- Sponsorship packages are only available to **LOPEC 2017** exhibitors.
- Exhibitors should please note the Participation Terms A and B and the Technical Guidelines on the exhibitor application form. The Participation Terms A and B and the Technical Guidelines are recognized as legally binding in all parts. Each applicant acting on behalf of a third party shall be directly liable for meeting the demands of Messe München GmbH in respect of the above fair.

For additional information please contact:

LOPEC Projektleitung
Tel. +49 89 949-20223/24/25
Fax +49 89 949-20226
info@lopec.com

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
LOPEC Exhibition Management
Messegelände | 81823 München | Germany
Tel. +49 89 949-20223/24/25 | Fax +49 89 949-20226
info@lopec.com

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

■ Conference catering

Yes, I would be interested in taking part in the 2-day conference catering on March 29 and March 30, 2017.

Quantity	Description	Price/EUR
	2-day-conference-catering (valid on March 29 and March 30, 2017)	65.00

- All prices subject to VAT.
- Subject to change without notice.

The conference catering passes will be issued on site at the "Exhibitor Pass Service" counter in the entrance area as from March 28, 2017.

The cost of the catering passes will be charged to you via the final invoice.

The conference catering for two days for the total price of EUR 65.00 includes the following services:

Coffee break in the morning:

Soft drinks, coffee, tea, fruit salad, yoghurts, muesli, biscuits

Lunch buffet:

Salad & starter buffet, selection of bread, three different main courses (meat, fish, vegetarian), various side dishes, dessert

Coffee break in the afternoon:

Soft drinks, coffee, tea, selection of cakes

The consumption of food and beverages is permitted in the catering area only.

■ Please Note

As an exhibitor at **LOPEC 2017** you have the option of purchasing a 2-day conference catering ticket for the total price of EUR 65.00 per person. As a result, you can take advantage of the opportunity of meeting and networking with the conference participants during the conference breaks.

Final order date: March 20, 2017

We would be pleased to accept your order after these dates. However, we then request that you order and pick up your vouchers directly at the Exhibitor Pass Service Counter from the Exhibition Management office against presentation of proof of company affiliation.

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
Customer Interaction Center (CIC)
Messegelände | 81823 München | Germany
Tel. +49 89 949-11618 | Fax +49 89 949-9721859
registrierung@messe-muenchen.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

LOPEC Dinner

Yes, I am interested in attending the LOPEC Dinner held at the ICM Foyer on March 29, 2017.

Quantity	Description	Price/EUR
	Dinner tickets (valid on March 29, 2017)	47.90

- All prices subject to VAT.
- Subject to change without notice.

Dinner tickets ordered can be picked up on site at the "Exhibitor Pass Service" counter in the entrance area as of March 28, 2017.

The cost for the dinner tickets will be charged to your final invoice.

Note

As an exhibitor of **LOPEC 2017**, you also have the option to order dinner tickets for yourself and your stand team in advance and have them billed with your final invoice.

Final order date: March 20, 2017

We would be pleased to accept your order after these dates. However, we then request that you order and pick up your vouchers directly at the Exhibitor Pass Service Counter from the Exhibition Management office against presentation of proof of company affiliation.

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
Press Office LOPEC 2017
Messegelände | 81823 München | Germany
Tel. +49 89 949-21479 | Fax +49 89 949-9721479

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

■ Press compartments at the Press Lounge in the ICM

We understand and accept the conditions of participation and information regarding press services, and hereby order press compartment(s) at the Press Lounge in the ICM during LOPEC 2017 at the price of EUR 40.00 plus VAT per press compartment.

Quantity

The compartment should be labeled with the following designation

Language

During LOPEC 2017, at the Press Lounge in the ICM is the first place that journalists go to search for relevant information for their coverage of the fair. It has press compartments where you can post your press kits so that media representatives can conveniently gather comprehensive, clearly organized information about your company. If you plan on posting information in multiple languages, we recommend using a separate compartment for each language.

Compartments will be tended to by a hostess during the entire exhibition and refilled when necessary. This ensures that your press materials are displayed neatly and in sufficient quantities at all times.

■ Deadline

March 24, 2017

■ Delivery

Please send your press materials to Messe München GmbH—delivered duty paid—no later than Friday, March 24, 2017. Be sure to label them "Aussteller Pressematerial LOPEC 2017".

Please note that if your shipment arrives late, the forwarding agent Schenker will have to charge a flat rate fee of **EUR 40.00** for additional transport costs incurred.

You may also deliver your materials at the Press Lounge in the ICM personally on Tuesday, March 28, 2017 (8:30 to 18:30). Naturally, you may also drop your materials off at the Press Lounge in the ICM at any time during the fair.

Messe München GmbH
Expedition/Tor 1
"Aussteller Pressematerial LOPEC 2017"
Messegelände
81823 München, Germany

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
Press Office LOPEC 2017
Messegelände | 81823 München | Germany
Tel. +49 89 949-21479 | Fax +49 89 949-9721479

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

■ Press meeting reservation request

We understand and accept the conditions of participation and information regarding press services and would like to hold a press meeting during LOPEC 2017.

Date requested

Time from–to (incl. 1/2 hr each set-up/disassembly time, min. 2 hrs)

Number of participants (estimate)

Beginning of press conference

■ Rooms for press conferences

Holding a press conference is an effective way to showcase your exhibit during LOPEC 2017. Take advantage of this opportunity to inform trade journalists and correspondents from daily newspapers and business magazines about your company and your latest projects.

If you would like to hold a press meeting, a conference room is available in the ICM (other rooms available on request). The conference room can set up to 12 people (blog seating formation). Additional equipment (Beamer etc.) can be booked separately. You can order your catering services from our catering partner. To ensure that everything meets your needs, organizing and actually holding your press meeting remain your responsibility. A visit in advance is possible if required. Orders may be placed until the beginning of the fair and are subject to availability. To ensure that the room you want is available on the date of your choice, we generally recommend reserving as early as possible. As soon as you send us your registration, we will give you detailed description of our service partners.

■ Deadline

Reservations may be made up to the beginning of the fair, provided rooms are still available.

■ Room rental fee

EUR 95 plus VAT for 2 hours.

Place / date

Company stamp and legally binding signature of exhibitor

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We hereby authorize

Company

Contact

Address

Tel. / mobile

to order the following services on our behalf and chargeable to our account:

- ☐ Electrical connections / installations
- ☐ Water / sanitary connections / installations
- ☐ Compressed air connections / installations
- ☐ Suspension units
- ☐ Telecommunications services
- ☐ Approval for special stand constructions
- ☐ Stand systems / Partitions
- ☐ Waste disposal
- ☐ Early move-in
- ☐ Rental spaces in loading yard

The official contracting partner of Messe München GmbH and invoicee for all authorized services shall remain the authorizing party.

■ Stand design / construction information

a) Stand design

No plan approval from Messe München GmbH is necessary given compliance with the following requirements:

- stand and/or advertising structures no higher than 3 m
- stand area no larger than 100 m²
- stand is without covering

Any stand concepts in non-compliance with the aforementioned requirements are to be submitted for approval to Messe München GmbH's Technical Exhibition Services Division together with to-scale stand design plans (ground plan, elevations and sectional drawings) by email, as pdf-file or per mail, six weeks prior to the commencement of the official stand assembly period at the latest.

Please ensure you comply with the provisions set out in form 1.2 "Application for Preventive Fire Protection Measures" and form 1.3 "Application for Special Stand Designs" as well as with the Technical Guidelines of Messe München GmbH.

b) Stand assembly

- ☐ We have hired the following trade fair construction contractor (please be sure to complete this section):

Company

Contact

Address

Tel. / mobile

Fax

E-mail

Please note that irrespective of plan approval by the Technical Exhibition Services Division, the installer and/or operator of an exhibition stand is responsible for compliance with public statutory regulations, such as the Bavarian Building Code (Bay-BO), insofar as applicable to exhibition stands, as well as with the Messe München GmbH Terms of Participation.

Place / date

Company stamp and legally binding signature of exhibitor

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

This service form should only be submitted to the extent that one or more of the stand structures, installations / facilities or activities requiring notification, inspection and / or approval mentioned below apply/ies to the above-mentioned stand space.

In such cases, the notices on "Fire Protection Measures at Trade Fairs and Exhibitions" and "Fire Safety Regulations in the Outdoor Exhibition Area" as well as the conditions detailed overleaf should be given due consideration in addition to those set out in the Technical Guidelines of Messe München GmbH. We would like to draw your particular attention to the Places of Assembly Directive (VStättV) in its current version (notably the operating requirements in part 4, sections 31 and 43) which can be downloaded free of charge at <http://www.stmi.bayern.de/bauen/baurecht/vorschriften/>.

The Munich Municipal Fire Department reserves the right to impose additional requirements to the extent that the necessity to do so arises from the fire protection inspection or during operation.

Please note:

- To-scale escape and emergency route plans as well as any verification required of the building class of the materials used and/or their sprinkler compatibility and / or technical descriptions/planning documents including all size and quantity details as well as all the necessary inspection certificates should be submitted together with this application.
- For two-story stands in the halls and/or multi-story stands in the outdoor exhibition area, this service form and all documents listed in Form 1.3 should be submitted to the Technical Exhibition Services Division (TAS).

This form will be passed on by Messe München GmbH to the Munich Municipal Fire Department together with all relevant documents you submit.

Please give due attention to the detailed provisions on pages 2 and 3.

Subject to approval in the halls

- ☐ Exhibition stands with a floor area of more than 100 m²
- ☐ Two-story stand structures
- ☐ Stand structures with horizontal stand covers / canopies
- ☐ Vehicles and containers

Subject to approval in the outdoor exhibition area

- ☐ Stands with a floor area of more than 50 m²
- ☐ Multi-story stands

Subject to approval in the halls and outdoor exhibition area

- ☐ Stands with chairs arranged in rows and / or around tables for more than 200 persons
- ☐ Slide projection and/or film shows in darkened rooms
- ☐ Use of compressed gases, liquid gases, flammable liquids and deep fryers
> 50 l capacity
- ☐ Use of welding equipment and activities involving naked flames
- ☐ Open fires and activities involving risk of fire
- ☐ Pyrotechnics
- ☐ Acids and lyes
- ☐ Use of radioactive materials and bio-hazardous substances

Place / date

Company stamp and legally binding signature of exhibitor

■ Provisions for the declaration of installations and facilities requiring notification, inspection and / or approval to the Munich Municipal Fire Department

■ Please note

- This service form will be passed by the Technical Exhibition Services Division (TAS) of Messe München GmbH to the Munich Municipal Fire Department should this be considered necessary.
- The references quoted in the following text apply to details set out in the Technical Guidelines of Messe München GmbH, which are attached to the Order Forms for Exhibitor Services.

■ Halls

For exhibition stands with a floor area of more than 100 m²

approval must be obtained from TAS (cf. item 4.2 "Stand Construction Approval"). As far as the design of such stands is concerned, Section 4 "Regulations Governing Stand Construction" and particularly items 4.4.4. "Regularly occupied spaces" and 4.5 "Exits, Escape Routes, Doors" should be given special attention.

For two-story stand structures

approval must be obtained from TAS (cf. item 4.2 "Stand Construction Approval"). As far as the design of such stands is concerned, Section 4 "Regulations Governing Stand Construction" and particularly item 4.9 "Two-story stand construction" should be given special attention.

Stand structures with horizontal ceilings / canopies

Irrespective of their size, horizontal ceilings and canopies above stands are subject to approval, for which a written application must be submitted to the TAS of Messe München GmbH (see "Application for Preventive Fire Protection" form in the Technical Order Forms).

All stand ceilings / canopies require the prior written approval of Messe München GmbH's TAS. With respect to the design of such stands, item 4.4.2 "Stand ceilings / canopies" should be given special attention.

Please refer to the Notice on "Sprinkler-compatible Materials" in the Order Forms for Exhibitor Services for information on the materials approved for stand ceilings / canopies and supply sources.

Vehicles and / or containers

are subject to approval if used as exhibits in the halls (cf. item 4.2.2. "Vehicles and Containers" as well as items 4.4.1.2. "Motor Vehicles as Exhibits" and 4.4.2. "Stand ceilings / canopies".

Mobile exhibition stands (show trucks, buses, trailers, etc.) with a single covered area of in excess of 30 m², must be equipped with a sprinkler system.

■ Outdoor exhibition area

For stand structures with a floor area of more than 50 m²

approval must be obtained from Technical Exhibition Services Division (cf. item 4.2 "Stand Construction Approval").

Please note the regulations and guidelines governing the construction and operation of temporary structures (FIBauR) and DIN 4112 (Temporary Structures: Guidelines for Dimensioning and Execution) in the versions valid at the given time. With respect to the design of such stands, item 4.8 "Outdoor Exhibition Area" and the notice "Stand Structures and Exhibits in the Outdoor Exhibition Area" in the Order Forms for Exhibitor Services should be given special attention.

Exhibition stands with a total floor area of more than 500 m² require a **declaration of agreement** from the Munich Municipal Fire Department. Plans in quadruplicate should be submitted to the TAS division of Messe München GmbH for onward transmission to the Munich Municipal Fire Department by the closing date indicated in the "Important Notes" section of the Order Forms for Exhibitor Services at the latest.

All exhibition stands (tents, containers) and other facilities must be equipped with a fire extinguisher (min. capacity of 9 l) at each exit, a carbon dioxide extinguisher (min. capacity 5 kg) in kitchen areas and, should deep-fryers be used, an extinguisher for fat fires (min. capacity 6 l) to EN 3 or DIN 14406. The Munich Municipal Fire Department reserves the right to impose additional requirements to the extent that the necessity to do so arises from the fire protection inspection or during operation.

For multi-story stand structures

approval must be obtained from TAS (cf. item 4.2 "Stand Construction"). With respect to the design of such stands, items 4.8. "Outdoor Exhibition Area" and, if applicable to the outdoor exhibition area, 4.9 "Two-story Stand Construction" in the regulations governing stand building should be given special attention.

■ Loading yards

During stand set-up and dismantling periods

only such parking bays as are available and marked as such are to be used for loading and unloading. Fire service access routes should be kept clear at all times.

During the trade fair itself

the loading yards serve, as a general rule, in full as escape and emergency routes (fire service safety zone).

■ Halls and outdoor exhibition area

For areas with row or table seating for > 200 persons

approval must be obtained from TAS (cf. item 4.2 "Stand Construction Approval"). To the extent that 200 seats or more need to be arranged, the total number of seats and the escape / rescue routes must be shown in a separate plan (seating plan scale 1:200) to be submitted to Messe München GmbH in triplicate, whereby the width of the escape / rescue routes is to be based on and sized according to the maximum number of persons the room can accommodate. A copy of the plan approved for the given usage should be displayed in a clearly visible location near the main entrance to the assembly room concerned.

For slide and / or film shows

in darkened rooms, approval must be obtained from TAS (cf. item 4.2 "Stand Construction Approval"). With respect to the planning of such stands, item 5.9 Assembly Rooms / Show Areas ("Film, Slide, Television Shows and other Presentations") should be given special attention.

Compressed gas cylinders, flammable liquids, liquid gas installations

Approval must be obtained from the Munich Municipal Fire Department for the use of compressed gas cylinders and flammable liquids in conjunction with the presentation of exhibits (cf. item 5.7 "Use of Compressed Gases, Liquid Gases and Flammable Liquids").

Only such quantities of industrial gases as are needed for the day's operations may be kept on the exhibition stand. This must be reported to TAS two weeks prior to the event commencing at the latest. The use of liquid gas is generally prohibited and requires the approval of the Munich Municipal Fire Department for exceptions to this ruling. The use of liquid gas for heating purposes is forbidden.

Technical descriptions and any necessary planning documents including details of size and quantity should be attached to given service form.

For the use of welding equipment and activities involving naked flames

during the stand set-up and dismantling periods, notification must be submitted to and approval obtained from TAS prior to commencement of the work concerned. A permit is available from the Hall Inspectorate and should be completed on site. Highly inflammable materials such as loose paper, packaging and the like must be removed from the stand area. The work bench must be made of non-flammable material. At least one carbon dioxide fire extinguisher suitable for and approved to fire class C to DIN 14406 or EN 3 should be available on the stand. In particular, item 4.4.1.10. of the Technical Guidelines "Abrasive Cutting and Working with Naked Flames" should be given special attention.

Open fires and activities involving a risk of fire

are prohibited. Approval must be obtained from the Munich Municipal Fire Department in the event of an exception being made to this ruling (cf. item 4.4.1. "Fire Prevention and Safety Regulations" and item 5.7. "Use of Compressed Gases, Liquid Gases and Flammable Liquids"). The use of individual or multiple candles for table lighting and other purposes is only permitted with candlesticks, holders or candelabras that stand securely and are inflammable. They should be located at a sufficiently safe distance away from flammable materials (decorations, curtains, flammable lampshades, etc.) to ensure that the latter cannot catch fire. Candles must be kept under constant supervision. Munich Municipal Fire Department and Messe München GmbH reserve the right to prohibit the use of lit candles at short notice.

Pyrotechnics

The use of pyrotechnics is subject to approval and should be co-ordinated with Messe München GmbH. Further information on preventive fire and risk protection (in German) is available for downloading at www.feuerwehr.muenchen.de – Vorbeugen-der Brand- und Gefahrenschutz - "Info- und Brandschutzmerkblätter"

Acids and lyes

Acids and lyes are generally prohibited. Exceptional approval for the use of such substances, to be applied for via this form, can be granted by the safety authorities responsible. No right to the granting of such exceptional approval can be asserted.

Use of radioactive materials and bio-hazardous substances

The use of radioactive materials must be reported to the Munich Municipal Fire Department subject to the approval of

Bayerisches Landesamt für Umweltschutz
Bürgermeister-Ulrich-Str. 160
86179 Augsburg, Germany
Tel. +49 821 9071-0
Fax +49 821 9071-5556
poststelle@lfu.bayern.de
www.bayern.de/lfu/

(cf. item 5.10.1. "Radioactive Materials")

Any source of radiation installed in equipment, machines, devices or other apparatus must be removed daily when the trade fair closes and stored in a safe approved by Messe München GmbH. Bio-hazardous substances may only be stored and used with the permission of the Munich Municipal Fire Department.

Please also take special note of item 5.8 of the Technical Guidelines "Hazardous substances".

Submit in duplicate!

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

To be filled in only if the Building Regulations on page 2 of this form are applicable to the given construction. The application for approval is to be submitted at least six weeks prior to the commencement of the stand set-up period. Approval cannot be guaranteed unless this deadline is respected. All the documents required are to be submitted in German by mail.

We herewith apply—in the name and on behalf of above-named exhibitor—for approval limited to the duration of the trade fair for the following exhibition structure in accordance with the conditions set out on page 2 of this form.

Short description of the exhibition structure

Size of stand area rented _____ m²

Size of ground floor area _____ m²

Size of upper level area _____ m²

Glass is a feature of the design / structure of the stand

☐ Yes ☐ No

The following documents are required in order to process your application:

- Dimensioned plan of the ground floor, in quadruplicate
- Dimensioned plan of the upper floor, in quadruplicate (for two-story structures)
- Dimensioned elevations, in quadruplicate
- Dimensioned cross-sections, in quadruplicate
- Verified (by a qualified structural engineer) static load plan with test report or static load calculation, in duplicate
- Description of structure, in duplicate
- Documentation relevant to the given glass structure (installation position of glazing, glass type, glass thickness, type of mounting, pane size)

Please note: all documentation must be in German, the drawings must be to scale and dimensioned in meters, to be submitted by mail.

All plans and analyses shall be signed on the original and dated by the author. This form shall also be signed by the exhibitor unless power of attorney has been granted.

Acceptance testing of the uncovered load-bearing structure/glass structure can be performed on:

Date

Stand construction company carrying out structural work:

Company, address

Telephone, fax

E-mail

Author of draft:

Name

Address

Author of static calculations:

Name, address

Telephone

E-mail

Place, date

Legally binding signature of applicant

Legally binding signature of site manager Legally binding signature of exhibitor

■ Declaration by the Project Manager, Foreman or Site Manager responsible for implementation of the special stand design

I, the responsible ☐ Project Manager ☐ Foreman ☐ Site Manager

Name	Mobile phone number during stand-set-up period
Address	E-mail
Telephone/Fax	

hereby declare that the above exhibition stand complies with the statutory regulations as well as with the Technical Guidelines and the Terms of Participation of Messe München GmbH.

■ Building Regulations

Every **organizer** of an event, **exhibitor**, or **person who rents** stand space is obliged to **check** whether each temporary construction designed or built by himself or by a third party appointed by him, in the halls or in the outdoor exhibition area, requires **building permission**.

If you are in doubt, please ask Messe München GmbH's Technical Exhibition Services Division (TAS).

Building permission is required without fail in the case of:

- a) multi-storied stands and constructions (see also the Order Forms for Exhibitor Services and the "Two-Story Stand Design" notice)
- b) glass structures such as parapets, wall elements and floors made of glass (see also "Use of Glass and Acrylic Glass for Stands inside the Exhibition Halls" notice. This notice is available on request from the TAS)
- c) constructions and exhibits which may have to withstand exceptional loads (e.g. staircases, platforms, bridges, cantilever roofs, towers, balconies, scaffolding, etc.)
- d) constructions in the outdoor exhibition area which exceed an area of 50 m² in plan or a height of 5 m at any point (e.g. marquees and pavilions, podiums, tiered seating, billboards, towers, scaffolding structures, etc.)

Exhibitors envisioning to erect constructions of this type at the Munich Exhibition Center are required to submit an application for building permission to Messe München GmbH's TAS using the form printed on page 1.

Please note that in exhibition hall B0 ICM – Internationales Congress Center München, two-storied stand constructions are not possible.

Exhibitors bear the responsibility for ensuring compliance with all building regulations and other legal requirements. Please note that this applies even when no plan approval is required. Special attention should be given to occupational safety regulations.

Proof of stand safety and static load compliance must be produced on site for inspection for scaffolding that is not to be anchored to existing structures, as set out in the planning guidelines, or is to be utilized in a manner inconsistent with the regulations.

For tents as of 75 m², test logbooks must be made available for inspection. In addition to approval required from Messe München GmbH, these tent structures also undergo acceptance testing by Munich city council's local building regulation department (address below) subject to payment of a fee.

Landeshauptstadt München
Referat für Stadtplanung und Bauordnung
Hauptabteilung IV / 12
Blumenstr. 28b
D-80331 München
Tel. +49 89 233-26441
Fax +49 89 233-24234
E-mail: plan.ha4-lbk-statik@muenchen.de

The General Terms of Contract for Exhibitor Services of Messe München GmbH apply additionally.

Fees:

Release of building approval for special stand designs (item no. 30321)

The building permission procedure conducted by the test engineer appointed by Messe München GmbH is subject to a charge of EUR **122.00** per hour for the time and work involved.

The services rendered by the test engineer include:

- processing the documents already checked by an accredited structural engineer (plan drawings, static load calculation and test report)
- preparing a test report for unchecked documents
- processing special designs and glass structures

Acceptance test of special stand design on site (item no. 30325), hourly rate EUR 122.00.

Release of building approval for special stand designs at enhanced hourly rate due to late submission of papers (item no. 30324)

Should the documents for granting building permission (application forms, static calculation, stand construction plans and design drawings) be received in full later than 15 calendar days prior to the commencement of the stand set-up period (for bauma exhibits in the outdoor exhibition area six weeks prior to commencement of stand set-up), an enhanced hourly rate applies. The surcharge is 50% on the standard hourly rate, i.e. EUR **183.00**, for checking and processing the documents.

For "bauma" the documents must be received by the general closing date as set out in the "Important Information" form.

Submit in duplicate!

Return to:

Messe München GmbH
Hauptabteilung Technischer Ausstellerservice
Messegelände | 81823 München | Germany

Contact and invoicing:

Kreisverwaltungsreferat – HA I / 25 (VVB)
Ruppertstraße 19 | 80466 München | Germany

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

For purposes of compliance with hygiene and safety regulations, the exhibitor is required to notify his intention to serve food and beverages and/or operate beverage dispensing equipment. The registration and/or notification can only be submitted for the stand space rented. Non-compliance with this obligation to register may be penalized and a fine imposed.

We hereby declare our intention to serve food/beverages on our stand:

- ☐ free of charge ☐ for sale*
☐ as (non-gratuitous) samples

(price must be significantly below standard local charge)

*For requirements see registration documents (provision governing the sale of goods)

We are appointing a catering company:

- ☐ Yes ☐ No

The catering company is a Messe München GmbH service partner

- ☐ Yes ☐ No

Insofar as the exhibitor/renter does not prepare/produce the meals/food himself, the caterer responsible for compliance with the applicable regulations and directives, notably in respect of food hygiene, is to be named:

Name of catering company and contact

Foods offered

Beverages offered

Beverages will be served on the stand

- ☐ in bottles / cans ☐ from beverage dispensing equipment

Size of catering area or number of seats

Period during which actual dispensing of beverages is to occur

If beverage dispensing (bar) equipment is to be used:

The beverage dispensing equipment must comply with the hygiene requirements as set out in DIN 6650-4 prior to the event commencing. The exhibitor undertakes to clean the beverage dispensing equipment appropriately prior to the event commencing.

- ☐ Yes

- ☐ No, we wish to obtain a quote from Messe München GmbH's accredited service contractor.

The inspection and/or cleaning work should be carried out on

Official certification or logbook incl. records of regular inspection of beverage dispensing equipment is available:

- ☐ Yes ☐ No

The equipment is being rented from:

Company/Rental agent

Phone

In this context, we would like to draw your attention to the fact that the dispensing of alcoholic beverages for consumption on site with the intent to realize a profit is subject to permission according to Section 12 of the German Catering Act, the application for which is to be submitted via this form.

Place / date

Company stamp and legally binding signature of exhibitor

Please note that surfaces which may come into contact with food items must be maintained in exemplary condition and be easy to clean and disinfect. Smooth, washable materials should be utilized (this also applies to floor coverings and walls in such areas.) If food is to be served on the stand, the requirements set out in Section 4 Item 2 in conjunction with Annexe II Section 1 et seq. of Directive (EG) 852/2004 relevant to commercial operations must be observed. These include the following measures:

- adequate water and wastewater hook-ups
- temperature conditions suitable for the hygienic preparation, handling and distribution of food
- appropriate equipment for cleaning food
- appropriate tools for cleaning /disinfecting food service /kitchen equipment

■ Important

Any distribution of food and/or beverages is subject to official hygiene regulations, and to review by food and beverage officials of the local inspection authority (Bezirksinspektion Ost).

■ Legal regulations

According to Sections 64 and 69 of the German Trade Regulation Act, the distribution of samples (promotional items, food and beverages) at a scheduled trade fair is not subject to official approval, but must be declared.

Should beverages not intended as samples be sold for consumption on site, the requirement to apply for permission as set out in Section 1, Paragraph 1 of the German Catering Act applies. Approval is required in any such case in accordance with Section 12 of the German Catering Act.

Exhibition stand hospitality for guests, customers and visitors:

With regard to the assessment of the exhibitor's customer hospitality activities, such as do not incur a fee, the special character of the function is to be given particular consideration. As the overall event is primarily of a promotional nature, the distribution of food and beverages is regarded as an extension of the true, broader objective of the event, namely promotional activities aimed at attracting customers.

Therefore, taking logistical and economic factors additionally into account, the relevant local authority (Kreisverwaltungsreferat der Landeshauptstadt München), in keeping with current statutory requirements, herewith exempts the complimentary distribution of food and beverages, whether or not served as samples, from the requirement to obtain a permit against payment of a charge in accordance with the German Catering Act.

Information on the German Infection Prevention Act (Infektionsschutzgesetz - IfSG)

Any persons preparing, handling or distributing certain foodstuffs, which activity involves coming into contact therewith, or newly hired staff or persons involved for the first time in group food service activities in kitchens within restaurants and other similar establishments, may only carry out this work after demonstrating through the appropriate certification by the German Public Health Department or from a physician contracted by the Public Health Department, that they have been notified verbally and in writing

1. of activities prohibited under Section 42, Paragraph 1 of the IfSG,
2. of their obligations as specified under Section 43, Paragraphs 2, 4, and 5 of the IfSG and
3. have declared in writing, after having been advised as above, that they have no knowledge of any reason why they should be prohibited from participating in food service activities.

Persons already in possession of a valid health certificate as set forth in Sections 17 and 18 of the former German Epidemic Prevention Act (BSeuchG) are exempt from this compulsory initial instruction.

German-language certificates issued in accordance with the new German Infection Prevention Act (IfSG) and the old German Epidemic Prevention Act (BSG) are to be submitted and /or presented on demand.

Persons preparing, handling or distributing the following foodstuffs are subject to the aforementioned compulsory instruction as provided under the German Infection Prevention Act:

- Meat, poultry and any products produced therefrom
- Milk and dairy products
- Fish, crustaceans or molluscs and products produced therefrom
- Egg products
- Infant and children's nutrition
- Ice cream and semi-finished ice cream products
- Baked goods with non- or partially-cooked or –heated fillings or toppings
- Gourmet salads, raw salads and potato salads, marinades, mayonnaise and other emulsified dressings, baker's yeast.

Dishwashing staff, whether employed in food service operations in establishments or for group service events, must also possess the appropriate instructional certificate.

The provisions set out in the European Food Information Directive have been in force since December 13, 2014. As a result, the identification of allergens is required also for loose goods. In this connection you are kindly requested to refer to the information on our homepage: www.muenchen.de/rathaus/Stadtverwaltung/Kreisverwaltungsreferat/Verbraucherschutz-und-Veterinaerwesen/Lebensmittelueberwachung/Kenntlichmachung-in-Speise-und-Getr-nkearten.html

Further information concerning statutory food and food hygiene regulations is available from the coordinating officer of the local inspection authority (Landeshauptstadt München, Kreisverwaltungsreferat HA I/35, Bezirksinspektion Ost, Trausnitzstr. 33, 81671 München, Germany), Mr Martin Grossmann.
Tel. +49 89 23363538, Fax +49 89 23363531

In the event of any regulations governing food hygiene not receiving compliance, Munich city council's food inspection authority reserves the right to take the appropriate steps up to and including prohibiting the preparation of food.

■ Information on operating beverage dispensing installations on the exhibition grounds

1. Beverage dispensing installations that are not fixed local systems as defined by the Technical Rules Governing Dispensing Installations (TRSK) 400 No. 3.3.2, but are to be set up on site at a given event, are required to be registered with the relevant authorities by the operator (see Item 4). No supporting documentation need be submitted. In accordance with § 14 Section 1 of the Operating Safety Directive (BetrSichV), the beverage dispensing installation must undergo inspection by a qualified person as defined by the Technical Rules Governing Operating Safety (TRBS 1203) prior to its initial operation. This is the responsibility of the given entrepreneur (renter or operator). A copy of the result of the inspection is required to be kept on site, available for presenting to the relevant authorities at their request. This still applies even if the installation is rented. In accordance with the European Food Hygiene Directive 852/2004, the beverage dispensing installation is required to be cleaned prior to the commencement of the event. Written verification of the cleaning and the original inspection certificate are to be kept close to the installation. Operating instructions must also be affixed to the installation as stipulated by TRSK 500.
2. Ready-to-use installations as defined by TRSK 400 No. 3.3.1 are required to be registered with the relevant authorities (see Item 4). No supporting documentation need be submitted. In accordance with § 14 Section 2 of the Operating Safety Directive (BetrSichV) and based on hazard evaluation procedures as defined by § 3 of the Operating Safety Directive, the installation inspection must be renewed every two years by a qualified person. In accordance with BGV A1, this is generally the responsibility of the given entrepreneur (renter or operator) of the installation.
3. The pressurized gas containers used must be stored upright and secured against tipping over.
4. Further information is available from the head of the municipal beverage dispensing installation inspection office (Mr Günter Unterreithmaier, Landeshauptstadt München, Kreisverwaltungsreferat HA 1/313 AG 1, München Ruppertstr. 19, 80466 München, Germany).
Tel. +49 89 23321299, Fax +49 89 23325882, g.unterreithmaier@muenchen.de

In the event of non-compliance with regulations governing beverage dispensing installations, the relevant municipal authorities reserve the right to take the appropriate steps up to and including shutting down the given beverage dispensing installation.

Service companies approved by Messe München GmbH for the cleaning and inspection of beverage dispensing installations:

For Halls B0 to B6 and Blocks 5 to 8 in the outdoor exhibition area
Getränke Widmann GmbH Schankanlagentechnik
Melchior-Huber-Str. 36, 85652 Ottersberg, Germany
Tel. +49 8121 8453, Fax +49 8121 78422, Mobile +49 177 2228453
info@schanktec.de, www.schanktec.de

For Halls A1 to A6 and C1 to C4
Porta & Cortes GmbH & Co. KG
Ulmenstr. 9, 82131 Gauting, Germany
Tel. +49 89 14959596, Fax +49 89 14959597, porta-cortes-schanktechnik@arcor.de

Price list

Cleaning, inspection and issuance of inspection certificate	EUR
for a 1-valve beverage dispensing installation	75.00
for each additional valve	37.50
for a 5-valve pre-mix installation	87.00
Inspection in accordance with Equipment Safety Directive of a ready-to-use or installed beverage dispensing system	EUR
incl. hygiene test for a 1-valve beverage dispensing system	on request
for each additional valve	on request
per working hour	49.20

Contact and invoicing:

Regierung von Oberbayern
Gewerbeaufsichtsamt | 80534 München | Germany

TÜV Süd Industrie Service GmbH
Abt.: IS-EG 3 | Westendstraße 199 | 80686 München | Germany

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

Registration for the operation of laser devices, classes 3R, 3B and 4

We hereby register the following laser devices for operation:

1. Use to be made of laser equipment:

- ☐ Laser product demonstration
☐ Laser show

2. Technical details:

Manufacturer of laser device

Laser class

Class of laser equipment not encompassed by any existing protection facilities

Radiant power/energy

Wavelength

Pulse duration/pulse frequency

3.

Person responsible as laser safety officer

Registration for the operation of X-ray equipment and spurious radiation equipment in accordance with the X-ray Ordinance (RöV)

We hereby register the following X-ray and spurious radiation equipment for operation:

1. Technical information, equipment data:

Designation

Manufacturer

Type

Year built

Purpose

Radiation unit no.

Type approval no.

Permission to demonstrate equipment

CE designation under the Medical Products Act (MPG)

Location

2.

Persons responsible for radiation protection
(legal representative, in the case of legal entities)

3.

Radiation protection officers

4.

Other persons involved in the operation of the X-ray equipment
(spurious radiation equipment)

We have noted the regulations and information given on page 2.

Place / date

Company stamp and legally binding signature of exhibitor

Please note for laser devices

- In accordance with section 5 para. 1 of the BG regulation BGV B2 "Laser Radiation", class 3R, 3B and 4 lasers that are demonstrated in operation as part of a product presentation or for publicity purposes (laser show) are subject to mandatory registration (see also usage instructions relevant to BGV B2 in the updated version published in April 2007 and Occupational Safety Directive on Artificial Optical Radiation – OStrV).

Requirements	Laser class	3R	3B	4
Notification (section 5 BGV B2) – no notification to trade supervisory department pursuant to OStrV required.		X	X	X
Laser safety officer (section 6 BGV B2) and section 5 OStrV		X	X	X
Laser zone demarcation and signage (section 7 BGV B2) and section 5 OStrV		X	X	X
Safety measures (section 8 BGV B2) and section 5 OStrV		X	X	X
Support of employer in execution of safety measures in accordance with section 3 OStrV and monitoring of safe operation of lasers by qualified laser safety officer		X	X	X
Execution of risk assessment (listing of potential risks and stipulation of safety measures required) with regular monitoring and updating		X	X	X

X = required
– = not required

- The operator must nominate in writing qualified personnel as laser safety officers for the operation of laser devices of classes 3B or 4.
 - The operator must charge the laser safety officers with the following duties:
 - Supervising the operation of the laser devices
 - Assisting the operator with the safe operation and the necessary safety measures
 - Cooperating with the industrial safety officials in fulfilling their duties, including instructing them in the important aspects of laser radiation protection.
 - Para. 1 does not apply if operators can prove to the Employers' liability insurance association (Worker's compensation) responsible that they possess the necessary expertise and will personally supervise the operation of the laser devices.
- New standards
The European standard DIN EN 60825-1 on laser equipment safety underwent thorough revision and was published in the current version in July 2015. Changes include the introduction of new laser classes. The necessary amendment or rewriting of the corresponding German regulation BGV B2 is expected soon. Those safety measures applicable to the old laser class 3B now apply to the laser class 3R (already included in the above table) that was introduced in conjunction with the new standard DIN EN 60825-1.
- The exhibitor is liable to Messe München GmbH for any injury to persons or damage to property arising from the operation of the laser equipment, even if the exhibitor commissions a third party to erect or operate the equipment. Please also inform your insurance company providing third-party liability insurance since a general liability insurance may not cover damage arising in connection with laser or maser radiation.

Please note for X-ray and spurious radiation equipment

- Under the X-ray Ordinance of January 8, 1987 (Fed. Gazette I, p. 114) in the version as notified dated April 30, 2003 (Fed. Gazette I p. 604), amended via sect. 2 of the ordinance of October 4, 2011 (Fed. Gazette I p. 2000), the operation of X-ray equipment requires approval or notification (sections 3 and 4, X-ray Ord.). Even for type-approved basic-, high- or full-protection devices, notification must be sent to the competent authorities at least two weeks before the start of operation. The necessary documents for the notification and operation of the equipment are shown in the following table:

Eqpmt.	Medical X-ray device		Tech. X-ray device with type approval					Spurious rad. eqpmt U > 30 kV w/out type approval
	w/out type approval	w/out typ approval or CE/MPG	w/out type approval	general	basic/high protection	full protection	school X-ray eqpmt	
Documents required								
Approval	X	–	X	–	–	–	–	X
Notice 2 weeks before start of use	–	X	–	X	X	X	X	–
Expert certificate	X	X	X	X	X	–	X	X
Certificate with expert's test report	X	X	X	X	–	–	–	X
Proof of competence of authorized persons	X	X	X*	X*	X*	–	X*	X*

x = required
– = not required

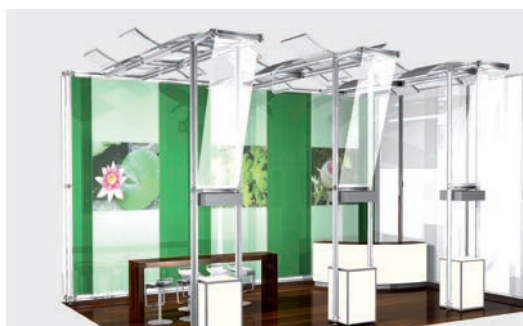
*** = confirmation of radiation protection coordinator or officer concerning instruction provided and level of experience available in the given area of application**

- Under section 3 para. 2 no. 4, X-ray Ordinance, the exhibition stand must be staffed with personnel who have the necessary knowledge of possible dangers of radiation and the protective measures to be taken. A Radiation Protection Officer as required under the X-ray Ordinance must be reachable during operation of the X-ray device or spurious radiation equipment requiring permission.
- If the preconditions for operation of the X-ray device/spurious radiation equipment do not exist on site without an expert's inspection, the equipment must be inspected by an expert after proper registration on the part of the exhibitor and before the equipment is put into operation. The competent authority, the Trade Supervisory Department of the Government of Upper Bavaria, will check at the beginning of the trade fair whether the approval conditions have been met, and whether any defects found have been rectified and will issue any approvals necessary for operating the equipment on site. The operator must pay for this approval. Also for operations not requiring approval with compulsory on-site radiation inspection by an expert, the operator must keep the necessary documents on the exhibition stand.
- The exhibitor is liable to Messe München GmbH for any injury to persons or damage to property arising from the operation of the X-ray equipment, even if the exhibitor commissions a third party to erect or operate the equipment. Please also inform your insurance company providing third-party liability insurance, since a general liability insurance may not cover damage arising in connection with X-rays.

MEPLAN – YOUR TRADE FAIR PARTNER WITH EXPERIENCE



- Tailor-made concepts from low-cost, flexible system stands through to individually designed architectures
- Special systems for outdoor exhibitions: tents and containers
- Professional team of architects, designers and marketing professionals
- Full-service offers for organizers
- Trade fair consulting, training and success monitoring



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Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

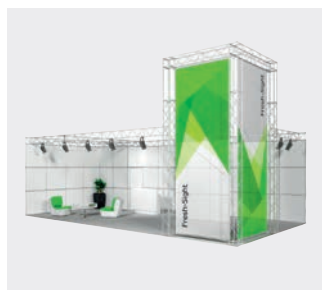
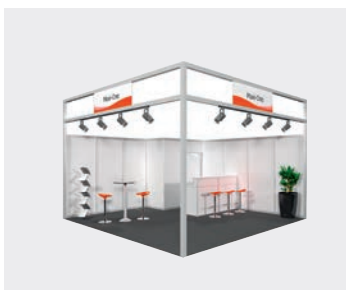
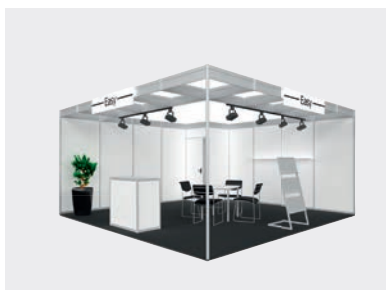
Tel. with area code and ext.

Fax with area code and ext.

☐ Yes, I am interested in successful cooperation in the area of

☐ SYSTEM

MEPLAN System Stands – your exhibition presence at an affordable, fixed price



☐ DESIGN

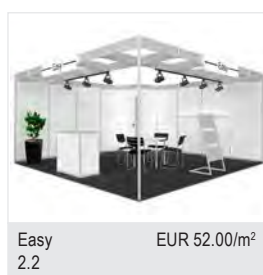
MEPLAN Design – tailor-made stand design in your corporate identity



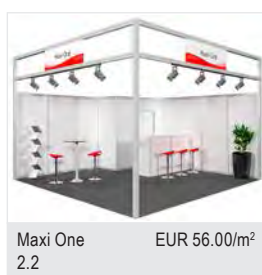
The examples shown below serve to provide you with a simplified overview of the available products and are intended to help you find the right stand solution. From basic partition concepts via system rental stands through to two-story design stands, containers and tents, our stand concepts are tailored to suit your individual needs. **An overview of the services and products available in conjunction with our system rental stands options can be seen on the following pages.** Details

of the equipment offered as standard with the various stand types and sizes are also shown there. We would be pleased to draw up an individual stand-building concept for design stands or multi-story architectures based on your ideas and requirements and following a personal consultation. We are at your service and look forward to realizing your stand design concept – at a fair price and on time. MEPLAN is your partner for a professional presence at trade fairs and exhibitions!

■ Proposals for system stand solutions Forms 2.2 to 2.10



Easy 2.2 EUR 52.00/m²



Maxi One 2.2 EUR 56.00/m²



Start A 2.3 EUR 66.20/m²



Start B 2.3 EUR 66.20/m²



M2 weiß 2.4 EUR 68.00/m²



Innovation 2.4 EUR 75.10/m²



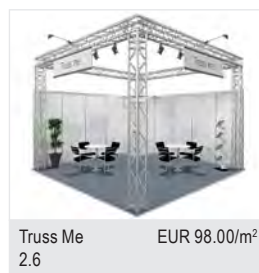
Column 2.5 EUR 78.20/m²



Atrium 2.5 EUR 86.00/m²



Economy 2.6 EUR EUR 93.80/m²



Truss Me 2.6 EUR 98.00/m²



Portal 2.7 EUR 105.90/m²



Fresh Sight 2.7 EUR 108.40/m²



Glancer 2.8 EUR 130.00/m²



Bridge 2.8 EUR 140.00/m²



Dialogue 2.9 EUR 180.00/m²



Balance 2.9 EUR 205.00/m²



Beta 2.10 EUR 235.00/m²

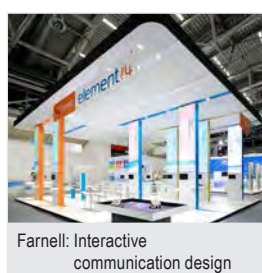
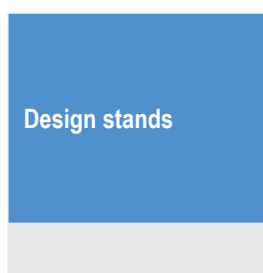


Alpha 2.10 EUR 259.00/m²

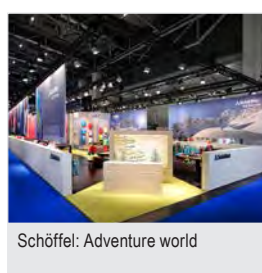
- 2.12 Wood partitions untreated / used, from EUR 20.00/linear meter
- 2.13 System partitions, aluminum / plastic, from EUR 35.00/linear meter

- 2.16 Containers / Tents

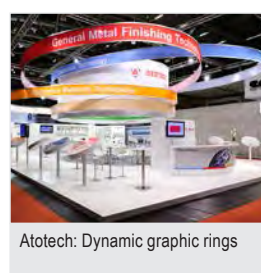
■ Proposals for design stand solutions Form 2.15



Farnell: Interactive communication design



Schöffel: Adventure world



Atotech: Dynamic graphic rings



Winaico: Modular design

The respective system rental stands include the following services and products as standard:

- Set-up and dismantling of stand structures comprising aluminum components, minimum clearance height 220 cm
 - Lighting as stated incl. cabling from main electrical connection point
 - Floor covering as stated incl. laying, plastic sheeting as protection during stand set-up phase and disposal
- Special colors for floor coverings, wall designs with decorative film or digital prints as well as an enhanced range of furniture and fittings available on request.
- An even wider range of stands can be found at www.meplan.com.

For rental stand sizes of 30 m² and more, you qualify for a price discount of 10%, for stands of 40 m² and above 15% and for stands from 60 m² of 20% discount on the price per square meter stated.

Order form	Description	Min. stand size	Item no.	Facilities	Price in EUR/m ²
2.2	Easy System partitions with open ceiling and fascia panel 150 x 30 cm	–	401 400	Stand height: 250 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m ² of stand space Power socket: 1 socket for 20 m ² , 2 sockets for 21 m ² stand space and more, 230 V each Fascia panel: color: white, width: 150 cm, height: 30 cm, 1 panel per stand side facing an aisle	52.00
	Maxi One System partitions with open ceiling and fascia panel approx. 200 x 50 cm with a raised design	–	401 400	Stand height: 250/350 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m ² of stand space Power socket: 1 socket for 20 m ² , 2 sockets for 21 m ² stand space and more, 230 V each Fascia panel: color: white, width: 200 cm, height: 50 cm, 1 panel per stand side facing an aisle	56.00
Order form	Description	Min. stand size	Item no.	Facilities	Price in EUR/m ²
2.3	Start A System partitions with open ceiling and circumferential fascia panel	–	401 400	Stand height: 250 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m ² of stand space Power socket: 1 socket for 20 m ² , 2 sockets for 21 m ² stand space and more, 230 V each Fascia panel: color: white, circumferential, height: 30 cm, 1 panel per stand side facing an aisle	66.20
	Start B System partitions with open ceiling, truss / column structure and fascia panel 150 x 30 cm	–	401 400	Stand height: 250/300 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m ² of stand space Power socket: 1 socket for 20 m ² , 2 sockets for 21 m ² stand space and more, 230 V each Fascia panel: color: white, width 150 cm, height: 30 cm, 1 panel per stand side facing an aisle	66.20
Order form	Description	Min. stand size	Item no.	Facilities	Price in EUR/m ²
2.4	M2 weiß System partitions without ceiling structure, open stand design with corner towers as eye-catching features	9 m ²	401 402 400 144/510 201 502 520/500	Stand height: 250/400 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m ² of stand space Long-arm spotlight: 1 spotlight per tower Power socket: 1 socket for 20 m ² , 2 sockets for 21 m ² stand space and more, 230 V each Cabin with door: lockable, max. 2 m ² , incl. coat rack and waste-paper basket Info counter: color: white, size: approx. 100 x 50 x 100 cm Bar stool "Z": color: black, upholstery: artificial leather Suite "K04": 4 upholstered chairs, color: black, 1 table, size: 70 x 70 cm, color: white	68.00
	Innovation System partitions with open ceiling and trapezoidal fascia panel 210 x 30 cm, front partition element in blue	12 m ²	401 400	Stand height: 250/350 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m ² of stand space Power socket: 1 socket for 20 m ² , 2 sockets for 21 m ² stand space and more, 230 V each Fascia panel: color: white, width: 210 cm, height: 30 cm, 1 panel per stand side facing an aisle	75.10

Order form	Description	Min. stand size	Item no.	Facilities	Price in EUR/m²
2.5	Column System partitions with corner columns, open ceiling and fascia panel 150 x 30 cm	12 m²	401 400	Stand height: 250/400 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m² of stand space Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Fascia panel: color: white, width: 150 cm, height: 30 cm, 1 panel per stand side facing an aisle	78.20
	Atrium Mero® system partitions with open ceiling, Mero® design and fascia panel 150 x 30 cm	9 m²	401 400 144/510 K04	Stand height: 275 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m² of stand space Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Fascia panel: color: white, width: 150 cm, height: 30 cm, 1 panel per stand side facing an aisle Cabin with door: lockable, max. 2 m², incl. coat rack and waste-paper basket Suite "K04": 4 upholstered chairs, color: black, 1 table, size: 70 x 70 cm, color: white	86.00
Order form	Description	Min. stand size	Item no.	Facilities	Price in EUR/m²
2.6	Economy System partitions with closed grid ceiling and circumferential fascia panel, incl. ceiling panel lights	12 m²	401 400 144/510 140 200 K04	Stand height: 250 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 panel per 3 m² of stand space Ceiling panel lights: 1 panel per 6 m² of stand space Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Fascia panel: color: white, circumferential, height: 30 cm, 1 panel per stand side facing an aisle Cabin with door: lockable, max. 2 m², incl. coat rack and waste-paper basket Shelves: color: white, size: 100 x 30 cm, 4 shelves Sideboard: color: white, size: approx. 100 x 50 x 80 cm, 1 sideboard Suite "K04": 4 upholstered chairs, color: black, 1 table, size: 70 x 70 cm, color: white	93.80
	Truss Me System partitions with open ceiling and fascia panel approx. 200 x 50 cm of truss structure	15 m²	401 402 400 144/510 K04	Stand height: 250/350 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m² of stand space Long-arm spotlight: 1 spotlight per stand side facing an aisle Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Fascia panel: color: white, width: 200 cm, height: 50 cm, 1 panel per stand side facing an aisle Cabin with door: lockable, max. 2 m², incl. coat rail and waste-paper basket Suite "K04": 4 upholstered chairs, color: black, 1 table, size: 70 x 70 cm, color: white	98.00
Order form	Description	Min. stand size	Item no.	Facilities	Price in EUR/m²
2.7	Portal System partitions with supported truss system and large graphic display area (artwork not included)	15 m²	400 144/ 510 140 K04	Stand height: 250/450 cm Floor covering: carpet, ribbed in rolls, choice of standard colors HQ! spotlights: 1 spotlight per 5 m² of stand space, 150 W each Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Graphic display area: size: approx. 200 x 400 cm Cabin with door: lockable, max. 2 m², incl. coat rail and waste-paper basket Shelves: color: white, size: 100 x 30 cm, 2 shelves Counter from system program: rounded, color: white, size: approx. 150 x 50 x 100 cm Suite "K04": 4 upholstered chairs, color: black, 1 table, size: 70 x 70 cm, color: white	105.90
	Fresh Sight Mero® system partitions with open ceiling and large sails for graphic prints	15 m²	400 144/510 502 K05	Stand height: 300/525 cm Floor covering: carpet, ribbed in rolls, choice of standard colors HQ! spotlights: 1 spotlight per 5 m² of stand space, 150 W each Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Cabin with door: lockable, max. 2 m², incl. coat rack and waste-paper basket Counter "Dax": lockable, body: silver, top: birch, size: 150 x 50 x 100 cm Bar stool "Z": color: black, upholstery: artificial leather Suite "K05": 4 plastic chairs, color: white, 1 round table, diameter: 80 cm, color: white	108.40

Order form	Description	Min. stand size	Item no.	Facilities	Price in EUR/m²
2.8	Glancer System partitions with indented ceiling design and circumferential fascia panel, incl. tower structure	15 m²	401 400 144/510 140 201a K03 546	Stand height: 250/350 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m² of stand space Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Fascia panel: color: white, circumferential, height: 30 cm, 1 panel per stand side facing an aisle Cabin with door: lockable, max. 2 m², incl. coat rail and waste-paper basket Shelves: color: white, size: 100 x 30 cm, 4 shelves Info counter, closed: lockable, color: white, size: approx. 100 x 50 x 100 cm Suite "K03": 4 upholstered chairs, color: black, 1 round table, diameter: 80 cm, color: white Brochure stands: 65 x 56 x 130 cm, 3 shelves	130.00
	Bridge Maxima system partitions with a bridge structure and raised graphic display areas	15 m²	401 400 144/510 K04	Stand height: 250/350/400 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Spotlight: 1 spotlight per 3 m² of stand space Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Cabin with door: lockable, max. 2 m², incl. coat rail and waste-paper basket Glass shelves: sizes: approx. 90 x 20 cm, 3 shelves Suite "K04": 4 upholstered chairs, color: black, 1 table, size: 70 x 70 cm, color: white	140.00
Order form	Description	Min. stand size	Item no.	Facilities	Price in EUR/m²
2.9	Dialogue High-quality lightweight partitions with decorative chamfer and open ceiling, incl. laminate flooring	20 m²	400 510	Stand height: 300 cm Floor covering: laminate incl. chipboard substructure, choice of standard decors Long-arm spotlight "Exclusive": 1 spotlight per 5 m² of stand space, 150 W each Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Cabin with door: lockable, max. 2 m², incl. coat rack and waste-paper basket Armchair "Rondo": color: black, upholstery: artificial leather, 3 armchairs Club table "Granada": height: 53 cm, top: glass, diameter: 70 cm Brochure stand "Punto 8": 8 DIN-A4 shelves	180.00
	Balance High-quality system partitions with open ceiling, stand illumination via truss suspension	20 m²	400 144/510 201a K05	Stand height: 300 cm Floor covering: carpet, ribbed in rolls, choice of standard colors Truss structure: size dependent on stand space, excl. suspension points required HQ! spotlight: 1 spotlight per 5 m² of stand space, 150 W each Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Cabin with door: lockable, max. 2 m², incl. coat rail and waste-paper basket Info counter, closed: lockable, color: white, size: approx. 100 x 50 x 100 cm Suite "K05": 4 plastic chairs, color: white, 1 round table, diameter: 80 cm, color: white	205.00
Order form	Description	Min. stand size	Item no.	Facilities	Price in EUR/m²
2.10	Beta High-quality composite design with Pila II and hard-fiber partitions, incl. high ceiling sail element made of sprinkler-compatible tulle	30 m²	400	Stand height: 240/360 cm Floor covering: carpet, velvety in rolls, choice of standard colors HQ! spotlight: 1 spotlight per 4 m² of stand space, 150 W each Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Cabin with door: lockable, max. 240 x 120 cm	235.00 *
	Alpha High-quality composite design with Pila II, louver partition and chipboard partitions with vision slits, incl. high ceiling sail element made of sprinkler-compatible tulle and digital print	30 m²	400	Stand height: 240/480 cm Floor covering: carpet, velvety in rolls, choice of standard colors HQ! spotlight: 1 spotlight per 4 m² of stand space, 150 W each Suspended vapor lamps: number dependent on stand size Power socket: 1 socket for 20 m², 2 sockets for 21 m² stand space and more, 230 V each Cabin with door: lockable, max. 240 x 240 cm Digital print: format 240 x 240 cm, 2 prints	259.00 *

* We would like to draw your attention again to our incremental discounts! For rental stand sizes of 30 m² and more, you qualify for a price discount of 10%, for stands of 40 m² and above 15%, and for stands of 60 m² and above 20% discount on the price per square meter stated.

Return to:

MEPLAN GmbH
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Tel. +49 89 949-24980 | Fax +49 89 949-24989
service@meplan.de | www.meplan.com

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We hereby order – on behalf and by order of the aforementioned exhibitor –

☐ the system rental stand Easy at the basic rate of EUR 52.00/m² plus statutory VAT

☐ the system rental stand Maxi one at the basic rate of EUR 56.00/m² plus statutory VAT

Rental stand areas of 30 m² and more qualify for a price discount of 10%, areas of 40 m² and above of 15%. Rental stands under 15 m² are subject to a surcharge of 15%. The stand area rental payable to the organizer is not included in the price quoted.

The system stand price includes the set-up and dismantling of all parts supplied. Please consult form 2.1 for details of minimum stand size requirements and the basic equipment provided. Furniture combination options and additional items can be ordered here or via form 2.11. A wider selection of options can be found on the Internet at www.meplan.com.

Please note: The electrical and water connections are not included in the stand price and must be ordered separately from the Technical Exhibition Services Division (TAS). MEPLAN would be pleased to assist you with your electricity and water connection order. We also recommend that you order stand cleaning and, if required, also security services.

The charge for technical services will be invoiced directly to the exhibitor by Messe München GmbH.

Kindly enclose **form 2.14** with a **hand-drawn sketch** of the stand layout and details of your precise requirements to ensure prompt processing of your order.

Wall color

- ☐ white as standard
- ☐ Other standard colors (Avery 500/Oracal) for EUR 21.00 per m²
- ☐ blue ☐ red ☐ green
- ☐ light gray ☐ black ☐ other _____

Carpet color

- ☐ gray as standard (0905) ☐ blue (0808) ☐ green (0613)
- ☐ dark gray (0900) ☐ red (0700) ☐ sand (0214)

Stand information

Type: ☐ Row stand ☐ Corner stand ☐ End stand ☐ Island stand

Surface:

Front x depth in m

Cabin:

Front x depth in m

☐ We hereby order the aforementioned lockable cabin (max. 2 m²), insofar as it is not included in the basic equipment provided (form 2.1), at the price of EUR 113.00 plus VAT.

Graphics / Foil lettering

☐ We herewith order foil lettering for the fascia panel with standard letters in Helvetica, max. height 18 cm (other type fonts on request).

☐ black ☐ blue ☐ red ☐ green

Text for fascia panel EUR 2.50 per character

☐ Kindly send us a quote for printing our logo.

Information on the file format requirements is available in the download section of our website www.meplan.com. Please send file template to info@meplan.de to obtain a quote.

Additional equipment

Prices in EUR plus VAT

<input type="checkbox"/> K01 90.50	<input type="checkbox"/> K02 74.70	<input type="checkbox"/> K03 112.00	<input type="checkbox"/> K04 98.00
<input type="checkbox"/> K05 171.50	<input type="checkbox"/> K06 95.00	<input type="checkbox"/> K07 90.00	<input type="checkbox"/> K08 136.00
<input type="checkbox"/> K09 140.00	<input type="checkbox"/> K10 98.50	<input type="checkbox"/> K11 181.50	<input type="checkbox"/> K12 299.00
<input type="checkbox"/> K13 150.50	<input type="checkbox"/> K14 207.00	<input type="checkbox"/> K15 216.00	<input type="checkbox"/> K16 173.00
<input type="checkbox"/> K17 277.50	<input type="checkbox"/> K18 184.00	<input type="checkbox"/> K19 236.00	<input type="checkbox"/> K20 153.00
<input type="checkbox"/> K21 184.50	<input type="checkbox"/> K22 336.00		

For orders received three days and less prior to the start of the event, a surcharge of 30% will be raised on the rental prices.

The agreed contract is concluded between the customer and Messe München GmbH, Messegelände, 81823 München, Germany. MEPLAN GmbH, acting as representative of Messe München GmbH, is the contact for the customer in respect of all matters relevant to the given contractual relationship. **Your order is only valid if you have received a confirmation of order or an invoice from MEPLAN. Our Terms and Conditions of Business (see form 2.17) shall apply.**

Place / date

Company stamp and legally binding signature of exhibitor



Easy
Stand visuals may show additional equipment that is not included as standard.



Maxi One
Stand visuals may show additional equipment that is not included as standard.



K01 Table (round),
4 chairs, plastic



K02 Table (square),
4 chairs, plastic



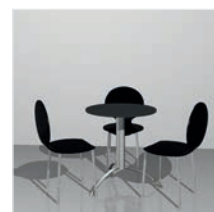
K03 Table (round),
4 upholstered chairs



K04 Table (square),
4 upholstered chairs



K05 Table (round), 4 plastic
shell chairs



K06 Table (round),
3 wooden shell chairs



K07 High table, 2 bar stools
(upholstery: imitation
leather)



K08 High table, 2 bar stools
(plastic seat)



K09 High table, 2 bar stools
(plastic seat)



K10 High table, 2 bar stools,
mesh fabric seat and
back



K11 High table, 2 bar stools,
(seat: beech, black)



K12 High table, "bridge", 4
bar stools (upholstery:
imitation leather)



K13 Bar counter, 2 bar stools
(upholstery: imitation
leather)



K14 Bar counter, conventional,
1 bar stool (upholstery:
imitation leather)



K15 Counter (silver/ beech),
1 bar stool (seat: natu-
ral beech)



K16 PC table, 1 bar stools
(upholstery: imitation
leather)



K17 PC table, 1 bar stool
(upholstery: imitation
leather)



K18 PC table, conventional,
1 bar stool (upholstery:
imitation leather)



K19 Bar counter, 1 fridge, 1
bar stool (upholstery:
imitation leather)



K20 Table, 2 easy chairs
(upholstery: imitation
leather)



K21 Couch table, lounge
bench 2-seater (uphol-
stery: imitation leather)



K22 Glass table, 2 arm-
chairs (upholstery:
leather)

Further combination and furnishing options can be found at www.meplan.com.

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MEPLAN GmbH
Willy-Brandt-Allee 1 | 81829 München | Germany
Tel. +49 89 949-24980 | Fax +49 89 949-24989
service@meplan.de | www.meplan.com

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We hereby order – on behalf and by order of the aforementioned exhibitor –

- ☐ the system rental stand Start A at the basic rate of EUR 66.20/m² plus statutory VAT
- ☐ the system rental stand Start B at the basic rate of EUR 66.20/m² plus statutory VAT

Rental stand areas of 30 m² and more qualify for a price discount of 10%, areas of 40 m² and above of 15%. Rental stands under 15 m² are subject to a surcharge of 15%. The stand area rental payable to the organizer is not included in the price quoted.

The system stand price includes the set-up and dismantling of all parts supplied. Please consult form 2.1 for details of minimum stand size requirements and the basic equipment provided. Furniture combination options and additional items can be ordered here or via form 2.11. A wider selection of options can be found on the Internet at www.meplan.com.

Please note: The electrical and water connections are not included in the stand price and must be ordered separately from the Technical Exhibition Services Division (TAS). MEPLAN would be pleased to assist you with your electricity and water connection order. We also recommend that you order stand cleaning and, if required, also security services.

The charge for technical services will be invoiced directly to the exhibitor by Messe München GmbH.

Kindly enclose **form 2.14** with a **hand-drawn sketch** of the stand layout and details of your precise requirements to ensure prompt processing of your order.

Wall color

- ☐ white as standard
- ☐ Other standard colors (Avery 500/Oracal) for EUR 21.00 per m²
- ☐ blue ☐ red ☐ green
- ☐ light gray ☐ black ☐ other _____

Carpet color

- ☐ gray as standard (0905) ☐ blue (0808) ☐ green (0613)
- ☐ dark gray (0900) ☐ red (0700) ☐ sand (0214)

Stand information

Type: ☐ Row stand ☐ Corner stand ☐ End stand ☐ Island stand

Surface:

Front x depth in m

Cabin:

Front x depth in m

- ☐ We hereby order the aforementioned lockable cabin (max. 2 m²), insofar as it is not included in the basic equipment provided (form 2.1), at the price of EUR 113.00 plus VAT.

Graphics / Foil lettering

- ☐ We herewith order foil lettering for the fascia panel with standard letters in Helvetica, max. height 18 cm (other type fonts on request).
- ☐ black ☐ blue ☐ red ☐ green

Text for fascia panel EUR 2.50 per character

- ☐ Kindly send us a quote for printing our logo.
- Information on the file format requirements is available in the download section of our website www.meplan.com. Please send file template to info@meplan.de to obtain a quote.

Additional equipment

Prices in EUR plus VAT

<input type="checkbox"/> K01 90.50	<input type="checkbox"/> K02 74.70	<input type="checkbox"/> K03 112.00	<input type="checkbox"/> K04 98.00
<input type="checkbox"/> K05 171.50	<input type="checkbox"/> K06 95.00	<input type="checkbox"/> K07 90.00	<input type="checkbox"/> K08 136.00
<input type="checkbox"/> K09 140.00	<input type="checkbox"/> K10 98.50	<input type="checkbox"/> K11 181.50	<input type="checkbox"/> K12 299.00
<input type="checkbox"/> K13 150.50	<input type="checkbox"/> K14 207.00	<input type="checkbox"/> K15 216.00	<input type="checkbox"/> K16 173.00
<input type="checkbox"/> K17 277.50	<input type="checkbox"/> K18 184.00	<input type="checkbox"/> K19 236.00	<input type="checkbox"/> K20 153.00
<input type="checkbox"/> K21 184.50	<input type="checkbox"/> K22 336.00		

For orders received three days and less prior to the start of the event, a surcharge of 30% will be raised on the rental prices.

The agreed contract is concluded between the customer and Messe München GmbH, Messegelände, 81823 München, Germany. MEPLAN GmbH, acting as representative of Messe München GmbH, is the contact for the customer in respect of all matters relevant to the given contractual relationship. **Your order is only valid if you have received a confirmation of order or an invoice from MEPLAN. Our Terms and Conditions of Business (see form 2.17) shall apply.**

Place / date

Company stamp and legally binding signature of exhibitor



Start A
Stand visuals may show additional equipment that is not included as standard



Start B
Stand visuals may show additional equipment that is not included as standard



K01 Table (round),
4 chairs, plastic



K02 Table (square),
4 chairs, plastic



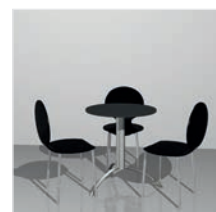
K03 Table (round),
4 upholstered chairs



K04 Table (square),
4 upholstered chairs



K05 Table (round), 4 plastic
shell chairs



K06 Table (round),
3 wooden shell chairs



K07 High table, 2 bar stools
(upholstery: imitation
leather)



K08 High table, 2 bar stools
(plastic seat)



K09 High table, 2 bar stools
(plastic seat)



K10 High table, 2 bar stools,
mesh fabric seat and
back



K11 High table, 2 bar stools,
(seat: beech, black)



K12 High table, "bridge", 4
bar stools (upholstery:
imitation leather)



K13 Bar counter, 2 bar stools
(upholstery: imitation
leather)



K14 Bar counter, conventional,
1 bar stool (upholstery:
imitation leather)



K15 Counter (silver/ beech),
1 bar stool (seat: natu-
ral beech)



K16 PC table, 1 bar stools
(upholstery: imitation
leather)



K17 PC table, 1 bar stool
(upholstery: imitation
leather)



K18 PC table, conventional,
1 bar stool (upholstery:
imitation leather)



K19 Bar counter, 1 fridge, 1
bar stool (upholstery:
imitation leather)



K20 Table, 2 easy chairs
(upholstery: imitation
leather)



K21 Couch table, lounge
bench 2-seater (uphol-
stery: imitation leather)



K22 Glass table, 2 arm-
chairs (upholstery:
leather)

Further combination and furnishing options can be found at www.meplan.com.

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Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We hereby order – on behalf and by order of the aforementioned exhibitor –

☐ the system rental stand M2 white at the basic rate of EUR 68.00/m² plus statutory VAT

☐ the system rental stand Innovation at the basic rate of EUR 75.10/m² plus statutory VAT

Rental stand areas of 30 m² and more qualify for a price discount of 10%, areas of 40 m² and above of 15%. Rental stands under 15 m² are subject to a surcharge of 15%. The stand area rental payable to the organizer is not included in the price quoted.

The system stand price includes the set-up and dismantling of all parts supplied. Please consult form 2.1 for details of minimum stand size requirements and the basic equipment provided. Furniture combination options and additional items can be ordered here or via form 2.11. A wider selection of options can be found on the Internet at www.meplan.com.

Please note: The electrical and water connections are not included in the stand price and must be ordered separately from the Technical Exhibition Services Division (TAS). MEPLAN would be pleased to assist you with your electricity and water connection order. We also recommend that you order stand cleaning and, if required, also security services.

The charge for technical services will be invoiced directly to the exhibitor by Messe München GmbH.

Kindly enclose form 2.14 with a hand-drawn sketch of the stand layout and details of your precise requirements to ensure prompt processing of your order.

Wall color

- ☐ white as standard
- ☐ Other standard colors (Avery 500/Oracal) for EUR 21.00 per m²
- ☐ blue ☐ red ☐ green
- ☐ light gray ☐ black ☐ other _____

Carpet color

- ☐ gray as standard (0905) ☐ blue (0808) ☐ green (0613)
- ☐ dark gray (0900) ☐ red (0700) ☐ sand (0214)

Stand information

Type: ☐ Row stand ☐ Corner stand ☐ End stand ☐ Island stand

Surface:

Front x depth in m

Cabin:

Front x depth in m

☐ We hereby order the aforementioned lockable cabin (max. 2 m²), insofar as it is not included in the basic equipment provided (form 2.1), at the price of EUR 113.00 plus VAT.

Graphics / Foil lettering

☐ We herewith order foil lettering for the fascia panel with standard letters in Helvetica, max. height 18 cm (other type fonts on request).

☐ black ☐ blue ☐ red ☐ green

Text for fascia panel EUR 2.50 per character

☐ Kindly send us a quote for printing our logo.

Information on the file format requirements is available in the download section of our website www.meplan.com. Please send file template to info@meplan.de to obtain a quote.

Additional equipment

Prices in EUR plus VAT

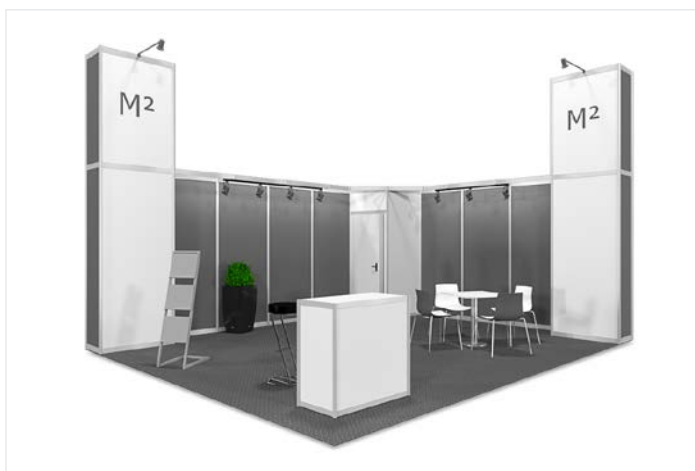
<input type="checkbox"/> K01 90.50	<input type="checkbox"/> K02 74.70	<input type="checkbox"/> K03 112.00	<input type="checkbox"/> K04 98.00
<input type="checkbox"/> K05 171.50	<input type="checkbox"/> K06 95.00	<input type="checkbox"/> K07 90.00	<input type="checkbox"/> K08 136.00
<input type="checkbox"/> K09 140.00	<input type="checkbox"/> K10 98.50	<input type="checkbox"/> K11 181.50	<input type="checkbox"/> K12 299.00
<input type="checkbox"/> K13 150.50	<input type="checkbox"/> K14 207.00	<input type="checkbox"/> K15 216.00	<input type="checkbox"/> K16 173.00
<input type="checkbox"/> K17 277.50	<input type="checkbox"/> K18 184.00	<input type="checkbox"/> K19 236.00	<input type="checkbox"/> K20 153.00
<input type="checkbox"/> K21 184.50	<input type="checkbox"/> K22 336.00		

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M2 white

Stand visuals may show additional equipment that is not included as standard.



Innovation

Stand visuals may show additional equipment that is not included as standard.



K01 Table (round),
4 chairs, plastic



K02 Table (square),
4 chairs, plastic



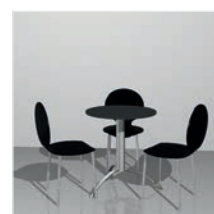
K03 Table (round),
4 upholstered chairs



K04 Table (square),
4 upholstered chairs



K05 Table (round), 4 plastic
shell chairs



K06 Table (round),
3 wooden shell chairs



K07 High table, 2 bar stools
(upholstery: imitation
leather)



K08 High table, 2 bar stools
(plastic seat)



K09 High table, 2 bar stools
(plastic seat)



K10 High table, 2 bar stools,
mesh fabric seat and
back



K11 High table, 2 bar stools,
(seat: beech, black)



K12 High table, "bridge", 4
bar stools (upholstery:
imitation leather)



K13 Bar counter, 2 bar stools
(upholstery: imitation
leather)



K14 Bar counter, conventional,
1 bar stool (upholstery:
imitation leather)



K15 Counter (silver/beech),
1 bar stool (seat: natu-
ral beech)



K16 PC table, 1 bar stools
(upholstery: imitation
leather)



K17 PC table, 1 bar stool
(upholstery: imitation
leather)



K18 PC table, conventional,
1 bar stool (upholstery:
imitation leather)



K19 Bar counter, 1 fridge, 1
bar stool (upholstery:
imitation leather)



K20 Table, 2 easy chairs
(upholstery: imitation
leather)



K21 Couch table, lounge
bench 2-seater (uphol-
stery: imitation leather)



K22 Glass table, 2 arm-
chairs (upholstery:
leather)

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Fax with area code and ext.

We hereby order – on behalf and by order of the aforementioned exhibitor –

☐ the system rental stand Column at the basic rate of EUR 78.20/m² plus statutory VAT

☐ the system rental stand Atrium at the basic rate of EUR 86.00/m² plus statutory VAT

Rental stand areas of 30 m² and more qualify for a price discount of 10%, areas of 40 m² and above of 15%. Rental stands under 15 m² are subject to a surcharge of 15%. The stand area rental payable to the organizer is not included in the price quoted.

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The charge for technical services will be invoiced directly to the exhibitor by Messe München GmbH.

Kindly enclose form 2.14 with a hand-drawn sketch of the stand layout and details of your precise requirements to ensure prompt processing of your order.

Wall color

- ☐ white as standard
☐ Other standard colors (Avery 500/Oracal) for EUR 21.00 per m²
☐ blue ☐ red ☐ green
☐ light gray ☐ black ☐ other _____

Carpet color

- ☐ gray as standard (0905) ☐ blue (0808) ☐ green (0613)
☐ dark gray (0900) ☐ red (0700) ☐ sand (0214)

Stand information

Type: ☐ Row stand ☐ Corner stand ☐ End stand ☐ Island stand

Surface:

Front x depth in m

Cabin:

Front x depth in m

- ☐ We hereby order the aforementioned lockable cabin (max. 2 m²), insofar as it is not included in the basic equipment provided (form 2.1), at the price of EUR 113.00 plus VAT.

Graphics / Foil lettering

- ☐ We herewith order foil lettering for the fascia panel with standard letters in Helvetica, max. height 18 cm (other type fonts on request).
☐ black ☐ blue ☐ red ☐ green

Text for fascia panel EUR 2.50 per character

- ☐ Kindly send us a quote for printing our logo.
 Information on the file format requirements is available in the download section of our website www.meplan.com. Please send file template to info@meplan.de to obtain a quote.

Additional equipment

Prices in EUR plus VAT

<input type="checkbox"/> K01 90.50	<input type="checkbox"/> K02 74.70	<input type="checkbox"/> K03 112.00	<input type="checkbox"/> K04 98.00
<input type="checkbox"/> K05 171.50	<input type="checkbox"/> K06 95.00	<input type="checkbox"/> K07 90.00	<input type="checkbox"/> K08 136.00
<input type="checkbox"/> K09 140.00	<input type="checkbox"/> K10 98.50	<input type="checkbox"/> K11 181.50	<input type="checkbox"/> K12 299.00
<input type="checkbox"/> K13 150.50	<input type="checkbox"/> K14 207.00	<input type="checkbox"/> K15 216.00	<input type="checkbox"/> K16 173.00
<input type="checkbox"/> K17 277.50	<input type="checkbox"/> K18 184.00	<input type="checkbox"/> K19 236.00	<input type="checkbox"/> K20 153.00
<input type="checkbox"/> K21 184.50	<input type="checkbox"/> K22 336.00		

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Place / date

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Column

Stand visuals may show additional equipment that is not included as standard.



Atrium

Stand visuals may show additional equipment that is not included as standard.



K01 Table (round),
4 chairs, plastic



K02 Table (square),
4 chairs, plastic



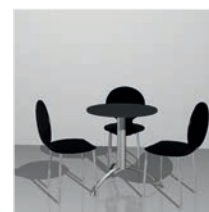
K03 Table (round),
4 upholstered chairs



K04 Table (square),
4 upholstered chairs



K05 Table (round), 4 plastic
shell chairs



K06 Table (round),
3 wooden shell chairs



K07 High table, 2 bar stools
(upholstery: imitation
leather)



K08 High table, 2 bar stools
(plastic seat)



K09 High table, 2 bar stools
(plastic seat)



K10 High table, 2 bar stools,
mesh fabric seat and
back



K11 High table, 2 bar stools,
(seat: beech, black)



K12 High table, "bridge", 4
bar stools (upholstery:
imitation leather)



K13 Bar counter, 2 bar stools
(upholstery: imitation
leather)



K14 Bar counter, conventional,
1 bar stool (upholstery:
imitation leather)



K15 Counter (silver/ beech),
1 bar stool (seat: natu-
ral beech)



K16 PC table, 1 bar stools
(upholstery: imitation
leather)



K17 PC table, 1 bar stool
(upholstery: imitation
leather)



K18 PC table, conventional,
1 bar stool (upholstery:
imitation leather)



K19 Bar counter, 1 fridge, 1
bar stool (upholstery:
imitation leather)



K20 Table, 2 easy chairs
(upholstery: imitation
leather)



K21 Couch table, lounge
bench 2-seater (uphol-
stery: imitation leather)



K22 Glass table, 2 arm-
chairs (upholstery:
leather)

Further combination and furnishing options can be
found at www.meplan.com.

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Fax with area code and ext.

We hereby order – on behalf and by order of the aforementioned exhibitor –

☐ the system rental stand Economy at the basic rate of EUR 93.80/m² plus statutory VAT

☐ the system rental stand Truss Me one at the basic rate of EUR 98.00/m² plus statutory VAT

Rental stand areas of 30 m² and more qualify for a price discount of 10%, areas of 40 m² and above of 15%. Rental stands under 15 m² are subject to a surcharge of 15%. The stand area rental payable to the organizer is not included in the price quoted.

The system stand price includes the set-up and dismantling of all parts supplied. Please consult form 2.1 for details of minimum stand size requirements and the basic equipment provided. Furniture combination options and additional items can be ordered here or via form 2.11. A wider selection of options can be found on the Internet at www.meplan.com.

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The charge for technical services will be invoiced directly to the exhibitor by Messe München GmbH.

Kindly enclose **form 2.14** with a **hand-drawn sketch** of the stand layout and details of your precise requirements to ensure prompt processing of your order.

Wall color

- ☐ white as standard
- ☐ Other standard colors (Avery 500/Oracal) for EUR 21.00 per m²
- ☐ blue ☐ red ☐ green
- ☐ light gray ☐ black ☐ other _____

Carpet color

- ☐ gray as standard (0905) ☐ blue (0808) ☐ green (0613)
- ☐ dark gray (0900) ☐ red (0700) ☐ sand (0214)

Stand information

Type: ☐ Row stand ☐ Corner stand ☐ End stand ☐ Island stand

Surface:

Front x depth in m

Cabin:

Front x depth in m

☐ We hereby order the aforementioned lockable cabin (max. 2 m²), insofar as it is not included in the basic equipment provided (form 2.1), at the price of EUR 113.00 plus VAT.

Graphics / Foil lettering

☐ We herewith order foil lettering for the fascia panel with standard letters in Helvetica, max. height 18 cm (other type fonts on request).

☐ black ☐ blue ☐ red ☐ green

Text for fascia panel EUR 2.50 per character

☐ Kindly send us a quote for printing our logo.

Information on the file format requirements is available in the download section of our website www.meplan.com. Please send file template to info@meplan.de to obtain a quote.

Additional equipment

Prices in EUR plus VAT

<input type="checkbox"/> K01 90.50	<input type="checkbox"/> K02 74.70	<input type="checkbox"/> K03 112.00	<input type="checkbox"/> K04 98.00
<input type="checkbox"/> K05 171.50	<input type="checkbox"/> K06 95.00	<input type="checkbox"/> K07 90.00	<input type="checkbox"/> K08 136.00
<input type="checkbox"/> K09 140.00	<input type="checkbox"/> K10 98.50	<input type="checkbox"/> K11 181.50	<input type="checkbox"/> K12 299.00
<input type="checkbox"/> K13 150.50	<input type="checkbox"/> K14 207.00	<input type="checkbox"/> K15 216.00	<input type="checkbox"/> K16 173.00
<input type="checkbox"/> K17 277.50	<input type="checkbox"/> K18 184.00	<input type="checkbox"/> K19 236.00	<input type="checkbox"/> K20 153.00
<input type="checkbox"/> K21 184.50	<input type="checkbox"/> K22 336.00		

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Economy

Stand visuals may show additional equipment that is not included as standard.



Truss Me

Stand visuals may show additional equipment that is not included as standard.



K01 Table (round),
4 chairs, plastic



K02 Table (square),
4 chairs, plastic



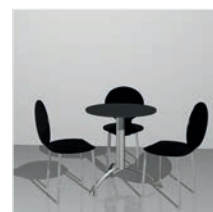
K03 Table (round),
4 upholstered chairs



K04 Table (square),
4 upholstered chairs



K05 Table (round), 4 plastic
shell chairs



K06 Table (round),
3 wooden shell chairs



K07 High table, 2 bar stools
(upholstery: imitation
leather)



K08 High table, 2 bar stools
(plastic seat)



K09 High table, 2 bar stools
(plastic seat)



K10 High table, 2 bar stools,
mesh fabric seat and
back



K11 High table, 2 bar stools,
(seat: beech, black)



K12 High table, "bridge", 4
bar stools (upholstery:
imitation leather)



K13 Bar counter, 2 bar stools
(upholstery: imitation
leather)



K14 Bar counter, conventional,
1 bar stool (upholstery:
imitation leather)



K15 Counter (silver/beech),
1 bar stool (seat: natu-
ral beech)



K16 PC table, 1 bar stools
(upholstery: imitation
leather)



K17 PC table, 1 bar stool
(upholstery: imitation
leather)



K18 PC table, conventional,
1 bar stool (upholstery:
imitation leather)



K19 Bar counter, 1 fridge, 1
bar stool (upholstery:
imitation leather)



K20 Table, 2 easy chairs
(upholstery: imitation
leather)



K21 Couch table, lounge
bench 2-seater (uphol-
stery: imitation leather)



K22 Glass table, 2 arm-
chairs (upholstery:
leather)

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Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We hereby order – on behalf and by order of the aforementioned exhibitor –

- ☐ the system rental stand Portal at the basic rate of EUR 105.90/m² plus statutory VAT
- ☐ the system rental stand Fresh Sight one at the basic rate of EUR 108.40/m² plus statutory VAT

Rental stand areas of 30 m² and more qualify for a price discount of 10%, areas of 40 m² and above of 15%. Rental stands under 15 m² are subject to a surcharge of 15%. The stand area rental payable to the organizer is not included in the price quoted.

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The charge for technical services will be invoiced directly to the exhibitor by Messe München GmbH.

Kindly enclose **form 2.14** with a **hand-drawn sketch** of the stand layout and details of your precise requirements to ensure prompt processing of your order.

Wall color

- ☐ white as standard
- ☐ Other standard colors (Avery 500/Oracal) for EUR 21.00 per m²
- ☐ blue ☐ red ☐ green
- ☐ light gray ☐ black ☐ other _____

Carpet color

- ☐ gray as standard (0905) ☐ blue (0808) ☐ green (0613)
- ☐ dark gray (0900) ☐ red (0700) ☐ sand (0214)

Stand information

Type: ☐ Row stand ☐ Corner stand ☐ End stand ☐ Island stand

Surface:

Front x depth in m

Cabin:

Front x depth in m

- ☐ We hereby order the aforementioned lockable cabin (max. 2 m²), insofar as it is not included in the basic equipment provided (form 2.1), at the price of EUR 113.00 plus VAT.

Graphics/Foil lettering

- ☐ We herewith order foil lettering for the fascia panel with standard letters in Helvetica, max. height 18 cm (other type fonts on request).
- ☐ black ☐ blue ☐ red ☐ green

Text for fascia panel EUR 2.50 per character

- ☐ Kindly send us a quote for printing our logo.
- Information on the file format requirements is available in the download section of our website www.meplan.com. Please send file template to info@meplan.de to obtain a quote.

Additional equipment

Prices in EUR plus VAT

<input type="checkbox"/> K01 90.50	<input type="checkbox"/> K02 74.70	<input type="checkbox"/> K03 112.00	<input type="checkbox"/> K04 98.00
<input type="checkbox"/> K05 171.50	<input type="checkbox"/> K06 95.00	<input type="checkbox"/> K07 90.00	<input type="checkbox"/> K08 136.00
<input type="checkbox"/> K09 140.00	<input type="checkbox"/> K10 98.50	<input type="checkbox"/> K11 181.50	<input type="checkbox"/> K12 299.00
<input type="checkbox"/> K13 150.50	<input type="checkbox"/> K14 207.00	<input type="checkbox"/> K15 216.00	<input type="checkbox"/> K16 173.00
<input type="checkbox"/> K17 277.50	<input type="checkbox"/> K18 184.00	<input type="checkbox"/> K19 236.00	<input type="checkbox"/> K20 153.00
<input type="checkbox"/> K21 184.50	<input type="checkbox"/> K22 336.00		

For orders received three days and less prior to the start of the event, a surcharge of 30% will be raised on the rental prices.

The agreed contract is concluded between the customer and Messe München GmbH, Messegelände, 81823 München, Germany. MEPLAN GmbH, acting as representative of Messe München GmbH, is the contact for the customer in respect of all matters relevant to the given contractual relationship. **Your order is only valid if you have received a confirmation of order or an invoice from MEPLAN. Our Terms and Conditions of Business (see form 2.17) shall apply.**

Place / date

Company stamp and legally binding signature of exhibitor



Portal
Stand visuals may show additional equipment that is not included as standard.



Fresh Sight
Stand visuals may show additional equipment that is not included as standard.



K01 Table (round),
4 chairs, plastic



K02 Table (square),
4 chairs, plastic



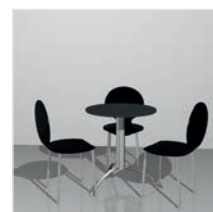
K03 Table (round),
4 upholstered chairs



K04 Table (square),
4 upholstered chairs



K05 Table (round), 4 plastic
shell chairs



K06 Table (round),
3 wooden shell chairs



K07 High table, 2 bar stools
(upholstery: imitation
leather)



K08 High table, 2 bar stools
(plastic seat)



K09 High table, 2 bar stools
(plastic seat)



K10 High table, 2 bar stools,
mesh fabric seat and
back



K11 High table, 2 bar stools,
(seat: beech, black)



K12 High table, "bridge", 4
bar stools (upholstery:
imitation leather)



K13 Bar counter, 2 bar stools
(upholstery: imitation
leather)



K14 Bar counter, conventional,
1 bar stool (upholstery:
imitation leather)



K15 Counter (silver/beech),
1 bar stool (seat: natu-
ral beech)



K16 PC table, 1 bar stools
(upholstery: imitation
leather)



K17 PC table, 1 bar stool
(upholstery: imitation
leather)



K18 PC table, conventional,
1 bar stool (upholstery:
imitation leather)



K19 Bar counter, 1 fridge, 1
bar stool (upholstery:
imitation leather)



K20 Table, 2 easy chairs
(upholstery: imitation
leather)



K21 Couch table, lounge
bench 2-seater (uphol-
stery: imitation leather)



K22 Glass table, 2 arm-
chairs (upholstery:
leather)

Further combination and furnishing options can be found at www.meplan.com.

Return to:

MEPLAN GmbH
Willy-Brandt-Allee 1 | 81829 München | Germany
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Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We hereby order – on behalf and by order of the aforementioned exhibitor –

- ☐ the system rental stand Glancer at the basic rate of EUR 130.00/m² plus statutory VAT
☐ the system rental stand Bridge at the basic rate of EUR 140.00/m² plus statutory VAT

Rental stand areas of 30 m² and more qualify for a price discount of 10%, areas of 40 m² and above of 15%. Rental stands under 15 m² are subject to a surcharge of 15%. The stand area rental payable to the organizer is not included in the price quoted.

The system stand price includes the set-up and dismantling of all parts supplied. Please consult form 2.1 for details of minimum stand size requirements and the basic equipment provided. Furniture combination options and additional items can be ordered here or via form 2.11. A wider selection of options can be found on the Internet at www.meplan.com.

Please note: The electrical and water connections are not included in the stand price and must be ordered separately from the Technical Exhibition Services Division (TAS). MEPLAN would be pleased to assist you with your electricity and water connection order. We also recommend that you order stand cleaning and, if required, also security services.

The charge for technical services will be invoiced directly to the exhibitor by Messe München GmbH.

Kindly enclose **form 2.14** with a **hand-drawn sketch** of the stand layout and details of your precise requirements to ensure prompt processing of your order.

Wall color

- ☐ white as standard
☐ Other standard colors (Avery 500/Oracal) for EUR 21.00 per m²
☐ blue ☐ red ☐ green
☐ light gray ☐ black ☐ other _____

Carpet color

- ☐ gray as standard (0905) ☐ blue (0808) ☐ green (0613)
☐ dark gray (0900) ☐ red (0700) ☐ sand (0214)

Stand information

Type: ☐ Row stand ☐ Corner stand ☐ End stand ☐ Island stand

Surface:

Front x depth in m

Cabin:

Front x depth in m

- ☐ We hereby order the aforementioned lockable cabin (max. 2 m²), insofar as it is not included in the basic equipment provided (form 2.1), at the price of EUR 113.00 plus VAT.

Graphics / Foil lettering

- ☐ We herewith order foil lettering for the fascia panel with standard letters in Helvetica, max. height 18 cm (other type fonts on request).
☐ black ☐ blue ☐ red ☐ green

Text for fascia panel EUR 2.50 per character

- ☐ Kindly send us a quote for printing our logo.
Information on the file format requirements is available in the download section of our website www.meplan.com. Please send file template to info@meplan.de to obtain a quote.

Additional equipment

Prices in EUR plus VAT

<input type="checkbox"/> K01 90.50	<input type="checkbox"/> K02 74.70	<input type="checkbox"/> K03 112.00	<input type="checkbox"/> K04 98.00
<input type="checkbox"/> K05 171.50	<input type="checkbox"/> K06 95.00	<input type="checkbox"/> K07 90.00	<input type="checkbox"/> K08 136.00
<input type="checkbox"/> K09 140.00	<input type="checkbox"/> K10 98.50	<input type="checkbox"/> K11 181.50	<input type="checkbox"/> K12 299.00
<input type="checkbox"/> K13 150.50	<input type="checkbox"/> K14 207.00	<input type="checkbox"/> K15 216.00	<input type="checkbox"/> K16 173.00
<input type="checkbox"/> K17 277.50	<input type="checkbox"/> K18 184.00	<input type="checkbox"/> K19 236.00	<input type="checkbox"/> K20 153.00
<input type="checkbox"/> K21 184.50	<input type="checkbox"/> K22 336.00		

For orders received three days and less prior to the start of the event, a surcharge of 30% will be raised on the rental prices.

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Place / date

Company stamp and legally binding signature of exhibitor



Glancer

Stand visuals may show additional equipment that is not included as standard.



Bridge

Stand visuals may show additional equipment that is not included as standard.



K01 Table (round),
4 chairs, plastic



K02 Table (square),
4 chairs, plastic



K03 Table (round),
4 upholstered chairs



K04 Table (square),
4 upholstered chairs



K05 Table (round), 4 plastic
shell chairs



K06 Table (round),
3 wooden shell chairs



K07 High table, 2 bar stools
(upholstery: imitation
leather)



K08 High table, 2 bar stools
(plastic seat)



K09 High table, 2 bar stools
(plastic seat)



K10 High table, 2 bar stools,
mesh fabric seat and
back



K11 High table, 2 bar stools,
(seat: beech, black)



K12 High table, "bridge", 4
bar stools (upholstery:
imitation leather)



K13 Bar counter, 2 bar stools
(upholstery: imitation
leather)



K14 Bar counter, conventional,
1 bar stool (upholstery:
imitation leather)



K15 Counter (silver/beech),
1 bar stool (seat: natu-
ral beech)



K16 PC table, 1 bar stools
(upholstery: imitation
leather)



K17 PC table, 1 bar stool
(upholstery: imitation
leather)



K18 PC table, conventional,
1 bar stool (upholstery:
imitation leather)



K19 Bar counter, 1 fridge, 1
bar stool (upholstery:
imitation leather)



K20 Table, 2 easy chairs
(upholstery: imitation
leather)



K21 Couch table, lounge
bench 2-seater (uphol-
stery: imitation leather)



K22 Glass table, 2 arm-
chairs (upholstery:
leather)

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Exhibitor

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Outdoor exhibition area / Block

VAT no.

Contact

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E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We hereby order – on behalf and by order of the aforementioned exhibitor –

- ☐ the system rental stand Dialogue at the basic rate of EUR 180.00/m² plus statutory VAT
- ☐ the system rental stand Balance at the basic rate of EUR 205.00/m² plus statutory VAT

Rental stand areas of 30 m² and more qualify for a price discount of 10%, areas of 40 m² 15% and from 60 m² of 20%. The stand area rental payable to the organizer is not included in the price quoted.

The system stand price includes the set-up and dismantling of all parts supplied. Please consult form 2.1 for details of minimum stand size requirements and the basic equipment provided. Furniture combination options and additional items can be ordered here or via form 2.11. A wider selection of options can be found on the Internet at www.meplan.com.

Please note: The electrical and water connections are not included in the stand price and must be ordered separately from the Technical Exhibition Services Division (TAS). MEPLAN would be pleased to assist you with your electricity and water connection order. We also recommend that you order stand cleaning and, if required, also security services.

The charge for technical services will be invoiced directly to the exhibitor by Messe München GmbH.

Kindly enclose form 2.14 with a hand-drawn sketch of the stand layout and details of your precise requirements to ensure prompt processing of your order.

Wall color

- ☐ white as standard
- ☐ Other standard colors (Avery 500/Oracal) for EUR 21.00 per m²
- ☐ blue ☐ red ☐ green
- ☐ light gray ☐ black ☐ other

Carpet color (applicable for stand type Balance)

- ☐ gray as standard (0905) ☐ blue (0808) ☐ green (0613)
- ☐ dark gray (0900) ☐ red (0700) ☐ sand (0214)

Laminate flooring designs (applicable for stand type Dialogue)

- ☐ maple, 3-plank ☐ beech, 3-plank
- ☐ walnut, 3-plank ☐ wenge, 1-plank

Stand information

Type: ☐ Row stand ☐ Corner stand ☐ End stand ☐ Island stand

Area:

Front x depth in m

Cabin:

Front x depth in m (up to max. 2 m²)

Graphics / Foil lettering

- ☐ We herewith order foil lettering for the fascia panel with standard letters in Helvetica, max. height 18 cm (other type fonts on request).
- ☐ black ☐ blue ☐ red ☐ green

Text for fascia panel EUR 2.50 per character

- ☐ Kindly send us a quote for printing our logo.
- Information on the file format requirements is available in the download section of our website www.meplan.com. Please send file template to info@meplan.de to obtain a quote.

Additional equipment

Prices in EUR plus VAT

<input type="checkbox"/> K01 90.50	<input type="checkbox"/> K02 74.70	<input type="checkbox"/> K03 112.00	<input type="checkbox"/> K04 98.00
<input type="checkbox"/> K05 171.50	<input type="checkbox"/> K06 95.00	<input type="checkbox"/> K07 90.00	<input type="checkbox"/> K08 136.00
<input type="checkbox"/> K09 140.00	<input type="checkbox"/> K10 98.50	<input type="checkbox"/> K11 181.50	<input type="checkbox"/> K12 299.00
<input type="checkbox"/> K13 150.50	<input type="checkbox"/> K14 207.00	<input type="checkbox"/> K15 216.00	<input type="checkbox"/> K16 173.00
<input type="checkbox"/> K17 277.50	<input type="checkbox"/> K18 184.00	<input type="checkbox"/> K19 236.00	<input type="checkbox"/> K20 153.00
<input type="checkbox"/> K21 184.50	<input type="checkbox"/> K22 336.00		

For orders received three days and less prior to the start of the event, a surcharge of 30% will be raised on the rental prices.

The agreed contract is concluded between the customer and Messe München GmbH, Messegelände, 81823 München, Germany. MEPLAN GmbH, acting as representative of Messe München GmbH, is the contact for the customer in respect of all matters relevant to the given contractual relationship. **Your order is only valid if you have received a confirmation of order or an invoice from MEPLAN. Our Terms and Conditions of Business (see form 2.17) shall apply.**

Place / date

Company stamp and legally binding signature of exhibitor



Dialogue

Stand visuals may show additional equipment that is not included as standard.



Balance

Stand visuals may show additional equipment that is not included as standard.



K01 Table (round),
4 chairs, plastic



K02 Table (square),
4 chairs, plastic



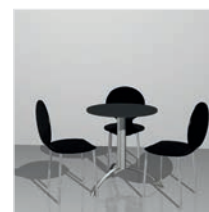
K03 Table (round),
4 upholstered chairs



K04 Table (square),
4 upholstered chairs



K05 Table (round), 4 plastic
shell chairs



K06 Table (round),
3 wooden shell chairs



K07 High table, 2 bar stools
(upholstery: imitation
leather)



K08 High table, 2 bar stools
(plastic seat)



K09 High table, 2 bar stools
(plastic seat)



K10 High table, 2 bar stools,
mesh fabric seat and
back



K11 High table, 2 bar stools,
(seat: beech, black)



K12 High table, "bridge", 4
bar stools (upholstery:
imitation leather)



K13 Bar counter, 2 bar stools
(upholstery: imitation
leather)



K14 Bar counter, conventional,
1 bar stool (upholstery:
imitation leather)



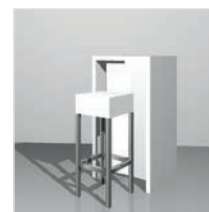
K15 Counter (silver/ beech),
1 bar stool (seat: natu-
ral beech)



K16 PC table, 1 bar stools
(upholstery: imitation
leather)



K17 PC table, 1 bar stool
(upholstery: imitation
leather)



K18 PC table, conventional,
1 bar stool (upholstery:
imitation leather)



K19 Bar counter, 1 fridge, 1
bar stool (upholstery:
imitation leather)



K20 Table, 2 easy chairs
(upholstery: imitation
leather)



K21 Couch table, lounge
bench 2-seater (uphol-
stery: imitation leather)



K22 Glass table, 2 arm-
chairs (upholstery:
leather)

Further combination and furnishing options can be found at www.meplan.com.

Return to:

MEPLAN GmbH
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Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We hereby order – on behalf and by order of the aforementioned exhibitor –

☐ the system rental stand Beta at the basic rate of EUR 235.00/m² plus statutory VAT

☐ the system rental stand Alpha at the basic rate of EUR 259.00/m² plus statutory VAT

Rental stand areas of 30 m² and more qualify for a price discount of 10%, areas of 40 m² and above of 15%. The stand area rental payable to the organizer is not included in the price quoted.

The system stand price includes the set-up and dismantling of all parts supplied. Please consult form 2.1 for details of minimum stand size requirements and the basic equipment provided. Furniture combination options and additional items can be ordered here or via form 2.11. A wider selection of options can be found on the Internet at www.meplan.com.

Please note: The electrical and water connections are not included in the stand price and must be ordered separately from the Technical Exhibition Services Division (TAS). MEPLAN would be pleased to assist you with your electricity and water connection order. We also recommend that you order stand cleaning and, if required, also security services.

The charge for technical services will be invoiced directly to the exhibitor by Messe München GmbH.

Kindly enclose **form 2.14** with a **hand-drawn sketch** of the stand layout and details of your precise requirements to ensure prompt processing of your order.

Wall color

- ☐ white as standard
☐ Other standard colors (Avery 500/Oracal) for EUR 21.00 per m²
☐ blue ☐ red ☐ green
☐ light gray ☐ black ☐ other _____

Carpet color

- ☐ gray as standard (0905) ☐ blue (0808) ☐ green (0613)
☐ dark gray (0900) ☐ red (0700) ☐ sand (0214)

Stand information

Type: ☐ Row stand ☐ Corner stand ☐ End stand ☐ Island stand

Surface:

Front x depth in m

Graphics / Foil lettering

- ☐ We herewith order foil lettering for the fascia panel with standard letters in Helvetica, max. height 18 cm (other type fonts on request).
☐ black ☐ blue ☐ red ☐ green

Text for fascia panel EUR 2.50 per character

- ☐ Kindly send us a quote for printing our logo.
 Information on the file format requirements is available in the download section of our website www.meplan.com. Please send file template to info@meplan.de to obtain a quote.

Additional equipment

Prices in EUR plus VAT

<input type="checkbox"/> K01 90.50	<input type="checkbox"/> K02 74.70	<input type="checkbox"/> K03 112.00	<input type="checkbox"/> K04 98.00
<input type="checkbox"/> K05 171.50	<input type="checkbox"/> K06 95.00	<input type="checkbox"/> K07 90.00	<input type="checkbox"/> K08 136.00
<input type="checkbox"/> K09 140.00	<input type="checkbox"/> K10 98.50	<input type="checkbox"/> K11 181.50	<input type="checkbox"/> K12 299.00
<input type="checkbox"/> K13 150.50	<input type="checkbox"/> K14 207.00	<input type="checkbox"/> K15 216.00	<input type="checkbox"/> K16 173.00
<input type="checkbox"/> K17 277.50	<input type="checkbox"/> K18 184.00	<input type="checkbox"/> K19 236.00	<input type="checkbox"/> K20 153.00
<input type="checkbox"/> K21 184.50	<input type="checkbox"/> K22 336.00		

For orders received three days and less prior to the start of the event, a surcharge of 30% will be raised on the rental prices.

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Place / date

Company stamp and legally binding signature of exhibitor



Beta

Stand visuals may show additional equipment that is not included as standard.



Alpha

Stand visuals may show additional equipment that is not included as standard.



K01 Table (round),
4 chairs, plastic



K02 Table (square),
4 chairs, plastic



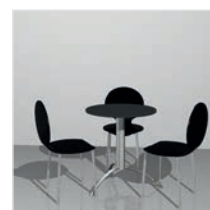
K03 Table (round),
4 upholstered chairs



K04 Table (square),
4 upholstered chairs



K05 Table (round), 4 plastic
shell chairs



K06 Table (round),
3 wooden shell chairs



K07 High table, 2 bar stools
(upholstery: imitation
leather)



K08 High table, 2 bar stools
(plastic seat)



K09 High table, 2 bar stools
(plastic seat)



K10 High table, 2 bar stools,
mesh fabric seat and
back



K11 High table, 2 bar stools,
(seat: beech, black)



K12 High table, "bridge", 4
bar stools (upholstery:
imitation leather)



K13 Bar counter, 2 bar stools
(upholstery: imitation
leather)



K14 Bar counter, conventional,
1 bar stool (upholstery:
imitation leather)



K15 Counter (silver/beech),
1 bar stool (seat: natu-
ral beech)



K16 PC table, 1 bar stools
(upholstery: imitation
leather)



K17 PC table, 1 bar stool
(upholstery: imitation
leather)



K18 PC table, conventional,
1 bar stool (upholstery:
imitation leather)



K19 Bar counter, 1 fridge, 1
bar stool (upholstery:
imitation leather)



K20 Table, 2 easy chairs
(upholstery: imitation
leather)



K21 Couch table, lounge
bench 2-seater (uphol-
stery: imitation leather)



K22 Glass table, 2 arm-
chairs (upholstery:
leather)

Further combination and furnishing options can be
found at www.meplan.com.

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VAT no.

Contact

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E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

■ Stand structures & fittings

All measurements in cm (width x depth x height)
All rental prices for duration of fair plus statutory VAT

Quantity	Item no.	Description	EUR
	101	Wall element, 100 x 250 ¹⁾	36.00
	101	Wall element, 50 x 250 ¹⁾	36.00
	120	Plexiglas wall, 100 x 250 ¹⁾	99.00
	121	Grid wall ¹⁾	50.00
	122	Wall element with perforated plate, 100 x 250 ¹⁾	58.00
	140	Shelf, 100 x 30 ¹⁾	19.50
	141	Inclined shelf, 100 x 30 ¹⁾	25.00
	143	Collection rail, 100 ¹⁾	20.00
	144	Coat rail fitting for cabin ¹⁾	15.00
	150F	Fascia, colored: surcharge per meter	10.00
	203_H80	Table attachment, 100 x 50 x 80 ¹⁾	35.00
	203_H100	Table attachment, 100 x 50 x 100 ¹⁾	35.00
	204	Cabinet element (system), 100 x 50 x 80 ¹⁾	82.00
	211B	Display platform, approx. 100 x 100 x 50	52.00
	211D	Display platform, approx. 50 x 50 x 50	42.00
	212	Video counter, approx. 70 x 50 x 120, with compartment for player	85.00
	213	Stepped platform, 100 x 100, heights approx. 50, 75, 100	145.00
	301	Fitted showcase, 50 x 50 x 250, fully glazed, 3 glass shelves, lighting ¹⁾	248.00
	302	Fitted showcase, 100 x 50 x 250, fully glazed, 3 glass shelves, lighting ¹⁾	298.00
	303	Fitted showcase, 100 x 50 x 250, glass height 100 cm, 1 glass shelf, lighting ¹⁾	238.00
	304	Fitted showcase, 50 x 50 x 250, glass height 100 cm, 1 glass shelf, lighting ¹⁾	198.00
	305	Wall showcase, 100 x 30 x 100, 1 glass shelf, lighting ¹⁾	135.00
	400	Socket outlet, 230 V	18.00

	400_3	Three-way socket outlet	25.00
	401	Spotlight, approx. 100 W	19.50
	402_80	Long-arm spotlight, approx. 80 W	32.00

■ Furniture

All measurements in cm (width x depth x height)
All rental prices for duration of fair plus statutory VAT

Quantity	Item no.	Description	EUR
	200	Sideboard, approx. 100 x 50 x 80	65.00
	201	Information counter, open, approx. 100 x 50 x 100	69.00
	201A	Information counter, closed, approx. 100 x 50 x 100	82.00
	202	Bar counter, approx. 100 x 50 x 120, with top unit, modular construction	139.00
	215	Computer table, PC02, 70 x 80 x 120	95.00
	216	Computer table, PC03, 70 x 30 x 120	173.00
	300	Table showcase, approx. 100 x 50 x 100, with base unit	120.00
	500	Upholstered chair	19.00
	502	Bar stool, Z-line	23.00
	510	Waste basket	7.00
	520	Table, approx. 70 x 70	25.00
	521	Table, approx. 120 x 70	29.00
	522	Table, round, ø 80, white	36.00
	524	High table, top approx. 60, white, 110 high	54.00
	544	All-purpose shelves, 75 x 30, 5 shelves (plastic)	32.00
	546	Brochure stand, 56 x 65 x 130, 3 trays	43.00

■ Please note

¹⁾ Item may not be compatible with stand types set out in forms 2.5, 2.7, 2.9, 2.10, 2.12, 2.13, 2.16.

Multimedia

All rental prices for duration of fair plus statutory VAT

Quantity	Description	EUR for 1–4 show days	EUR for 5–7 show days
	DVD Player (DVD, audio CD, video CD)	20.00	28.00
	Blu-ray player	40.00	56.00
	Media player—SD card and USB reader Supported video formats: AVI/RM /RMVB/MKV/MOV/MP4/WEBM /DAT/VCD format/VOB/DVD for- mat/MPG/TS/TP/3GP/etc. Supported audio formats: WMA/WMV/ APE/OGG/FLAC/AAC/etc.	37.00	47.00
	Notebook, incl. MS Office/German	220.00	272.00
	24" TFT monitor, data and video monitor 16:9, with tabletop stand	180.00	210.00
	32" Monitor with tabletop stand, 1920 x 1080 pixels, integrated speakers, incl. USB port or media player	280.00	328.00
	32" Monitor with wall bracket, 1920 x 1080 pixels, integrated speakers, incl. USB port or media player	280.00	328.00
	32" Monitor with floor stand, 1920 x 1080 pixels, integrated speakers, incl. USB port or media player	390.00	482.00
	47" Monitor with wall bracket, 1920 x 1080 pixels, integrated speakers, incl. USB port or media player	435.00	515.00
	47" Monitor with floor stand, 1920 x 1080 pixels, integrated speakers, incl. USB port or media player	435.00	515.00
	55" Monitor with wall bracket, 1920 x 1080 pixels, integrated speakers, incl. USB port or media player	540.00	660.00
	55" Monitor with floor stand, 1920 x 1080 pixels, integrated speakers, incl. USB port or media player	650.00	814.00
	65" Monitor with wall bracket, 1920 x 1080 pixels, integrated speakers, incl. USB port or media player	860.00	1,200.00
	65" Monitor with floor stand, 1920 x 1080 pixels, integrated speakers, incl. USB port or media player	970.00	1,354.00
	Active sound system for stands up to 40 m ² , connection of music source pos- sible (incl. wireless handheld microphone)	260.00	351.00
	Apple iMac 27", all-in-one PC, 27" display	310.00	390.00

Apple iPad with tabletop stand, 9.7" display, 16 GB, WiFi, power supply unit, tabletop stand with high-quality, wire cable lock for theft protection	180.00	215.00
Apple iPad with floor stand, 9.7" display, 16 GB, WiFi, power supply unit, floor stand with high-quality wire cable lock for theft protection	210.00	250.00
32" Interactive touch kiosk with floor stand, 1920 x 1080 pixels, landscape, PC system (Windows w/o MS Office), height: 1247 mm, multitouch screen 12 points, angle approx. 30°.	Price on request	

Electrical equipment

All measurements in cm (width x depth x height)
All rental prices for duration of fair plus statutory VAT

Quantity	Item no.	Description	EUR
	600	Refrigerator 140 l, approx. 55 x 60 x 85 (order addit. 1 kW power supply)	63.00
	601	Sink with water heater, approx. 100 x 60 x 90 (order addit. 2 kW power supply)	110.00
	602	Kitchenette, approx. 100 x 60 x 90 (order addit. 5 kW power supply) (2 hotplates, refrigerator, sink, water heater)	195.00
	603	Coffee machine, 10 cups (order addit. 1 kW)	42.00

More details:

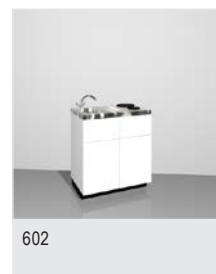
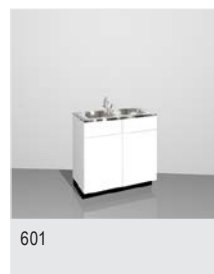
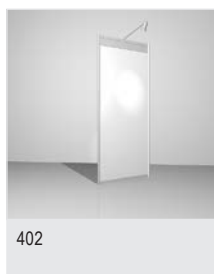
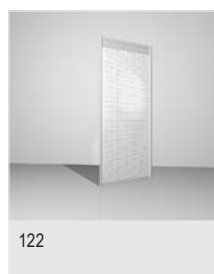
A wide selection of furniture, plants, technology and accessory options can
be found at www.meplan.de

For orders received three days and less prior to the start of the event, a
surcharge of 30% will be raised on the rental prices.

Our General Terms and Conditions of Business (see form 2.17) apply.

The agreed contract is concluded between the customer and Messe München
GmbH, Messegelände, 81823 München, Germany. MEPLAN GmbH, acting as re-
presentative of Messe München GmbH, is the contact for the customer in respect of
all matters relevant to the given contractual relationship. **Your order is only valid if
you have received a confirmation of order or invoice from MEPLAN.**

■ Illustrations



Return to:

MEPLAN GmbH
Willy-Brandt-Allee 1 | 81829 München | Germany
Tel. +49 89 949-24980 | Fax +49 89 949-24989
service@meplan.de | www.meplan.com

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

☐ We hereby order—in the name and on behalf of the above-mentioned exhibitor—stand perimeter walls incl. support walls (partition walls, wood untreated / used) for the exhibitor's stand in accordance with its given size at a price of EUR 20.00/plm plus statutory VAT.

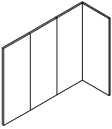

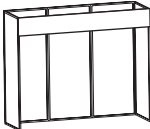
Desired date of completion: _____

■ Important to note

Partition walls, wood, untreated / used: These partition walls show **considerable signs of wear and tear due to multiple usage** and should not be used in an undecorated state. The uneven surface finish cannot be concealed completely by wallpapering over it. Wood partition walls with a smooth surface (paneling) can be

evenly wallpapered and painted. Painting work by the customer is only admissible in combination with an order for wallpapering or paneling. Wallpapering work may only be carried out by MEPLAN GmbH's official contract service partners. Please refer to pages 2 and 3 for further information and photographs.

■ Partition walls / Doors / Fascia panels

Description	Partition wall (Cabin walls and support walls)	Door	Fascia panel
			
Step 1: Component selection (please indicate number of parts required)	<input type="checkbox"/> _____ linear meter(s) wood partition at EUR 20.00 plm	<input type="checkbox"/> _____ door(s) at EUR 48.00	<input type="checkbox"/> _____ linear meter(s) fascia panel at EUR 28.00 plm (papered on both sides)
Step 2: Select surface / finish (here you can indicate your choice of surface finish for all visible surfaces)	<input type="checkbox"/> wallpapered <input type="checkbox"/> paneling <input type="checkbox"/> paneling, thickness: 10 mm <input type="checkbox"/> paneling, thickness: 16 mm	h = 250 cm at EUR 19.00 plm h = 250 cm at EUR 47.00 h = 280 cm at EUR 52.00 h = 400 cm at EUR 87.00	
Step 3: Surface / painting (here you can indicate your choice of paint; this is however conditional upon you having made your choice of surface finish under step 2)	<input type="checkbox"/> white painted h = 250 cm at EUR 12.00 plm <input type="checkbox"/> color painted* h = 250 cm at EUR 20.00 plm <input type="checkbox"/> white painted h = 280 cm at EUR 13.00 plm <input type="checkbox"/> color painted* h = 280 cm at EUR 22.00 plm <input type="checkbox"/> white painted h = 400 cm at EUR 18.00 plm <input type="checkbox"/> color painted* h = 400 cm at EUR 33.00 plm		<input type="checkbox"/> white painted on both sides at EUR 4.00 plm <input type="checkbox"/> color painted on both sides at EUR 8.00 plm

* **Color designation:** _____ Please let us know the designation and number of the required paint color as well as the name of the relevant color system (HKS, RAL, NCS, Brillux, etc.). Please be advised that the color designations may only be regarded as a point of reference. There may be a difference in hue from the color ordered.

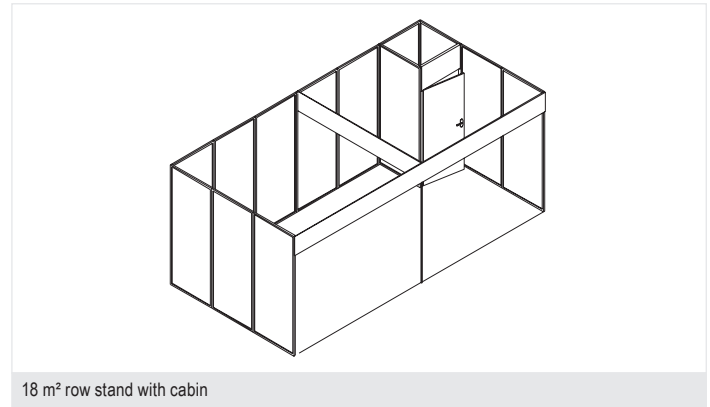
☐ The cabin is not to be wallpapered on the inside (wallpapering of cabin interior is otherwise executed as standard procedure at an additional EUR 19.00 per linear meter incl. door, plus statutory VAT).

Place / date

Company stamp and legally binding signature of exhibitor

■ Sample cost calculation

	Description	EUR
Step 1	13 lm wood wall elements x EUR 20.00	260.00
	1 door x EUR 48.00	48.00
	9 lm fascia panels (papered on both sides) x EUR 28.00	252.00
Step 2	12 lm paneling (incl. door) h = 250 cm at EUR 47.00/lm visible surface	564.00
Step 3	12 lm white paint coating (incl. door) h = 250 cm at EUR 12.00	144.00
	4 lm wallpapering of cabin interior (walls and door) at EUR 19.00/lm	76.00
	Total	1,344.00



■ Support walls / stability

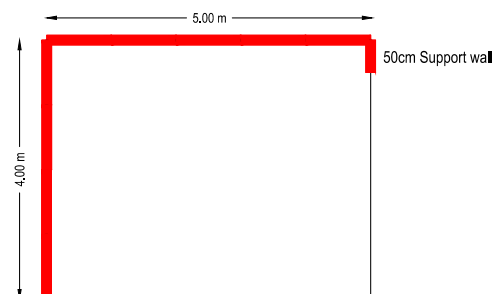
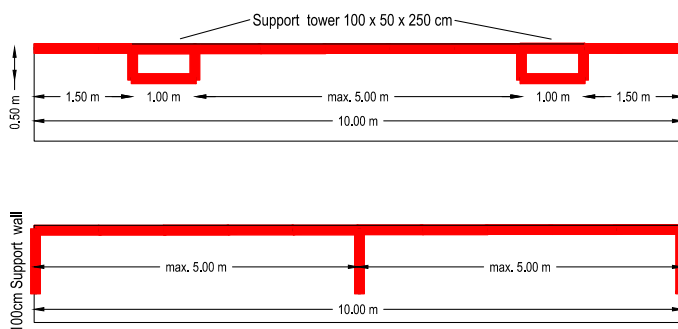
In accordance with Messe München GmbH's Technical Guidelines (item 4.1), the following support walls for partitions up to a height of 2.8 m are required:

End stands:

- Partition support is possible via individual wall elements each measuring 100 cm or via towers.
- Support merely via wall elements measuring 50 cm is not sufficient.

Corner stands / row stands:

- A support wall for each 5 lm partition is a mandatory requirement.
- The partition structure already becomes unstable from a length of 4 lm.
- As an alternative, partitions can be stabilized via surrounding fascia panels.



The number of support walls for partitions higher than 2.8 m or for partitions bearing an additional load such as spotlights or exhibits is to be coordinated individually with MEPLAN.

■ Explanatory notes on wood partitions

■ Partition walls (unfinished) 2.50 m high

Partitions are available in the following sizes: 0.25 m, 0.50 m, 0.75 m and 1.00 m. Support walls are recommended for partitions of 4.00 linear meters (lm) and above. For partitions of 5.00 lm and more support walls are a mandatory requirement. The prices for wallpapering and painting are quoted per linear meter and therefore only apply for one side of the given wall. For walls papered or painted on both sides (e.g. cabin walls or partition walls), the total number of linear meters actually wallpapered or painted is used as the basis for the price charged.

■ Fascia panel (unfinished) 0.40 m high

Fascia panels are available in the following sizes: 1.00 m, 1.50 m, 2.00 m, 3.00 m and 4.00 m. Fascia panels are fixed to the stand walls at a height of 2.50 m (top edge) and are 40 cm in height. Door clearance is 2.10 m. A support wall and a support panel running to the rear wall are required for fascia panels above 5.00 m in length.

■ Door (unfinished) 1.00 m wide, 2.50 m high

Door elements are fitted with keyed-alike locks.

■ Terms and Conditions of Business for system partition installation and painting / decorating work

Our Terms and Conditions of Business (see form 2.17) shall apply.

Insofar as MEPLAN GmbH is mentioned in the following, MEPLAN GmbH acts as the representative of Messe München GmbH.

This form can be used to order partition walls, doors and fascia panels against payment on a rental basis. The partitions consist of an aluminum frame set in with white plastic paneling.

MEPLAN GmbH is entitled to appoint a MEPLAN GmbH subcontractor to carry out the installation work.

Please order partitions in good time before the official set-up. Thus you will make sure that they are erected on time. Please note that orders reaching us after the beginning of the official set-up are subject to the following surcharges:

¹⁾ Orders received within 24 hours prior to start of set-up period: plus EUR 30.00 per order

²⁾ Orders received 4 hours prior to start of set-up period: plus EUR 75.00 per order
On the last day of the set-up period, all late orders are subject to a surcharge of EUR 75.00.

Partition walls will be installed in an unpainted state and, in the absence of instructions to the contrary set out in the order, ready for processing. Any pasting, wallpapering and painting work required may, however, only be carried out by MEPLAN GmbH's accredited subcontractors or following selection of a surface finish option (page 1, step 2).

Heavy objects may not be affixed to the system partition walls; they are not suitable for this purpose; light objects may be attached by using the nailing battens at the top of the walls (see design and detail drawings). The use of staple guns is strictly forbidden for safety reasons.

■ Order information

Please note: this order can only be processed along with a plan / sketch (see form 2.14).

Any contract concluded exists between the customer and Messe München GmbH, Messegelände, 81823 Munich. MEPLAN GmbH, acting as representative of Messe München GmbH, is the contact for the customer in all matters relevant to the contractual relationship concerned. **Your order is only valid if you have received a confirmation of order or an invoice from MEPLAN.**

The partition walls and fascia panels provided to the exhibitor by MEPLAN GmbH may not be painted or decorated unless they have been wallpapered or paneled beforehand (page 1, step 2). Should exhibitors order such painting and decorating work for partition walls provided by MEPLAN GmbH, this order is considered to include the wallpapering of the walls and/or fascia panels on the terms and conditions set out overleaf, even if the order issued by the exhibitor does not explicitly include such work. Any work required to restore partition walls to their original state due to unauthorized wallpapering carried out by exhibitors themselves or by third parties will be charged at EUR 13.30/m².

Complaints relating to any defects or damage attributable to the installation or decoration of the system walls must be notified in writing to MEPLAN GmbH immediately after the exhibitor occupies the stand, but on the last day of set-up at the latest, so that the defect can be rectified. Complaints made any later will not be considered and cannot result in claims against MEPLAN GmbH.

To prevent accidents, the partitions ordered from MEPLAN GmbH may not be altered or removed by the exhibitor or his agents without the express written permission of MEPLAN GmbH.

In addition, the General Terms of Contract for Exhibitor Services of Messe München GmbH shall apply.

Return to:

MEPLAN GmbH
Willy-Brandt-Allee 1 | 81829 München | Germany
Tel. +49 89 949-24980 | Fax +49 89 949-24989
service@meplan.de | www.meplan.com

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

☐ We hereby order—in the name and on behalf of the above-mentioned exhibitor—stand perimeter walls incl. support walls (system partitions, white) for our stand in accordance with its given size at a price of EUR 35.00 per linear meter plus statutory VAT.

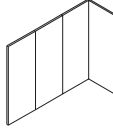

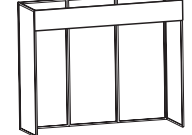
Desired date of completion: _____

Please note

The wallpapering of system partitions is NOT possible!

Partition installation may take place on portions of the stand floor area. This order can only be processed if a plan or sketch is submitted too (see form 2.14).

Partition walls / Fascia panels / Doors

Description	Partition wall (Cabin walls and support walls)	Door	Fascia panel
			
Selection of components (please state the quantity required)	<input type="checkbox"/> _____ linear meter(s) at EUR 35.00 plm ^{1) 2)}	<input type="checkbox"/> _____ units at EUR 69.00 ^{1) 2)}	<input type="checkbox"/> _____ linear meter(s) at EUR 31.00 plm ^{1) 2)}

Explanatory notes on the installation of system partitions

Partitions

Partitions are available in the following sizes: 0.50 m and 1.00 m. Support walls are recommended for partitions of 4.00 linear meters (lm) and above. For partitions of 5.00 lm and more support walls are a mandatory requirement. The wall structure consists of a white powder-coated aluminum frame. The partitions are 2.50 m high. The wall thickness is 32 mm and the inserted plastic paneling 4.00 mm thick. The materials used are flame retardant to DIN 4102/B1.

Fascia panels

Fascia panels are available in the sizes 1.00 to 4.00 m in 0.50 m increments. A support pillar and support panel running to the rear wall are required for any fascia panels above 4.00 m in length. Fascia panels are fixed to the stand walls at a height of 2.50 m (top edge) and are 30 cm in height. Door clearance is 2.20 m.

Doors

Door elements are fitted with keyed-alike locks.

Place / date

Company stamp and legally binding signature of exhibitor

■ Sample cost calculation for a system partition installation

Description	EUR
Wall elements white	13 x 35.00 = 455.00
Door white	1 x 69.00 = 69.00
Fascia panels white, 30 cm high, 9 linear meters	9 x 31.00 = 279.00
Total	803.00

All prices plus statutory VAT.

■ Description

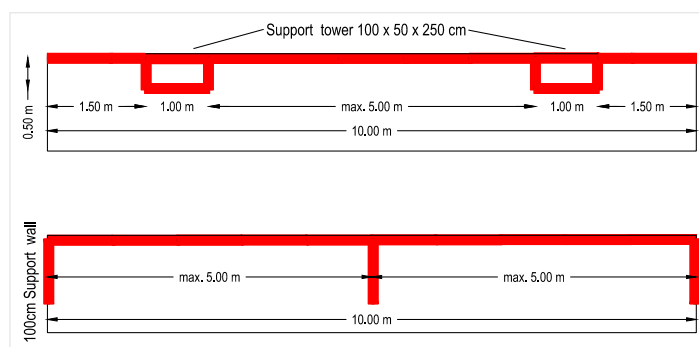
Design: aluminum frame, white powder-coated
Dimensions: height: 2.50 m; width: 0.50 m and 1.00 m
Wall thickness: 32 mm
Paneling: white plastic panels, 4 mm thick (flame retardant to DIN 4102/B1)
Fascia paneling: white plastic panels, 30 cm high, 2.20 m door clearance

■ Support walls / stability

In accordance with Messe München GmbH's Technical Guidelines (item 4.1), the following support walls are required:

End stands:

- Partition support is possible via individual wall elements each measuring 100 cm or via towers.
- Support merely via wall elements measuring 50 cm is not sufficient.



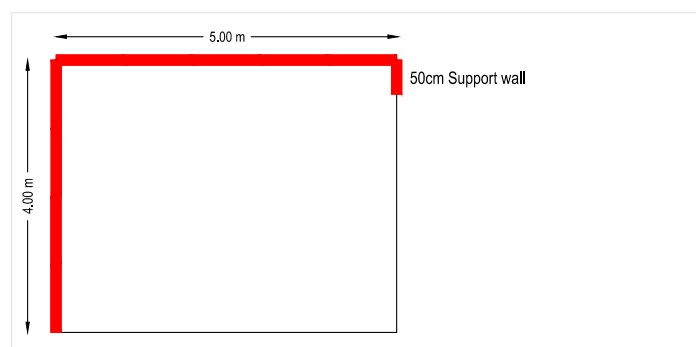
■ Order information

Please note: this order can only be processed if a plan or sketch is submitted (see order form 2.14).

Any contract concluded is between the customer and Messe München GmbH, Messegelände, 81823 München. MEPLAN GmbH, acting as representative of Messe München GmbH, is the contact for the customer in all matters relevant to the contractual relationship concerned. **Your order is only valid if you have received a confirmation of order or an invoice from MEPLAN.**

Corner stands / row stands:

- A support wall for each 5 linear meter partition is a mandatory requirement.
- The partition structure already becomes unstable from a length of 4 linear meters.
- As an alternative, partitions can be stabilized via circumferential fascia panels.



■ Terms and Conditions of Business for system partition installation

Our Terms and Conditions of Business (see form 2.17) shall apply.

Insofar as MEPLAN GmbH is mentioned in the following, MEPLAN GmbH acts as the representative of Messe München GmbH.

This form can be used to order partition walls, doors and fascia panels against payment on a rental basis. The partitions consist of an aluminum frame set in with white plastic paneling.

Please order partitions in good time before the official set-up. Thus you will make sure that they are erected on time. Please note that orders reaching us after the beginning of the official set-up are subject to the following surcharges:

1) Orders received within 24 hours prior to start of assembly period: plus EUR 30.00 per order

2) Orders received within 4 hours prior to start of assembly period: plus EUR 75.00 per order

On the last day of the assembly period, all late orders are subject to a surcharge of EUR 75.00.

MEPLAN GmbH is entitled to appoint a MEPLAN GmbH subcontractor to carry out the partition installation work. The system walls are to be utilized as visual boundaries and may neither be used by the exhibitor for displaying promotional items nor for supporting other stand structures. No items may be nailed or glued to the system walls, nor may paint be applied to them. In the event of damage being caused to them, the exhibitor will be invoiced with the cost of restoring the walls to their original state.

Complaints relating to any defects or damage attributable to the installation or decoration of the system walls must be notified in writing to MEPLAN GmbH immediately after the exhibitor occupies the stand, but on the last day of setting up at the latest, so that the defect can be rectified. Complaints made any later will not be considered and cannot result in claims against MEPLAN GmbH.

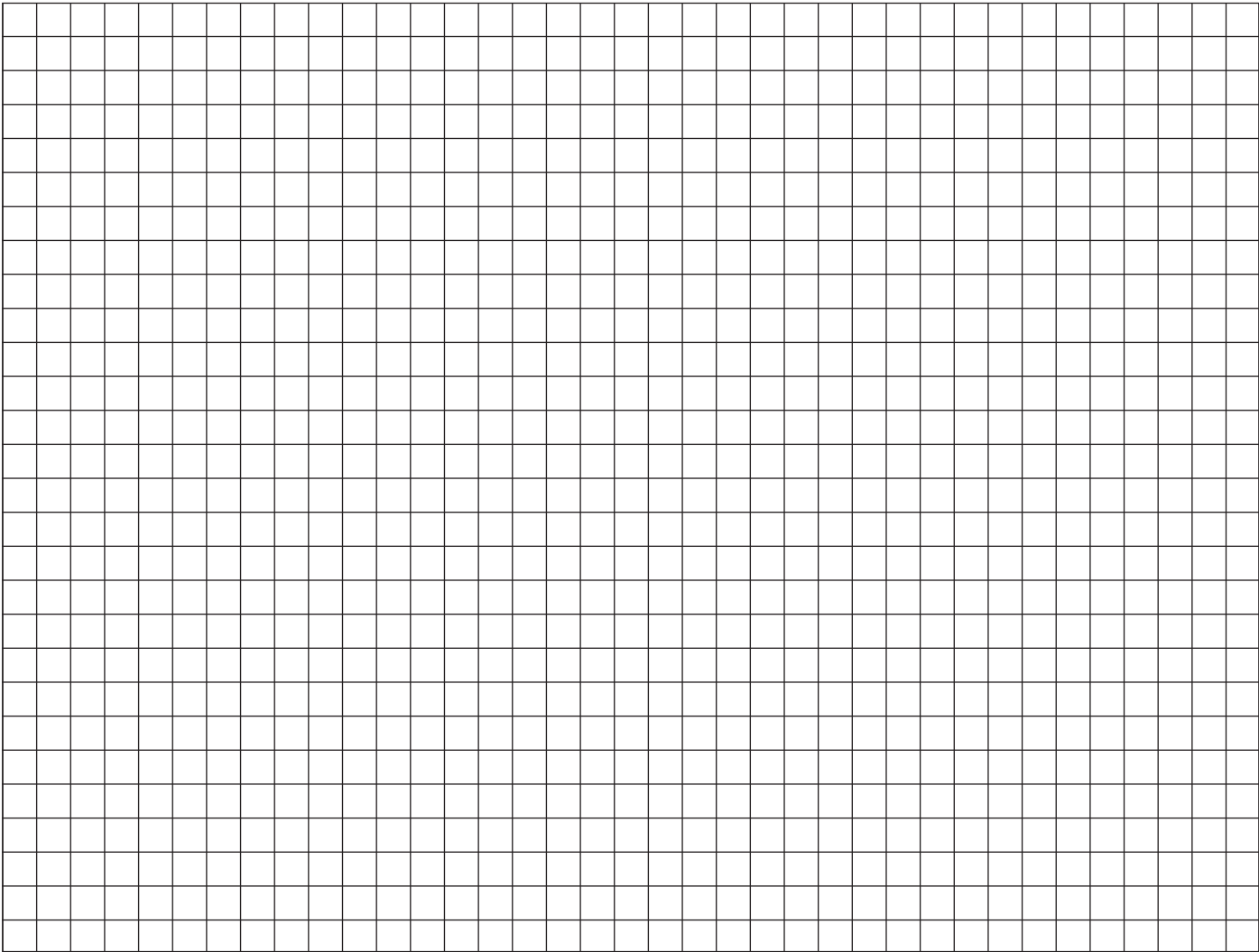
To prevent accidents, the partitions ordered from MEPLAN GmbH may not be altered or removed by the exhibitor or his agents without the express written permission of MEPLAN GmbH.

In addition, the General Terms of Contract for Exhibitor Services of Messe München GmbH apply.

Return to:
 MEPLAN GmbH
 Willy-Brandt-Allee 1 | 81829 München | Germany
 Tel. +49 89 949-24980 | Fax +49 89 949-24989
 service@meplan.de | www.meplan.com

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

Sketch of stand.
 Please mark the position of your stand by showing adjacent stands, aisles or hall entrances!



Scale 1 : 100 (1 m = 1 cm)
 1 : 50 (1 m = 2 cm)

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E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

■ MEPLAN DESIGN / conventional trade fair stand design

A clear trade fair concept is the basis on which your success is built. With a passion for each new challenge, our architects, designers, communication experts and project managers develop the perfect trade fair presence for you.

In the MEPLAN Design team, 16 creative minds work on your trade fair success. Our curiosity for your company turns your trade fair concept into an impressive presentation of your company's identity. We create three-dimensional communication platforms on which your brand can unfold and your objectives be realized.

Your personal project manager is at your side to provide support from the very outset: from the definition of your trade fair objectives through to the realization of the stand design and, of course, on site too.

■ Fax queries to +49 89 949-24989

■ E-mail queries to design@meplan.de

MEPLAN Design stands are conceived on the basis of your specific requirements. It is therefore extremely helpful for us to know your trade-fair budget.

Your budget approx.



Place / date

Company stamp and legally binding signature of exhibitor



Return to:

MEPLAN GmbH
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E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

Containers

Container fittings:

Fully insulated container with PVC floor covering, doors, windows and full electrical installation, e.g. lamps, switches, sockets and fan heater. We will be happy to offer furnishing solutions according to customer requirements.

Please mark	Description	EUR
	Container Basic 2 6 x 2.4 m	Price on request

Pavilions

Please mark	Description	EUR
	Pavilions High-quality fittings and furnishings, various sizes	Price on request

MEPLAN specials

can be ordered in combination with container and tent solutions

Please mark	Description	EUR
	Stone chippings	from 7.50 ¹⁾
	Umbrellas	from 105.00
	Terraces	from 85.00 ¹⁾
	Flagpoles, without cantilever, without flag	from 319.00
	Fencing	Price on request

¹⁾ Price per m²

For orders received three days and less prior to the start of the event, a surcharge of 30% will be raised on the rental prices.

Tent solutions

Please mark	Description	EUR
	Pavilion without floor, various sizes 3 x 3 m, 3 x 6 m, 4 x 4 m, 4 x 8 m	Price on request
	Party tents with and without floors, various sizes	from 25.50 ¹⁾
	Pagoda tents with floors, various sizes 3 x 3 m, 5 x 5 m, 6 x 6 m	from 1,200.00
	Glass pavilions with floors, various sizes 3 x 3 m, 6 x 6 m, 9 x 9 m	Price on request
	Two-story tents various sizes	Price on request

¹⁾ Price per m²

☐ Yes

I am interested in working with your company. Kindly contact me concerning a quotation for:

- ☐ MEPLAN container systems
- ☐ MEPLAN tent and pavilion solutions
- ☐ MEPLAN specials

☐ No

I am not interested in your services or a non-binding offer.

Reason

☐ Perhaps

Your offer has come too soon. Kindly contact me again in

month/s

Place / date

Company stamp and legally binding signature of exhibitor

Tent solutions from a small pavilion to a two-story option



Party tent



Pagoda tent



Glass pavilion



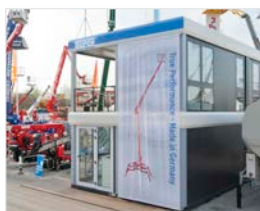
Two-story tent



Pavilions



Container and hall systems from a basic solution to a two-story option



Specials



Stone chippings



Umbrella



Terrace



Flagpoles



Fencing



■ General Terms and Conditions of Business and Rental of MEPLAN GmbH

Insofar as MEPLAN GmbH is mentioned in the following, MEPLAN GmbH acts as the representative of Messe München GmbH.

1. General remarks

- 1.1 All legal transactions notably in respect of the planning and /or erecting and /or rental provision of exhibition stands (rental item) and /or other services, for example in the form of workshops, training, coaching and IT services, are subject only to our terms of business as set out below. This also applies to all future legal transactions. Any provisions of the customer deviating from our terms of rental are not valid; this also applies even if the provisions concerned are not repudiated explicitly. Our terms of rental apply for both prefabricated stands (stand systems) as well as for stands commissioned on an individual basis (customized stands).
- 1.2 The exhibition stands supplied and /or constructed (system stands or customized stands) are as a general rule provided only on a rental basis. All parts supplied are therefore rented explicitly unless the elements concerned are explicitly declared to be parts for sale as set out in the offer and /or confirmation of order.
- 1.3 Quotations we submit to the customer merely serve as a basis of agreement for a contractual relationship, unless they are declared in writing to be binding. The contract is concluded by our sending the customer a confirmation of order or an invoice in reply to the latter's offer.
- 1.4 All agreements, orders, amendments and cancellations must be made in writing. In the event that the customer has not received a confirmation of order up to ten working days prior to the commencement of the event, we must be urgently notified in writing to this effect. A set-up plan and list of the items / services ordered are attached to the confirmation of order.
- 1.5 If assembly and installation services are to be rendered by us, the services concerned are additionally subject to separate agreements.

2. Prices

- 2.1 The prices for all legal transactions apply plus statutory VAT in the absence of any agreement to the contrary. All the prices concerned are for the rental provision of the relevant items for the duration of the trade fair / exhibition in the absence of any agreement to the contrary.
- 2.2 The prices do not include costs for connections provided on site, costs for approval procedures (e.g. structural calculations) or fees of any kind raised by exhibition companies, forwarding companies, customs authorities, etc.
- 2.3 All additional charges due for the rental item which might result from an increase in value-added tax, transportation tax, customs duties, export duties or overseas freight costs, or due to similar regulatory measures or orders imposed by the relevant authorities after contract conclusion, are payable by the customer.
- 2.4 We are entitled to additionally invoice the customer with such increases in our purchasing prices compared with those applying at the time of contract conclusion – to the same extent as they affect us – as are attributable to changes set out under Item 2.3 and as occur by way of such changes.
- 2.5 Each contracting party can demand price adjustments four months after the time of contract conclusion if the prices for the materials required or wage and / or ancillary wage costs based on statutory or collectively agreed adjustments have changed in total by more than five percent. The contracting party demanding the given adjustment is to provide evidence that the relevant requirements have been met.
- 2.6 In the case of system stands, each change of plan after the third such change will be charged extra at actual cost. Once the stand set-up period has commenced, any changes to the stand layout for both system and customized stands will only be carried out subject to feasibility of the changes and against payment of the additional costs incurred.
- 2.7 In the event that the customer requests changes and /or additions at short notice and /or defaults on other obligations, we reserve the right to raise a surcharge, in such cases, the amount of which is generally set by way of an individual agreement.

3. Delivery period and default on delivery

- 3.1 Compliance with delivery and service provision obligations on our part depends on the punctual, proper and orderly compliance with obligations on the part of the customer. These include the punctual receipt of documents to be

provided by the customer, the punctual clarification and approval of plans, no on-site hindrances, compliance with the agreed terms of payment and other obligations on the part of the customer. In the event that the given requirements are not met on time or incompletely, then the delivery period will be appropriately extended.

- 3.2 Should the supply of our products / services be delayed or rendered impossible by such circumstance as is not our responsibility, we are exempted from supplying the product / service for the duration of the given hindrance and the implications thereof. No compensation claims can be asserted against us. Each contracting party is entitled to cancel the contract concerned should service provision be delayed or rendered impossible in this way for a period exceeding four weeks.
- 3.3 We are not responsible for such delays in service provision as are attributable to statutory import restrictions such as those in respect of foreign exchange transactions, etc.

4. Terms of payment, retention of title

- 4.1 Payment is due without deduction immediately upon receipt of the invoice – at the latest before the the exhibition stand is handed over – unless agreed otherwise in writing.
- 4.2 The customer is only entitled to set off other claims against the claim concerned if the former's counterclaims are legally valid, undisputed or recognized by us. Moreover, he is only authorized to exercise the given withholding entitlement to the extent that the counterclaim concerned arises from the same contractual relationship. The assertion of any withholding entitlement above and beyond this – with particular regard to the commercial withholding entitlement as set out under § 369 of the German Commercial Code (HGB), is excluded.
- 4.3 We accept bills of exchange as payment only after our prior written approval and for the purpose of fulfilling obligations. All costs are payable by the customer. The claim to payment continues to exist until such time as the bill of exchange has been redeemed.
- 4.4 In the case of events occurring which impinge on the customer's creditworthiness, we are entitled to demand immediate payment of all such receivables as are still open and already due and, to the extent that such payment is not received despite the customer having been set a reasonable payment deadline, to cancel the contract and recover the items supplied by us.
- 4.5 In the absence of any agreement to the contrary, the customer acquires no ownership of the exhibition stand and /or parts thereof by way of the rental provision of same.
In the event that more than a mere time-limited rental provision was agreed, we reserve the right to retain ownership of the items supplied through to the full payment of all receivables arising from the underlying contract (cf. Item 1.2).

5. Cancellation of contract

Any customers cancelling their orders up until five weeks prior to the start of the set-up period without having any right of cancellation are to pay flat-rate compensation in lieu of costs amounting to EUR 250 plus statutory VAT. Cancellations made two weeks prior to the start of the set-up period are subject to payment of 70% of the value of the order and thereafter 100%. Only cancellations made in writing are deemed to comply with the relevant deadline. We do however set off the value of the expense saved and of any benefit derived from the alternative usage of the services. The customer may demand a reduction in the flat-rate compensation amount due if the former can prove that we have incurred less expense.

Should the customer fail to make the payments due on the basis of this contract, we are entitled, having extended the deadline by a further 5 days and still without receipt of payment, to cancel the contract. We are moreover entitled to cancel the contract if the customer violates a duty deriving from this contract to give due consideration to our rights, legal assets and interests such that we cannot be reasonably expected to further adhere to the contract.

6. Security precautions / obligations on the part of the customer

- 6.1 Cabins and lockable items of furniture are not secured against breaking and entry. The locking mechanisms are only intended to provide privacy. We strongly recommend to order stand security services. Moreover, the customer is urgently advised to insure all rented items as well as exhibits and the like in an

appropriate manner (value of approx. EUR 500 per m² stand structure). We are not liable for any items left on the stand.

- 6.2 Should the customer supply materials or documents for the purpose of producing the object of contract, the customer is responsible for guaranteeing that the items produced and supplied in accordance with his or her documents do not violate any third-party property protection rights. We are not obliged to verify whether the data and documents provided by the customer for production and supply purposes violate third-party property protection rights. The customer undertakes to exempt us from all compensation claims or other claims asserted by third parties in this connection as soon as he is asked to do so and to pay all damages arising from the violation of property protection rights.
- 6.3 It is the customer's responsibility to order stand perimeter walls. The usage of the rear walls of neighboring stands as perimeter walls for the customer's own stand is not allowed.

7. Storage

As a general rule, no items belonging to the customer are stored on his or her behalf. Should storage services be required and rendered exceptionally, this is only done if an appropriate storage note is issued. We are only liable for the items stored in cases of wilful and grossly negligent behavior on our part as well as in the event of our violation of key contractual obligations.

8. Provisions specific to rental contracts

- 8.1 The rental items are supplied exclusively for the purpose and period agreed. The rental contract cannot be cancelled ordinarily. The items may only be sublet with our explicit approval.
- 8.2 The state and completeness of the rental items are to be checked by the customer upon their receipt. The provisions set out under § 377 German Commercial Code (HGB) apply where appropriate. A report on the transfer of the items concerned (acceptance report) is to be drawn up. The transfer occurs at an agreed point in time, no later than 18:00 on the day prior to the opening of the trade fair/exhibition, however. The customer is obliged to accept the items to the extent that the necessary requirements have been met. Failure by the customer to accept the overall service even though he is obliged to do so equates to acceptance of the items. A right of the customer to exchange (additionally ordered) furnishings and/or (additionally ordered) equipment for other items lapses if the service concerned has already been provided to us and/or rendered by us as agreed; the customer's payment obligations remain in effect even if he is no longer interested in the service and returns the items concerned before or during the fair.
- 8.3 As the rental items concerned have generally already been used, normal traces of usage as well as wear and tear do not justify claims in respect of rectification, replacement or return. This also applies to such deviations in colour and surface finish as are typical of the materials concerned.
- 8.4 The risk of accidental loss or damage is transferred to the hirer when the rental items are handed over to him. Any loss of or damage to the rental items must be notified to us without delay so that joint measures in respect of damage limitation/rectification can be coordinated. The risk borne by the customer is transferred back to us once the items are returned.
- 8.5 The customer is liable for any loss of or damage to the rental items caused culpably by himself, his employees or contractors or by his exhibits, furnishings or fittings. The customer undertakes to reimburse any costs incurred for the production/repair of the rental items up to a maximum amount equating to the value of the items concerned at the time they were handed over to the customer. We advise the customer to insure the rental items against loss, damage and vandalism at his or her own expense. The insurance value of the rental items can be provided by us upon request. Any damaged stand system walls will be charged to the customer at a price of EUR 50 plus value-added tax each.
- 8.6 The rental relationship is automatically terminated at the end of the given event (trade fair), at which time dismantling work commences with immediate effect, in the absence of any agreement to the contrary. Any items left behind on the rental stand will be disposed of without any claim to reimbursement.
- 8.7 The customer is responsible for the care and supervision of all rental items in his or her custody from the time of acceptance of same up until two hours after the trade fair has ended. In the event that the customer violates his care and supervision obligations, he must compensate us for the damage thus incurred.
- 8.8 No pro-rata repayment of rental costs is made for such items supplied as basic, standard equipment as are not needed by the customer in specific cases. Nor

can the items concerned be swapped or set off against other services by way of payment.

9. Limitation of liability

We are liable in accordance with statutory regulations for damage in respect of injury to life, body or health. As far as other damage is concerned, we are liable only in cases of wilful or grossly negligent behaviour on our part subject to the provisions set out under Sentence 3. As far as other damage attributable to negligent behaviour constituting a violation of key contractual terms is concerned, we are also liable in such cases, limited however to foreseeable damage. The above provisions in respect of liability limitation apply to both statutory and contractual claims, with specific regard to compensation claims arising from warranty terms. Any liability in accordance with provisions set out in the Product Liability Act remain unaffected by the above terms.

10. Copyright and other property protection rights

- 10.1 Any draft documents, plans, drawings, production and assembly documents as well as the design and concept description all remain our intellectual property. The customer is not entitled without our consent to copy the documents generated as a result, use them for his or her own purposes or pass them on to third parties. Nor is he entitled to build replicas based thereon, unless agreed otherwise.
- 10.2 Should the customer violate the obligations set out under Item 10.1, he is to pay a contractual fine amounting to 50% of the rental price agreed between the contracting parties for the rental items concerned, but at least EUR 5,000. The contractual fine can then be set off against any compensation claim that may be asserted. Further claims particularly in respect of the customer refraining from such actions remain unaffected by this.
- 10.3 Even after payment of the agreed charge, the copyright to the documents mentioned under Item 10.1 and the items we produce remains with us.
- 10.4 We are entitled to display our company name in an appropriate size on the items produced by us and/or on the basis of the customer's plans, particularly with regard to exhibition stands. We are moreover entitled to produce and publish photographic material of the services rendered and of the exhibition stands provided pursuant to Item 1.2 and/or use it for promotional purposes at no cost and without requiring the customer's specific consent to do so.
- 10.5 The customer grants MEPLAN GmbH the exclusive unlimited right of usage and processing without time, content and space restrictions for all known and unknown usage and media types in connection with the services rendered and the exhibition stands provided pursuant to Item 1.2, thus concerning the object of contract, as well as the right to use the images produced, irrespective of the number and form thereof, to be used for promotional and/or non-promotional purposes.

11. Data processing

We are entitled to process such data concerning the customer as we receive by way of the business relationship or in connection with same in accordance with the provisions set out in the Data Protection Act, irrespective of whether the data concerned was provided by the customer or by third parties.

12. Other provisions

- 12.1 The place of performance for payment by the customer is Munich.
- 12.2 Insofar as the customer is a trader, a legal entity under public law or a special fund under public law or has no general place of jurisdiction in the Federal Republic of Germany, Munich is the agreed place of jurisdiction for all disputes arising from this contract or in connection with this contract. We are also entitled at our discretion to assert our claims vis-à-vis the customer with such court as is competent for the place in which the customer has his registered office or branch office.
- 12.3 For all legal relations between ourselves and the customer, the law of the Federal Republic of Germany applies under the exclusion of the Vienna Convention on International Sale of Goods 1980 (CISG), even in cases where the customer's principal place of business or domicile is located abroad.
- 12.4 Should one provision of these terms be or become invalid, the validity of the contract as a whole and of other provisions of these terms shall remain in effect.
- 12.5 The General Terms of Contract of Messe München GmbH apply additionally.

Submit in duplicate!

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We hereby order – in the name and on behalf of the above-mentioned exhibitor – subject to the conditions of contract detailed on page 4:

Please mark	Item no.	Main electrical connection		EUR / unit
	32102	3 kW AC only, no three-phase current	Including distributor panel 1: 2 AC outlets (230 V, 50 Hz), 1 AC outlet (6A) for continuous power supply (see page 2 for description)	175.00

Please mark	Item no.	Main electrical connection	Includes dist. panel 4 or CEE adapter – please mark box with choice	EUR / unit
	32105	5 kW (230 V / 400 V, 50 Hz)	<input type="checkbox"/> Dist. panel 4 (see page 2) or <input type="checkbox"/> CEE 32 A	336.00
	32110	10 kW (230 V / 400 V, 50 Hz)	<input type="checkbox"/> Dist. panel 4 (see page 2) or <input type="checkbox"/> CEE 32 A	461.00
	32115	15 kW (230 V / 400 V, 50 Hz)	<input type="checkbox"/> Dist. panel 4 (see page 2) or <input type="checkbox"/> CEE 32 A	599.00
	32120	20 kW (230 V / 400 V, 50 Hz)	CEE 32 A adapter	677.00
	32130	30 kW (230 V / 400 V, 50 Hz)	CEE 63 A adapter	893.00
	32140	40 kW (230 V / 400 V, 50 Hz)	CEE 63 A adapter	1,130.00

Please mark	Item no.	Main electrical connection	EUR / unit
	32150	50 kW (230 V / 400 V, 50 Hz) CEE 125A	1,320.00
	32165	65 kW (230 V / 400 V, 50 Hz) CEE 125A	1,649.00
	32185	85 kW (230 V / 400 V, 50 Hz) CEE 125A	2,098.00
	32210	100 kW (230 V / 400 V, 50 Hz)	2,386.00
	32225	125 kW (230 V / 400 V, 50 Hz)	2,908.00
	32250	150 kW (230 V / 400 V, 50 Hz)	3,349.00

We will supply our own primary distribution system

- ☐ Yes, our distributor is equipped with a master switch and a 30 mA RCD (residual current device).
- ☐ No, we will need a special distribution system for the following outlets:

Please call me at phone no. _____

We plan to erect a platform on our stand

- ☐ Yes, the clearance between the hall floor and the platform is approx. _____ cm

☐ No

- ☐ Yes, we need equipotential bonding for a suspension unit (main hall floor electrical connection, only transfer point, item no. 32872 EUR 17.21).

The equipotential bonding lead between this transfer point and the cross-beam with lighting system may be carried out by the exhibitor's own electricians or be ordered for execution by the accredited electrical contractor.

- ☐ Yes, electrical equipment / exhibits will be operated with a frequency converter.

The power is supplied via a TN-S system (3 phases, one neutral conductor, one earthed conductor). In the event of distributor panels from Messe München GmbH being used, the earthing work may only be carried out by a service partner accredited by Messe München GmbH. Depending on model and type of stand construction, stand may require connection to the protective conductor (earthing/equipotential bonding) in accordance with DIN ENVDE 0100 (see also Instruction Sheet "Notice on Electrical Installation Work on Exhibition Stands").

Please note: The cost of power consumed by the various electrical connections are included in the price for the main electrical connection. A surcharge (item no. 32853) amounting to EUR 95.00 will be raised for any orders/plans submitted later than five calendar days before the official commencement of the set-up period. To facilitate installation of a main electrical connection, a ground plan (page 3) must be submitted.

Place / date

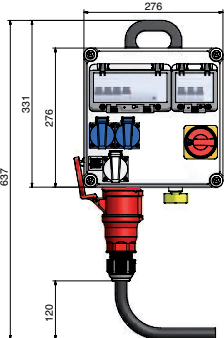
Company stamp and legally binding signature of exhibitor

■ Explanation for panels for main electrical connection

Below you will see descriptions and schematic representations for distributor panel 1, included with a 3 kW main electrical connection, and for distributor panel 4, included with main electrical connections 5 kW up to 15 kW. If a CEE 32 A adapter is ordered together with a main electrical connection up to 15 kW prior to the commencement of the event, the subsequent ordering of distribution panel 4 (during the stand set-up period) will result in costs of EUR 141.00 per unit.

Up to 3 kW max.

Distributor panel 1

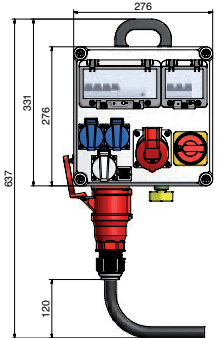


2 AC outlets (16 A) for AC appliances and devices (e.g. music and video systems) and
1 AC outlet (6 A) for continuous power supply (e.g. refrigerator, fax machine)

Panel box dimensions:
W = 276 mm
H = 637 mm
D = 181 mm

Up to 15 kW max.

Distributor panel 4



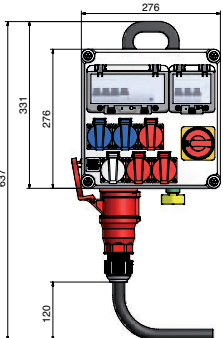
1 CEE outlet (16 A) for 230 V / 400 V 50 Hz three-phase connections,
2 AC outlets (16 A),
1 AC outlet (6 A) for continuous power supply (e.g. refrigerator, fax machine)

Panel box dimensions:
W = 276 mm
H = 637 mm
D = 211 mm

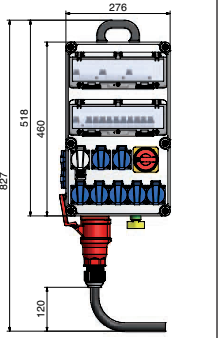
■ Additional distributor panels for main electrical connection

If the power supply of distributor panel 4 is not sufficient for your needs, you may alternatively order either distributor panel 2 or 3. **In addition** to the connection price of item no. 32105–32115, you will be invoiced separately for the selected panel – regrettably, we are unable to offer a credit note for distributor panel 4. All distributor panels/modules are equipped with a master switch, one or more 30 mA RCDs (residual current device) and type B mini circuit breakers. They are supplied with a bracket for wall-mounting.

Up to 15 kW max.

Quantity	Item no.	Distributor panel 2	EUR
	32602	5 AC outlets (16 A) for AC appliances and devices (e.g. music and video systems) and 1 AC outlet (6 A) for continuous power supply (e.g. refrigerator, fax machine)	147.00
	 <p>Panel box dimensions: W = 276 mm H = 637 mm D = 181 mm</p>		

Up to 20 kW max.

Quantity	Item no.	Distributor panel 3	EUR
	32603	9 AC outlets (16 A) for AC appliances and devices (e.g. music and video systems) and 1 AC outlet (6 A) for continuous power supply (e.g. refrigerator, fax machine)	373.00
	 <p>Panel box dimensions: W = 276 mm H = 827 mm D = 181 mm</p>		

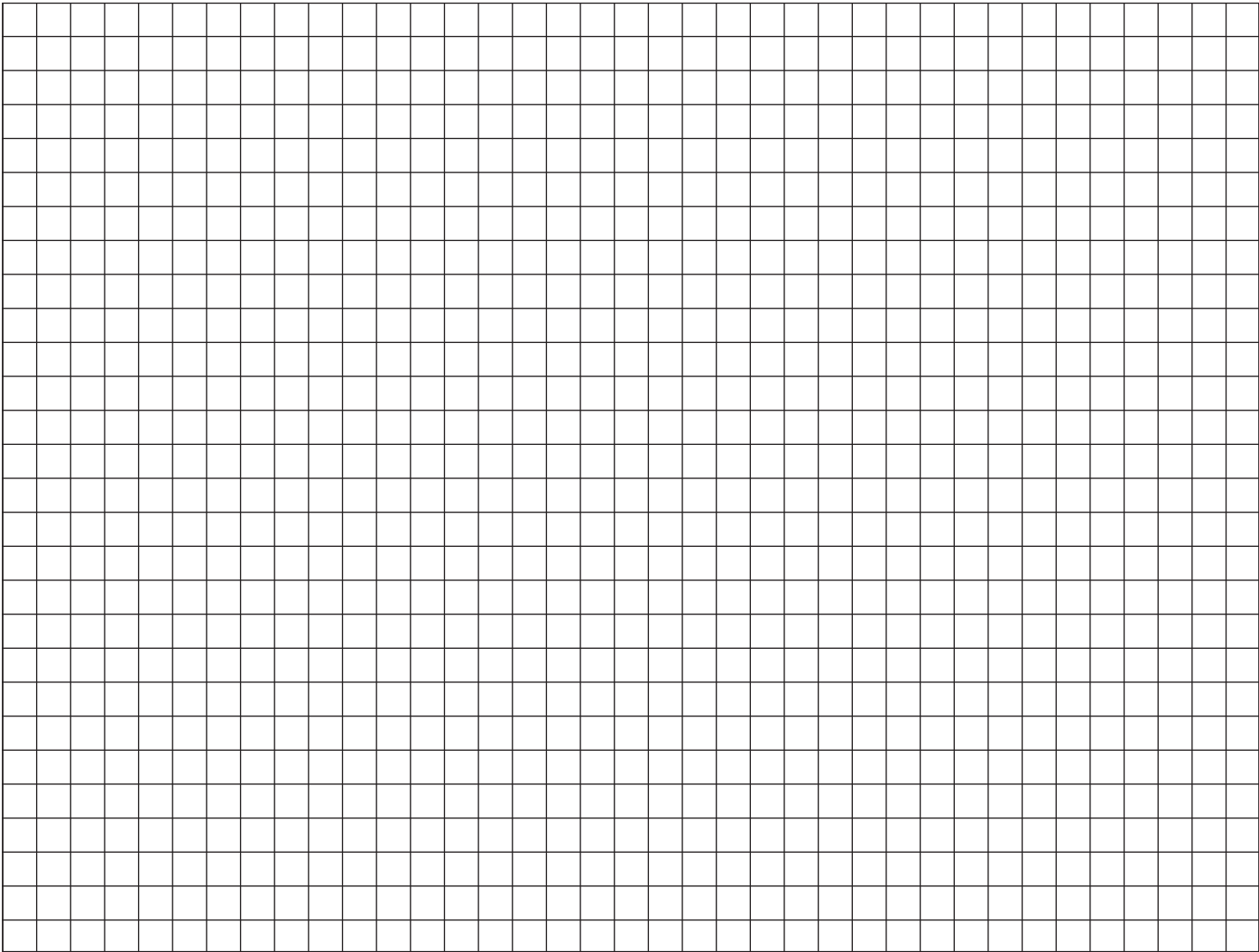
Customer-specific main distribution systems can also be arranged upon request.

Place / date

Company stamp and legally binding signature of exhibitor

Exhibitor		Hall / Stand no.	Outdoor exhibition area / Block
VAT no.		Contact	
Street / P.O. Box		E-mail	
Country / Town / Postcode		Tel. with area code and ext.	Fax with area code and ext.

Please mark the position of your stand by showing adjacent stands, aisles or hall entrances and by including a north-pointing arrow on the ground plan!



Scale 1 : 100 (1 m = 1 cm)
 1 : 50 (1 m = 2 cm)

■ Electricity connection and supply conditions

1. Please use form 3.1 to order main connection. Orders and stand diagrams must be submitted no later than six weeks prior to the beginning of stand assembly to Messe München GmbH, Technical Exhibition Services Division (TAS). No guarantee can be given for the timely completion of installations applied for after this deadline.
 2. **A surcharge (item no. 32853) amounting to EUR 95.00 will be raised for any orders/plans submitted later than five calendar days before the official commencement of the set-up period. Moreover, Messe München GmbH reserves the right to raise a surcharge for any orders received after the given closing date.** Electrical installations are provided on a rental basis only.
 3. Power supply lines will be installed in utility conduits wherever possible, from which they will be branched to the power supply transfer point—as ordered via form 3.1 page 3—at ground level. Electrical installations within the stand and downstream of the transfer point between Messe München GmbH and the exhibitor may be carried out by the exhibitor's own electricians or specialist electrical contractors (see also form 3.1, page 3). Only service partners officially accredited by Messe München GmbH the right to use the utility conduits.
 4. **The ordering party declares that he and the companies appointed by him will, during the stand set-up period, the duration of the fair and the stand dismantling period, comply with all statutory and insurance-related requirements. These include the provisions set out in the BayBO, TRBS 1201, VDE 0100, BGV A1, BGV A 3 and BGI 608 as well as the special terms laid down by Messe München GmbH. Work on electrical installations may only be carried out by qualified electricians in accordance with TRBS 1201. All distributors used must be protected via a master switch and a TYPE A $\Delta n \leq 30$ mA RCD (residual current device). If frequency converters, alternators without transformers, EMC filters or other electronic components capable of generating stationary, variable or transient leakage current or DC residual current in excess of 6 mA are connected, TYPE B (SK) or B+ RCDs, or for 2-pin electrical appliances TYPE F RCDs are to be used. Serious violation of the regulations (including DIN VDE 0100) will result in the power supply being cut off. In such cases, no refund shall be due on the costs of installations already completed. Charges for the main connection will be invoiced in every case.**
 5. All exhibition stand electrical installations will be inspected and approved by an expert for compliance with the regulations currently effective in Munich. Any deficiencies found are to be immediately rectified.
- Trusses with lighting systems are to be equipped by the system installer with additional protective potential equalization (copper, min. 10 mm²) as per VDE 0100 part 711. The transfer point on the hall floor can be ordered via this form (3.1). The equipotential bonding lead between this transfer point and the truss with lighting system may be carried out by the exhibitor's own electricians or be ordered for execution by the accredited electrical contractor.
6. **The list of dimensions and tolerances supplied to the exhibitor or ordering party should be reviewed, countersigned and returned as soon as possible. This list will be subsequently used for invoicing purposes. Grievances pertaining to the scope of products and services provided must be addressed to Messe München GmbH's TAS division prior to stand disassembly in order to allow the opportunity for an appropriate assessment. Subsequent complaints regarding the scope of products or services will not be acknowledged.**
 7. Repair work conducted on equipment not installed by Messe München GmbH will be invoiced according to actual labor hours required.
 8. Cancellations are only possible up to 14 calendar days prior to the start of the general stand set-up period. The services provided up until this point in time are to be remunerated. After this time, Messe München GmbH is entitled but not obliged to provide the services ordered. The additionally provided services are to be remunerated. Any amendment thus constitutes a cancellation of the original order and placement of an additional order.
 9. The exhibitor is obliged to disconnect the power supply daily after the exhibition closes, using the master switch incorporated in the main connection. Circuits for devices needing a continuous current supply (separate outlets and circuits required) are exempt. The exhibitor shall be fully liable for the electrical installation and use thereof within his stand area.
 10. **For safety reasons, Messe München GmbH reserves the right to switch off the entire power supply to exhibitors once the event has ended.**
 11. The main electrical connection ordered is already available for use during the stand set-up period.
 12. Messe München GmbH's General Terms of Contract for Exhibitor Services are a constituent part of any contract concluded.

Submit in duplicate!

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

This form serves to order stand installations provided by Messe München GmbH based on your main electrical connection (to be ordered via forms 3.1 and 3.2). We will be happy to provide you with a separate quotation for stand installations on a larger scale.

Important to note: See form 4.3 for details of suitable suspension units and lighting equipment.

We hereby order – in the name and on behalf of the above-named exhibitor – subject to the conditions of connection and supply detailed on page 2:

Quantity	Item no.	Installation	EUR/item or m
	32802	Halogen beamlight 300 W with extending arm (see picture on page 2)	32.00
	32821	Clamp-on spotlight with extension arm HI-Spot 100 W (see picture on page 2)	26.00
	32706	Cable 3 x 1.5 mm ² , laid fixed – price per meter (w/o connector / adapter)	5.67
	32707	Cable 5 x 1.5 mm ² , laid fixed – price per meter (w/o connector / adapter)	6.11
	32708	Cable 3 x 2.5 mm ² , laid fixed – price per meter (w/o connector / adapter)	6.32
	32709	Cable 5 x 2.5 mm ² , laid fixed – price per meter (w/o connector / adapter)	7.32
	32785	Transformer 1 kVA / 110 V	223.00
	32786	Transformer 2 kVA / 110 V	310.00

Please note: The above prices are for the rental of equipment and materials with delivery to the stand. Electrical installation is not included in the price.

Item no.	Labor costs	EUR/hour
32850	Labor costs for other electrical installations	57.60

Request for a quotation, special services, etc.

☐ I require individual advice. Please contact me.

Phone no.

Messe München GmbH reserves the right to charge an additional fee for late orders.

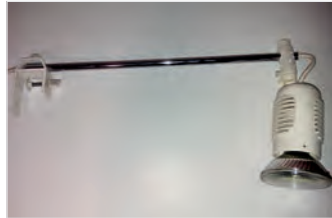
Place / date

Company stamp and legally binding signature of exhibitor

■ Lighting equipment – Sample pictures



32802 Halogen beamlight 300 W with extending arm



32821 Clamp-on spotlight with extending (TAS) arm HI-Spot 100 W

Messe München GmbH's accredited service partners can offer you good value electrical installations incl. lighting for your exhibition stand, tailor-made to suit your specific requirements.

The range of products and services offered encompass:

- all electrical engineering needs from the main electrical connection through to end-users (lighting, power, machinery, etc.)
- individual lighting of stand and other specific items

Your benefits:

- competent consultancy services and planning support offered by specialists with longstanding exhibition experience
- no investment in materials; the materials needed are merely rented
- high availability of materials during entire stand assembly period (also on week-ends and public holidays)
- flexibly available specialist staff with exhibition experience, i.e. no stand-by, transit or overnight costs
- using only reliable, tested materials to avoid any subsequent cost- and time-intensive corrective work (uncomplicated approval by independent experts)
- absolute compliance with agreed deadlines

■ Conditions for the connection and supply of additional electrical installations

1. Please use this form to order additional electrical installations. Orders and stand diagrams must be submitted no later than six weeks prior to the beginning of stand installation to Messe München GmbH, Technical Exhibition Services Division (TAS). No guarantee can be given for the timely completion of installations applied for after this deadline.
2. **Electrical installations are provided on a rental basis only.**
3. Electrical installations within the stand and downstream of the transfer point between Messe München GmbH and the exhibitor may be carried out by the exhibitor's own electricians or certified electric service providers.
4. **Serious violation of the regulations (e.g., but not limited to DIN VDE 0100) will result in the power supply being cut off. In such cases, no refund shall be due on the costs of installations already completed. Charges for the main connection will be invoiced in every case.**
5. All exhibition stand electrical installations will be inspected by an expert for compliance with the regulations currently effective at the exhibition grounds in Munich. Any deficiencies found are to be immediately rectified. Costs for the inspection by specialists are included in the connection price.
6. **The list of dimensions and tolerances supplied to the exhibitor or ordering party should be reviewed, countersigned and returned as soon as possible. This list will be subsequently used for invoicing purposes. Complaints pertaining to the scope of products and services provided must be addressed to Messe München GmbH's TAS prior to stand dismantling in order to allow the opportunity for an appropriate assessment. Subsequent complaints regarding the scope of products or services will not be acknowledged.**
7. Repair work conducted on equipment not installed by Messe München GmbH will be invoiced according to actual labor hours required.
8. Orders may be withdrawn up to 14 calendar days before the general stand set-up period begins. The services provided up until this point in time are to be remunerated. After this time, Messe München GmbH is entitled but not obliged to provide the services ordered. The additionally provided services are to be remunerated. Any amendment thus constitutes a cancellation of the original order and placement of an additional order.
9. The exhibitor is obliged to disconnect the power supply daily after the exhibition closes, using the master switch incorporated in the main connection. Circuits for devices needing a continuous current supply (separate outlets and circuits required) are exempt. The exhibitor shall be fully liable for the electrical installation and use thereof within his stand area.
10. **For safety reasons, Messe München GmbH reserves the right to switch off the entire power supply to exhibitors once the event has ended.**
11. The General Terms of Contract for the Order Forms for Exhibitor Services shall be considered an integral part of this contract.

Submit in duplicate!

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We hereby order—in the name and on behalf of the above-named exhibitor—subject to the water connection and supply terms detailed on page 3:

Quantity	Item no.	Main water connection including connection of one appliance	EUR/unit
	38100	Main water connection, hall area (ground level)	309.00
	38101	Main water connection, upper level (two-story stand)	389.00
	38200	Main water connection, outdoor exhibition area / loading yards, above ground F5 – F8	414.00

Main water connection includes: Inflow: 1/2", outflow: DN 50. Installation of piping overground from utility / supply duct (hall) or connection shaft (outdoor exhibition area). Water consumption included. Connection of one appliance, e.g. (rental) sink.



Please note on the use of commercial dishwashers:

The use of commercial dishwashers with a rinse cycle of **two minutes or less** and the preparation or demonstration of products containing grease and/or oil requires the use of grease traps for the wastewater being discharged (see order form 5.8) (see also "Water connection and supply terms" on page 3).

Contact us for an individual quote on special installations, such as those requiring larger main connection fittings.

A surcharge (item no. 38951) amounting to EUR 95.00 will be raised for any orders/plans submitted later than 14 calendar days prior to the start of the trade fair.

We will be erecting a raised platform on our stand (80 mm min. height clearance required for laying pipes):

☐ Yes, the height difference between hall floor level and platform surface will be approx.

cm

☐ No

It is imperative that a ground plan (page 2) be submitted if a main water connection is required.

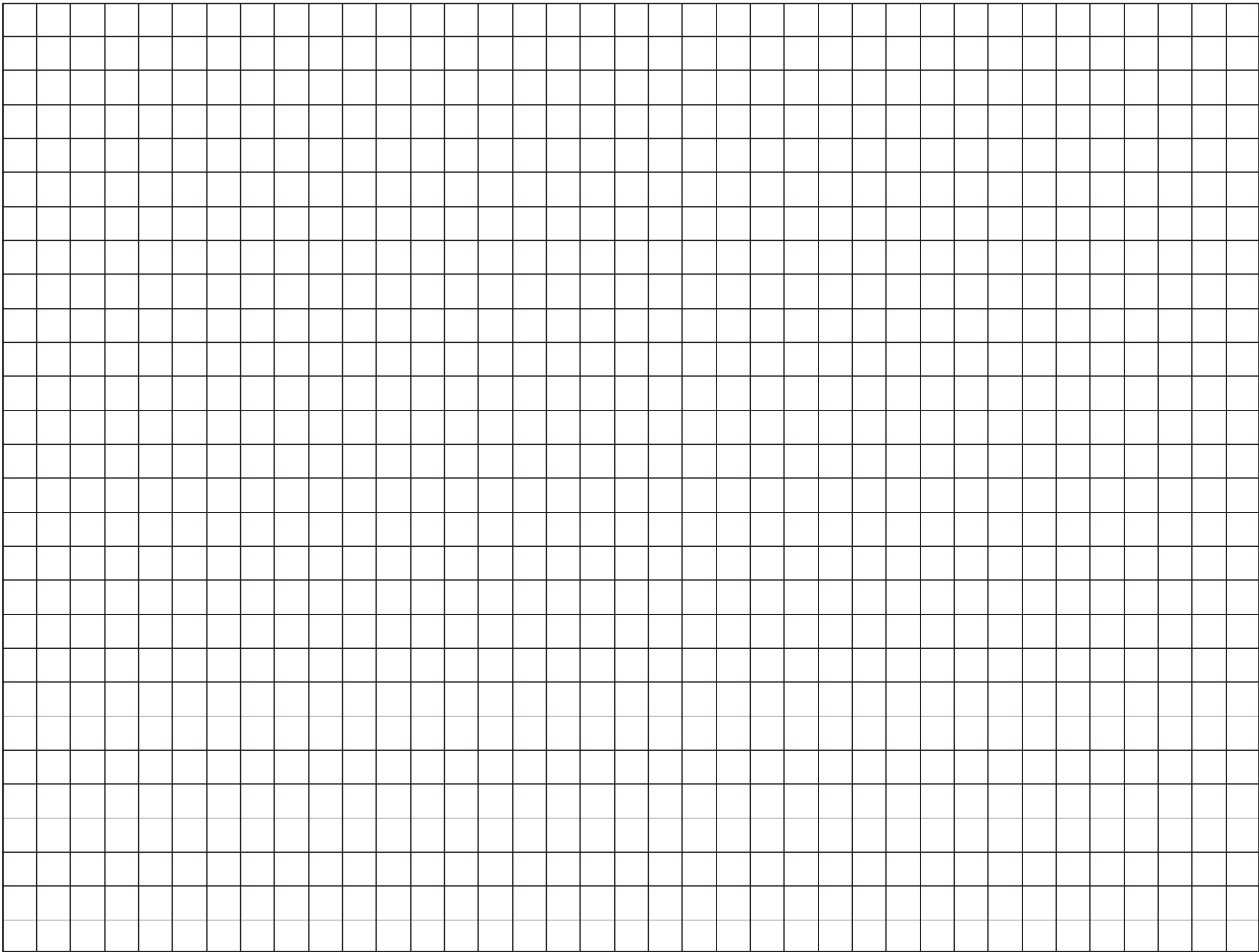
Quantity	Item no.	Misc. services	EUR/unit
	38050	Connection of each additional appliance e.g. dishwasher, water boiler, coffee machine, taps and fittings Please note: Price is only valid for appliances that will be placed no further than 1 m from the main connection.	56.00
	38051	Rental sink unit with base unit, taps and fittings, 5 l electric boiler Dimensions: W/H/D = 90/80/60 cm	135.00
	38090	Standard hourly rate	52.10
	38005	Water for tank / container – up to 3 m ³ (incl. DN 50 drain pipe) (see page 2)	117.00
	38006	Water for tank / container – 4 m ³ to 10 m ³ (incl. DN 50 drain pipe) (see page 2)	as per costs incurred

Place / date

Company stamp and legally binding signature of exhibitor

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

Sketch of the stand with precise dimensions where the water connection and drain pipe and the wash basin or sink are to be installed.
Please mark the position of your stand by showing adjacent stands, aisles or hall entrances.



Scale 1 : 100 (1 m = 1 cm)
 1 : 50 (1 m = 2 cm)

■ Water connection and supply terms

■ Ordering main water connection

Orders and scaled ground plan diagrams for the main water connection must be received by Messe München GmbH no later than six weeks prior to the official dates indicated for the stand assembly period.

Messe München GmbH cannot guarantee the timely installation of connections requested after this deadline.

A surcharge (item no. 38951) amounting to EUR 95.00 will be raised for any orders/plans submitted later than 14 calendar days prior to start of the trade fair.

■ Water connection information

All water utilities are provided on a rental basis only. Installation and connection of appliances to the pipeline network is carried out exclusively by approved contractors of Messe München GmbH.

Any repair work necessary to installations, appliances or exhibits not set up by or rented from Messe München GmbH will be invoiced at the standard hourly rate (see item no. 38090).

The exhibitor is obliged to turn off the entire water supply to the stand via the stop-cock built into the main water connection every day after the exhibition closes.

Property damage arising from negligence will be the responsibility of the exhibitor. For safety reasons, Messe München GmbH reserves the right to turn off the entire water supply to exhibitors once the event has ended.

Messe München GmbH accepts no liability for damage.

- The general water pressure is 3.5 bar.
- The price paid for the main water connection also includes the cost of the water consumed.
- Waste water that is chemically contaminated or greasy may not be disposed of via the normal drainage system.

Required plan documentation

Supply and outflow lines will be installed in the exhibition halls according to dimensions submitted on the ground plan diagram. The diagram must indicate the distance between the edge of your stand and the connection **and** the stand's relative location within the hall. **Orders not containing this information cannot be processed!**

Main water connection in the halls

If at all possible, the piping will be laid in utility ducts, but may have to run above ground if the location of the connection point ordered makes this necessary. In the case of the main water connection for a stand's upper storey, max. 3 m supply/drainage piping laid vertically is included in the connection price. Any additional, horizontally laid piping (via the hall floor and/or in the flooring between the two storeys) will be charged as per the costs incurred (man-hours, material costs, etc.)

Main water connection in the loading yard

Piping to be laid in the loading yard will be installed for all orders above ground. Should a drain pipe be required, an additional pumping unit is also needed, the cost of which is payable by the exhibitor. Due to the risk of frost, water connections are generally not available for the loading yard during the winter months; however, pipe trace heating can be installed at the exhibitor's expense upon arrangement with Messe München GmbH.

Messe München GmbH reserves the right to cut off the water supply outside the duration of the event.

Main water connection in the outdoor exhibition areas

For outdoor exhibition areas F5 – F8, piping for all orders will be installed over-ground. Due to the risk of frost, water connections are generally not available for the outdoor exhibition areas during the winter months; however, pipe trace heating can be installed at the exhibitor's expense upon arrangement with Messe München GmbH. Messe München GmbH reserves the right to cut off the water supply outside the duration of the event.

Connection of appliances

Connection of one appliance (e.g. a sink unit) is included in the main water connection price. The connection of each additional appliance (installation/dismantling of portable kitchenettes, sinks, water heaters, dishwashers, coffee machines, etc. provided by the exhibitor) will be invoiced separately; this price includes labor and incidentals.

If the distance between the appliance to be connected and the main water connection exceeds 1 m, a second main water connection for this appliance must be installed for technical reasons, to be charged at cost.

The connection of a free-standing appliance (e.g. a counter) requires a separate main water connection.

For **rental sink units** (item no. 38051), delivery, maintenance and collection are included in the price. However, connection of the sink unit is **not** included in the rental price.

For safety reasons, dishwashers without a built-in drainage pump will not be connected to the water mains in cases where the drainage gradient is insufficiently steep.

Filling of tank/container with water

In the case of orders for the above quantities of water, the service provided includes one filling of the tank/container concerned and the drainage thereof; the unauthorized disposal of the water concerned via the utility ducts is prohibited. No fixed supply line is installed. Kindly ensure that you enclose with your order a ground plan indicating the location of the given tank/container.

■ Grease traps

Exhibitors ordering the installation of a main water connection for their stand from Messe München GmbH who also plan to prepare, process or present food items containing grease or oil are obliged to additionally order a grease trap through Messe München GmbH no later than four weeks before the start of stand assembly. This also applies to exhibitors operating commercial dishwashers at their stand which complete an entire cycle in **under two minutes**.

Grease trap order forms may be obtained through the Technical Exhibition Services Division (TAS).

If, after stand assembly has begun, Messe München GmbH ascertains that an exhibitor with stationary or mobile catering operations has failed to order a grease trap for a main water connection despite being obliged to do so according to these connection and supply conditions, the exhibitor hereby agrees that Messe München GmbH will install the appropriate grease trap equipment at current prices valid for that event without Messe München GmbH having received an order to this effect from the exhibitor.

In this case, or in the event that an order is placed less than four weeks before the start of stand assembly, Messe München GmbH is entitled to invoice a late-order surcharge for the required grease trap equal to 50 percent of the price in effect at the time of the event, unless the exhibitor can prove that Messe München GmbH has suffered no loss or negligible loss as a result.

If installation of a main water connection and grease trap is either not feasible, or only possible at excessively high cost, Messe München GmbH may require that the exhibitor neither produce, process or demonstrate any goods containing grease or oil at their stand nor operate a commercial dishwasher that completes an entire cycle in **two minutes or less**.

■ Cancellation/complaints

Orders may be withdrawn up to 14 calendar days before the general stand installation period begins; the exhibitor will be charged for the connections ordered in cases of cancellations submitted after this deadline.

The list of tolerances and dimensions provided to the exhibitor or ordering party should be reviewed, countersigned and returned as soon as possible.

This list will be subsequently used for invoicing purposes.

Complaints pertaining to the scope of supply and services provided must be addressed Messe München GmbH's TAS prior to stand dismantling to ensure that the complaints concerned can be investigated in a proper manner. Subsequent complaints regarding the scope of products or services will not be acknowledged.

Messe München GmbH's General Terms of Contract for Exhibitor Services apply additionally.

Submit in duplicate!

Contact:

Firma Herbert Nowak
Beim Himmelreich 32c | 82140 Olching | Germany
Tel. +49 89 8124101 | Fax +49 89 8131755
nowakstromversorgung@t-online.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We hereby order—in the name and on behalf of the above-named exhibitor—subject to the Terms of Connection and Supply of Compressed Air quoted on page 3:

☐ **Single compressed air connection;
only one appliance take-off point on the stand (10 bar supply pressure)**

Pressure-reducing valve needed

☐ Yes ☐ No

Requirement in l/min

☐ **Multiple compressed air connection;
more than one appliance take-off point on the stand (10 bar supply pressure)**

Please indicate total requirement

l/min

Please indicate requirement for each individual appliance take-off point and mark on layout plan.

Pressure-reducing valve required:

Appliance take-off point 1 ☐ Yes Requirement in l/min _____

Appliance take-off point 2 ☐ Yes Requirement in l/min _____

Appliance take-off point 3 ☐ Yes Requirement in l/min _____

Appliance take-off point 4 ☐ Yes Requirement in l/min _____

Appliance take-off point 5 ☐ Yes Requirement in l/min _____

As from the second appliance take-off point, EUR 39.50 (item no. 36200) will be charged per appliance take-off point in addition to the cost of the total requirement (equates to the cost of a single connection item no. 36001 ff on page 3).

We need the compressed air supply from

date

Vacuum connection

☐ Please submit an offer to us for the provision of a vacuum connection. We would need

l/min.

We are laying a platform on our stand

☐ Yes ☐ No

Additions:

The compressed air supply is available during the stand set-up period for two days before the start of the fair and for one day after the fair has ended (from 08:00 to 19:00). If the compressed air supply is needed earlier, any additional charges will be based on the compressed air requirement in l/min. During the fair the compressed air will be available for about one hour before and after opening times.

Please note:

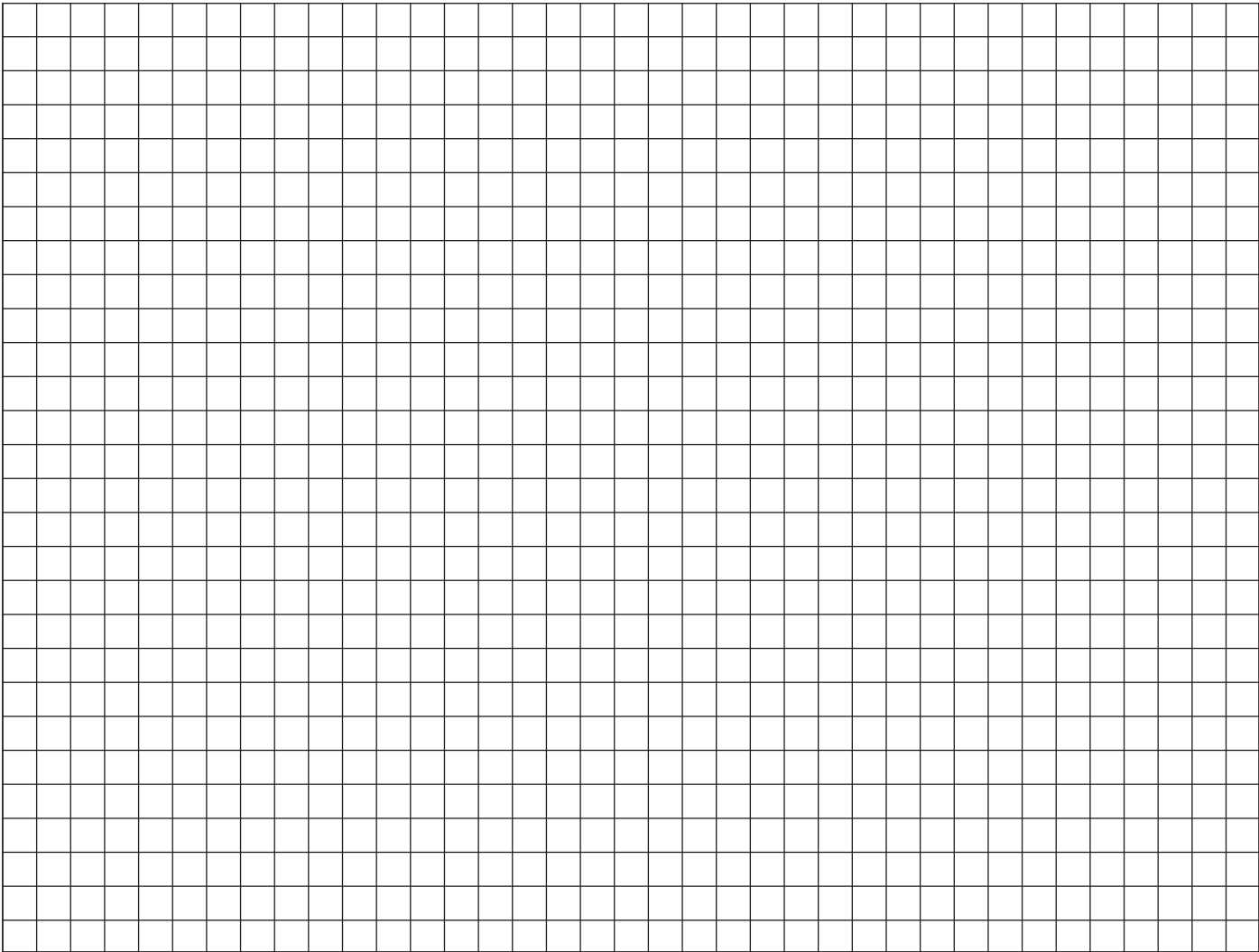
If orders/plans are submitted later than 14 calendar days prior to the commencement of the given trade fair, a surcharge (item no. 36951) of EUR 42.50 will be raised.

Place / date

Company stamp and legally binding signature of exhibitor

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

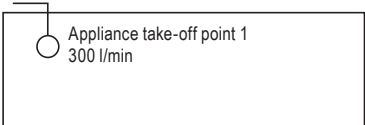
Sketch of the stand with precise dimensions where the individual / multiple compressed air connection(s) is / are to be installed. In the case of multiple connections, kindly mark them in accordance with the numbering system on page 1.
Please mark the position of your stand by showing adjacent stands, aisles or hall entrances.



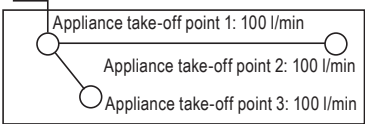
Scale 1 : 100 (1 m = 1 cm)
 1 : 50 (1 m = 2 cm)

■ Terms of Supply and Connection for Compressed Air / Vacuum:

- Exhibitors using their own compressor must notify Messe München GmbH, Technical Exhibition Services Division (TAS). Orders for compressed air connections and ground plan/sketch (form 5.4) must be submitted to **Messe München GmbH's TAS** no later than the date specified in the Order Forms for Exhibitor Services. No guarantee can be given that connections applied for after this date will be installed in time. A surcharge (item no. 36951) amounting to EUR 42.50 will be raised for late orders/plans submitted less than 14 days prior to the start of the trade fair.
- The list of dimensions and tolerances supplied to the exhibitor or ordering party must be checked, countersigned and returned as soon as possible. This list is subsequently used for invoicing purposes. Any complaints concerning the products or services provided must be addressed to Messe München GmbH's TAS before the stand is dismantled so that a proper inspection can be carried out. Subsequent complaints about the products or services provided will not be acknowledged.
- If an order is cancelled less than 14 calendar days prior to the start of the event, the ordering party shall be required to pay a lump sum amounting to 75% of the costs of the ordered services. The exhibitor shall still have the right to provide proof that such an amount is in excess of the saving in outlay accruing to Messe München GmbH.
- Prices include the following services depending on the item number:
Single connection
 Connection for one appliance take-off point, laying of compressed air pipes to the connection point on the stand incl. connection of one appliance take-off point, small parts and fittings, maintenance of the equipment installed.
Multiple connection
 Connection for more than one appliance take-off point, compressed air pipes, T-distributors, fittings, small parts, maintenance of the equipment installed, set-up and dismantling.
Pressure-reducing valve
 Installation and rental of a pressure-reducing valve incl. manometer for take-off pressure of 0.5–10 bar.
- The quality of the compressed air at the point of transition from the compressor station into Messe München GmbH's piping network meets the following classification in accordance with ISO 8573-1:
 Oil content Class 1 = max. oil concentration of 0.01 mg/m³
 Solid content Class 1 = max. particle size of 0.1 µm / max. particle density of 0.1 mg/m³
 Water content Class 4 = dew point pressure ≤ +3 °C
- Sample calculation
 Single connection (only one appliance take-off point)

Total requirement on stand: 300 l/min	Item no.	Cost
	36003	639.00
	Total	639.00

Multiple connection (more than one appliance take-off point)

Total requirement on stand: 300 l/min	Item no.	Cost
	36003	639.00
	36200	39.50
	36200	39.50
	Total	718.00

7. Prices

Item no.	Compressed air / Single connection incl. connection of one appliance take-off point	Per item in EUR
36001	up to 100 l/min	429.00
36002	up to 200 l/min	525.00
36003	up to 300 l/min	639.00
36004	up to 450 l/min	748.00
36005	up to 600 l/min	1,140.00
36006	up to 800 l/min	1,367.00
36007	up to 1000 l/min	1,419.00
36008	up to 1500 l/min	1,674.00
36009	up to 2000 l/min	1,717.00
36010	up to 2500 l/min	1,832.00
36011	up to 3000 l/min	1,974.00
36012	up to 4000 l/min	2,110.00
36013	up to 5000 l/min	2,253.00
36014	up to 6000 l/min	2,584.00
36015	up to 8000 l/min	2,761.00
36090	Cost plus hourly rate for all other work	44.65

Item no.	Multiple connection as from 2 nd appliance take-off point	Per item in EUR
36200	Multiple connection take-off point	39.50

Item no.	Pressure-reducing valves	Per item in EUR
36400	up to 100 l/min	26.95
36401	up to 200 l/min	28.20
36402	up to 600 l/min	33.20
36403	up to 2500 l/min	40.35
36404	up to 5000 l/min	57.30
36405	up to 8000 l/min	67.50

- Messe München GmbH reserves the right to install the compressor for the compressed air supply on the stand or in the immediate vicinity of the stand (if only a limited supply of compressed air is required, for instance). No objections may be raised on account of, for example, noise disturbance caused by the compressor. The compressors are operated at a pressure of 10 bar. Insofar as a lower pressure level is required, a pressure-reducing valve must be installed and needs to be ordered separately. Compressed air connections up to 60 bar or nitrogen systems can also be ordered, for either of which, however, a separate quote must be obtained. The entire compressed air installation (incl. materials) is supplied to the exhibitor on a rental basis only. Please refer to the liability ruling set out under point 5 of the General Terms of Contract for Exhibitor Services for further details.
- Messe München GmbH's General Terms of Contract for Exhibitor Services are a constituent part of any contract concluded.

■ Orders

The information and telecommunication services detailed overleaf are to be ordered exclusively through Messe München GmbH. Orders are subject to acceptance by Messe München GmbH; this acceptance may also be implicit, e.g. in that the requested services are supplied.

The exhibitor is entitled to cancel an order for the information and telecommunication services detailed overleaf, either partially or entirely, on condition that notice of cancellation is received by Messe München GmbH no later than three weeks prior to the opening of the fair or event. In all other cases, the contract can only be revoked with the written approval of Messe München GmbH. Messe München GmbH is not obliged to grant such approval. Messe München GmbH will grant approval only on condition that the exhibitor pays 20% of the value of the contract (plus VAT) as a standard cancellation fee. If Messe München GmbH can provide evidence that the costs incurred were greater than the amount of the standard cancellation fee, then Messe München GmbH is entitled to invoice the exhibitor for the actual costs, rather than the standard cancellation fee. If the exhibitor can provide evidence that the costs incurred by Messe München GmbH were lower, then the standard cancellation fee may be reduced accordingly.

If the exhibitor wishes to modify an order for services after it has already been fulfilled by Messe München GmbH, in particular with regard to installations on the exhibition stand, then Messe München GmbH is entitled to charge a modification fee of **EUR 82.50** plus VAT for each modification, on condition that Messe München GmbH actually commits to carrying out the modification. An additional fee of **EUR 76.40** plus VAT will be raised on late orders received within 14 days of the exhibition stand assembly period commencing.

■ Period of availability

The information and communication services ordered will be made available for the duration of the trade fair in question, as well as for six hours before the beginning and six hours after the end of the trade fair. If provision of information and communication services is required outside this period, this additional availability must be ordered separately from Messe München GmbH. These services will be charged additionally.

■ Assignment

All products and services ordered will be provided by Messe München GmbH or its designated subcontractors and will be assigned to exhibitors on a rental basis. If an exhibitor uses his own terminal equipment this must conform to the legal regulations currently in force, including the valid EU directives applicable to terminal equipment and the CCITT Recommendations, especially CCITT Recommendation I430. The analog lines provided are PBX extensions with a dial tone that differs from that of the public telephone network.

If an exhibitor fails to comply with this obligation and malfunctions occur as a result, Messe München GmbH shall be entitled in particular to demand reimbursement of the costs of analysing the malfunctions and for fault clearance from the exhibitor. Messe München GmbH shall also be entitled to demand that the exhibitor immediately disconnects from the network the terminal equipment causing the malfunctions.

For Internet accesses the network cards used in the exhibitor's PC must conform to the Ethernet specifications (IEEE 802.3). The IP addresses applied for from the Messe München GmbH address range (Class C address) will be made available to the exhibitor with the order confirmation. The exhibitor may not under any circumstances use IP addresses other than those provided by Messe München GmbH or modify the prescribed subnet masks. If an exhibitor fails to comply with this obligation and malfunctions occur as a result Messe München GmbH shall be entitled in particular to demand reimbursement of the costs of analysing the malfunctions and for fault clearance from the exhibitor. Messe München GmbH shall further be entitled to exclude from the LAN any exhibitors who despite previous warnings use IP addresses other than those assigned to them or who use subnet masks other than those prescribed for them and to demand reimbursement of the associated costs. In the event of network functionality being attacked or other attacks being carried out, Messe München GmbH reserves the right to block the given connection on an either temporary or permanent basis.

If malfunctions occur in the PC of an exhibitor who has used IP addresses other than those assigned to him or has modified the subnet mask, Messe München GmbH will clear the fault at the request and risk of the exhibitor at the Messe München GmbH prices valid at the time of the trade fair.

At the request of the exhibitor Messe München GmbH will configure the PC, if this is technically and operationally possible, at the exhibitor's risk and at the Messe München GmbH prices valid at the time of the trade fair.

When using Internet connections (IP connections, ISDN, etc.), the unsolicited despatch of e-mails for advertising purposes (mail spamming) or unsolicited despatch of news for advertising purposes (news spamming) to third parties is prohibited. The exhibitor and other users are provided with permanent access to the Internet together with the Internet connection. As the data is transmitted in a transparent manner via this connection (as per RFC812 on OSI level 3), Messe München GmbH has no influence on the content thus transmitted and, as such, is unable to filter out any undesirable content that might impact on the usage of the Internet access. At the end of the contractual term, the IP address should no longer be used.

The customer (user) undertakes to neither offer information with illegal or immoral content nor to refer to offers with such content. This includes above all such content as serves the incitement of the people as defined under articles 130, 130a and 131 of the German Criminal Code, encourages criminal activity, glorifies or trivializes violence, is pornographic or suitable for use as pornography as defined under article 184 of the German Criminal Code, constitutes a serious moral risk for children or juveniles or compromises their welfare.

■ Service center

A service center has been set up on the exhibition site in case of faults. This service center can be contacted under the number +49 89 949 11666 during the following times:

- set-up period: 8:00–18:00
- 1st day of event: one hour prior to event commencing through to end of event
- during the trade fair: in accordance with the opening hours of the given event
- last day of event/1st day of dismantling period: from start of event through to 20:00
- dismantling period: 9:00–14:00

■ Liability

The exhibitor will be invoiced for the cost of replacing lost or damaged terminal equipment. The manufacturer's list price shall apply in case of doubt.

Exhibitors bear the liability for the loss, damage or destruction of all communications equipment made available. If liability is conditional upon fault, it is the responsibility of exhibitors to provide evidence that they are not at fault.

As far as Messe München GmbH's liability is concerned, item six of the General Terms of Contract for Exhibitor Services of Messe München GmbH applies. If an order is received by Messe München GmbH later than five weeks prior to the opening of the fair or event, acceptance of the order does not imply that Messe München GmbH assumes any responsibility for the proper and timely fulfillment of service provision. In such cases, should Messe München GmbH fail to fulfill service provision or fail to fulfill it properly and on time, the exhibitor is only entitled to cancel the contract for the information and telecommunication services detailed overleaf, or to reduce the agreed remuneration accordingly. All further claims are excluded.

■ Call connections

Connections within the exhibition center network are free of charge.

Any services provided by external network operators (e.g. Deutsche Telekom AG) are subject to their terms and conditions of business and service specifications, and are a constituent part of the agreed contract.

■ Return of terminal equipment

Terminal equipment will be taken back by Messe München GmbH on the last day of the dismantling time at the latest. If in an exceptional case the equipment is not taken back, the exhibitor must return terminal equipment still in his possession to Messe München GmbH and obtain a confirmation of receipt. In cases of doubt this confirmation of receipt will provide proof of return.

■ Connection conditions

All connections/equipment ordered will be provided exclusively by Messe München GmbH. The specified prices apply for provision in one-storeyed stands. In the case of multi-storeyed stands, the price for provision shall apply only for installation on the ground level. The connection will be provided from the allocated point of connection in the utilities conduit to the required location at the stand. The connecting line must not be more than 12 m long; this also applies to the structured cabling for the connecting cable to the LAN. The exhibitor is required to make allowance for this when planning the stand. An extension of this connecting line is available on request. A special order is required for an extension of the connecting line or provision in the upper level of multi-storeyed stands. Connections for telephone, fax, modem, EURO-ISDN and for 2/4 wire connections will be provided using the RJ45 connection system (according to EIA/TIA). Private terminal equipment can only be used on the EURO-ISDN and fax/modem connection. Fiber-optic connections (single-mode, multimode) use the E2000 connection system. For applications requiring a transmission speed of more than 2 Mbit/s and for services that can only be carried out on the basis of special orders, please contact our team of consultants to clarify the details early on.

Externally required communications connections may only be provided by the network operator as far as a central transfer point on the exhibition site stipulated by Messe München GmbH. The extension of these connections from the transfer point to the exhibitor's stand will be implemented exclusively by Messe München GmbH via the on-site network.

Ordering the external connection path up to the transfer point on site will be commissioned by Messe München GmbH. Services provided by the network operator will be shown and charged separately.

Messe München GmbH will coordinate the provision of the complete connection.

■ General Terms of Contract for Exhibitor Services

Messe München GmbH's General Terms of Contract for Exhibitor Services apply additionally.

■ General points to note concerning information and telecommunications services

■ Perfect connections for communicating with each other!

State-of-the-art ISDN telecommunications systems await you in Munich, virtually ensuring good business! Talk to us about the options available, so that you can communicate even better with your customers and interested parties.

■ Telephone/Telefax/Modem/ISDN

The Messe München GmbH exhibition center is equipped with state-of-the-art communications technology and via its comprehensive infrastructure with high-performance communications connections/facilities provides users with an optimum system for transmitting voice, data and image information.

The provision of voice communication services to the entire exhibition center is guaranteed thanks to a modern IP telecommunications system. In addition to LAN connections, fully-featured IP telephones, fax machines and WiFi routers, Messe München GmbH can also provide you with mobile (GSM/UTMS) telephones, subject to a charge, ensuring accessibility throughout the exhibition center. By dialling "0" to get an outside line, you can then autonomously access any telecommunications connection in the world.

At the same time, you can be reached by your national and international business partners directly, thus further enhancing your business contacts.

In conjunction with the telecommunications system, the end devices on your exhibition stand provide you with numerous service features that support effective communication:

- **fast connection set-up** via state-of-the art technology and IP functionality
- **display options and menu-guided user information** for visual communication support
- **function/one-touch keys** for depositing frequently recurring functions (e.g. dialling head office via one-touch button)
- **open listening with fully featured IP devices**
- **consultation hold/transferring of calls** to other connections within your stand organization (to and from mobile telephones too) as well as to any connections within the exhibition center
- **dial repeat, call back function** (e.g. depositing a call-back request when line is engaged)
- **call transfer to another connection** (e.g. your exhibition mobile telephone so that you are not tied to one location)
- **group connection for several hard-wired connections**, multiple accessibility via one phone number, even when lines are engaged
- **electronic lock** for protecting end devices against unauthorized use
- **voice memory/voice box** integrated answer phone function for IP comfort devices and mobile telephones with the option of targeted querying. A caller who does not get hold of you immediately can leave a message for you there.

■ Broadband connection (TV)

A broadband communications network suitable for hyperband and offering blanket coverage is installed throughout the exhibition center enabling every exhibition stand to receive a wide range of TV programs.

Programs are transmitted using the PAL, B/G standard with adjacent channel allocation.

The antenna connections (BC terminal boxes) that can be obtained from us provide you with a selection of approx. 25 television programs. An overview of the available programs can be supplied on demand.

Any channels that do not automatically feed into the local network can be set up on request; such request constitutes a separate order and must have been placed with us at least 14 days prior to the trade fair commencing.

■ Internet

part of life today and a must on your exhibition stand, too.

Search, find and print out news or product information, receive messages and stay in touch at all times by digital link. During trade fairs and exhibitions you can continue to have convenient access to the important information medium Internet and receive and send information by e-mail.

■ Internet service: economy access

Messe München GmbH provides the connection together with a dynamic/private IP address. Only the access code provided by Messe München GmbH can be used for accessing the Internet. The allocation of additional IP addresses is not possible!

- Internet access 4 Mbit/s, synchronous Internet connection incl. flat rate, dynamic/private IP address, one ethernet port/RJ45
- Internet access 8 Mbit/s, synchronous Internet connection incl. flat rate, dynamic/private IP address, one ethernet port/RJ45
- Internet access 16 Mbit/s, synchronous Internet connection incl. flat rate, dynamic/private IP address, one ethernet port/RJ45
- Internet access 25 Mbit/s, synchronous Internet connection incl. flat rate, dynamic/private IP address, one ethernet port/RJ45

■ Internet service: business access

Messe München GmbH provides the connection together with a fixed IP address.

Further IP addresses can be allocated subject to payment of a charge.

The usage charge for the duration of the event is included.

- Internet access 4 Mbit/s, synchronous Internet connection incl. flat rate, one fixed/public IP address, one ethernet port/RJ45
- Internet access 8 Mbit/s, synchronous Internet connection incl. flat rate, one fixed/public IP address, one ethernet port/RJ45
- Internet access 16 Mbit/s, synchronous Internet connection incl. flat rate, one fixed/public IP address, one ethernet port/RJ45
- Internet access 25 Mbit/s, synchronous Internet connection incl. flat rate, one fixed/public IP address, one ethernet port/RJ45

Return to:

Messe München GmbH
Hauptabteilung Technischer Ausstellerservice – IT / Telecommunications Support
Messegelände | 81823 München | Germany
Tel. +49 89 949-21250/-21251
iukberatung@messe-muenchen.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We hereby order in the name and on behalf of the above exhibitor and subject to acceptance of the terms of business:

■ Connection with terminal

Quantity	No.	Item no.	Description	EUR
	1.	37001	Combi package (IP telephone and fax machine incl. connecting unit), functional features see items 2 & 3	345.00
	2.	37002	IP telephone incl. connecting unit. Functional features: open listening, call diversion, repeat dialing, callback, conference call, consultation hold/call transfer	126.50
	3.	37003	Fax machine incl. analog connection for laser fax, with copy function	280.50
	4.	37004	Exhibition mobile phone incl. voice flat rate. Wireless accessibility throughout the exhibition site.	114.00
	5.	37005	Conference phone , incl. connection and phone number	219.00
	6.	37006	Conference phone with additional microphone, incl. connection and phone number	259.00

■ Connections without terminal

Quantity	No.	Item no.	Description	EUR
	7.	37007	Analog extension incl. adapter to TAE socket	103.00
	8.	37008	External ISDN multipoint connection, incl. NTBA (2 lines, numbers, termination resistor RJ45)	219.00

■ Broadband connection (TV)

Quantity	Nr.	Item no.	Description	EUR
	9.	37009	Transfer to PAL B/G standard with adjacent channel occupation incl. 10 m coaxial aerial cable	157.00

■ Miscellaneous

Quantity	No.	Item no.	Description	EUR
	10.	37504	Cost-plus hourly rate for miscellaneous additional services	95.50
	11.	37501	Late order charge as of 14 calendar days or less prior to start of event	95.00
	12.	37503	Flat rate for alterations	95.00
	13.	37502	Cancellation fee	95.00

Required date of availability for ordered equipment

If you require further services/information, please give the name of the contact responsible at your company.

Name

Telephone

E-mail

■ Please note

- Items 1–8 including call charges
- It is essential for a sketch of the stand layout to be submitted (e.g. form 6.5) before services can be provided!
- The above-mentioned connections are tied to Messe München GmbH's telephone service provider – no call by call or preselection, nor 010.. numbers possible!

Place / date

Company stamp and legally binding signature of exhibitor



37001 Combi package



37002 IP telephone



37003 Fax machine



37004 Exhibition mobile phone (GSM/UMTS)



37005 Conference phone



37006 Conference phone with add. microphone

Return to:

Messe München GmbH
Hauptabteilung Technischer Ausstellerservice – IT / Telecommunications Support
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Tel. +49 89 949-21250/-21251
iukberatung@messe-muenchen.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We hereby order—on behalf and at the request of the aforementioned exhibitor—subject to acceptance of the terms of business:

■ Internet services: Economy Internet access

RJ45 termination plug



Quantity	Nr.	Item no.	Description	EUR
	1.	37100	Internet access max. 4 Mbit/s , synchronous, incl. flat rate, dynamic / public IP address (DHCP)	349.00
	2.	37101	Internet access max. 8 Mbit/s , synchronous, incl. flat rate, dynamic / public IP address (DHCP)	429.00
	3.	37102	Internet access max. 16 Mbit/s , synchronous, incl. flat rate, dynamic / public IP address (DHCP)	529.00
	4.	37103	Internet access max. 25 Mbit/s , synchronous, incl. flat rate, dynamic / public IP address (DHCP)	649.00

Higher bandwidths available on request.

■ Internet services – Business Internet access

RJ45 termination plug



Quantity	Nr.	Item no.	Description	EUR
	5.	37110	Internet access max. 4 Mbit/s , synchronous, incl. flat rate, fixed / public IP address (no DHCP)	549.00
	6.	37111	Internet access max. 8 Mbit/s , synchronous, incl. flat rate, fixed / public IP address (no DHCP)	689.00
	7.	37112	Internet access max. 16 Mbit/s , synchronous, incl. flat rate, fixed / public IP address (no DHCP)	1,199.00
	8.	37113	Internet access max. 25 Mbit/s , synchronous, incl. flat rate, fixed / public IP address (no DHCP)	1,799.00

Required date of provision of equipment ordered

■ Note

If you intend to connect your own WiFi router, please be sure to register it with form 6.7.

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
Hauptabteilung Technischer Ausstellerservice – IT / Telecommunications Support
Messegelände | 81823 München | Germany
Tel. +49 89 949-21250/-21251
iukberatung@messe-muenchen.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We hereby order—on behalf and at the request of the aforementioned exhibitor—subject to acceptance of the terms of business:

■ Internet services: Economy Internet access outdoor exhibition area

RJ45 termination plug



Quantity	Nr.	Item no.	Description	EUR
	1.	37120	Internet access max. 4 Mbit/s , synchronous, incl. flat rate, dynamic / public IP address (DHCP)	469.00
	2.	37121	Internet access max. 8 Mbit/s , synchronous, incl. flat rate, dynamic / public IP address (DHCP)	549.00
	3.	37122	Internet access max. 16 Mbit/s , synchronous, incl. flat rate, dynamic / public IP address (DHCP)	659.00

■ Internet services – Business Internet access outdoor exhibition area

RJ45 termination plug



Quantity	Nr.	Item no.	Description	EUR
	4.	37130	Internet access max. 4 Mbit/s , synchronous, incl. flat rate, fixed / public IP address (no DHCP)	649.00
	5.	37131	Internet access max. 8 Mbit/s , synchronous, incl. flat rate, fixed / public IP address (no DHCP)	829.00
	6.	37132	Internet access max. 16 Mbit/s , synchronous, incl. flat rate, fixed / public IP address (no DHCP)	1,499.00

Required date of provision of equipment ordered

■ Note

If you intend to connect your own WiFi router, please be sure to register it with form 6.7.

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
Hauptabteilung Technischer Ausstellerservice – IT / Telecommunications Support
Messegelände | 81823 München | Germany
Tel. +49 89 949-21250/-21251
iukberatung@messe-muenchen.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We hereby order—on behalf and at the request of the aforementioned exhibitor—subject to acceptance of the terms of business:

■ Additional services, accessories for rent

Quantity	No.	Item no.	Service	EUR
	7.	37140	Additional fixed public IP address for Business Internet access	49.00
	8.	37141	24-port switch, max. 23 x ethernet / RJ45 connections possible	79.00
	9.	37142	Mini-switch, max. 7 x ethernet / RJ45 connections possible	29.00

■ WiFi service, accessories for rent

Quantity	No.	Item no.	Service	EUR
	10.	37150	WiFi Standard router for connection to existing Economy/Business Internet Access incl. configuration	129.00

■ Miscellaneous

Quantity	No.	Item no.	Service	EUR
	11.	37504	Cost plus hourly rate for miscellaneous/ additional services	95.50
	12.	37501	Surcharge for late order placed 14 days prior to start of event or later	95.00
	13.	37503	Flat charge for alterations	95.00
	14.	37502	Cancellation fee	95.00

Required date of provision of equipment ordered

■ Please note

1. RJ45 used as connecting system!
2. A 230 V electrical connection must be provided by the exhibitor.
3. The submission of a layout plan (e.g. form 6.5) is a mandatory requirement for the provision of services.
4. Internet services incl. flat rate



37141 24 Port switch



37142 Mini-switch



37150 WiFi Standard router

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

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Hauptabteilung Technischer Ausstellerservice – IT/Telecommunications support
Messegelände | 81823 München | Germany
Tel. +49 89 949-21250/-21251
iukberatung@messe-muenchen.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

The infrastructure on the exhibition grounds makes it possible to provide additional interesting communications services over and above the items listed in forms 6.1–6.2. Detailed information on these products is available on request from Messe München GmbH (MMG). Please mark the services you require in the list below and send this form to us at the above address. We will be glad to send you information.

- ☐ **Exhibition facilities on-site communication links**
(e.g. LAN connections, link between stands)
- ☐ **Communication links to the exhibition grounds**
(e.g. ISDN basic access/PMx connections, data direct/standard fixed connections)
- ☐ **Video conference equipment**

Communication links within the exhibition facilities

Messe München GmbH provides a communications platform with an application-neutral cable infrastructure covering the whole area of the exhibition grounds which will allow present-day and future communications methods/applications to be used without restriction.

This infrastructure enables permanently wired connections to be provided over the entire site, within a stand as well as between different stands.

Messe München GmbH provides the necessary physical links and connection points so that you are free to configure your applications needed. This allows you to reduce the costs for stand cabling, e.g. if you want to configure a LAN (Local Area Network).

It is also possible to create virtual LANs if you are exhibiting on two stands, for example, and want to network your IT systems. Transmission speeds of up to several Gbit/s are possible in the backbone and up to 100 Mbit/s in the access area.

The following connections are available:

- Copper 2/4 wire (RJ 45 connection system)
- Single-mode or multimode optical fiber (E 2000 connection system)

Supply of external communication links to the exhibition grounds (data direct/non-switched connections, provision of connections)

This new communications platform includes the provision of external connections (data direct/non-switched connections, etc.) of public networks from the respective network operators/carriers from locations outside the exhibition grounds to your stand.

Communications connections from locations outside the exhibition grounds may only be provided by the network operator as far as a central transfer point on the exhibition grounds specified by Messe München GmbH. The extension of these connections from the transfer point to your exhibition stand will be implemented exclusively by Messe München GmbH via the on-site network.

Information about the type and purpose of application are required when you order external connections. For this purpose please use this order form and indicate the required date of availability and your contact person for technical inquiries.

Ordering the external connection path up to the transfer point on site will be commissioned by Messe München GmbH. Services provided by the network operator will be shown and charged separately. Messe München GmbH will coordinate the provision of the complete connection.

Video conference equipment

Communication via video conferencing systems has now become established. It provides a fast, direct and affordable means of corporate communications which is increasingly adopted by companies.

Messe München GmbH offers you user-friendly, mobile video conferencing equipment at the exhibition center. We provide you with a full-service solution with all necessary connections and components, offering you the following benefits:

- Flexible ISDN video conferencing system with full functionality at an affordable price
- Extremely user-friendly, icon-based user interface, wireless infrared remote control and context-sensitive online help
- Optional inverse multiplexer supporting transmission rates of up to 384 Kbit/s
- Many different conference situations are supported, up to and including multipoint meetings

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

Messe München GmbH
Hauptabteilung Technischer Ausstellerservice – IT/Telecommunications support
Messegelände | 81823 München | Germany
Tel. +49 89 949-21250/-21251
iukberatung@messe-muenchen.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

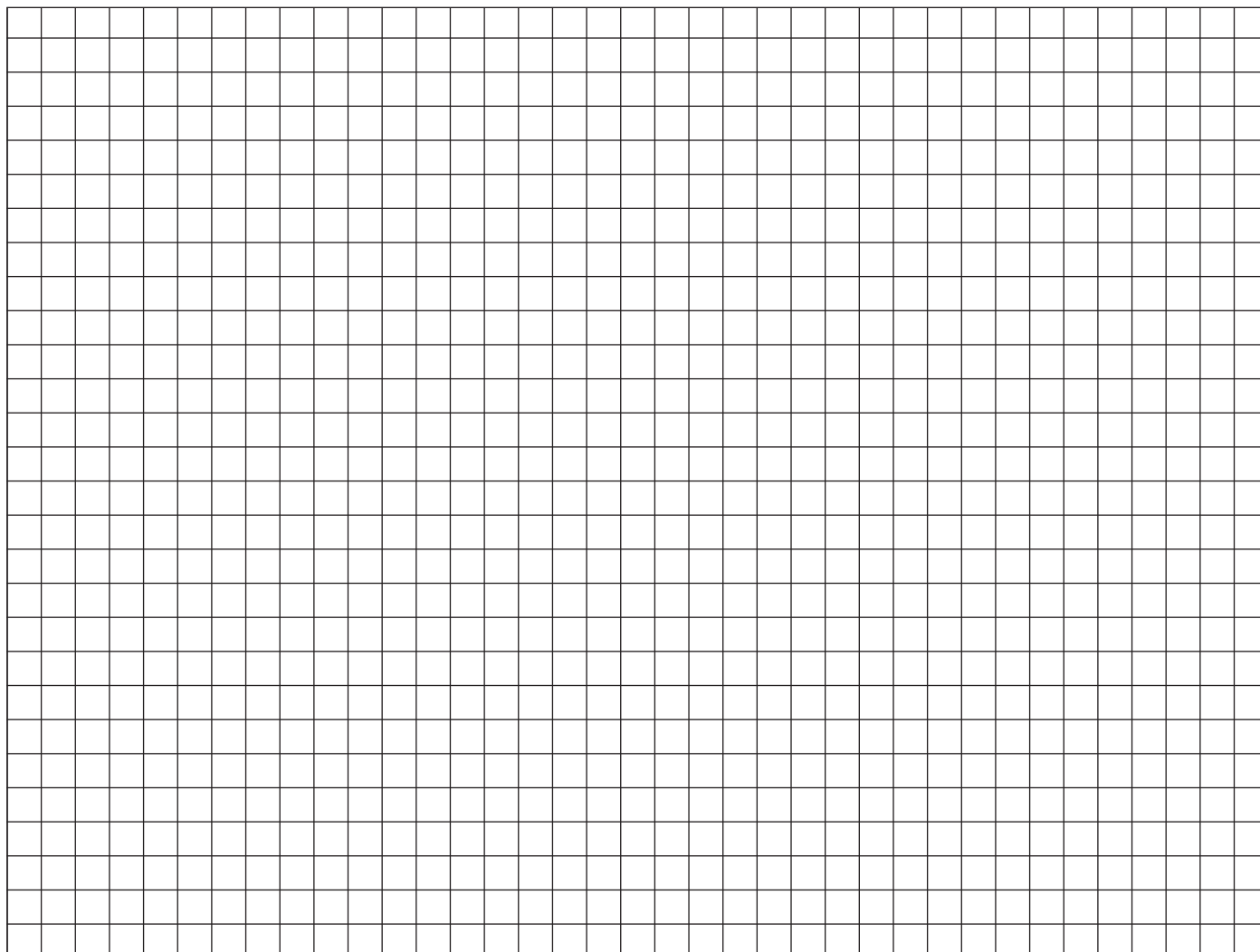
Tel. with area code and ext.

Fax with area code and ext.

Sketch of the stand showing the precise position of the connections/services ordered. Please use the following symbols to mark the connections:

■ Tel./Fax/. . . ▼ Internet ● Broadband cable connection

Please mark the position of your stand by showing adjacent stands, aisles or hall entrances.



Scale 1 : 100 (1 m = 1 cm)
1 : 50 (1 m = 2 cm)

Return to:

Messe München GmbH
Hauptabteilung Technischer Ausstellerservice – IT / Telecommunications Support
Messegelände | 81823 München | Germany
Tel. +49 89 949-21250/-21251
iukberatung@messe-muenchen.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

Registration by no later than _____

We hereby order in the name and on behalf of the above exhibitor and subject to acceptance of the terms of business:

■ Registration exhibitor-owned WiFi router

Quantity	Item No.	Description	EUR
	37151	Registration of exhibitor-owned WiFi router for the 2.4 GHz band The wireless channel is allocated by Messe München GmbH	150.00

Please send the WiFi channel information by e-mail to: _____

Optionally: If you are not necessarily dependent on your own dedicated WiFi router, we recommend that you obtain the WiFi router from Messe München GmbH (Exhibitor Services Order Form 6.2.3, item no. 37150).

■ Important Notes

Messe München GmbH will check on site whether the installation and transmitting power of the exhibitor's own router complies with regulatory requirements.

Please take note of the information set out in the notice "Exhibitor-owned WiFi Network" as well as the following provision:

The transmit power of your WiFi transmitter must not exceed –80 dBm at the booth perimeter.

Your details:

Manufacturer and model of access point

SSID

(StandnumberNetworkname (exhibitor name))*

*please be sure to assign a correct SSID name, no special characters and max. 30 characters (case-sensitive)

■ Contact

Do you need other services and/or information? If you give us the name of the relevant person in your company, we will be glad to contact you.

Name
Phone / Mobile
E-mail

Place / date

Company stamp and legally binding signature of exhibitor

Dear Exhibitor,

Mobile access to the Internet is state-of-the art in modern-day communications—WiFi has become an indispensable technology for wireless data transmission. Accordingly, we endeavor to ensure an excellent, uninterrupted WiFi service throughout the exhibition center.

This leaflet informs you about the requirements for operating your own WiFi network on the exhibition grounds, which are to contribute to a trouble-free operation of WiFi systems without interference.

Much like on the road, it is necessary to formulate some rules for WiFi service, so that every wireless traffic participant reaches his destination with maximum efficiency and without defects in his system.

These rules apply to WiFi transmitters (access points) that you install yourself for use at your booth or for mobile applications.

We kindly ask you to observe these rules, also in your own interest.

WiFi transmitters use a common medium which is limited by physical conditions—the propagation of electromagnetic waves in the air. These waves may overlap and interfere with each other, with the result that ultimately, none of the signals reach the receivers in the quality required.

To keep with the image of road traffic: The WiFi signals spread out like cars on a multi-lane freeway. It makes sense that road users each use one lane and adhere to the traffic regulations.

Traffic congestion results if too many cars are out on the freeway simultaneously, or when the violation of rules leads to accidents.

If you have any questions or need technical support, please don't hesitate to contact Messe München GmbH.

In conclusion, we would like to emphasize that the traffic in wireless communications remains just as unpredictable as on the roads. It depends on the number of simultaneous users in the showrooms as well as on the respective equipment.

In case it is essential that your booth or your exhibits be provided with a guaranteed bandwidth, wired access to the data network is still the best option!
If you are not necessarily dependent on your own dedicated WiFi router, we recommend that you obtain the WiFi router from Messe München GmbH (Exhibitor Services Order Form 6.2.3 item no. 37150).

■ Important information

Messe München GmbH does not assume any liability for your safety on the Internet. You are responsible for your own data security, including for virus-protection! It is moreover your responsibility that no rights of Messe München GmbH or third parties are violated in the use of wireless communications. In the event of an attack on the function of the network or other attacks, as well as in the event of a violation of rights of Messe München GmbH or third parties, we reserve the right to disable the respective connection either temporarily or on a permanent basis!

If, during an event, local failures should occur in the hotspot or the WiFi services of Messe München GmbH or of other participants in the exhibition network, which are due to a faulty or negligent configuration of a customer's hotspot, Messe München GmbH is entitled to take the customer hotspot off the network or to arrange for its deinstallation.

Messe München hereby explicitly points out that the operation of a customer WiFi network is exclusively at the risk of the exhibitor. Messe München does not provide any guarantee of interference-free reception. The customer indemnifies and holds harmless Messe München GmbH from all claims of third parties which are asserted against Messe München GmbH due to an unlawful use of the customer connection.

■ Messe München GmbH Guidelines

- On the exhibition grounds, a WiFi hotspot according to standard IEEE 802.11a, IEEE 802.11n and IEEE 802.11g is used.
When installing your own WiFi, please make sure not to compromise the function of the Messe München GmbH in-house hotspot.
- Set your WiFi transmitter (access point) to the channel assigned to you.
You can select this setting in the configuration menu of your WiFi transmitter (access point).
- The transmit power of your WiFi transmitter at the perimeter of your booth must not exceed –80 dBm.
The transmit power can be adjusted via the configuration menu; obviously, the location of the access point on your booth will have an impact on how strong the signal still is at the booth perimeters.
- Channel bonding is not permitted.
- Other than WiFi transmitters are generally not allowed, as they may severely interfere with the useful signals.
Should you be using other transmitters in your exhibits, please notify us in time.
The specified provisions equally apply to WiFi transmitters in exhibits.

■ Important note

Infringement may result in claims for damages of the organizer or the affected neighboring exhibitors. The WiFi hardware to be installed has to comply with guidelines for radio communications networks in effect in Europe. Whether the hardware used meets the above guidelines should be asserted from the documentation supplied by the manufacturer of the device.

Submit in duplicate!

Contact and invoicing:

one of the approved contractors of Messe München GmbH below

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

■ Important

Any orders submitted later than two calendar days prior to the commencement of the event are subject to a late order surcharge of 25 percent, based on the gross exhibition space. A surcharge of EUR 35.00 per invoice will be raised for any address changes made subsequent to receipt of the invoice. Should any cleaning be required in lockable areas (e.g. booths, cubicles, etc.), the approved contractor must be supplied with the appropriate keys. In such cases, kindly arrange an appointment with the relevant approved contractor in good time for handing over the keys. The exhibitor must have an electrical supply available on the stand for usage by the cleaning staff.

A confirmation of order will be sent to the e-mail address indicated above.

Only such complaints as are submitted by 10:00 on the day after execution of work will be considered. The approved contractors are entitled to collect payment on the stand.

Invoice recipient (if different from the exhibitor) Street / P.O. Box / Country / Town / Postcode

■ We herewith appoint the following contractor approved by Messe München GmbH and request the forwarding of this order

By marking the appropriate box you can select one of the two contractors irrespective of the hall allocation.

☐ **Herrmann & Schmidt - Dienstleistungen**
Willy-Brandt-Allee 9 | 81829 München | Germany
Tel. +49 89 949-24700 | Fax +49 89 949-24707
orders@standreinigung.de | www.standreinigung.de
Halls A1 – A3, B0 – B2, C1 – C2, West Entrance



☐ **dias Gebäudemanagement GmbH**
Willy-Brandt-Allee 9 | 81829 München | Deutschland
Tel. +49 89 949-24940 | Fax +49 89 949-24941
muenchen.messe@dias-service.de | www.dias-service.de
Halls A4 – A6, B3 – B6, C3 – C4, East and North Entrance, Outdoor exhibition area.



■ Stand cleaning

Stand area/m² _____

Cleaning is carried out for the first time on the last day of the stand set-up period from 18:00 and then daily after the trade fair closes.

- One-off cleaning of floor surfaces and the horizontal surfaces of tables, chairs and counters
- Emptying of waste containers and ashtrays
- Vacuuming of textile floor coverings and/or wiping clean of hard floor coverings

For the duration of the event

☐ Yes

☐ No, only on the following days _____

Prices stand cleaning:

- Initial cleaning at end of set-up: EUR 1.70/m²
- Each further cleaning: EUR 0.65/m² per cleaning

All prices quoted are net and subject to statutory value-added tax.

Please note that the minimum invoice amount is EUR 35.00.

■ Related services including consulting

Stand area/m² _____

We would be pleased to advise you on site and provide you a personalized offer for special and additional services.

please check		EUR
<input type="checkbox"/> daily	Cleaning of furniture, display cases, doors, partition walls and door frames; cleaning of glass; cleaning of exhibits, vehicles; shampooing / removing carpets, removing heel marks	32.00/ per hour
<input type="checkbox"/> one-time	Cutting of plastic sheeting	0.55/m ²
	Cutting of plastic sheeting incl. cleaning of flooring areas	0.95/m ²
	Special cleaning of stand after stand party	Surcharge of 0.65/m ²

Appointment on stand for consultation on (date / time)

Contact person / Mobile phone no.

Place / date

Company stamp and legally binding signature of exhibitor




Contact:

Remondis GmbH & Co. KG
Recyclinghalle bei Tor 16
Messegelände | 81829 München | Germany
Tel. +49 89 949-24730 | Fax +49 89 949-24739
wolfgang.lorch@remondis.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

■ Binding order for waste disposal services

We hereby order from Messe München GmbH—in the name and on behalf of the above-named exhibitor and subject to the terms of business detailed overleaf:

Item no.	Description	Qty.	Delivery date	EUR/unit
30840	120L waste sack for mixed waste Price incl. collection and disposal Filled sacks will be collected from the stand.	 unit(s)	 delivery date	14.40/each
30832	 1,5 m³ container for mixed waste Price incl. delivery and collection as well as disposal of container content Container will be delivered to and collected from the stand.	 unit(s)	 delivery date	199.00/each
30833	 2,5 m³ container for mixed waste Price incl. delivery and collection as well as disposal of container content Container will be delivered to and collected from the stand.	 unit(s)	 delivery date	267.00/each
30834	 5 m³ container for mixed waste Price incl. delivery and collection as well as disposal of container content Container will be delivered to and collected from the stand.	 unit(s)	 delivery date	395.00/each
30801	Disposal of carpeting Price incl. collection, loading and disposal	 m² of carpet	 delivery date	2.50/m²
30805	Disposal of plastic sheeting Price incl. collection, loading and disposal	 m² of sheeting	 delivery date	0.16/m²
30807	Disposal of wooden panels and chipboard Price incl. collection, loading and disposal	 m³ of wood	 delivery date	75.00/m³
30809	Other waste Please specify waste:	 m³ of waste	 delivery date	Price on request
30824	Food waste, 120L container	 unit(s)	 delivery date	15.00/each

Place / date

Company stamp and legally binding signature of exhibitor

■ Terms of business

1 General

- 1.1 Every exhibitor is obliged to dispose of such waste as is generated on his exhibition stand at his own expense and without delay. Messe München GmbH provides exhibitors with a wide range of environmentally friendly waste disposal services. Once Messe München GmbH's approved waste disposal contractor has been appointed, the latter guarantees the due and proper disposal of the waste generated.
- 1.2 If you have appointed a company to build your exhibition stand, please inform the company concerned of our relevant guidelines.
- 1.3 In accordance with Munich city council statutes concerning the disposal of commercial and construction waste, the separation of waste into individual recyclable groups is a mandatory requirement. All exhibitors and stand builders are therefore obliged to take effective steps before, during and after the event to minimize waste and ensure both its proper separation and disposal. Disposable carpeting should be avoided. Please refrain from using disposable tableware.
- 1.4 Waste for the disposal of which no approved waste disposal contractor has been appointed may at no time be stored outside the rental stand area. The storage of empty boxes in the hall is generally prohibited.
- 1.5 The waste containers in the loading yards may be filled by persons appointed by Messe München GmbH only.

2 Waste disposal during the stand set-up and dismantling periods

- 2.1 Page 1 of this form should be used for ordering waste disposal services. We kindly ask you to place your order no later than six weeks prior to the start of the set-up period to ensure the punctual processing of your order.
- 2.2 Waste sacks (item no. 30840) will be supplied as of the delivery date requested. If no delivery date is stated, they will be supplied in the course of the last stand set-up day. Sacks that have been filled may remain in the halls and will be collected from there.
- 2.3 Containers (item nos. 30832 and 30833) are lockable (padlock not included) and will be delivered to the stand as of the delivery date requested and will be collected from there too. Containers with a capacity of 1.5 or 2.5 m³ are equipped with rollers and can be moved by hand. Containers with a capacity of 5 m³, which can be moved with a pallet truck, will be delivered to and collected from outside the hall only. The collection and/or emptying of containers can be registered directly with the approved waste disposal contractor at +49 89 949-24740 as and when required. If the container lid can no longer be shut due to the container being too full, a handling fee of EUR 70 (item no. 30806) will be charged for each such container. Notably on the last stand set-up day, Messe München GmbH and/or its approved waste disposal contractor are entitled to collect filled containers at the expense of the exhibitor if the containers are left standing for longer than two hours without any request for collection.
- 2.4 Waste sacks (item no. 30840) and containers (item nos. 30832 to 30834) may be filled with mixed waste (no hazardous waste, no food waste, no liquids) only.
- 2.5 Carpeting (item no. 30801) can be rolled up or bundled and left on the stand for collection if it has been registered for collection. Wood and chipboard (item no. 30807) as well as any other waste generated (item no. 30809) can be collected following its registration with the approved waste disposal contractor and the issuing of a delivery note. During the stand set-up period wood waste and/or chipboard can be collected from OUTSIDE the halls only; during the dismantling period it can be collected from inside the halls.
- 2.6 For other waste not mentioned on page 1 or in the event that larger containers are required, please contact our approved waste disposal contractor at +49 89 949-24730 and ask for a special offer.
- 2.7 On the evening of each stand set-up and dismantling day, all waste must have been removed from the halls by 20:00.
- 2.8 The rental area is to be left in a swept and generally clean state at the end of the dismantling period. Adhesive tape and other debris are to be removed by the exhibitor himself or by a company appointed by him.

3 Waste disposal during the event

- 3.1 Gray waste sacks will be distributed during the event for any standard (non-production) waste generated on the stands. The sacks filled with waste must be deposited on the stand perimeter in the evenings (by 20:00). Important to note! No collection of waste is possible in the mornings! A fixed waste disposal fee per m² of exhibition space is charged for waste generated during the event, as specified in the Special Terms of Participation (B) applicable for the event. Any further questions you may have should be addressed to our Technical Exhibition Services Division (TAS).
- 3.2 Containers for food waste and old oil/fat are delivered to the outside of the halls following a request to this effect by telephone at +49 89 949-24730. Kindly contact our approved waste disposal contractor for this purpose in good time. All containers are equipped with rollers and can be moved by hand.

4 Billing of disposal services and other provisions

- 4.1 All prices stated are net and subject to statutory value-added tax.
- 4.2 The order placed via page 1 is binding. Services ordered will be billed to the exhibitor. Cancellation is possible free of charge up until 14 calendar days prior to the date of delivery. Any cancellations made after this time will be billed at 50% of the price. The full price will be charged if the services ordered are rejected upon their delivery.
- 4.3 The recipient of the bill is always the contractual partner (exhibitor) of Messe München GmbH. The bill cannot be addressed to a third party.
- 4.4 The exhibitor is obliged to pay the amount due without deduction immediately upon receipt of the bill. Messe München GmbH is entitled to demand advance partial payment of the services ordered. Messe München GmbH is not obliged to check the details stated for their correctness and completeness. Any doubt in this respect is the responsibility of the customer.
- 4.5 Messe München GmbH reserves the right to change its prices due to higher disposal costs.
- 4.6 The provision of items on a rental basis is for the agreed use and period only. The exhibitor is liable for any damage and/or loss. Any items that are not returned will be charged to the exhibitor at the cost of replacement. The repair cost of any damage will also be billed to the exhibitor insofar as no replacement is required.
- 4.7 Messe München GmbH's Technical Guidelines and its General Terms of Contract for Exhibitor Services apply additionally.
- 4.8 Waste stored by the exhibitor, his customers or persons appointed by him outside the area of the stand without any arrangements having been made for its disposal and waste left by the exhibitor on the grounds of Messe München GmbH after the designated stand dismantling period will be disposed of as mixed waste (loose quantities; item no. 30812) at a price of EUR 90 EUR/m³ plus VAT, whereby a separate handling fee (item no. 30806) of EUR 70 plus VAT will be raised additionally. Each cubic meter or part thereof will be charged as 1 m³. The same applies to any adhesive tape or residue thereof that has not been removed from the hall floors by the end of the designated stand dismantling period.

Our approved waste disposal contractor Remondis GmbH & Co. KG can be contacted by telephone at +49 89 949-24730.

Return to:

Messe München GmbH
Hauptabteilung Technischer Ausstellerservice – Abteilung Verkehr und Sicherheit
Messegelände | 81823 München | Germany
Tel. +49 89 949-20720 | Fax +49 89 949-9723970
vs@messe-muenchen.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

Mobile phone number of contact person for the duration of the trade fair

The aforementioned exhibitor herewith places the following irrevocable order for the rental of parking spaces for the above trade fair:

Cars / Vans / Small trucks

In the event of parking spaces not being available at all or only in part in the preferred location, the order is deemed to have been placed for parking spaces in such locations as are available irrespective of whether an increase or decrease in the rental charge is payable as a result.

Number of vehicles	Item no.	Description	EUR ¹⁾
	40474	Long-term parking permit for the exhibition center parking garage (Paul-Henri-Spaak-Straße – maximum headroom 2 m)	10.08 ¹⁾
	40475	Long-term permit for outdoor exhibition area	8.40 ¹⁾
	40472	Day voucher for the exhibition center parking garage (Paul-Henri-Spaak-Straße – maximum headroom 2 m)	10.08 ²⁾
	40473	Day voucher for outdoor exhibition area (only valid for visitor parking)	8.40 ²⁾

¹⁾ plus VAT

¹⁾ Price per day per parking space (for the duration of the exhibition)

²⁾ Price per parking space

The day parking voucher (visitors, customers or staff) is to be used as a means of payment at the cash desk or the pay machine.

Trucks / Trailers

Parking category requested (subject to max. permissible vehicle weight in accordance with the German Highway Code), price per parking space for the entire duration of the fair

Number of vehicles	Item no.	Description	EUR / unit ¹⁾
	40476	Parking category A Up to 3.5 t (or trailer)	55.46
	40477	Parking category B 3,6 t to 7,5 t	90.76
	40478	Parking category C More than 7,5 t	141.18

¹⁾ plus VAT

Requested form of supply / dispatch of parking permits:

- ☐ Dispatch by letter (for dispatch deadlines, see terms and conditions of parking, parking fees, art. 5)
- ☐ Collection on site (see Traffic Guide)
- ☐ Via registered mail / supply upon payment of enhanced handling fee of EUR 5.04 (item no. 40579).

In the event of fewer parking permits being available than the total number requested, the order is deemed to have been placed for the number of available permits.

Initial shipment of permits will be made at the earliest six weeks prior to the event via APCOA PARKING Deutschland GmbH. Inquiries concerning dispatch via telephone +49 89 949-28130

Payment is due to Messe München GmbH upon receipt of final invoice.

Place / date

Company stamp and legally binding signature of exhibitor

■ Terms & Conditions of Parking for Exhibitors

■ Rental contract – Office responsible for data protection

1. The object of this contract is the renting of parking spaces to the exhibitor (renter) in a multi-storey parking garage or other parking facility in the outdoor exhibition area of Messe München GmbH.
2. The contract comes about via the order placed by the renter and its acceptance by Messe München GmbH, whose acceptance can also take the form of the dispatch of the parking permits or the depositing of same for collection by the renter.
3. Guarding, supervision, safe custody and the provision of insurance protection are not objects of this contract. Even if the relevant personnel is present in the parking facility or the parking facility is observed with optical-electronic equipment (video surveillance), this is not connected with any assumption of safe-keeping duties or liability, above all not in respect of theft or damage. As far as video surveillance is concerned, the office responsible for this as defined by the BDSG (German Data Protection Act) is Messe München GmbH, Data Protection Officer, Messegelände, 81823 München, Germany, Tel. +49 89 949-20040, datenschutz@messe-muenchen.de.

■ Parking fees—Rental period—Opening hours—Parking permits

1. The renting of parking spaces is only possible for the entire duration or for one day of the trade fair quoted in the order form (rental period). Entrance and exit are only possible during the opening hours indicated on site.
2. The renter has no claim to a specific parking space or a parking space in a specific parking facility.
3. The rental charge (parking fee) is determined by the number of days and the rental charge per parking space quoted in the order form.
4. The renter receives a non-transferable parking permit (code card or other authorized permit) for the rental period per rented parking space, which entitles the user to access the parking facility. The given holder of the parking permit is also entitled to use the given vehicle; Messe München GmbH is authorized but not obliged to verify this entitlement.
The parking permit is—insofar as it is not a code card—to be placed inside the front windscreen in an easily readable position or—in the case of trucks/trailers—to be stuck on to the vehicle. The renter is advised to treat the parking permit with great care as the replacement of any lost permit is excluded.
5. In the event of the parking permits being dispatched at the request of the renter, the risk of loss of the given parking permits is transferred to the renter upon the supply of same to the dispatch company. Neither Messe München GmbH nor its contractual partner for the parking facilities assume any liability for the late receipt of parking permits (i.e. after commencement of the trade fair) if the parking permits were verifiably supplied to the dispatch company no later than seven working days within Germany, two weeks within the EU and six weeks outside the EU prior to the commencement of the trade fair.

■ Terms of usage

1. Vehicles may only be parked within the parking facility and on designated parking spaces. Should parking attendants be present, the renter is to park in the parking space he or she is allocated. If parking spaces are reserved for renters with special authorization (e.g. parking space reservations, handicapped persons), the renter is required to show this entitlement if asked to do so.
2. Vehicles may be driven no faster than walking pace in the parking facility.
3. In the parking facility, the following are not allowed:
 - the storage of objects and waste, notably fuels and flammable objects as well as empty fuel containers,
 - the disturbing of persons in the vicinity via the unnecessary running of engines and honking of vehicle horns,
 - the parking of vehicles with leaky fuel, oil, cooling water or air-conditioning tanks or of vehicles in an otherwise unfit state,
 - the usage of the parking facility for anything other than parking a vehicle, above all for camping purposes,
 - the repair or servicing of vehicles,
 - the polluting of the parking facility, notably by way of cleaning the vehicle, discharging radiator water, fuel or oil,
 - usage of roadways including entrances and exits by pedestrians unless no walkway or hard shoulder is available,
 - smoking and usage of fire,
 - the usage of bicycles, mopeds, inline skates, skateboards and other vehicles or similar equipment or parking of same in the parking facility,
 - the parking of such vehicles as require but do not have police authorization

- the affixing or distribution of company signs, flags, business cards or other promotional material.
4. In all other respects, the renter must abide by Messe München GmbH's house and usage rules, observe the instructions given by the relevant personnel as well as complying with the traffic signs and other signs on site.
 5. For all other purposes, the provisions of the German Highway Code apply accordingly.

■ Liability of Messe München GmbH—Excess—Exclusion periods

1. Messe München GmbH is liable for any personal damage (damage to life, body and health) which is attributable to a breach of duty for which Messe München GmbH, its legal representatives or its agents are responsible as well as for any other damage attributable to a wilful or grossly negligent breach of essential duties by Messe München GmbH, its legal representatives or its agents. Moreover, Messe München GmbH assumes liability merely for other damage attributable to the negligent breach of essential duties by Messe München GmbH, its legal representatives or its agents. In such cases, Messe München GmbH is only liable if the damage concerned is of a typical and not consequential nature and only up to an amount equivalent to the five-fold sum of the rental charge; this limitation of liability only applies vis-à-vis companies, legal entities subject to public law and special funds subject to public law.
2. Prior to leaving the parking facility, the renter is obliged to immediately notify the relevant personnel via the designated (emergency) intercom on the pay machine, exit facility or entrance gate of any obvious damage to his or her vehicle, and to give the staff concerned the opportunity of examining it. Should this be impossible or unreasonable for the renter, notification must be made in written form to Messe München GmbH within 14 days of the damage being incurred. In the case of damage being incurred that is not obvious, notification must be made in writing within 14 days of the damage being discovered (exclusion period). Should the renter violate his or her notification obligation as per the above section 1, all claims for compensation on the part of the renter are excluded unless the renter is not responsible for the violation concerned. This exclusion of liability does not apply if the renter incurs personal damage or the damage is attributable to Messe München GmbH's grossly negligent or wilful behaviour.
3. The above items 1 and 2 apply irrespectively of whether Messe München GmbH's liability arises from the rental contract or other legal grounds.

■ Liability of the renter

The renter assumes the liability for all damage incurred by Messe München GmbH or any third parties caused by his culpable behaviour or by that of his employees or persons accompanying him. Moreover, he assumes liability for any culpable soiling or polluting of the parking facility on his part.

■ End of contract—Termination—Cancellation—Clearance

1. The contract ends at the same time as the end of the last day of the trade fair designated in the order form.
2. Either party is entitled to terminate the contract for good reason without giving notice. A good reason for Messe München GmbH is above all given if the renter repeatedly violates the terms of usage, despite being reminded of his duties in this respect, unless the renter is not responsible for the violation concerned.
3. Cancellation of contract on the part of the renter is only admissible if the declaration of cancellation is received at the very latest by 12:00 on the first day of the trade fair. Reimbursement of the rental fee depends on the prior return of the parking permits.
4. In the case of the violation of the terms of usage or its property rights, Messe München GmbH is entitled to have the vehicle towed away at the renter's expense. Messe München GmbH is further entitled to remove the vehicle from the parking facility in the case of imminent danger.

■ Place of jurisdiction

Insofar as the contracting parties are traders, legal entities under public law or special funds under public law, or at least one of the contracting parties has no general place of jurisdiction in the Federal Republic of Germany, or moves its domicile or usual place of residence out of the Federal Republic of Germany after the conclusion of contract, or in the case of whom its domicile or personal place of residence is unknown at the time legal action is taken, Munich is the agreed place of jurisdiction for all legal disputes arising from this contract. Alternatively, Messe München GmbH is also entitled to assert its claims vis-à-vis the other contracting party with such court as is competent for the place in which the other contracting party has its registered office or branch office.

Return to:

Münchner Verkehrsgesellschaft mbH (MVG)
MVG Großkundenvertrieb
Emmy-Noether-Straße 2 | 80287 München | Germany
Tel. +49 89 2191-2333/2331 | Fax +49 89 2191-2391
Grosskundenservice@mvg.swm.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

■ Ordering Munich public transport (MVV) tickets

Quantity	Ticket	EUR/ticket	EUR in total
	Single Day Ticket, inner district	6.60	
	Single Day Ticket, entire network	12.80	
	Group Day Ticket, inner district	12.60	
	Group Day Ticket, entire network	23.90	
	IsarCard weekly ticket, circle 1–4 (inner district) Valid from: _____	21.60	
	MVV Event Ticket (Congress Ticket), inner district, 2 days	9.90	
	MVV Event Ticket (Congress Ticket), inner district, 3 days	13.60	
	MVV Event Ticket (Congress Ticket), inner district, 4 days	17.30	
	MVV Event Ticket (Congress Ticket), entire network, 2 days	18.50	
	MVV Event Ticket (Congress Ticket), entire network, 3 days	26.40	
	MVV Event Ticket (Congress Ticket), entire network, 4 days	34.30	
	Extra Ticket for 1 day (upgrade from inner district to entire network)	4.30	
	Flat shipping	10.00	

Collection/Delivery:

☐ Collection on

(Monday – Friday: 8:00–11:00, Monday – Thursday: 12:00–15:00)

☐ Dispatch to the above address

☐ Dispatch to the following address:

Comments:

Inner District = covers the whole of Munich city and certain surrounding areas incl. exhibition center

Entire Network = is made up of the inner and outer districts, incl. airport

Minimum purchase quantity:

50 tickets for MVV Event Tickets (Congress Ticket)

5 tickets for Single Day Ticket

5 tickets for Weekly Ticket

Orders must be placed no later than three weeks prior to the commencement of the event.

A net invoice with the endorsement reverse charge isn't possible.

Place / date

Company stamp and legally binding signature of exhibitor

■ Terms governing the ordering and purchase of MVV tickets by major clients

■ Single Day Ticket

1. Single day tickets are available for purchase for either the inner zone (white zone, circles 1–4) or the entire network.
2. Within its validity in terms of zone and period, the single day ticket entitles the user to make as many journeys as he/she wishes on all Munich public transport (MVV) services.
3. Single day tickets are valid from the point in time of validation through to 06:00 on the following day.
4. Single day tickets must be validated upon commencement of the first journey.

■ Group Day Ticket

1. Group day tickets are available for purchase for either the inner zone (white zone, circles 1–4) or the entire network.
2. Within its validity in terms of zone and period, the group day ticket entitles up to five adults to make as many journeys as they wish on all Munich public transport (MVV) services.
3. Group day tickets are valid from the point in time of validation through to 06:00 on the following day.
4. Group day tickets must be validated upon commencement of the first journey.

■ IsarCard weekly ticket

1. The IsarCard weekly ticket entitles the user to make as many journeys with as many breaks and changes as he/she wishes within the circles indicated on the ticket.
2. The price is based on the number of consecutive circles required (e.g. circles 1–4 for the central Munich area).
3. The IsarCard weekly ticket is principally transferable, but can be used by one person only.
4. The IsarCard weekly ticket is valid for seven consecutive days. In addition, it is valid beyond the last day of validity until 12:00 of the following day. Example: if your weekly ticket starts on a Wednesday, your ticket will be valid until 12:00 on Wednesday of the following week.
5. The IsarCard weekly ticket does not have to be validated upon commencement of the first journey.
6. Circles 1–4 correspond to the inner area of validity of the MVV Event Ticket (Congress Ticket) (= city area of Munich incl. exhibition center).

■ MVV Event Ticket (Congress Ticket)

1. Special MVV Event Tickets (Congress Tickets) are available for purchase, namely
 - for either the inner area or for the entire network and
 - for various periods (min. two days).
2. Within its validity in terms of zone and period, the MVV Event Ticket (Congress Ticket) entitles the user to make as many journeys as he/she wishes on all Munich public transport (MVV) services.
3. The MVV Event Ticket (Congress Ticket) is an offer for participants in congresses, conferences, seminars, meetings and similar events. **Conditional upon a minimum of 50 tickets being purchased** for the event concerned, it can be used by organizers—including their contractors—of the aforementioned events. The tickets may only be distributed to participants in such events and to the persons accompanying them. The direct purchase of MVV Event Tickets (Congress Tickets) by participants in the event is not possible.
4. Three children (aged 0–14) can travel with the holder of one ticket free of charge.
5. The MVV Event Ticket (Congress Ticket) must be validated upon commencing the first journey. The time of validation marks the commencement of the period of validity. From this point in time, the MVV Event Ticket (Congress Ticket) is valid for use on consecutive days for the number of days stated on it and through to 6:00 on the following day.
6. The MVV Event Extra Ticket, which must likewise be validated upon commencement of the first journey, is valid for use from the point in time of validation through to 06:00 on the following day. The MVV Event Extra Ticket is only valid for use in conjunction with the MVV Event Ticket (Congress Ticket), for which it was purchased as a supplement and upgrades the latter's area of validity from the inner zone to the entire network for one day.

■ The following must be noted when ordering and paying for Munich public transport (MVV) tickets:

1. Orders for MVV tickets must be placed no later than three weeks prior to the commencement of the event with the following office:
Großkundenvertrieb der Münchner Verkehrsgesellschaft (MVG)
Emmy-Noether-Straße 2, 80287 München, Germany
Tel. +49 89 2191-2333/2331, Fax +49 89 2191-2391,
E-mail: Grosskundenservice@mvv.swm.de
2. The tickets are supplied on a commission basis and can be collected from MVG's sales office for major clients (MVG Großkundenvertrieb) or dispatched via registered parcel upon payment of a flat shipping charge.
3. For orders from other countries, payment is to be made in advance of shipment of the tickets and exclusively by way of bank transfer. The bank transfer costs are payable by the ordering party.

Name of bank:	HypoVereinsbank München
Bank code:	700 202 70
Account number of bank:	91 600
Recipient of payment:	Münchner Verkehrsgesellschaft (MVG)
BIC:	HYVEDEMMXXX
IBAN:	DE33 7002 0270 0000 0916 00
Currency:	Euro
Address of bank:	Kardinal-Faulhaber-Str. 14
City in which bank is located:	München
Postcode of bank:	80333
Country in which bank is located:	Deutschland
4. The ticket dispatch costs are payable by the ordering party (e.g. cost for insured registered parcel, a global flat shipping of EUR 10.00).
5. The distribution of all tickets to the participants is effected by the ordering party.
6. The ordering party may return such MVV Event Tickets (Congress Tickets) as have not been used to MVG's sales office for major clients (MVG Großkundenvertrieb) after the event. Return option deadlines are to be agreed on a case-by-case basis.
7. The ordering party may return such IsarCard week tickets as have not been issued to MVG's sales office for major clients (MVG Großkundenvertrieb) by no later than Tuesday of the respective week. Such IsarCard week tickets as are not returned by Tuesday of the respective week will be charged at their full price.
8. Payment of the tickets occurs via invoice following the return of unused tickets or after receipt of final notification by the ordering party.
9. For foreign customers tax exemption refer to German VAT taxation articles 193 MwStSystRL and 48 MwStSystRL.

■ Contact for ordering Munich public transport (MVV) tickets for major clients

Großkundenvertrieb der Münchner Verkehrsgesellschaft (MVG)
Emmy-Noether-Straße 2, 80287 München, Germany
Tel. +49 89 2191-2333/2331, Fax +49 89 2191-2391,
E-mail: Grosskundenservice@mvv.swm.de

Opening hours:

Mon.–Fri. 08:00–11:00
Mon.–Thu. 12:00–15:00

How to get to the collection point for tickets

– underground train U 1 to Westfriedhof station, then approx. 5 minutes walk
– trams 20/21 to Borstei stop, then approx. 5 minutes walk.

MVG's sales office for major clients (MVG Großkundenvertrieb) is located in building section C, 4th floor, room 59.

All MVV ticket prices include value-added tax at the reduced rate of 7% (pursuant to §12 sect. 2 subsection 10 UStG 1967).

For all other purposes, the conveyance of persons on Munich public transport (MVV) services is subject to the terms of the MVV public transport tariff in the version valid at the given time, details of which can be found at
<http://www.mvv-muenchen.de/de/tickets-preise/befoerderungsbestimmungen/index.html>.

Submit in duplicate!

Return to:

Messe München GmbH
Hauptabteilung Technischer Ausstellerservice – Abteilung Verkehr und Sicherheit
Messegelände | 81823 München | Germany
Fax +49 89 949-9723970
vs@messe-muenchen.de

Contact and invoicing:

Veranstaltungsdienst (VD)
Paul Mayr GmbH & Co. KG
Messegelände | 81823 München | Germany
Tel. +49 89 949-24500 | www.vd-mayr.de



Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

VD Mayr GmbH & Co. KG offers you herewith the following security service categories for the protection of your stand and exhibits displayed on it:

Category 1	EUR / hour	Category 2	EUR / hour
Special stand security service provided by qualified security personnel (primarily at night)	26,83 ¹⁾	Special stand security service provided by qualified security personnel with additional training (day and night service, daytime staff dressed in civilian business clothes on request)	28,15 ¹⁾

¹⁾ prices plus VAT; kindly consult page 2 for any surcharges that may be due.

The security service is generally provided up until the time the stand personnel or stand set-up / dismantling staff arrive. Should the security service be required to end prior to the arrival of stand personnel, please enter the time desired in the "End of Stand Security Period" column. Please note that only VDM, the security company

approved and appointed by Messe München GmbH, is authorized to provide special security services in accordance with the General Terms of Participation. The minimum period of deployment is 2.5 hours. No surcharges are raised for work on Sundays, public holidays or at night.

We wish to be provided with special stand security services on the following dates

Number	Security personnel Cat. 1	Cat. 2	Start of stand security period date / time	End of stand security period date / time	or arrival of stand personnel or stand set-up / dismantling staff
	<input type="checkbox"/>	<input type="checkbox"/>	From / (time)	to / (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From / (time)	to / (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From / (time)	to / (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From / (time)	to / (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From / (time)	to / (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From / (time)	to / (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From / (time)	to / (time)	<input type="checkbox"/>

Please state the name of the stand manager or other authorized person who can be contacted on the stand.

Name	mobile phone. no.
The dates and times specified above will be reserved by VDM. Changes to guarding times can only be made in writing.	
The General Terms of Business of Veranstaltungsdienst Paul Mayr GmbH & Co. KG (hereinafter referred to as "the company") apply for the performance of contract.	

Orderer (if different from the exhibitor)
Street / P.O. Box / Country / Town / Postcode

For orders placed by third parties (e.g. stand-builders), the party placing the order is liable in cases where the acceptance of orders and/or costs is refused.

Place / date

Company stamp and legally binding signature of exhibitor

■ Surcharges

For short notice orders, the following surcharges will be raised per hour:

8 – 3 days prior to start of stand security period: 15%

2 – 0 days prior to start of stand security period: 25%

In the period during which the trade fair is closed (one hour after the end of the trade fair to one hour prior to the start of the trade fair), neither the exhibitor's staff nor any outside personnel appointed by him may stay at the stand, in the halls or on the exhibition grounds.

The fact that a security service is provided does not mean that the items under protection are insured.

Any contract concluded exists directly between the exhibitor and Messe München GmbH's contracting company. The specific terms of contract can therefore only be agreed between the exhibitor and Messe München GmbH's contracting company.

The contractor is authorized to collect payment at the stand and will do so.

■ General Terms of Business (I)

Commercial traders / Companies as customers

To the extent that we act on behalf of commercial traders and such customers as equate to commercial traders as defined in the law governing rights in respect of general terms of business, the following General Terms of Business apply:

1. For the purposes of carrying out the orders we accept, only such persons as are reliable are deployed. All orders are carried out using our technical expertise and experience. Special requests and instructions from the customer must be made in writing, as must any subsequent changes to the agreements made.
2. Complaints of any kind relating to the execution of a given order are to be submitted to the company management without delay so that corrective measures can be taken. Should the violations concerned be of such a significant nature that the purpose of the contract is put at risk, the customer is entitled to cancel the contractual relationship without notice, providing the company management has been notified in writing without delay and no corrective action is taken within the appropriate period of time set.
3. In cases of force majeure, the company is entitled to interrupt or appropriately amend the execution of orders to the extent that their execution is not possible. The customer is not obliged to pay the respective charges during the period of interruption in the execution of the given order.
4. The agreed remuneration is due without deduction immediately following completion of services rendered. In the case of cash collection services, the company is entitled to take the amount due to it by way of remuneration from the cash collected.
5. No amounts due may be offset against the remuneration claims of the company **nor is the customer entitled to assert his right to withhold payment to the extent that the claims concerned are neither undisputed nor court-approved.**
6. Notwithstanding its liability in accordance with § 276 Section 11 BGB (German Civil Code), the company is liable only for damage occurring due to the gross negligence of its management and / or senior staff.
In all other cases, no liability for damage can be assumed.
7. The company has third-party liability insurance coverage with the following limits:
 - a) for damage to persons up to a maximum amount of EUR 2,000,000.
 - b) for damage to property up to a maximum amount of EUR 1,000,000.
 - c) for guarded items that are lost up to a maximum amount of EUR 500,000.
 - d) for financial losses up to a maximum amount of EUR 100,000.

It undertakes to maintain the coverage offered by its third-party liability insurance up to the limits detailed under points a) to d) and to provide evidence of the existence of the third-party liability insurance coverage if required to do so.

8. **Any right to claim against the company's third-party liability insurance lapses if the customer does not notify the company in writing without delay or, in cases where the given claim is rejected by the company and / or its insurance company, the claim is not legally asserted within a period of three months following its rejection.**
9. The customer may not himself employ personnel supplied by the company for similar purposes during the term of contract and for one year following the termination of contract.

10. The contract in respect of execution of the given order is binding for the company from the point in time at which the customer receives written confirmation of order. Any contractual agreement that has been concluded also applies to any legal successors the customer may have.

Munich is the agreed place of fulfilment and court of jurisdiction.

Special agreements

Additional terms of deployment A

1. We would like to draw our customers' attention to the fact that the liability amounts set out in Section 7 of our General Terms of Business apply only for such claims as are supposedly attributable to the gross negligence of the company management or senior staff. As a rule, no insurance coverage exists for the items to be guarded simply because security service staff is deployed.
2. The customer is advised to take out insurance for the items to be guarded.
3. In the case of special security contracts, the customer is expected to ensure that particularly valuable items are not left open or unprotected in the area to be guarded, even if they are insured and security service staff is deployed; please take the necessary precautions. As far as exhibition stands are concerned, it is advisable to take the necessary steps to protect all goods and exhibits as far as possible – e.g. covering items, fixing them in place or fastening them together provides enhanced security. Under no circumstances should cash be left on the exhibition stand or in the area to be guarded, while any lockable rooms, cupboards, display cabinets and the like should be kept locked.
4. Any complaints or claims relating to our services should be reported to the relevant supervisor or manager without delay. Reports received too late or after the contract has been terminated can generally be neither accepted nor processed!

Additional terms of deployment B

1. Our staff is deployed mainly for just occasional, short periods in any given location and, as a result, is unable to familiarise itself to any extent with the specifics of the on-site facilities concerned. We would therefore ask all organizers to provide the security officer deployed by us with any instructions required. In the event that several security officers are deployed, we appoint a supervisor who is your contact for any instructions required.
2. In your capacity as customer or organizer, your right to give instructions is accepted unquestioningly by the staff we deploy to the extent that the instructions concerned remain within normal, reasonable bounds. Needless to say, you bear full responsibility for the instructions you give. We would however advise you, particularly in critical situations, to ensure your instructions are only passed on via the manager / supervisor in charge of the security service ordered.
3. Our employees are instructed by us to do all they can to support you with ensuring compliance with the regulations laid down by the police, the local administration department, the police fire service, the youth welfare office and other relevant authorities.
Our aim is to keep our team as well informed as possible concerning regulatory compliance etc. and we are confident, in so doing, that many problems potentially impacting on the events can be avoided. Nevertheless, we must point out that neither our company nor our staff can be held responsible by the authorities for regulatory compliance. This is strictly a matter for the organizer, customer, etc.

Additional terms of deployment C

1. When placing the order, the customer decides on the number of security service staff required and, as such, is responsible for deployment planning. Any problems in terms of the provision of service arising from insufficient numbers of security service staff are therefore not the responsibility of the security service company.

The customer is solely responsible for compliance with and fulfilment of all conditions and regulations relevant to the venue of the given event.

In your capacity as customer, your right to give instructions is accepted unquestioningly by the staff we deploy to the extent that the instructions concerned remain within normal, reasonable bounds. Needless to say, you bear full responsibility for the instructions you give. We would however advise you, particularly in critical situations, to ensure your instructions are only passed on via the manager / supervisor in charge of the security service ordered and that these instructions are coordinated with him as required.

Contact and invoicing:

One of the accredited contractors of Messe München GmbH listed below

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

Please pass on our order to the official forwarding agent of Messe München GmbH designated below:

☐ **Schenker Deutschland AG**
Messegelände, Tor 21 | 81829 München | Germany
Tel. +49 89 949-24300 | Fax +49 89 949-24339
www.dbschenker.com/de | fairs.muenchen@dbschenker.com

☐ **Kühne + Nagel (AG & Co.) KG**
Messegelände, Tor 21 | 81829 München | Germany
Tel. +49 89 949-24400 | Fax +49 89 949-24409
www.kuehne-nagel.com | exposervice.muenchen@kuehne-nagel.com

We require the following lifting gear as marked for loading / unloading or installing / dismantling our exhibits and exhibition objects:

		Max. unit weight	Date of use	Starting time of use	Duration of use
Fork lift truck	Lifting capacity t				
Mobile crane	Lifting capacity t				
Others					

The official forwarding agents have the sole right of forwarding freight on the exhibition site. This applies in particular to the use of fork lift trucks and mobile cranes. We are aware that we must expect considerable delay and higher costs for stand construction / dismantling if application for delivery / collection is submitted late.

Storage of goods / products

	Collection date	Time	Number of packages/m ³
Empties storage (see explanations on page 2)			
Full load storage (see explanations on page 2)			

An extract from the list of charges raised by forwarding agents can be found on page 2.

☐ I am an entrepreneur as defined by the UStG (Law on value-added tax) – see VAT no. in address field.

☐ I am not an entrepreneur as defined by the UStG.

Any contract agreed is concluded directly between the exhibitor and the official forwarding agent of Messe München GmbH designated above. We are familiar with the conditions of Messe München GmbH's accredited forwarding agents set out on page 2.

☐ Invoice address if deviating from that above

Ordering party (if deviating from the exhibitor) Street / P.O. Box

Postcode / Town / Country

Place / date

Company stamp and legally binding signature of exhibitor

■ Conditions of Messe München GmbH's accredited forwarding agents

a) The German General Conditions for Forwarders (ADSp) (latest version) shall apply for all orders to the official exhibition forwarding agents. The forwarding rates for trade fairs and exhibitions are available from the official forwarding agents listed and will be sent on request. German law shall prevail. Place of jurisdiction shall be Munich.

When ordering cranes and fork lift trucks it must be noted that the exhibition forwarding agents only assume liability within the scope of the ADSp. Exhibitors are therefore strongly advised to take out transport and installation insurance.

The exhibitor shall have sole liability for all damage and consequential damage resulting from the incorrect specification of weights (individual weights).

b) After award of the order, the official forwarding agents can in urgent cases act according to their discretion, while safeguarding the interests of the exhibitor, if there is no representative of the exhibitor on the stand. This shall also apply in the case of use of the cranes and fork lift trucks. This unordered work must be paid for in exceptional cases according to the forwarding rates if the intervention was necessary in the interest of the goods.

c) The liability of the official exhibition forwarding agents shall end with the placing of the exhibition goods in the exhibitor's stand even if the exhibitor or his representative is not present. In the case of return transport this shall not commence until the goods are actually collected from the stand even if the shipping documents have been issued previously at the office of the official forwarding agent. Storage will be undertaken by the official forwarding agent only if specially ordered and against payment.

d) Forwarding agent invoices are payable without deduction and immediately within ten days of the invoicing date. Since the invoices are usually for cash expenses, this payment deadline must be observed without fail.

Our accredited forwarding agents are entitled to collect payment of expenses and charges during the trade fair, at least in the form of a down payment.

■ Explanations

1. Only packages that are actually empty can be designated and charged as **empties**. Packaging material must be made available on the stand, of suitable type for transport and if necessary bundled together. The price applies only for empties. No liability is accepted for full goods left with empties.

2. All empties / packaging must be marked with the address of the company, hall and stand number, otherwise correct return cannot be guaranteed.

3. The use of lifting vehicles and rental cranes is permitted only in connection with the official exhibition forwarding agents. In special cases, an additional agreement with the Technical Exhibition Services Division of Messe München GmbH is necessary.

4. The information on page 1 of this form is absolutely essential for proper processing of your order. Please fill this in carefully.

5. Separate order by fax is required if the above-mentioned lifting devices are to be used on several days.

■ Extract

Extract from the official list of charges raised by forwarding agents applicable to the Messe München Exhibition Center		EUR
3.0 t fork-lift truck	per hour	120.00
5.0 t fork-lift truck	per hour	130.00
30 t mobile crane	per hour	200.00
40 t mobile crane	per hour	215.00
Empties storage	per package and m³ or part thereof	47.50
Full load storage	per package and m³/100 kg or part thereof	66.50

(Subject to change)

Parts of half-hour periods of use will be rounded up to the full half hour and charged as such; travel time to and from the customer's site and set-up time for telescopic cranes count towards the duration of use and are charged as such. For equipment a minimum period of use of 1 hour will be charged; for empties a minimum of 2 m³, for full load storage a minimum of 2 m³ or 200 kg (1 m³ equals 100 kg).

■ Delivery of goods consignments

When you address goods consignments for delivery to your stand, we would ask you to include the following data on the consignment and/or inform your forwarding agent accordingly:

- Name of the event
- Hall (designation of hall: A, B or C and number of hall (1–6)) or in case of outdoor exhibition area (designation: F and block number (5–13))
- Stand number of your exhibition stand
- Name of exhibitor
- Messegelände / Willy-Brandt-Allee, 81829 München, Germany

Please note that Messe München GmbH staff will not accept receipt of goods consignments intended for exhibition stands/third parties. This may only occur via the exhibitor himself or staff authorized by the exhibitor for this purpose.

■ Overtime surcharges for staff

Period	%
Monday to Friday from 17:00–20:00	25
Saturday till 20:00	25
Monday to Saturday from 20:00	50
Sunday till 20:00	50
Sunday from 20:00, public holidays all day	100

All prices plus forwarding insurance / hook load insurance and statutory VAT.

The full list of charges raised for the Messe München Exhibition Center are available from our service partners via the contact data stated overleaf.

■ The accredited Messe München GmbH forwarding agents offer you the following consignment services:

- Acceptance of receipt and storage of goods consignments until such time as the staff setting up the stand arrive
- Delivery service to the stand
- Storage of empty packaging and delivery of same for stand dismantling purposes
- Storage of goods at close of event until shipping date

Further information on the services provided by the forwarding agents approved by Messe München GmbH are detailed on page 1 of this service form.

We advise our exhibitors not to deposit goods consignments in the halls or outdoor exhibition area unsecured during the set-up / dismantling periods. Security staff can be ordered via order form 9.1 if required.

**Contact and invoicing:**

One of the accredited contractors
of Messe München GmbH listed below

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We herewith appoint the accredited Messe München contractor indicated below and would ask the order to be forwarded accordingly:



Material lift

☐ **Gardemann Arbeitsbühnen GmbH**
Stahlgruberring 21 | 81829 München | Germany
Tel. +49 89 451045 215 | Fax +49 89 451045 141
Mobile +49 175 5801329
bayern@gardemann.de | www.gardemann.de

☐ **Roggermaier Arbeitsbühnen**
Eichendorffstraße 25 | 85609 Aschheim | Germany
Tel. +49 89 905006-0 | Fax +49 89 905006-55
Messe-Hotline +49 89 905006-25
vertrieb@roggermaier.de | www.roggermaier.de



Personnel lift



Scissor-type platform



Articulated boomlift



Boomlift

We hereby order the following working platform(s):

*Rental price / EUR per day of consecutive rental period, plus VAT

Type/Working height	1-2 days*	from 3 days*	Set-up date / time Units from til	Dismantling date / time Units from til
Material lift up to 6.00 m	110.00	71.00		
Material lift up to 7.50 m	129.00	81.00		
Personnel lift up to 9.40 m	148.00	114.00		
Personnel lift up to 11.00 m	182.00	125.00		
Personnel lift up to 13.50 m	205.00	144.00		
Scissor-type platform up to 8.00 m	164.00	124.00		
Scissor-type platform up to 10.00 m	195.00	156.00		
Scissor-type platform up to 12.00 m	241.00	182.00		
Articulated boomlift up to 14 m	310.00	227.00		
Articulated boomlift up to 16 m	415.00	306.00		
Boomlift up to 16 m	415.00	306.00		
Boomlift up to 20 m	446.00	330.00		
Boomlift up to 22 m	466.00	348.00		
Boomlift up to 25 m	539.00	410.00		

If you require a working platform at short notice (delivery within four hours after receipt of the order), a transport surcharge of EUR 83.00 for every working platform delivered will be made. For the short-notice cancellation of equipment upon delivery, a charge of EUR 48.00 will be raised per item of equipment. Other types of equipment, special equipment, short deployments, etc. are available upon request.

Any contract concluded exists directly between the exhibitor and the contracting company of Messe München GmbH. The specific terms of contract can therefore only be agreed between the exhibitor and contracting company of Messe München GmbH.

The contracting company is authorized to collect payment at the stand. Please note that payment can be made on site in cash, EC or by credit card upon delivery of the equipment. Alternatively, advance payment by bank transfer is possible; we do, however, require a copy of the bank transfer order.

Please note that only the working platforms / lifts offered by Messe München GmbH may be used at the exhibition center.

Invoice recipient (if different from exhibitor)

Tel. no. of contact for inquiries during set-up / dismantling on site

Place / date

Company stamp and legally binding signature of exhibitor

Contact and invoicing:

Hummel Möbelerleih GmbH
Taxetstraße 3 | 85599 Parsdorf bei München | Germany
Tel. +49 89 90 10 879 0 | Fax +49 89 90 10 879 99
info@hummel-mietmoebel.de | www.hummel-mietmoebel.de
Service office: Atrium, in front of Hall B3



Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We herewith order the items listed below on the General Terms and Conditions quoted (kindly note that your signature is required on page 2). Please note! The prices quoted are net and subject to VAT. The prices apply only for standard laying. For any special laying (stairways, rooms, landings, etc.), the time and additional material required will be charged separately.

■ Ribbed roll carpeting brand new

Quantity / m ²	Description	Selection options / colors	EUR / m ²
m ²	For sale, incl. laying work, plastic film covering and disposal	<input type="checkbox"/> silver <input type="checkbox"/> charcoal <input type="checkbox"/> black <input type="checkbox"/> blue <input type="checkbox"/> red <input type="checkbox"/> green <input type="checkbox"/> beige <input type="checkbox"/> yellow	9.00

■ Velour Soft roll carpeting brand new

Quantity / m ²	Description	Selection options / colors	EUR / m ²
m ²	For sale, incl. laying work, plastic film covering and disposal	<input type="checkbox"/> silver <input type="checkbox"/> charcoal <input type="checkbox"/> black <input type="checkbox"/> blue <input type="checkbox"/> red <input type="checkbox"/> green <input type="checkbox"/> beige <input type="checkbox"/> yellow	10.25

■ Velour Business roll carpeting brand new

Quantity / m ²	Description	Selection options / colors	EUR / m ²
m ²	For sale, incl. laying work, plastic film covering and disposal	<input type="checkbox"/> silver <input type="checkbox"/> charcoal <input type="checkbox"/> black <input type="checkbox"/> blue <input type="checkbox"/> diamond <input type="checkbox"/> white <input type="checkbox"/> green <input type="checkbox"/> red	15.95

■ Primo flooring system

Quantity / m ²	Description	EUR / m ²
m ²	Overall height 92–175 mm, ground clearance 52–120 mm, panels 500 x 500 mm incl. 2 covered cable ducts Ø 130 mm, antistatic, fireproof to Class B1 ; Distributed load per panel 500 kg, lumped load (100 x 100 mm) 200 kg (100 % levelling capability with laser technology)	up to 100 m ² 27.00 from 100 m ² 24.00

Additional equipment / services available on request (skirting board, wheelchair ramps, cable laying work, etc.)

■ Recy flooring system

Quantity / m ²	Description	EUR / m ²
m ²	Overall height 50 mm, ground clearance 39 mm / panels 500 x 500 mm incl. 1 cable duct cover / antistatic / fireproof to Class B1 ; Distributed load per m ² 40 t, point load 100 kg/cm ² (no levelling capability)	15.50

Additional equipment / services available on request (skirting board, wheelchair ramps, cable laying work, etc.)

Please indicate exact size requirements in square meters as well as your choice of color and date / time for laying:

Length x width (meters)

Flooring to be laid by (date, time), at the latest

If you have further questions about colors, laminates or the quality of products, please do not hesitate to contact us at info@hummel-mietmoebel.de. It would be our pleasure to provide you with a customized quote.

■ General Terms and Conditions

1. The rental object is only made available for the agreed purpose and for the agreed period. An extension of the rental period shall require the written consent of the rental company. The rental company is entitled to invoice an additional rental charge if the rental object is not returned by the agreed time.
2. The rental prices are calculated according to the duration of rental on the basis of the currently valid price list. The statutory VAT is to be added. For objects rented for a trade fair or exhibition the rental prices shall also include the costs for delivery and collection of the rental object within the exhibition grounds. In other cases the valid transport cost rates for delivery and collection of the rental object will be invoiced in addition to the rental price. Invoiced rental prices are payable in full without deduction. If no agreement is made to the contrary they are due on presentation of the invoice, at latest, however, on delivery of the rental object. Direct orders placed immediately before and during a trade fair are to be paid on award of the order. A collection charge of **EUR 15.00** will be made for foreign cheques. Charges for payments remitted abroad shall be borne by the hirer. If the hirer is in default of payment, interest on arrears amounting to five percent over and above the current discount rate of the Deutsche Bundesbank shall be charged. Should an invoice need to be re-issued due to false or incorrect data supplied by the exhibitor, the rental company is entitled to charge an administrative fee of EUR 50.00 plus VAT. This charge will be set off against the new invoice to be issued.
3. For loss or damage of the rental object compensation amounting to the cost of replacement may be claimed from the hirer or the cost of repair if this does not exceed the replacement value. Liability shall commence with the takeover of the rental object by the hirer and end with its collection by the rental company. In the case of objects rented for a trade fair, liability shall commence with delivery to the exhibition stand and end when it is collected from there. This shall also apply if the exhibition stand is not occupied. Liability shall end 24 hours after the end of the trade fair at the latest unless the rental object was not made available for collection or another collection date has been agreed. The rental company shall not be liable for damage to property or injury to persons in connection with the use of the rental object unless it is due to wilful action or gross negligence on the part of the rental company.
4. The rental object is not insured. Insurance of the rental object for the period of a trade fair, including the stand construction and dismantling period, is recommended.
5. All orders with no specified date will be delivered in good time so that the rental object is available at the start of the fair. After the end of the fair the rental object will be collected as quickly as possible. The hirer must make the rental object available for collection. If delivery or collection of the rental object is prevented by fault of the hirer, the rental company shall be entitled to charge for any additional expenditure incurred. Hirers collecting rental objects themselves are hereby notified that the objects may only be transported in suitable closed vehicles. In the event of default of payment the rental company reserves the right to refuse delivery of the rental object or to fetch back delivered objects at an earlier date.
6. Rental objects ordered in advance and reserved but not taken delivery of will be charged to the customer in full. If it is possible to rent them to someone else, the customer shall bear the costs incurred for delivery and collection and for any potential loss of rental fees. In cases of unforeseeable damage the rental company reserves the right to supply equivalent or better replacement objects in place of the ordered rental objects. No claims can be asserted as a result of such replacements.
7. Any complaints the hirer may have must be made within 24 hours of the items concerned having been delivered. Any complaints made after this time will not be accepted.
8. Place of performance and jurisdiction for the hirer and rental company shall be the registered office of the rental company. The laws of the Federal Republic of Germany shall apply even for transactions with foreign customers

The contract shall exist directly between the exhibitor and the contracting company of Messe München GmbH.

■ Method of payment

A surcharge of 30% will be raised for orders submitted three days or less before the start of the trade show.

The invoiced amounts are generally payable prior to the start of the show, without any deductions.

Please indicate your method of payment

☐ **Credit card**
(Invoice original will be sent to you by mail)

☐ MasterCard ☐ Visa Card

Name of holder

Card number

Valid until

☐ **Advance bank transfer (following receipt of invoice) to the account below**

Bank: Stadtsparkasse München
Bank code: 701 50 000 Account no.: 16-257677
IBAN: DE26 7015 0000 0016 2576 77 SWIFT (BIC): SSKMDEMM

Place / date

Company stamp and legally binding signature of exhibitor

Contact and invoicing:

BEKRA Hydrokulturen Vertriebs-GmbH Pflanzenservice
Tegernseer Landstraße 61 | 82024 Taufkirchen / Munich | Germany
Tel. +49 89 4313026 | Fax +49 89 4315045
info@bekra.de | www.bekra.de
Service office: Atrium, outside Hall B5

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We herewith order on the rental terms quoted (kindly note that your signature is required on page 4):

Rental Plants

Items marked with an **X** = suitable for outdoor use (not in winter)

Quantity	Item no.	Plant	Growth	Height in cm	EUR/unit
	10	Areca palm tree	Fronds, bushy	150	32.00
	20	Areca palm tree	Fronds, bushy	180	40.00
	30	Areca palm tree	Fronds, bushy	200	46.00
	40	Bamboo	X	160	32.00
	50	Bamboo	X	200	35.00
	60	Bamboo	X	250	42.00
	70	Chamaedorea	Fronds, bushy	100	27.00
	80	Box-tree – sphere	X Sphere shaped	Ø 40	27.00
	90	Box-tree – sphere	X Sphere shaped	Ø 60	32.00
	100	Box-tree – pyramid	X Pyramidal shaped	100	27.00
	110	Box-tree – pyramid	X Pyramidal shaped	130	35.00
	120	Chamaerops palm tree	X Small stem with fronds	180 – 200	50.00
	130	Chamaerops palm tree	X Stem with fronds	220 – 250	75.00
	140	Ficus benamina – tree	High stem	400	230.00
	150	Ficus benamina	Bush	120	18.00
	160	Ficus benamina	Bush	150	27.00
	170	Ficus benamina	Bush	180	31.00
	180	Ficus benamina	Bush	200	40.00
	190	Ficus "Amstel King"	Bush, longish leafs	150	27.00
	200	Ficus "Amstel King"	Bush, longish leafs	180	31.00
	210	Kentia palm tree	Fronds	180	38.00
	220	Laurel – sphere	X High stem	160 / Ø 55	32.00
	230	Laurel – sphere	X High stem	200 / Ø 50	40.00
	240	Laurel – pyramid	X Pyramidal shaped	150	32.00
	250	Laurel – pyramid	X Pyramidal shaped	170	38.00
	260	Laurel – hedge incl. container	X Hedge 100 x 40 cm	150	60.00
	270	Phoenix roebelenii palm tree	Stem with fronds	140	32.00
	280	Phoenix roebelenii palm tree	Stem with fronds	270	60.00
	290	Real yellowwood (podocarpus) in container, gray	Bonsai style	310	295.00

	300	Cypress - spiral	X	Spiral shaped	160	32.00
	310	Cypress – spiral	X	Spiral shaped	200	42.00

Rental cover pot

Quantity	Item no.	Cover pot	Size / Ø in cm	Information	EUR/unit
	920	White	Ø – 40		6.00
	930	Color terracotta-impruneta	Ø – 60		7.50
	940	Gray	Ø – 50		7.50
	950	Black	Ø – 60		7.50
	960	Stainless steel	Ø 37/50		14.00

Rental arrangements – complete

Quantity	Item no.	Complete arrangement	Height in cm	EUR/unit
	410	Floor container 40 x 40 cm / H 75 cm – with Chamaedorea	145	60.00
	420	Floor container 40 x 40 cm / H 75 cm – with box sphere	X 125	60.00
	430	Floor container 40 x 40 cm / H 75 cm – with box pyramid	X 150	60.00
	440	Floor container 40 x 40 cm / H 75 cm – with Phoenix palm tree	180	60.00
	450	Floor container 40 x 40 cm / H 75 cm – with Zamioculcas	130	60.00
	460	Floor container 40 x 40 cm / H 75 cm – with Ficus microcarpa	165	60.00
	470	Floor container 40 x 40 cm / H 75 cm – with Cypress spiral tree	X 200	60.00
	480	Floor container 30 x 30 cm / H 55 cm – with fern	75	40.00
	490	Floor container 30 x 30 / H 55 cm – with Sansevieria	115	40.00
	500	Floor container 30 x 30 / H 55 cm – with Ficus benjamina, bush	140	40.00
	510	Floor container 30 x 30 / H 55 cm – with Kentia palm tree	140	40.00
	520	Floor container 30 x 30 / H 55 cm – with orchid, white	120	45.00
	530	Floor container 30 x 30 cm / H 55 cm – with horsetail	125	85.00
	540	Floor container "Banana" 45 x 45 cm / H 55 cm – box tree – sphere	140	68.00
	550	Oblong container TRIO 100 x 32 cm / H 34 cm – with 3 bamboo bushes	X 160	110.00

Purchase items – flowers, floral arrangements

Quantity	Item no.	Plant	Size / Ø in cm	Information	EUR/unit
	610	Potted plant arrangement, ceramic white, with flowering and green plants	Ø 20	e.g. for tables, showcases or counters	15.50
	620		Ø 30		26.00
	630		Ø 40		42.00
	640	Glass container arrangement with orchid, white	Ø 27/H 50	e.g. for counters	48.00
	710	Floral arrangement small	Ø 8 – 10/H 12 – 15	e.g. for bistro tables	8.50
	720	Floral arrangement counter	Ø 25/H 30 – 40	e.g. for counters	29.00
	730	Floral arrangement – small rectangular glass container, with calla, white	H 20/8 x 8	e.g. for small tables	16.00
	740	Floral arrangement – small rectangular glass container, with gerbera, e.g. red	H 20/8 x 8	e.g. for small tables	14.00
	750	Floral arrangement – small rectangular glass container with heliconia	H 25 – 30/8 x 8	e.g. for small tables	14.00
	760	Floral arrangement – large rectangular glass container, with Calla, white	14 x 14/H 40 – 50	e.g. for counters	42.00
	770	Floral arrangement – large rectangular glass container, gerbera e.g. red	14 x 14/H 40 – 50	e.g. for counters	36.00
	780	Floral arrangement – large rectangular glass container, with heliconia	14 x 14/H 40	e.g. for counters	36.00
	790	Floral arrangement – glass floor vase, with contents, e.g. calla, orange	H 70	e.g. on floor or counter	70.00
	800	Floral arrangement – large rectangular glass container, with orchid e.g. purple	14 x 14/H 40 – 50	e.g. for counters	42.00
	810	Floral arrangement - glass globe vase, with calla, white	Ø 24/H 20	e.g. for counters	68.00

	820	Fern	Ø 30 – 35		13.50
	830	Fern	Ø 40 – 45		18.50
	Z-010	Floral arrangement – small glass cube 8 x 8 cm, with white calla and "lucky bamboo"	8 x 8 / H 25	e.g. for small tables	13.50
	Z-020	Floral arrangement – small glass cube 8 x 8 cm, with white roses	8 x 8 / H 20	e.g. for small tables	12.50
	Z-030	Floral arrangement – small glass cube 8 x 8 cm, with strelitzia	8 x 8 / H 25	e.g. for small tables	14.50
	Z-040	Floral arrangement – small glass cube 8 x 8 cm, with orange calla and sansevieria	8 x 8 / H 25	e.g. for small tables	17.00
	Z-050	Floral arrangement – small glass cube 8 x 8 cm, with white rose in water	8 x 8 / H 10	e.g. for small tables	7.50
	Z-060	Floral arrangement – small glass globe vase 12 cm, with white rose	Ø 12 / H 11	e.g. for small tables	14.00
	Z-070	Floral arrangement – glass cointaner round 10 cm, with white orchid "medi"	Ø 10 / H 20–25	e.g. for small tables	19.00
	Z-080	Floral arrangement – white ceramic cube 10 x 10 cm, with gerbera, e.g. pink, and grasses	10 x 10 / H 15	e.g. for small tables	14.50
	Z-090	Floral arrangement – Small glass cube 10 x 10 cm, with white lilies and wite roses	10 x 10 / H 30	e.g. for small tables or sideboards	21.50
	Z-100	Floral arrangement – glass cube 15 x 8 cm, with white calla and green carnations	15 x 8 / H 25	e.g. for tables, sideboards, small counters	24.00
	Z-110	Floral arrangement – glass cube 15 x 8 cm, with red gerbera	15 x 8 / H 20–25	e.g. for tables, sideboards, small counters	19.50
	Z-120	Floral arrangement – large glass cube 25 x 10 cm, with yellow calla and grasses	25 x 10 / H 15–20	e.g. for tables, sideboards, counters	45.00
	Z-130	Floral arrangement – large glass cube 25 x 10 cm, with heliconia and horsetail	25 x 10 / H 40	e.g. for counters	68.00
	Z-140	Floral arrangement – glass bowl 24 cm, with orange calla and horsetail	Ø 24 / H 40–50	e.g. for counters	65.00
	Z-150	Floral arrangement – glass bowl 24 cm, with white lilies and white roses	Ø 24 / H 30–40	e.g. for counters	42.00
	Z-160	Floral arrangement - glass bowl 24 cm, with strelitzia and roses, orange	Ø 24 / H 30–40	e.g. for counters	55.00
	Z-170	Floral arrangement – glass vase Ø 15 / H 25 cm, with strelitzia and twigs	H approx. 60	e.g. for counters	49.00

Please contact us, we require an individual quotation for the following items:

- ☐ Individual floral arrangements
 ☐ Seasonal flowering potted plants
 ☐ Trough plants (for troughs already located on the stand)
- ☐ Complete layouts
 ☐ Bed planting, balcony boxes
- ☐ Other requests:

Please note that flower bouquets for special occasions should be ordered well in advance.

■ General Terms of Business

1. All prices are in euros and do not include statutory VAT. The rental prices are for the duration of the trade fair event. The rental price includes delivery and collection. The rental or purchase price is due on delivery without any deduction. In case of a special invoice agreement, the invoice amount is payable immediately without deduction. An additional one-off bank handling fee of EUR 15.00 (Europe) will be charged for invoices sent abroad. We reserve the right to demand advance payment in individual cases. Orders placed immediately before and during a trade fair are due for payment upon placement of the order concerned. If the paying party uses a special ordering system and an order or contract number is needed for payment/billing purposes, all the necessary details must be indicated when ordering. For subsequent alterations or rewriting of invoices due to incorrect, erroneous or incomplete details provided by the ordering party, a handling fee of EUR 5 will be charged.
2. The customer is liable in the event of damage or loss of rented items from their delivery to or transfer on the trade fair stand until their collection by the lessee. This also applies if the stand is not occupied. The rental items are not insured by the lessee. We recommend that you take out insurance cover (cf. form 17.1). Lost or damaged items will be charged for at their cost of replacement.
3. Cancellation of rental orders will only be accepted up to seven days prior to delivery. The full rental price is due in case of subsequent cancellation. If the customer refuses acceptance of purchase items ordered in advance, the full purchase price will be charged.
4. Rented goods are made available only for the purpose agreed upon for use during the trade fair event. For purchased cut flowers, the water should be changed every other day.
5. In case of force majeure, the lessee reserves the right to supply the renter with replacement items equivalent to or better than those ordered. No claims can be asserted in respect of such replacements.
6. Any complaints the customer may have must be lodged within 24 hours of the delivery of the items concerned. Complaints lodged thereafter will not be considered.
7. Place of jurisdiction and performance for both parties is the registered office of BEKRA Hydrokulturen Vertriebs-GmbH. The law of the Federal Republic of Germany applies.
8. The contract is concluded directly between the exhibitor and the contracting company of Messe München GmbH.

■ Method of payment

We pay with credit card

☐ MasterCard ☐ Visa Card ☐ Diners Club Card ☐ AMEX Card

Name of holder

Card number

Card Validation Code (3- or 4-digit code on reverse)

Valid until

Orderer (if different from the exhibitor)

Contact

E-mail

Street / P.O. Box

Tel. with area code and ext.

Fax with area code and ext.

Country / Town / Postcode

Place / date

Company stamp and legally binding signature of exhibitor



10/20/30 Areca palm tree



40/50/60 Bamboo



70 Chamaedorea



80/90 Box-tree – sphere



100/110 Box-tree
– pyramid



120/130 Chamaerops
palm tree



140 Ficus benjamina –
tree



150/160/170/180
Ficus benjamina



190/200 Ficus
"Amstel King"



210 Kentia palm tree



220/230 Laurel – sphere



240/250 Laurel – pyramid



260 Laurel – hedge



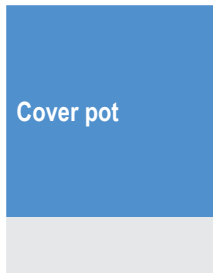
270/280 Phoenix
roebelenii palm tree



290 Real yellowwood
(podocarpus)



300/310 Cypress- spiral



Cover pot



920 Cover pot white



930 Cover pot terracotta
color (impruneta)



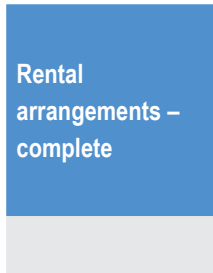
940 Cover pot gray



950 Cover pot black



960 Cover pot
stainless steel



Rental
arrangements –
complete



410 Chamaedorea
compl. arrangement



420 Box sphere
compl. arrangement



430 Box pyramid
compl. arrangement



440 Phoenix palm tree
compl. arrangement



450 Zamioculcas
compl. arrangement



460 Ficus microcarpa
compl. arrangement



470 Cypress - spiral
compl. arrangement



480 Fern
compl. arrangement



490 Sansevieria
compl. arrangement



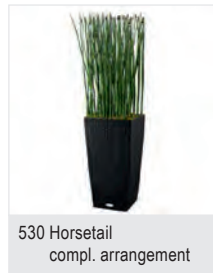
500 Ficus benjamina, bush
compl. arrangement



510 Kentia palm tree
compl. arrangement



520 orchid, white
compl. arrangement



530 Horsetail
compl. arrangement

Purchase items –
flowers, floral
arrangements



540 "Banana" compl. arrangement with box sphere



550 bamboo bushes compl. arrangement



610/620/630 Potted plant arrangement (sample)



640 Potted plant, orchid, white



710 Floral arrangement small (sample)



720 Floral arrangement counter (sample)



730 Floral arr. - small glass cont., calla white



740 Floral arr. - small glass cont., gerbera red



750 Floral arr. - small glass cont. heliconia



760 Floral arr. - large glass cont., calla white



770 Floral arr. - large glass cont., gerbera red



780 Floral arr. - small glass cont., heliconia



790 Floral arr. - glass floor vase, calla orange



800 Floral arr. - large glass cont., orchid purple



810 Floral arr. - large glass globe, calla white



820/830 Fern



Z-010 Small glass cube, white calla



Z-020 Small glass cube, white roses



Z-030 Small glass cube, streitizia



Z-040 Small glass cube orange calla



Z-050 Small glass cube, white rose



Z-060 Small glass globe vase, white rose



Z-070 Glass container round, white orchid



Z-080 Ceramic cube, white gerbera



Z-090 Small glass cube, white lilies and roses



Z-100 Glass cube, white calla, green carnations



Z-110 Glass cube, red gerbera



Z-120 Glass cube, yellow calla, grasses



Z-130 Glass cube, heliconia, horsetail



Z-140 Glass bowl, orange calla, horsetail



Z-150 Glass bowl, white lilies and roses



Z-160 Glass bowl, streitizia, orange roses



Z-170 Glass bowl, trelitzia, twigs

Contact and invoicing:

Planter's Punch GmbH
Klausnerring 14 | 85551 Heimstetten | Germany
Tel. +49 89 9006808-0 | Fax +49 89 9006808-9
planter@planterspunch.de | www.planterspunch.de
Service office on site: Atrium, in front of Hall B2

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We herewith order the following on the rental terms quoted (kindly note that your signature is required on page 4).
Please note: kindly order vessels/cover pots for rental plants separately via page 2 of this form.

■ Palms

Quantity	Plant	Height/cm	EUR/unit
	Areca palm with attractive, feathery fronds. Cover pot up to 45 cm. Suitable for indoors only.	150	32.00
		180	40.00
		210	48.00
		250	60.00
		300	70.00
	Kentia palm with delicate fronds. Cover pot up to 45 cm. Suitable for indoors only.	150	32.00
		180	40.00
		210	48.00
		250	59.00
		300	70.00
	Phoenix palm, graceful, mid-green palm fronds, should be freestanding. Cover pot 55 cm.	200	46.00
		250	58.00
		300	70.00
	Dracaena palm	150	25.00
		180	35.00
	Chamerops palm Sturdy palms, also suitable for outdoor use.	240	60.00
		400	190.00

■ Broad-leaved / Woody Plants, Shrubs

Quantity	Plant	Height/cm	EUR/unit
	Ficus benjamina Evergreen classic with dense foliage. Cover pot up to 45 cm. Suitable for indoors only.	150	25.00
		180	35.00
		210	45.00
	Ficus alii with longish leaves. Cover pot up to 40 cm. Suitable for indoors only.	140	25.00
		180	35.00
	Box cone	80	20.00
		120	30.00
		150	50.00

	Box sphere – best combined with the tall vessel Lechuza Cubico. Suitable for indoors and outdoors.	40	28.00
		60	35.00
		80	45.00
	Box cone in the high vessel Lechuza Cubico	140	60.00
	Laurel pyramid Attractive, dense foliage, suitable for indoors and outdoors. Cover pot up to 45 cm, from 230 cm, up to 60 cm high.	130	28.00
		180	40.00
		220	55.00
		250	70.00
	Laurel high-stem	140	28.00
		180	42.00
		220	55.00
	Bamboo Delicate, light green, suitable for indoors and outdoors. Cover pot up to 50 cm.	180	35.00
		220	42.00
		260	50.00
		300	55.00
		400	70.00
	Citrus tree With or without fruit depending on season, suitable for indoors and outdoors. Cover pot from 50 cm.	140	35.00
		210	60.00
		240, big trunk	140.00
	Olive tree From 200 cm in height, strong tree with attractive trunk and robust top. Suitable for indoors and outdoors. Cover pot from 50 cm.	140	25.00
		200	40.00
		250	100.00
	Hedge element	80 x 30	from 60.00
	Thuja column on request, varies depending on season.	190	35.00

Cacti

Quantity	Plant	High in cm	EUR/unit
	Euphorbia cactus	150	45.00
	Echino cactus	40	25.00

Vessels / Cover Pots

Quantity	Plant	Size in cm	EUR/unit
	Lechuza Classico, matt silver	up to 43	8.50
		50–68	15.00
	Lechuza, white	up to 43	8.50
		50–68	15.00
	Lechuza Cubico, silver, white or charcoal	75 x 40	25.00
	Cube, charcoal	40	12.00
		50	15.00
		60	25.00
	High vessel, charcoal	80 x 40	25.00
		120 x 30	25.00
	Terracotta, light / dark	up to 45	7.50
		50–68	15.00
	Lechuza Classico, charcoal	up to 43	8.50
		50–68	15.00
	Lechuza Cararo, charcoal	30 x 75	30.00
	Illuminated vessel	150 x 63	40.00

Complete Arrangements – Rental Goods

Quantity	Complete vessels	Height in cm	EUR/unit
	Floor vessel 01* L 75 x W 30/H 50 cm – with sansevieria mikado	120	80.00
	Floor vessel 02* L 75 x W 30/H 50 cm – with spathiphyllum	130	55.00
	Floor vessel 03* L 75 x W 30/H 50 cm – with cherry laurel	120	50.00
	High vessel 04* L 40 x W 40/H 75 cm – with bamboo stems	220	45.00
	High vessel 05* L 40 x W 40/H 75 cm with bamboo stems	220	45.00
	High vessel 06* L 40 x W 40/H 75 cm with sansevieria mikado	150	80.00
	High vessel 07* L 40 x W 40/H 75 cm with sansevieria mikado	150	80.00
	High vessel 08* L 40 x W 40/H 75 cm with bushy box	100	45.00
	High vessel 09* L 40 x W 40/H 75 cm with sansevieria laurenti	140	45.00
	High vessel 10* L 40 x W 40/H 75 cm with spathiphyllum	140	45.00
	High vessel 11* L 40 x W 40/H 75 cm with zamioculca	150	45.00

	High vessel 12* L 40 x W 40/H 75 cm with areca palm	180	55.00
	High vessel 13* L 40 x W 40/H 75 cm with euphorbia tirucalli	180	70.00
	Room divider 14* L 100 x W 40/H 40 cm with bamboo stems	200	110.00

*see illustrations on page 6

Lectern Arrangements

Quantity	Lectern arrangements	EUR/unit
	as agreed	from 100.00

Floor Vases

Quantity	Floor vases	EUR/unit
	arrangement as required	from 150.00

Table Arrangements for Bistro Tables

Quantity	Table arrangements	EUR/unit
	Table arrangement 01*, glass cube 10 x 10 cm, height 10 cm, white rose	10.00
	Table arrangement 02*, glass cube 10 x 10 cm, height 12 cm, gerbera	10.00
	Table arrangement 03*, glass cube 10 x 10 cm, height 20 cm, orange	15.00
	Table arrangement 04* white cube 10 x 10 cm, height 15 cm, tulips	15.00
	Table arrangement 05*, glass vase Ø 10 cm, height 10 cm, red rose	10.00
	Table arrangement 06* glass vessel, orange/black gravel, height 12 cm, gerbera	15.00
	Table arrangement 07*, glass vessel Ø 10 cm, calla + white gravel, blue thistle, height 15 cm	18.00
	Table arrangement 08*, glass cube 10 x 10 cm, yellow gerbera, white gravel, height 10 cm	12.00
	Table arrangement 09*, glass vessel Ø 10 cm red caribea, berries, green gravel, height 15 cm	25.00
	Table arrangement 10* glass vessel Ø 10 cm, yellow gerbera, natural gravel, height 12 cm	14.00

*see illustrations on page 6

Large Table Arrangements

Quantity	Table arrangements	EUR/unit
	Table arrangement 11* white cube 12 x 12 cm, height 20 cm, white calla	18.00
	Table arrangement 12* glass vase, round Ø 17 cm, height 15 cm, orchid	25.00
	Table arrangement 13* white cube 12 x 12 cm, height 25 cm, caribea + gerbera	25.00
	Table arrangement 14* glass vase long 15 x 8 x 4 cm, height 15 cm, yellow calla	15.00

	Table arrangement 15* glass vase long 15 x 8 x 4 cm, height 15 cm, succulent + ranunculus	20.00
	Table arrangement 16* glass vase long 15 x 8 x 4 cm, height 20 cm, calla	20.00
	Table arrangement 17* glass cube 12 x 12 cm, height 20 cm, white calla	20.00
	Table arrangement 18* glass vase round Ø 15 cm, height 15 cm, rose	15.00
	Table arrangement 19* glass cube 15 x 15 cm, blue hydrangea, white roses, height 15 cm	20.00

*see illustrations on page 7

■ Counter Arrangements

Quantity	Counter Arrangements	EUR/unit
	Counter arrangement 01*, glass cube 15 x 15 cm, height 30 cm, orange	45.00
	Counter arrangement 02*, glass dish Ø 15 cm, height 20 cm, gerbera	30.00
	Counter arrangement 03*, glass dish Ø 20 cm, height 35 cm, white anthurium	40.00
	Counter arrangement 04*, glass dish Ø 20 cm, height 50 cm, white calla	45.00
	Counter arrangement 05*, glass vase Ø 15 cm, height 25 cm, strelitzia	30.00
	Counter arrangement 06*, glass vase Ø 15 cm, height 40 cm, caribea	30.00
	Counter arrangement 07*, glass vase, round Ø 17 cm, height 15 cm, orchid	20.00
	Counter arrangement 08*, glass cylinder Ø 18 cm, height 50 cm, caribea	45.00
	Counter arrangement 09*, glass cylinder Ø 24 cm, height 70 cm, caribea	60.00
	Counter arrangement 10*, glass cylinder Ø 24 cm, height 70 cm, orchid	65.00
	Counter arrangement 11*, glass cylinder Ø 24 cm, height 90 cm, calla + twigs	65.00
	Counter arrangement 12*, glass cylinder Ø 24 cm, height 90 cm, ginger blossom + reeds, red	90.00
	Counter arrangement 13*, white cube 15 x 15 cm, height 40 cm, yellow calla	45.00
	Counter arrangement 14*, white cube 10x10 cm, height 40 cm, orchid	30.00

	Counter arrangement 15* white cube 15 x 15 cm, height 25 cm, orchid	45.00
	Counter arrangement 16* glass vase long 15 x 8 x 12 cm, orange calla, horizontal	55.00
	Counter arrangement 17* glass cube Ø 20 cm, height 40 cm, lilac calla, hydrangea, natural gravel	85.00
	Counter arrangement 18* glass cube 12 x 12 cm, height 70 cm, strelitzia, gerbera, orange gravel	70.00
	Counter arrangement 19* glass cube 45 x 15 cm, height 45 cm, white gerbera, green chrysanthemums	95.00
	Counter arrangement 20* glass cube Ø 20 cm, height 70 cm, strelitzia and lemons	70.00

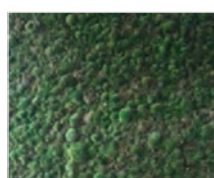
*see illustrations on page 7 and 8

■ Floor Vases with Dried Floral Arrangements

Quantity	Floor arrangements	EUR/unit
	High vessel 01*, L 40 x W 40/H 75 Lechuza Cubico, woven with natural twigs and artificial flowers – vessel also available in matt silver, red, charcoal and white, total height 140 – 160 cm	70.00
	High vessel 02*, L 40 x W 40/H 75 Lechuza Cubico, matt silver with real twigs and artificial flowers – vessel also available woven and in red, charcoal and white, total height 140 – 160 cm	70.00
	High vessel 03*, L 40 x W 40/H 75 Lechuza Cubico, matt silver with black twigs and artificial flowers – vessel also available woven and in red, charcoal and white, total height 140 – 160 cm	70.00
	High vessel 04*, L 40 x W 40/H 75 Lechuza Cubico, woven with exotic matt green artificial foliage – vessel also available in matt silver, red, charcoal and white, total height 140 – 160 cm	50.00
	High vessel 05*, L 40 x W 40/H 75 Lechuza Cubico, red with twigs and light-colored artificial flowers – vessel also available in matt silver, woven, charcoal and white, total height 140 – 160 cm	70.00
	High vessel 06*, L 40 x W 40/H 75 Lechuza Cubico, red with dark stems and naturally-colored artificial blossoms – vessel also available in matt silver, woven, charcoal and white, total height 140 – 160 cm	70.00
	High vessel 07*, L 40 x W 40/H 75 Lechuza Cubico, white with artificial flowers, close-up view – vessel also available in matt silver, red, charcoal and woven, total height 140 – 160 cm	70.00

* see illustrations on page 8

Quantity	Floristics for	Color	Approx. price	Additional information
	Table			
	Counter			
	Floor			



Moss wall – cushion moss per m² from EUR 180.00



Planting with asparagus falcatus, height approx. 45 cm – linear meter from EUR 80.00 (without plant box)



Planting with cyperus alternifolius, height approx. 50 cm – linear meter from EUR 80.00 (without plant box)

Individual creations, plantings or floral arrangements on request.

■ General Terms and Conditions of Business governing rental goods and floral decorations provided by Planter's Punch GmbH (valid at the Messe München GmbH exhibition grounds)

Rental goods are supplied for the duration of the trade fair event. The prices include the cost of delivery and collection. The invoice amount is due for payment prior to or upon delivery of the rental goods. All items in the rental plants and vessels segment are provided on a rental basis and remain the property of Planter's Punch GmbH.

We reserve the right to make delivery subject to payment in advance or direct debit from a credit card, notably in the case of orders placed by customers based abroad.

The delivery of all orders made without stipulation of a delivery date and time occurs in a timely manner such that the rental goods are available to the customer at the start of the event. Cancellation is possible up to eight days prior to the agreed delivery date. The agreed rental / purchase price is charged in full thereafter. Such rental goods as are ordered in advance and reserved but not accepted by the hirer are to be charged in full to the latter.

Liability commences with the handing over of the rental goods to the hirer and finishes two hours after the official end of the event, in the absence of any agreement to the contrary.

The contractor must have unhindered access to the rental goods. Should access to rental goods be hindered, each additional journey made for this reason is to be charged separately. Complaints must be lodged within 24 hours of delivery. Complaints lodged after this time will not be accepted.

For damage to or loss of the rental goods, claims for the replacement value can be asserted against the hirer. In the case of force majeure, the lessor reserves the right to supply equivalent goods or goods of a higher value instead of those ordered. On cut flowers and small plants, seasonal variations may occur. The place of fulfilment and jurisdiction for both the hirer and the lessor is the location of the lessor's registered office.

The law of the Federal Republic of Germany applies for all transactions including those with foreign customers.

A flat supply charge of EUR 10 per order is raised for all orders under EUR 40.

Any contract agreed is concluded directly between the exhibitor and Messe München GmbH's contracting company.

Kindly order cover pots for rental plants separately via this form on page 2 (vessels / cover pots). We would be pleased to give you a quote for the decoration, design or arrangement of your choice.

All prices listed on the order forms are net and subject to statutory VAT.

Fax: +49 89 9006808-9
E-Mail: planter@planterspunch.de

■ Method of Payment

Orders payable via direct debit from a credit card

☐ MasterCard ☐ Visa Card ☐ AMEX Card

Name of holder

Card number

Card validation number (3- or 4-digit code on rear of card)

Valid until

Orderer (if different from the exhibitor)

Contact

VAT no.

E-mail

Street / P.O. Box

Tel. with area code and ext.

Fax with area code and ext.

Country / Town / Postcode

Place / date

Company stamp and legally binding signature of exhibitor

Kindly order cover pots for rental plants separately via page 2 of this form (vessels / cover pots).

Palms



Areca palm



Kentia palm



Phoenix palm



Dracaena palm



Chamaerops palm

Leafy shrubs



Ficus benjamina



Ficus allii



Box cone



Box sphere



Box cone
in Lechuza Cubico



Laurel pyramid



Laurel high-stem



Bamboo



Citrus tree



Olive tree



Hedge element



Thuja column

Cacti



Euphorbia cactus



Echino-Kaktus

Cover pots / Vessels



Lechuza Classico,
matt silver



Lechuza, white



Lechuza Cubico,
silver



Cube, charcoal



High vessel, charcoal



Terracotta, light/dark



Lechuza Classico,
charcoal



Lechuza Cararo,
charcoal



Illuminated
vessel



Lechuza Cubico, white



Lechuza Cubico, charcoal

Rental goods –
Complete vessels



Floor vessel 01
L 75 x W 30/H 50 cm –
with sansevieria mikado



Floor vessel 02
L 75 x W 30/H 50 cm –
with spathiphyllum



Floor vessel 03
L 75 x W 30/H 50 cm –
with cherry laurel



High vessel 04
L 40 x W 40/H 75 cm
with bamboo stems



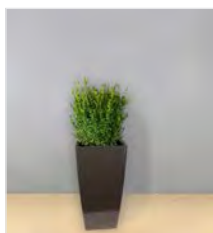
High vessel 05
L 40 x W 40/H 75 cm
with bamboo stems



High vessel 06
L 40 x W 40/H 75 cm
with sansevieria mikado



High vessel 07
L 40 x W 40/H 75 cm
with sansevieria mikado



High vessel 08
L 40 x W 40/H 75 cm
with bushy box



High vessel 09
L 40 x W 40/H 75 cm
with sansevieria laurenti



High vessel 10
L 40 x W 40/H 75 cm
with spathiphyllum



High vessel 11
L 40 x W 40/H 75 cm
with zamioculca



High vessel 12
L 40 x W 40/H 75 cm
with areca palm



High vessel 13
L 40 x W 40/H 75 cm
with euphorbia tirucalli



Room divider 14
L 100 x W 40/H 50 cm
with bamboo stems

Purchase items
– Floral arrange-
ments for bistro
tables

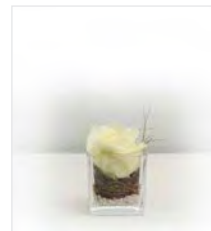


Table arrangement 01
glass cube 10 x 10 cm,
height 10 cm, white rose

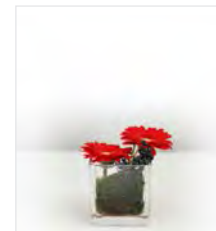


Table arrangement 02
glass cube 10 x 10 cm,
height 12 cm, gerbera



Table arrangement 03
glass cube 10 x 10 cm,
height 20 cm, orange

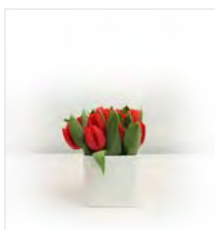


Table arrangement 04
white cube 15 x 10 cm,
height 25 cm, tulips

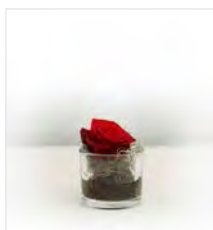


Table arrangement 05
glass vase Ø 10 cm,
height 10 cm, red rose

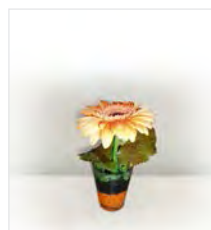


Table arrangement 06
glass vessel with gravel,
black+orange,
height 12 cm, gerbera



Table arrangement 07
glass vase Ø 10 cm, white
calla+gravel, blue thistle,
height 15 cm



Table arrangement 08
white cube 10x10 cm,
yellow gerbera, white
gravel, height 10 cm



Table arrangement 09
glass vase Ø 10 cm,
red caribea, berries,
green gravel, height 15 cm



Table arrangement 10
glass vase Ø 10 cm,
yellow gerbera, natural gra-
vel, horsetail, height 12 cm

Purchase items –
Large table
arrangements



Table arrangement 11
white cube 12 x 12 cm,
height 20 cm, calla

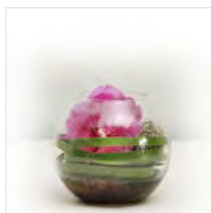


Table arrangement 12
glass vase round Ø 17 cm,
height 15 cm, orchid



Table arrangement 13
white cube 12 x 12 cm,
height 25 cm, caribea +
gerbera

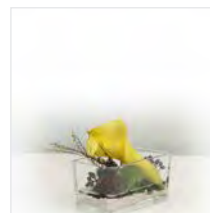


Table arrangement 14
glass vase, long 15 x 8 cm,
height 15 cm, yellow calla

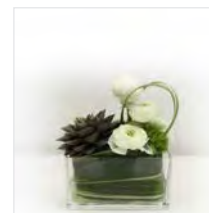


Table arrangement 15
glass vase, long 15 x 8 cm,
height 15 cm, succulent +
ranunculus



Table arrangement 16
glass vase, long 15 x 8 x
4 cm, height 20 cm, calla

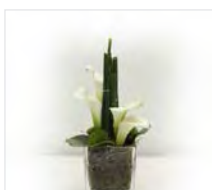


Table arrangement 17
glass cube 12 x 12 cm,
height 20 cm, white calla



Table arrangement 18
glass vase, round Ø 15 cm,
height 15 cm, rose



Table arrangement 19
glass cube 15x15 cm
height 15 cm, blue
hydrangea, white roses

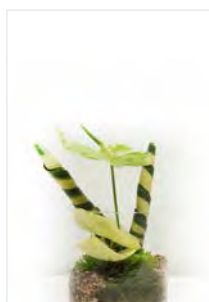
Purchase items –
Counter



Counter arrangement 01
glass cube 15 x 15 cm,
height 30 cm, orange rose



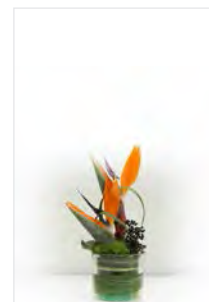
Counter arrangement 02
glass dish Ø 15 cm,
height 20 cm, gerbera



Counter arrangement 03
glass dish Ø 20 cm,
height 35 cm, white
anthurium



Counter arrangement 04
glass dish Ø 20 cm,
height 50 cm, white calla



Counter arrangement 05
glass vase Ø 15 cm,
height 25 cm, strelitzia



Counter arrangement 06
glass vase Ø 15 cm,
height 40 cm, caribea



Counter arrangement 07
white cube 12 x 12 cm,
height 25 cm, calla + rose



Counter arrangement 08
glass cylinder Ø 18 cm,
height 50 cm, caribea



Counter arrangement 09
glass cylinder Ø 24 cm,
height 70 cm, caribea



Counter arrangement 10
glass cylinder Ø 24 cm,
height 70 cm, orchid



Counter arrangement 11
glass cylinder Ø 24 cm,
height 90 cm, calla + twigs



Counter arrangement 12
glass cylinder Ø 24 cm,
height 90 cm, ginger
blossom + reeds, red



Counter arrangement 13
white cube 15 x 15 cm,
height 40 cm, yellow calla



Counter arrangement 14
white cube 10x10 cm,
height 40 cm, orchid



Counter arrangement 15
white cube 15 x 15 cm,
height 40 cm, orchid



Counter arrangement 16
glass cube long 15 x 8 cm,
orange calla, horizontal



Counter arrangement 17
glass cube Ø 20,
height 40 cm, lilac calla,
hydrangea, natural gravel



Counter arrangement 18
glass cube 12x12 cm,
height 70 cm, strelitzia,
gerbera, orange gravel



Counter arrangement 19
glass cube 45 x 15 cm,
height 45 cm, gerbera,
white chrysanthemums



Counter arrangement 20
glass cube Ø 20,
height 70 cm, strelitzia and
lemons

Rental goods –
Floor vases
with dried floral
arrangements



High vessel 01 Lechuza,
Cubico, 40 x 40 cm,
height 140 – 160 cm



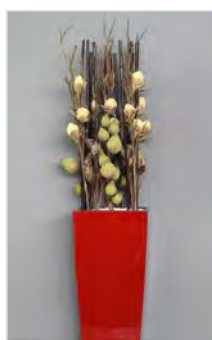
High vessel 02 Lechuza,
silver 40 x 40 cm,
height 140 – 160 cm



High vessel 03 Lechuza,
silver, black twigs,
40 x 40 cm,
height 140–160 cm



High vessel 04 Lechuza,
woven,
L 40 x W 40/H 75 cm,
total height 140 – 160 cm



High vessel 05 Lechuza,
red,
L 40 x W 40/H 75 cm,
total height 140 – 160 cm



High vessel 06 Lechuza,
red,
L 40 x W 40/H 75 cm,
total height 140 – 160 cm



High vessel 07 Lechuza,
white,
L 40 x W 40/H 75 cm,
total height 140 – 160 cm

Contact and invoicing:

Hummel Möbelerleih GmbH
 Taxetstraße 3 | 85599 Parsdorf bei München | Germany
 Tel. +49 89 9010879-0 | Fax +49 89 9010879-99
 info@hummel-mietmoebel.de | www.hummel-mietmoebel.de
 Service office: Atrium, in front of Hall B3 | During set-up period: +49 89 949-24938



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We herewith order on the rental terms quoted (kindly note that your signature is required on page 12):

■ Seating

Quantity	Item no.	Description	Selection options	EUR/unit
	111	Armchair "Rondo", fabric leather	<input type="checkbox"/> white <input type="checkbox"/> black	68.00
	113	Armchair "Well", chromium frame, fabric upholstery	black	64.00
	114	Armchair "Ro", gray metal frame, fabric upholstery	<input type="checkbox"/> gray <input type="checkbox"/> black	92.00
	115	Armchair "Laja", white aluminum frame, plastic seat shell with fabric seat cover	<input type="checkbox"/> gray <input type="checkbox"/> red	89.00
	120	Chair "Bonni", chromium frame, seat and back in plastic	white	15.50
	121	Armchair "Bonni", chromium frame, fabric upholstery	<input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> black	26.50
	123	Stool "Mambo", height-adjustable metal frame, translucent plastic seat	<input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> transparent	39.50
	124	Stool "Plastic", polyethylene	<input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> silver	19.50
	190	Stool "TX", matt finish chromium frame, synthetic leather upholstery	<input type="checkbox"/> white <input type="checkbox"/> black	38.50
	125	Chair "Bonni", chromium frame, fabric upholstery	<input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> black	21.50
	126	Chair "Wood", chromium frame, beech seat shell	<input type="checkbox"/> natural <input type="checkbox"/> white <input type="checkbox"/> black	22.00
	130	Chair "Noa", white metal frame, plastic seat shell, upholstery fabric	gray	40.00
	131	Chair "Vitra.03", gray metal frame, plastic seat	black	66.50
	132	Chair "Hoop", chromium frame, plastic seat shell	<input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> white <input type="checkbox"/> charcoal gray	33.00
	133	Chair "Gliss", chromium frame polypropylene seat shell	<input type="checkbox"/> red <input type="checkbox"/> white <input type="checkbox"/> black	38.00
	134	Chair "Catifa", chromium frame, seat shell in plastic	<input type="checkbox"/> white <input type="checkbox"/> white / beige <input type="checkbox"/> white / charcoal gray <input type="checkbox"/> white / red	35.00
	135	Chair "Felix.3", white metal frame, plastic seat shell	white	34.50
	136	Chair "Kudra", matt-finish chromium frame, plastic seat shell	<input type="checkbox"/> red <input type="checkbox"/> opal	28.00
	136	Chair "Kudra", chromium frame, plastic seat shell	white	28.00
	138	Chair "Body to Body", chromium frame, plastic seat shell	<input type="checkbox"/> white <input type="checkbox"/> translucent-red <input type="checkbox"/> translucent-blue	30.00
	139	Armchair "Jet", plastic	<input type="checkbox"/> white <input type="checkbox"/> black	48.00
	140	Chair "Panton", polypropylene	<input type="checkbox"/> red <input type="checkbox"/> white <input type="checkbox"/> blue	42.00
	141	Armchair "Fjord", chromium frame, polypropylene seat shell white, fabric upholstery	<input type="checkbox"/> red <input type="checkbox"/> black	95.00
	143	Backless bench "Sidus", plastic	<input type="checkbox"/> white <input type="checkbox"/> black	59.50
	144	Armchair "Nami", chromium frame, polypropylene seat	<input type="checkbox"/> white <input type="checkbox"/> black	43.50

	147	Chair "Cloud", aluminum frame, plastic seat	<input type="checkbox"/> red <input type="checkbox"/> charcoal gray <input type="checkbox"/> blue	33.50
	148	Armchair "PoppyStar", thermoplastic	<input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> black <input type="checkbox"/> light gray <input type="checkbox"/> cream	28.50
	149	Chair "Breeze", aluminum frame, plastic seat and back	<input type="checkbox"/> blue <input type="checkbox"/> white <input type="checkbox"/> red <input type="checkbox"/> black <input type="checkbox"/> gray	32.00
	150	Chair "Kicca", chromium frame, plastic seat shell	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> gray <input type="checkbox"/> orange <input type="checkbox"/> green <input type="checkbox"/> red	31.00
	151	Chair "Tweet", chromium frame, plastic seat shell	<input type="checkbox"/> white / red <input type="checkbox"/> white / gray <input type="checkbox"/> white / orange <input type="checkbox"/> white / green <input type="checkbox"/> white / black	31.00
	152	Bench "Ikon", white polypropylene frame, polypropylene seat	white	78.00
	152	Bench "Ikon", black polypropylene frame, polypropylene seat	black	78.00
	153	Armchair "Tweet", black metal frame, plastic seat shell	white / black	39.00
	153	Armchair "Tweet", black metal frame, upholstered seat and back	charcoal gray	79.00
	154	Chair "Volt", polypropylene	<input type="checkbox"/> blue <input type="checkbox"/> white <input type="checkbox"/> charcoal gray <input type="checkbox"/> red	25.00
	155	Armchair "Volt", polypropylene	<input type="checkbox"/> blue <input type="checkbox"/> white <input type="checkbox"/> charcoal gray <input type="checkbox"/> red	32.00
	156	Chair "Verge", wooden frame, SKY seat shell	white	47.00
	157	Chair "About A Chair", natural oak frame polypropylene seat	<input type="checkbox"/> white <input type="checkbox"/> gray <input type="checkbox"/> black	48.00
	157	Chair "About A Chair", black oak frame, upholstered seat	gray	59.00
	158	Armchair "Pass", white metal frame, fabric upholstery	<input type="checkbox"/> blue <input type="checkbox"/> red	95.00
	158	Armchair "Pass", black metal frame, fabric upholstery	charcoal gray	95.00
	159	Armchair "Log", fabric upholstery	gray	75.00
	160	Stool "Sat", with desktop, plastic body	<input type="checkbox"/> white <input type="checkbox"/> light gray	67.00
	161	Chair "Babila", chromium frame, plastic seat shell	white	31.00
	171	Cantilever chair "Olymp", chromium frame, upholstered seat and back	black	78.00
	176	Folding chair "Pocket", gray metal frame, plastic seat and back	<input type="checkbox"/> blue <input type="checkbox"/> white <input type="checkbox"/> charcoal gray	14.00
	183	Chair "Platero", aluminum frame, aluminum seat and back		23.00
	184	Armchair "Cuba", aluminum frame, wicker seat and back	<input type="checkbox"/> black <input type="checkbox"/> blue	30.00

■ Bar stools

Quantity	Item no.	Description	Selection options	EUR/unit
	409	Bar stool "Coma", aluminum frame, seat polypropylene	<input type="checkbox"/> red <input type="checkbox"/> black <input type="checkbox"/> white <input type="checkbox"/> orange <input type="checkbox"/> green <input type="checkbox"/> blue	49.00
	410	Bar stool "Miura", polypropylene	<input type="checkbox"/> red <input type="checkbox"/> black <input type="checkbox"/> white <input type="checkbox"/> orange <input type="checkbox"/> blue <input type="checkbox"/> light blue <input type="checkbox"/> light green <input type="checkbox"/> dark red	39.50
	411	Bar stool "Rio" with back rest, chromium frame, fabric upholstery	<input type="checkbox"/> blue <input type="checkbox"/> black	31.00
	412	Bar stool "Move", swivel seat, chromium frame, leather upholstery	<input type="checkbox"/> black <input type="checkbox"/> red	43.00
	414	Bar stool "Bilbao", aluminum frame, beechwood seat	natural	40.50
	415	Bar stool "Kuada", matt-finish chromium frame, plastic seat shell	white	39.00
	415	Bar stool "Kuada", white metal frame, plastic seat shell	white	39.00
	416	Bar stool "Z", chromium frame, synthetic leather upholstery	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> natural beech	25.00
	417	Bar stool "Kicca", chromium frame, polypropylene seat shell	<input type="checkbox"/> black <input type="checkbox"/> white <input type="checkbox"/> gray <input type="checkbox"/> orange <input type="checkbox"/> green <input type="checkbox"/> red	49.00
	418	Bar stool "Malaga", aluminum frame, aluminum seat and back		30.00

	419	Bar stool "Gliss", white metal frame, plastic seat shell	white	49.00
	419	Bar stool "Gliss", chromium frame, plastic seat shell	white	49.00
	420	Bar stool "Cube", matt-finish chromium frame, synthetic leather upholstery	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> dark brown	51.00
	421	Bar stool "Bitter", aluminum frame, aluminum seat		46.00
	422	Bar stool "Volt", polypropylene	<input type="checkbox"/> white <input type="checkbox"/> blue <input type="checkbox"/> charcoal gray <input type="checkbox"/> red	43.00
	423	Bar stool "Noon", chromium frame, height-adjustable, technopolymer seat	<input type="checkbox"/> red <input type="checkbox"/> charcoal gray <input type="checkbox"/> cream	69.00
	424	Bar stool "Hoop", chromium frame, plastic seat shell	<input type="checkbox"/> white <input type="checkbox"/> blue <input type="checkbox"/> red <input type="checkbox"/> charcoal gray	49.00
	425	Bar stool "TX", matt-finish chromium frame, synthetic leather seat	<input type="checkbox"/> white <input type="checkbox"/> black	51.00
	426	Bar stool "Stella", chromium frame, molded wood seat	<input type="checkbox"/> blackwood <input type="checkbox"/> moccawood	68.00
	427	Bar stool "Mambo", height-adjustable, metal frame, translucent, plastic seat	<input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> lucent	72.00
	428	Bar stool "Breeze", aluminum frame, plastic seat and back	<input type="checkbox"/> blue <input type="checkbox"/> white <input type="checkbox"/> red <input type="checkbox"/> black <input type="checkbox"/> gray	44.00
	429	Bar stool "Lem New", white metal frame, height-adjustable, seat	<input type="checkbox"/> beech white <input type="checkbox"/> fabric blue <input type="checkbox"/> fabric red <input type="checkbox"/> fabric orange <input type="checkbox"/> fabric light green <input type="checkbox"/> fabric dark green <input type="checkbox"/> fabric purple	72.00
	429	Bar stool "Lem New", black metal frame, height-adjustable, beechwood seat, black		72.00
	429	Bar stool "Lem", matt-finish chromium frame, height-adjustable, beechwood seat	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> natural <input type="checkbox"/> walnut <input type="checkbox"/> fabric black	72.00
	430	Bar stool "Leo", aluminum frame, leather seat	<input type="checkbox"/> white <input type="checkbox"/> black	58.00
	431	Bar stool "Tweet-Black", black metal frame, polypropylene seat shell	white / black	49.00
	433	Bar stool "About A Stool", natural oak frame, seat polypropylene	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> gray	49.00
	434	Bar stool "Tweet", chromium frame, seat polypropylene	white / black	44.00

■ Tables

Quantity	Item no.	Description	Selection options	EUR/unit
	200	Table "70/70", chromium frame, 70/70 cm/72 cm high	top white	28.00
	201	Table "Square", black frame, 70/70 cm/75 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black	39.00
	202	Table "Laja-60/60", white metal frame, 60/60 cm/73 cm high	top white	46.00
	203	Table "Laja-80/80", white metal frame, 80/80 cm/73 cm high	top white	49.00
	204	Table "Stylus-69/69", white metal frame, 69/69 cm/74 cm high	top white	55.00
	204	Table "Stylus-69/69", black metal frame, 69/69 cm/74 cm high	top black	55.00
	205	Table "Stylus-79/79", white metal frame, 79/79 cm/74 cm high	top white	60.00
	205	Table "Stylus-79/79", black metal frame, 79/79 cm/74 cm high	top black	60.00
	210	Table "120/70", chromium frame, 120/70 cm/72 cm high	<input type="checkbox"/> top white	33.00
	210	Table "120/70", matt-finish chromium frame, 120/70 cm/72 cm high	<input type="checkbox"/> top natural beech	63.00
	211	Table "Semi", chromium folding frame, 120/40 cm/74 cm high	top white	33.00
	213	Table "Arki", white metal frame, 200/100 cm/74 cm high	top white	365.00
	214	Table "140/80", matt-finish chromium frame, 140/80 cm/72 cm high	top white	88.00

	215	Table "Mondo", chromium folding frame, 120/80 cm/75 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black	39.50
	216	Table "Toledo-130", laminated wood, 130/60 cm/70 cm high	<input type="checkbox"/> white <input type="checkbox"/> black	120.00
	216	Table "Toledo-170", laminated wood, 170/60 cm/70 cm high	<input type="checkbox"/> white <input type="checkbox"/> black	130.00
	216	Table "Toledo-200", laminated wood, 200/60 cm/70 cm high	<input type="checkbox"/> white <input type="checkbox"/> black	150.00
	217	Conference table "Bonni", chromium folding frame, 160/80 cm/72 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black	117.00
	229	Table "Tonda-70/70", matt-finish chromium frame, 70/70 cm/75 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black	39.50
	229	Round table "Tonda", matt-finish chromium frame, 75 cm high	top white <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70 <input type="checkbox"/> Ø 80	38.50
			top black <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70 <input type="checkbox"/> Ø 80	40.50
			top charcoal gray <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70 <input type="checkbox"/> Ø 80	40.50
			top natural beech <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 80	51.50
			top glass, clear <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	73.50
			top glass, frosted <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	73.50
	229	Table "Tonda-60/60", matt-finish chromium frame, 60/60 cm/75 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black <input type="checkbox"/> top natural walnut	39.50
	230	Round table "Inox", matt-finish chromium frame, 74 cm high	top white <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70 <input type="checkbox"/> Ø 80	39.50
			top black <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70 <input type="checkbox"/> Ø 80	41.50
			top charcoal gray <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70 <input type="checkbox"/> Ø 80	41.50
			top natural beech <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 80	51.50
			top glass, clear <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	73.50
			top glass, frosted <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	73.50
	230	Table "Inox-70/70", matt-finish chromium frame, 70/70 cm/74 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black	40.50
	230	Table "Inox-60/60", matt-finish chromium frame, 60/60 cm/74 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black <input type="checkbox"/> top natural walnut	40.50
	230	Table "Inox-Grande", 2 x matt-finish chromium frame, 200/70 cm/74 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black	125.00
	231	Round table "Ikon", white polypropylene frame, 73 cm high	top white <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 80	56.50
	231	Round table "Ikon", black polypropylene frame, 73 cm high	top black <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 80	56.50
	234	Round table "Urbis", matt-finish chromium frame, 75 cm high	top white <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 80	38.50
			top black <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 80	40.50
			top natural beech <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 80	51.50
	235	Round table "Sea", polished aluminum frame, Ø 80, 73 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black <input type="checkbox"/> top charcoal gray	55.50
	235	Table "Sea-70/70", polished aluminum frame, 70/70 cm/73 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black	55.50
	236	Round table "Step", black frame, 72 cm high	top white <input type="checkbox"/> Ø 90 <input type="checkbox"/> Ø 100	43.50
			top black <input type="checkbox"/> Ø 90 <input type="checkbox"/> Ø 100	43.50
	238	Round table "Major", black frame, 75 cm high	top white <input type="checkbox"/> Ø 110 <input type="checkbox"/> Ø 120	58.50
	240	Oval table "Plastic", polyethylene, 47/65 cm/76 cm high	<input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> silver	41.50
	241	Table "Quadro", matt-finish chromium frame, compact aluminum top, 80/80 cm/75 cm high	<input type="checkbox"/> top black <input type="checkbox"/> top gray	56.50
	282	Round table "Greece", aluminum frame, Ø 60/73 cm high	top inox	30.50
	283	Round table "Avangard", aluminum frame, Ø 70/73 cm high	top inox	48.50

■ High tables

Quantity	Item no.	Description	Selection options	EUR/unit
	284	High table "Stylus-59/59", black frame, 114 cm high	top black	65.00
	284	High table "Stylus-59/59", white frame, 114 cm high	top white	65.00
	285	High table "Tall" round, black frame, 114 cm high	top white <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	38.50
			top black <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	38.50
			top charcoal gray <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	38.50
			top mock beech <input type="checkbox"/> Ø 60	38.50
	286	High table "Ypsilon" round, aluminum frame, Ø 60/113 cm high	top inox	46.50
	287	High table "Tonda" round, matt-finish chromium frame, 114 cm high	top white <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	57.50
			top black <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	57.50
			top charcoal gray <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	57.50
			top natural walnut <input type="checkbox"/> Ø 60	57.50
			top natural beech <input type="checkbox"/> Ø 60	67.50
			top glass, clear <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	81.50
			top glass, frosted <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	81.50
	287	High table "Tonda-60/60" matt-finish chromium frame, 60/60 cm/114 cm high	top white	57.50
			top black	57.50
			top natural walnut	60.50
	288	High table "Quickstep" round Ø 70, 113 cm high, (suitable for outdoor use)	<input type="checkbox"/> white <input type="checkbox"/> graphite	27.50
	289	High table "Quadro", matt-finish chromium frame, 60/60 cm, 113 cm high	top inox	67.50
	290	High table "Inox" round, matt-finish chromium frame, 114 cm high	top white <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	57.50
			top black <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	57.50
			top charcoal gray <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	57.50
			top natural walnut <input type="checkbox"/> Ø 60	57.50
			top natural beechwood <input type="checkbox"/> Ø 60	62.50
			top glass, clear <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	81.50
			top glass, frosted <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	81.50
	290	High table "Inox-60/60", matt-finish chromium frame, 60/60 cm/114 cm high	top white	57.50
			top black	57.50
			top natural walnut	60.50
	290	High table "Inox-Grande", matt-finish chromium frame, 120/60/114 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black	115.00
	291	High table "Viena" round, aluminum frame, Ø 60/113 cm high	top inox	60.50
	293	High table "Sea" round, polished aluminum frame, 108 cm high	top white <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	63.50
			top black <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	63.50
			top charcoal gray <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	63.50
	293	High table "Sea-60/60", polished aluminum frame, 60/60 cm/108 cm high	<input type="checkbox"/> top white <input type="checkbox"/> top black	63.50
	295	High table "Toledo", wood laminate in white, 60/60 cm/110 cm high		110.00
	295	High table "Toledo", wood laminate in black, 60/60 cm/110 cm high		110.00
	295	High table "Toledo", wood laminate in black	<input type="checkbox"/> 130/60 cm/110 cm high	120.00
			<input type="checkbox"/> 170/60 cm/110 cm high	130.00
			<input type="checkbox"/> 200/60 cm/110 cm high	150.00

295	High table "Toledo", wood laminate in white	<input type="checkbox"/> 130/60 cm / 110 cm high <input type="checkbox"/> 170/60 cm / 110 cm high <input type="checkbox"/> 200/60 cm / 110 cm high	120.00 130.00 150.00
296	High table "Ikon" round, white polypropylene frame, Ø 60/110 cm high	top white	73.50
296	High table "Ikon" round, black polypropylene frame, Ø 60/110 cm high	top black	73.50

■ Lounge furniture

Quantity	Item no.	Description	Selection options	EUR/unit
	077	Three-seater "Social", black frame, fabric upholstery	charcoal gray	325.00
	085	Club chair "Rio", chromium frame, fabric upholstery	<input type="checkbox"/> red <input type="checkbox"/> charcoal gray	154.00
	086	Club chair "Nimrod", polyethylene frame, fabric upholstery	<input type="checkbox"/> yellow <input type="checkbox"/> green <input type="checkbox"/> purple <input type="checkbox"/> orange	139.00
	087	Stool "Dado", chromium frame, upholstery synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	72.00
	088	Single-seater "Dado", chromium frame, upholstery synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	104.00
	089	Corner seat "Dado", chromium frame, upholstery synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	127.00
	090	Stool "Wow", square, upholstery synthetic leather, 36/36 cm	<input type="checkbox"/> black <input type="checkbox"/> white	36.00
	091	Bench "Wow", square, upholstery synthetic leather, 91/36 cm	<input type="checkbox"/> black <input type="checkbox"/> white	58.00
	092	Stool "Wow", round, upholstery synthetic leather, Ø 40 cm	<input type="checkbox"/> black <input type="checkbox"/> white	36.00
	093	Stool "Wow", round, upholstery synthetic leather, Ø 65 cm	<input type="checkbox"/> black <input type="checkbox"/> white	56.00
	094	Club chair "Petit Plateau", swivelling, aluminum frame, fabric upholstery	charcoal gray	365.00
	095	Stool "Host Modular" chromium frame, upholstery synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	84.00
	096	Single-seater "Host Modular" chromium frame, upholstery synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	99.00
	097	Two-seater "Host Modular" chromium frame, upholstery synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	130.00
	098	Corner seat "Host Modular" chromium frame, upholstery synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	110.00
	099	Cube "Big-Ben", synthetic leather	white	75.00
	100	Club chair "Curve", chromium frame, seat and back cherry	natural	42.00
	101	Stool "AP", oak	<input type="checkbox"/> black <input type="checkbox"/> blanché	60.00
	102	Cube "Ben", synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	25.00
	103	Club chair "Tamago", chromium frame, fabric upholstery	charcoal gray	62.00
	104	Club chair "Slide", chromium frame, fabric upholstery	<input type="checkbox"/> black <input type="checkbox"/> blue	44.00
	105	Club chair "Slide", with arm rests, chromium frame, fabric upholstery	<input type="checkbox"/> black <input type="checkbox"/> blue	54.00
	106	Two-seater "Nero", fabric upholstery	black	199.00
	106	Two-seater "Nero", synthetic leather upholstery	<input type="checkbox"/> black <input type="checkbox"/> white	199.00
	107	Single-seater "Delta", aluminum legs, fabric upholstery	<input type="checkbox"/> gray <input type="checkbox"/> red <input type="checkbox"/> black	168.00
	108	Two-seater "Delta", aluminum legs, fabric upholstery	<input type="checkbox"/> gray <input type="checkbox"/> red <input type="checkbox"/> black	304.00
	109	Stool "Host", chromium frame, upholstery synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	85.00
	110	Club chair "Host", chromium frame, upholstery synthetic leather	<input type="checkbox"/> black <input type="checkbox"/> white	102.00
	907	Two-seater "Highchair", upholstered	charcoal gray	280.00
	908	Single-seater "Klasse", aluminum legs, upholstery synthetic leather	black	120.00
	909	Two-seater "Klasse", aluminum legs, upholstery synthetic leather	black	240.00
	910	Single-seater "Vega", matt-finish chromium frame, leather upholstery	black	180.00

	911	Two-seater "Vega", matt-finish chromium frame, leather upholstery	black	350.00
	912	Single-seater "Bahama", rattan frame in brown, fabric upholstery	beige	97.00
	913	Two-seater "Bahama", rattan frame in brown, fabric upholstery	beige	192.00
	918	Single-seater "Qubo", metal legs, upholstery synthetic leather	<input type="checkbox"/> white <input type="checkbox"/> black	98.00
	919	Two-seater "Qubo", metal legs, upholstery synthetic leather	<input type="checkbox"/> white <input type="checkbox"/> black	178.00
	080	Side table "Pocket", white metal frame	top white	63.00
	081	Side table "Stylus-59/59", white metal frame	top white	50.00
	081	Side table "Stylus-59/59", black metal frame	top black	50.00
	082	Side table "Ikon", round, white polypropylene frame, Ø 60 cm	top white	57.00
	082	Side table "Ikon", round, black polypropylene frame, Ø 60 cm	top black	57.00
	083	Side table "Toledo-45", wood laminate in black 45/45 cm/45 cm hoch		60.00
	083	Side table "Toledo-45", wood laminate in white 45/45 cm/45 cm high		60.00
	084	Side table "Sea", round, polished aluminum frame, 43 cm high	top white <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	50.00
			top black <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	50.00
			top charcoal gray <input type="checkbox"/> Ø 60 <input type="checkbox"/> Ø 70	50.00
	218	Side table "Alpha", aluminum legs, 55/55 cm/27 cm high	top gray	57.00
	220	Side table "Toe", matt-finish chromium frame, 67/67 cm/34 cm high	top white	76.00
	221	Side table "Tria", matt-finish chromium frame, 57/50 cm/37 cm high	<input type="checkbox"/> top black <input type="checkbox"/> top white <input type="checkbox"/> top nutwood	75.00
	222	Side table "Bahama", frame in brown, 51/51 cm/42 cm high	top glass	48.00
	223	Club table "Slide", chromium frame, 64/64 cm/38 cm high	top white	36.00
	224	Side table "Toe", matt-finish chromium frame, 128/67 cm/34 cm high	top white	97.00
	225	Side table "Eileen Gray", height-adjustable, chromium frame, Ø 51 cm/60 cm–100 cm high	top glass	60.00
	226	Club table "Barcelona", chromium frame, 90/90 cm/46 cm high	top glass	125.00
	227	Club table "Granada", chromium frame, Ø 70 cm/53 cm high	top glass	125.00
	228	Club table "Ronda", matt-finish chromium frame, Ø 50 cm/51 cm high	top glass	60.00

Office furniture

Quantity	Item no.	Description	Selection options	EUR/unit
	302	Desk "Mondo", cabinet on rollers, metal, 120/80 cm/75 cm high	<input type="checkbox"/> white <input type="checkbox"/> black	85.00
	320	Swivel chair "Office", height-adjustable, fabric upholstery	black	40.00
	324	Office swivel chair "Delby", height-adjustable, black frame, fabric upholstery	black	60.00
	326	Office swivel chair "Luxy", height-adjustable, metal frame, leather seat	<input type="checkbox"/> white <input type="checkbox"/> black	90.00
	343	Cabinet "Steel", on rollers, metal, 42/59 cm/56 cm high	<input type="checkbox"/> black <input type="checkbox"/> silver <input type="checkbox"/> white	60.00

Sideboards / Cabinets / Shelves

Quantity	Item no.	Description	EUR/unit
	330	File shelving, 3 shelves, white plastic, 75/30 cm/86 cm high	20.00
	370	Locker cabinet "Big", 4 lockers, gray metal, 68/50 cm/180 cm high	97.00

371	Locker cabinet "Silver" , 4 lockers, gray metal, 36/50 cm/180 cm high	90.00
372	Locker cabinet "Reno" , 4 lockers, white laminated wood, 35/50 cm/200 cm high	90.00
529	Heavy duty shelving , galvanized silver, 90/40 cm/200 cm high	56.00
530	Multi-purpose shelving , 5 shelves, white plastic, 75/30 cm/170 cm high	34.00
583	Highboard "Bosse" , chromium frame, black paneling, 79/39 cm/109 cm high	145.00
584	Sideboard "Dax" , lockable, silver body, top in multiplex birch, 100/50 cm/75 cm high	134.00
585	Sideboard "Syma Easy-408" , white frame, white paneling, 100/50 cm/75 cm high	85.00
585	Sideboard "Syma New" , aluminum frame, white paneling, 100/50 cm/75 cm high	85.00
585	Sideboard "Syma New" , aluminum frame, black paneling, 100/50 cm/75 cm high	91.00

■ Info counters / Bar counters

Quantity	Item no.	Description	Selection options	EUR/unit
	401	Bar counter "Syma Easy-408" , white frame, 100/50 cm/125 cm high	white paneling	112.00
	406	Bar counter corner element, "Syma Easy-408" , white frame, 50/50 cm/125 cm high	white paneling	100.00
	401	Bar counter "Syma-New" , aluminum frame, 100/50 cm/125 cm high	<input type="checkbox"/> white paneling	117.00
			<input type="checkbox"/> black paneling	122.00
	406	Bar counter corner element, "Syma-New" , aluminum frame, 50/50 cm/125 cm high	<input type="checkbox"/> white paneling	102.00
			<input type="checkbox"/> black paneling	107.00
	407	Bar counter "Tetris" , white plastic body, 145/80 cm/111 cm high (suitable for outdoor use)		187.00
	408	Bar counter corner element "Tetris" , white plastic body, 89/97 cm/111 cm high, (suitable for outdoor use)		167.00
	586	Display platform "Kant" , white body, 100/50 cm/50 cm high		60.00
	588	Counter "Syma Easy-408" , white frame, 100/50 cm/95 cm high	white paneling	96.00
	589	Counter corner element "Syma Easy-408" , white frame, 50/50 cm/95 cm high	white paneling	73.00
	588	Counter "Syma New" , aluminum frame, 100/50 cm/95 cm high	<input type="checkbox"/> white paneling	99.00
			<input type="checkbox"/> black paneling	104.00
	589	Counter corner element "Syma New" , aluminum frame, 50/50 cm/95 cm high	<input type="checkbox"/> white paneling	75.00
			<input type="checkbox"/> black paneling	80.00
	590	Display column "Kant" , white body, 50/50 cm/100 cm high		60.00
	592	Counter "Real" , lockable, stainless steel body, maple top, 100/84 cm/120 cm high		299.00
	593	Round counter "Dax" , lockable, silver body, top in multiplex birch, 170/50 cm/100 cm high		320.00
	594	Counter "Dax" , lockable, silver body top in multiplex birch, 150/50 cm/100 cm high		215.00
	605	Bar counter corner element "Igloo" , white plastic, 90/70 cm/108 cm high, with lighting		185.00
	606	Bar counter "Igloo" , white plastic, 140/70 cm/108 cm high, with lighting		205.00
	607	Bar counter "Loja-100" , lockable, corpus charcoal gray, top: glass/stainless steel, on rollers 100/60 cm/120 cm		290.00
	608	Bar counter "Loja-125" , lockable, corpus charcoal gray, top: glass/stainless steel, on rollers 125/60 cm/120 cm		290.00
	610	Counter "Nea" , white body, white top, 150/44 cm/110 cm high		375.00

■ Showcases

Quantity	Item no.	Description	Selection options	EUR/unit
	570	Showcase "Octa" , lockable, without lighting, aluminum frame, 100/50 cm/95 cm high		88.00
	580	Showcase "Octa" , with substructure, lockable, without lighting, aluminum frame, 100/50 cm/95 cm high	white paneling	110.00
	581	Showcase "Syma Easy-408" , with substructure, lockable, without lighting, white frame, 100/50 cm/95 cm high	white paneling	129.00
	581	Showcase "Syma-New" , with substructure, lockable, without lighting, aluminum frame, 100/50 cm/95 cm high	<input type="checkbox"/> white paneling	129.00
			<input type="checkbox"/> black paneling	134.00
	595	Cabinet showcase "Trend" , with lighting, aluminum frame, 100/50 cm/180 cm high		175.00
	596	Cabinet showcase "Syma Easy-408" , with substructure, with lighting, white frame, 100/50 cm/180 cm high	white paneling	225.00
	596	Cabinet showcase "Kappa" , with substructure, with light, aluminum frame, 100/50 cm/180 cm high	white paneling	225.00
	597	Column showcase "Syma Easy-408" , with substructure, with lighting, white frame, 50/50 cm/180 cm high	white paneling	205.00
	597	Column showcase "Syma New" , with substructure, with lighting, aluminum frame, 50/50 cm/180 cm high	white paneling	205.00
	598	Column showcase "Nice" , with lighting, aluminum frame, 39/39 cm/180 cm high		205.00
	599	Column showcase "Kappa" , with substructure, lockable, with lighting, aluminum frame, 50/50 cm/190 cm high	white paneling	205.00
	602	Cabinet showcase "Forum" , fully glazed, with lighting, aluminum frame, 100/50 cm/180 cm high		265.00

■ Brochure racks

Quantity	Item no.	Description	EUR/unit
	532	Brochure rack "Pino 6" , gray metal frame, 6 A4-size shelves, 44/40 cm/157 cm high	52.00
	534	Brochure rack "Shell" , matt-finish chromium frame, 3 aluminum shelves, 65/56 cm/130 cm high	45.00
	535	Brochure rack "PZ 6" , clear acrylic, 6 DIN A4 shelves, 42/30 cm/154 cm high	89.00
	537	Brochure rack "Twin" , matt-finish chromium frame, 3 double-sided aluminum shelves, 51/50 cm/150 cm high	50.00
	538	Brochure rack "Punto 4" , gray metal frame, 4 A4-size shelves, 30/60 cm/166 cm high	65.00
	539	Brochure rack "Punto 8" , gray metal frame, 8 A4-size shelves, 35/54 cm/150 cm high	70.00

■ Clothes stands / Coat racks

Quantity	Item no.	Description	EUR/unit
	500	Coat rack "Tube"	23.00
	501	Coat rack "Bambu" , metal frame in silver	33.00
	502	Coat rack "Flag" , metal-polypropylene frame	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> red 40.00
	700	Clothes stand "Milano" , height-adjustable, chromium frame, 180 cm, 140–180 cm high	28.00
	750	Upright mirror on rollers	46.00

■ Kitchen equipment

Quantity	Item no.	Description	EUR/unit
	550	Kitchen cabinet base , white	62.00
	551	Double sink with 5 l water heater	115.00

	553	Industrial glasswasher	510.00
	554	Industrial dishwasher	620.00
	555	Kitchenette unit with 140 l refrigerator, sink, 5 l water heater, 2 hotplate-cooker (2 x 1.5 kW)	205.00
	556	Kitchenette unit "Octa-Newline": refrigerator 110 l, right-hand sink, 5-l water boiler, 2-burner stove (2 x 1.5 kW)	260.00
	559	Electric cooker, 4 hotplates, oven (5 kW)	120.00
	565	Coffee machine incl. 1 pack of filters	42.00
	566	Fully automatic coffee & espresso machine "DeLonghi", approx. 40 cups/day, power requirement: 1350 W/230 V	310.00
	566	Fully automatic coffee & espresso machine "Jura-Impressa S9", approx. 40 cups/day, power requirement: 1450 W/230 V	395.00
	566	Fully automatic coffee & espresso machine "Jura-X9 Win", 2 grinders, approx 100 cups/day, power requirement: 2200 W/230 V	590.00

Connections available through on-site electrical and plumbing services

■ Refrigerators

Quantity	Item no.	Description	EUR/unit
	560	Refrigerator, 140 l	70.00
	561	Bottle refrigerator, 260 l, 60/60 cm/120 cm high	130.00
	562	Bottle refrigerator, 360 l, 60/60 cm/159 cm high	180.00
	564	Upright freezer, 140 l	100.00
	567	Bottle refrigerator, 360 l, insulated glass door, 60/60 cm/159 cm high	300.00
	568	Freezer with lid, 190 l	150.00
	569	Bottle refrigerator, 180 l, insulated glass door	130.00

■ Other furniture and accessories

Quantity	Item no.	Description	Selection options	EUR/unit
	510	Waste paper basket		7.00
	521	Umbrella stand "Rex"	black	34.00
	543	Retractable belt barriers "Flex", mobile, tape 2 m long, matt-finish chromium base (minimum order: 2 pylons)	<input type="checkbox"/> belt tape blue <input type="checkbox"/> belt tape black	45.00
	545	Waste stand incl. 3 waste bags		30.00
	546	Waste bin "Pushboy", powder-coated sheet steel	silver	40.00
	548	Lectern "Talk", chromium frame, 56/35 cm/110 cm high		120.00
	549	Bag holder "Chromato", matt-finish chromium frame		40.00
	800	Room divider, free-standing, lightweight construction, aluminum frame, 19 mm hardboard panel in white, 62 cm wide (minimum order: 2 elements)	<input type="checkbox"/> 210 cm high <input type="checkbox"/> 105 cm high	42.00 21.00
	803	Room divider "Sticks", white fiber glass rods, natural rubber base panel		85.00
	804	Room divider "Leaf", polyethylene	<input type="checkbox"/> white <input type="checkbox"/> green <input type="checkbox"/> light green	35.00
	901	Floor lamp "L100 ST", lamp foot white, lamp shade transparent acrylic, gray/white		175.00
	902	Table lamp "L100 TA", lamp foot white, lamp shade transparent acrylic, gray/white		125.00

■ Seating suites

Quantity	Item no.	Description	Selection options	EUR/unit
	176/229	Suite "Pocket" 4 x Chair "Pocket" (Item no. 176) 1 x Round table "Tonda", top in white Ø 80 cm (Item no. 229)	<input type="checkbox"/> blue <input type="checkbox"/> white <input type="checkbox"/> charcoal	85.00
	125/229	Suite "Bonni" 4 x Chair "Bonni" (Item no. 125) 1 x Round table "Tonda", top in white Ø 80 cm (Item no. 229)	<input type="checkbox"/> blue <input type="checkbox"/> black <input type="checkbox"/> red	112.00
	133/229	Suite "Gliss" 4 x Chair "Gliss" (Item no. 133) 1 x Round table "Tonda", top in white Ø 80 cm (Item no. 229)	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> red	171.50
	134/230	Suite "Catifa" 4 x Chair "Catifa" white (Item no. 134) 1 x Round table "Inox", white top Ø 80 cm (Item no. 230)	white	161.00
	149/235	Suite "Breeze" 4 x Chair "Breeze" (Item no. 149) 1 x Round table "Sea", white top Ø 80 cm (Item no. 235)	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> blue <input type="checkbox"/> gray	165.00
	416/285	Suite bar stool "Z" 2 x Bar stool "Z" (Item no. 416) 1 x High table "Tall", top in white Ø 60 cm (Item no. 285)	<input type="checkbox"/> white <input type="checkbox"/> black	79.50
	424/287	Suite bar stool "Hoop" 2 x Bar stool "Hoop" (Item no. 424) 1 x High table "Tonda", top in white Ø 60 cm (Item no. 287)	<input type="checkbox"/> white <input type="checkbox"/> blue	140.00
	428/293	Suite bar stool "Breeze" 2 x Bar stool "Breeze" (Item no. 428) 1 x High table "Sea", white top Ø 70 cm (Item no. 293)	<input type="checkbox"/> white <input type="checkbox"/> black	136.00
	429/287	Suite bar stool "Lem" 2 x Bar stool "Lem" (Item no. 429) 1 x High table "Tonda", top in white Ø 60 cm (Item no. 287)	<input type="checkbox"/> white <input type="checkbox"/> black	181.50
	416/401	Suite bar counter "Syma New" 2 x Bar stool "Z" (Item no. 429) 1 x Bar counter "Syma New", white (Item no. 401)	<input type="checkbox"/> white <input type="checkbox"/> black	150.50

Rental conditions

1. The rental object is only made available for the agreed purpose and for the agreed period. An extension of the rental period shall require the written consent of the rental company. The rental company is entitled to invoice an additional rental charge if the rental object is not returned by the agreed time.
2. The rental prices are calculated according to the duration of rental on the basis of the currently valid price list. The statutory VAT is to be added. For objects rented for a trade fair or exhibition the rental prices shall also include the costs for delivery and collection of the rental object within the exhibition grounds. In other cases the valid transport cost rates for delivery and collection of the rental object will be invoiced in addition to the rental price. Invoiced rental prices are payable in full without deduction. If no agreement is made to the contrary they are due on presentation of the invoice, at latest, however, on delivery of the rental object. Direct orders placed immediately before and during a trade fair are to be paid on award of the order. A collection charge of **EUR 15.00** will be made for foreign cheques. Charges for payments remitted abroad shall be borne by the hirer. If the hirer is in default of payment, interest on arrears amounting to five percent over and above the current discount rate of the Deutsche Bundesbank shall be charged. Should an invoice need to be re-issued due to false or incorrect data supplied by the exhibitor, the rental company is entitled to charge an administrative fee of EUR 50.00 plus VAT. This charge will be set against the new invoice to be issued.
3. For loss or damage of the rental object compensation amounting to the cost of replacement may be claimed from the hirer or the cost of repair if this does not exceed the replacement value. Liability shall commence with the takeover of the rental object by the hirer and end with its collection by the rental company. In the case of objects rented for a trade fair, liability shall commence with delivery to the exhibition stand and end when it is collected from there. This shall also apply if the exhibition stand is not occupied. Liability shall end 24 hours after the end of the trade fair at the latest unless the rental object was not made available for collection or another collection date has been agreed. The rental company shall not be liable for damage to property or injury to persons in connection with the use of the rental object unless it is due to wilful action or gross negligence on the part of the rental company.
4. The rental object is not insured. Insurance of the rental object for the period of a trade fair, including the stand construction and dismantling period, is recommended.
Please note and mark appropriately:
The rental object is to be insured by the service partner. The insurance premium amounts to three percent of the rent paid and will be charged additionally to the hirer.
☐ **We require no insurance coverage and are liable for any damage and loss in accordance with the above rental conditions.**
5. All orders with no specified date will be delivered in good time so that the rental object is available at the start of the fair. After the end of the fair the rental object will be collected as quickly as possible. The hirer must make the rental object available for collection. If delivery or collection of the rental object is prevented by fault of the hirer, the rental company shall be entitled to charge for any additional expenditure incurred. Hirers collecting rental objects themselves are hereby notified that the objects may only be transported in suitable closed vehicles. In the event of default of payment the rental company reserves the right to refuse delivery of the rental object or to fetch back delivered objects at an earlier date.
6. Free cancellation is only possible up to 14 days prior to the start of the event. Rental objects ordered in advance and reserved but not taken delivery of will be charged to the customer in full. If it is possible to rent them elsewhere the customer shall bear the costs incurred for delivery and collection and for any loss of rental fees. In cases of unforeseeable damage the rental company reserves the right to supply equivalent or better replacement objects in place of the ordered rental objects. No claims can be asserted as a result of such replacements.
7. Any complaints the hirer may have must be made within 24 hours of the items concerned having been delivered. Any complaints made after this time will not be accepted.
8. Place of performance and jurisdiction for the hirer and rental company shall be the registered office of the rental company. The laws of the Federal Republic of Germany shall apply even for transactions with foreign customers

The contract shall exist directly between the exhibitor and Messe München GmbH's contracting company.

Method of payment

Payments from abroad are to be remitted in advance with all charges paid. A collection charge of **EUR 15.00** should be added to foreign cheques. Please note: No liability will be accepted for property belonging to the exhibitor which is left in cabinets, etc.

For orders received within three days prior to show opening, rental prices are subject to a 30% surcharge.
The rental fees as invoiced are, on principle, payable prior to the start of the show, without any deductions.

Please select method of payment:

☐ **Credit card** (Invoice original will be sent to you by mail)

☐ MasterCard

☐ Visa Card

Name of holder

Card number

Valid until

☐ **Advance bank transfer (following receipt of invoice) to the account below**

Bank: Stadtparkasse München

Bank code: 701 50 000

Account no.: 16-257677

IBAN: DE26 7015 0000 0016 2576 77

SWIFT (BIC): SSKMDEMM

Place / date

Company stamp and legally binding signature of exhibitor

Seating



111 Armchair "Rondo"



113 Armchair "Well"



114 Armchair "Ro"



115 Armchair "Laja"



120 Chair "Bonni"



123 Stool "Mambo"



124 Stool "Plastic"



190 Stool "TX"



125 Chair "Bonni"



126 Chair "Wood"



131 Chair "Vitra.03"



132 Chair "Hoop"



133 Chair "Gliss"



134 Chair "Cartifa"



135 Chair "Felix.3"



136 Chair "Kuada"



138 Chair "Body to Body"



139 Armchair "Jet"



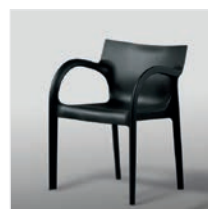
143 Bench "Sidus"



144 Armchair "Nami"



147 Chair "Cloud"



148 Armchair "PoppyStar"



149 Chair "Breeze"



150 Chair "Kicca"



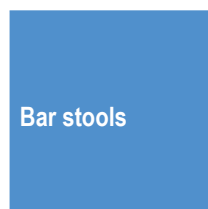
157 Chair "About A Chair"



176 Folding chair "Pocket"



184 Armchair "Cuba"



Bar stools



410 Bar stool "Miura"



412 Bar stool "Move"



414 Bar stool "Bilbao"



415 Bar stool "Kuada"



416 Bar stool "Z"



418 Bar stool "Malaga"



420 Bar stool "Cube"



424 Bar stool "Hoop"



425 Bar stool "TX"



426 Bar stool "Stella"



427 Bar stool "Mambo"



428 Bar stool "Breeze"



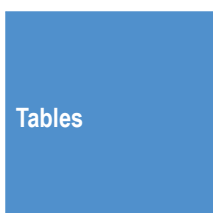
429 Bar stool "Lem"



429 Bar stool "Lem New"



430 Bar stool "Leo"



Tables



200 Table "70/70"



201 Table "Square"



215 Table "Mondo"



217 Conference table
"Bonni"



229 Table "Tonda-70/70"



229 Table "Tonda"



230 Table "Inox"



231 Table "Ikon"



234 Table "Urbis"



235 Table "Sea"



236 Table "Step"



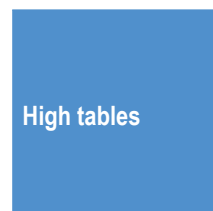
240 Table "Plastic"



241 Table "Quadro"



283 Table "Avangard"



High tables



285 High table "Tall"



287 High table "Tonda"



289 High table "Quadro"



290 High table "Inox"



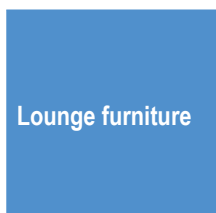
291 High table "Viena"



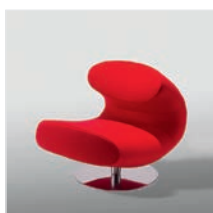
293 High table "Sea"



295 High table "Toledo"



Lounge furniture



085 Club chair "Rio"



088 Single-seater "Dado"



095 Stool "Host Modular"



097 Two-seater
"Host Modular"



102 Cube "Ben"



103 Club chair "Tamago"



107 Single-seater "Delta"



108 Two-seater "Delta"



110 Single-seater "Host"



218 Side table "Alpha"



221 Side table "Tria"



225 Side table
"Eileen Gray"



226 Club table "Barcelona"



227 Club table "Granada"



228 Club table "Ronda"

Office furniture



320 Swivel chair "Office"



324 Swivel chair "Delby"



343 Cabinet "Steel"

Sideboards/ Cabinets/ Shelves



371 Locker cabinet
"Silver"



584 Sideboard "Dax"



585 Sideboard "Syma
Easy-408"

Info counters/ Bar counters



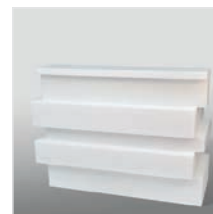
401 Bar counter "Syma
Easy-408"



401 Bar counter
"Syma New"



406 Bar counter corner
element "Syma New"



407 Bar counter "Tetris"



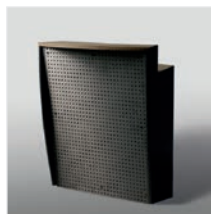
588 Counter "Syma
Easy-408"



588 Counter "Syma New"



589 Courner counter
element "Syma New"



592 Counter "Real"



593 Round counter "Dax"



594 Counter "Dax"



610 Counter "Nea"

Showcases



581 Showcase "Syma
Easy-408"



581 Showcase "Syma
New"



595 Cabinet showcase
"Trend"



596 Cabinet showcase
"Syma Easy-408"



597 Column showcase
"Syma Easy-408"



598 Column showcase
"Nice"



602 Cabinet showcase
"Forum"

Brochure rack



532 Brochure rack
"Pino 6"



534 Brochure rack "Shell"



535 Brochure rack "PZ 6"



538 Brochure rack
"Punto 4"



539 Brochure rack
"Punto 8"

Clothes stands/ Coat racks



500 Coat rack "Tube"



501 Coat rack "Bambu"



700 Clothes stand
"Milano"

Kitchen equipment



554 Industrial dishwasher



555 Kitchenette



565 Coffee machine

Refrigerators



560 Refrigerator



561 Bottle refrigerator



569 Bottle refrigerator,
insulated glass door

Other furniture and accessories



543 Retractable belt
barriers "Flex"



548 Lectern "Talk"



549 Bag holder
"Chromato"



800 Room divider

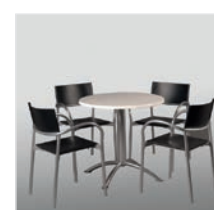
Seating suites



Suite "Pocket"



Suite "Bonni"



Suite "Breeze"



Suite "Gliss"



Bar stool suite "Breeze"



Suite "Z"



Suite "Hoop"



Suite "Lem"



Suite bar counter
"Syma New"

Contact and invoicing:

Max Rappenglitz GmbH
Palsweiserstr. 50 | 82216 Maisach | Germany
Tel. +49 89 949-24929 | Fax +49 89 949-24927
moebel@rappenglitz.de | www.rappenglitz.de
Service office: Atrium, in front of Hall B4



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We herewith order on the rental terms quoted (kindly note that your signature is required on page 10):

Seating

Quantity	Item no.	Description	Color selection	EUR/unit
	ST1	Chair Munich , frame: chrome, seat upholstery seating height: 45 cm, chair width: 51 cm	<input type="checkbox"/> black <input type="checkbox"/> charcoal <input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> light gray <input type="checkbox"/> green	19.50
	ST2	Upholstered chair Asti , frame: chrome, seat upholstery, seating height: 47 cm, chair width: 45 cm	charcoal	21.00
	ST3	Chair Luna , frame: chrome, seat plastic, seating height: 48 cm, chair width: 52 cm	<input type="checkbox"/> black <input type="checkbox"/> red <input type="checkbox"/> yellow <input type="checkbox"/> gray	14.50
	ST4	Chair Vita , frame: chrome, seat wood, seating height: 43 cm, chair width: 43 cm	<input type="checkbox"/> black <input type="checkbox"/> white <input type="checkbox"/> blue <input type="checkbox"/> pink <input type="checkbox"/> natural beech	19.50
	ST5	Chair Eames , frame: maple/steel, seat plastic, seating height: 41 cm, chair width: 47 cm	white	49.00
	ST6	Chair Babila , frame: powder-coated white, seat plastic, seating height: 46.5 cm, chair width: 48 cm	<input type="checkbox"/> white <input type="checkbox"/> gray <input type="checkbox"/> sand	22.50
	ST7	Chair Kuadra XL , frame: chrome, seat plastic, seating height: 46 cm, chair width: 51 cm, also available with row connectors	<input type="checkbox"/> black <input type="checkbox"/> white	19.50
	ST8	Chair Blabla , frame: chrome, seat plastic, seating height: 44 cm, chair width: 60 cm	<input type="checkbox"/> orange <input type="checkbox"/> black <input type="checkbox"/> transparent <input type="checkbox"/> ivory <input type="checkbox"/> white	27.00
	ST9	Chair Orbit , frame: chrome, shell plastic, seating height: 45 cm, chair width: 51 cm, shell plastic	ivory	27.50
	ST10	Chair Swing , frame: chrome, seat/back leather seating, seating height: 44 cm, chair width: 56 cm	black	22.50
	ST12	Chair Net , frame: chrome matt, netting seat and back, seating height: 44 cm, chair width: 40 cm	<input type="checkbox"/> gray <input type="checkbox"/> black	22.50
	ST13	Chair Catifa , frame: chrome, seat: white plastic, back: gray, seating height: 45 cm, chair width: 48 cm	<input type="checkbox"/> light gray <input type="checkbox"/> green <input type="checkbox"/> red <input type="checkbox"/> mocha <input type="checkbox"/> blue	34.00
	ST14	Chair Siena , frame: chrome, seat/back leather, seating height: 45 cm, chair width: 43 cm	<input type="checkbox"/> white <input type="checkbox"/> gray	21.50
	ST17	Chair Hay , frame: soaped oak, seat: polypropylene seating height: 46 cm, chair width: 59 cm, height 79 cm, depth 52 cm	white	45.00
	ST18	Chair Volt , polypropylene seating height: 46 cm, chair width: 51 cm, depth: 53 cm, height: 78 cm	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> beige <input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> yellow	19.50
	ST20s	Chair Linos , frame: chrome, seat upholstery, seating height: 46 cm, chair width: 50 cm, depth: 57 cm, height: 83 cm	black	21.50
	ST21	Upholstered chair Linos Arm , frame: chrome, seating height: 46 cm, chair width: 56 cm	<input type="checkbox"/> black <input type="checkbox"/> gray	34.00
	ST22	Chair Banquet , black frame, upholstered seat, seating height 47 cm, chair width 46 cm	black	14.50

ST23	Upholstered chair Sure , white polypropylene, seat: gray seating height: 45 cm, chair width: 52 cm, depth: 52 cm, height: 86 cm	white / gray	37.50
ST25	Chair Plana , frame: plastic, seating height: 45 cm, chair width: 49 cm	<input type="checkbox"/> black <input type="checkbox"/> white	27.00
ST30	Folding chair Clap , plastic, seating height 45 cm, chair width 49 cm	<input type="checkbox"/> black <input type="checkbox"/> white	21.50
ST37	Chair Bistro , frame: tubular steel, plastic braiding seat Ø 40 cm, seating height: 47 cm	white	14.50

■ Bar Stools

Quantity	Item no.	Description	Color selection	EUR/unit
	BH1	Bar stool Monza , frame: chrome, seat upholstery imitation leather, seating height: 86 cm, stool Ø: 34 cm	white	21.00
	BH2	Folding bar stool Forli , frame: chrome, wooden seat, seating height: 74 cm, stool width: 33 x 33 cm	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> natural	19.50
	BH3	Bar stool Zett , frame: chrome, seating height: 82 cm, stool Ø: 35 cm, seat upholstery: imitation leather	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> beech	23.50
	BH4	Bar stool Siena Bar , frame: chrome, seat / back leather, seating height: 71 cm, stool width: 42 cm	gray	34.00
	BH5	Bar stool Carlo , frame: chrome, seat imitation leather, seating height: 77 cm, stool width Ø: 34 cm	black	28.00
	BH6	Bar stool Miura , frame: plastic, seat plastic, seating height: 78 cm, stool width: 47 cm	<input type="checkbox"/> black <input type="checkbox"/> white <input type="checkbox"/> green <input type="checkbox"/> orange <input type="checkbox"/> blue	37.00
	BH8	Bar stool Miura , height-adjustable, frame: matt-finished chrome, seat plastic, seating height: 48 – 79 cm, stool width: 38 cm	transparent	59.00
	BH12	Bar stool Net , frame: matt-finished chrome, netting seat and back, seating height: 77 cm, chair width: 40 cm	<input type="checkbox"/> gray <input type="checkbox"/> black	33.50
	BH13	Bar stool Catifa Bar , frame: chrome, seat: white polypropylene, colored back, seating height: 76 cm, stool width: 62 cm	<input type="checkbox"/> light gray <input type="checkbox"/> green <input type="checkbox"/> red <input type="checkbox"/> mocha <input type="checkbox"/> blue	45.00
	BH14	Bar stool Lem , frame: seat: wood, chrome stainless steel frame, height-adjustable, seating height: 66 – 79 cm, chair width: 37 cm	<input type="checkbox"/> white <input type="checkbox"/> walnut	72.00
	BH15	Bar stool Cube , frame: chrome, seat upholstery: imitation leather, seating height: 80 cm, chair size: 33 x 33 cm	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> red	44.00
	BH19	Bar stool Cube tutto , frame: powder-coated, seat upholstery: imitation leather, chair width: 33 x 33 cm, seating height: 80 cm	<input type="checkbox"/> white <input type="checkbox"/> black	44.00
	BH16	Bar stool Lox , frame: matt-finished chrome, height-adjustable, seat upholstery black leather, stool width: 45 cm, seating height: 68 – 77 cm, height: 72 – 81 cm, depth: 45 cm	black	72.00
	BH17	Bar stool Hay Bar , frame: soaped oak, seat: polypropylene, stool width: 50 cm, seating height: 75 cm, height: 86 cm, depth: 46 cm	white	47.00
	BH18	Bar stool Volt Bar , polypropylene stool width: 49 cm, seating height: 76 cm, height: 100 cm, depth: 48 cm	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> beige <input type="checkbox"/> red <input type="checkbox"/> blue <input type="checkbox"/> yellow	29.50
	BH20	Bar stool Coma , frame: varnished aluminum, seat: polypropylene, stool width: 50 cm, seating height: 75 cm, height: 86 cm, depth: 46 cm	<input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> red	43.50

■ Tables

Quantity	Item no.	Description	Color selection	EUR/unit
	T2	Table Bari , frame: Stahlrohr, white, dimensions: depth: 70 cm, height: 72 cm width: 70 cm	tabletop white	26.00
	T3	width: 160 cm		39.50
	T4	Table Vero , frame: chrome, dimensions: depth: 70 cm, height: 72 cm, width: 70 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	25.00
	T6	width: 110 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	30.00
	T7	width: 130 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	35.00

	T5	Table Pisa , frame: chrome, dimensions: Tiefe: 80 cm, height: 72 cm width: 80 cm	tabletop white with black trim	29.00
	T12	width: 120 cm		36.50
	T8	Table Como , frame: chrome, dimensions: 80 cm Ø, height: 74 cm	tabletop white with black trim	37.50
	T9	Table Bistro , frame: chrome, dimensions: Ø 80 cm, height: 72 cm	tabletop white	27.50
	T11	Table Nino 70 , frame: chrome, dimensions: Ø 70 cm, height: 74 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black <input type="checkbox"/> tabletop beech	38.50
	T11E	Table Enno 70 , frame: chrome, dimensions: 70 x 70 cm, height: 74 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	42.00
	T14	Table Enno 160 , frame: chrome, dimensions: 70 x 160 cm, height: 74 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	79.00
	T17	Table Nino 100 , frame: chrome, dimensions: Ø 100 cm, height: 74 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	59.00
	T18	Table Nino 80 , frame: chrome, dimensions: Ø 80 cm, height: 74 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	52.00
	T18g	Table Verra , frame: chrome, dimensions: 70 cm Ø, height: 75 cm	tabletop frosted glass	72.00
	T19	Table Legna , frame: chrome, dimensions: 70 cm Ø, height: 76 cm	tabletop beech	44.00
	T22	Table Dante , frame: chrome, dimensions: 120 x 50 cm, height: 72 cm	white	75.00
	T23	Table Pepe , frame: powder-coated metal, tabletop: MDF dimensions: 60 cm Ø, height: 75 cm	white	49.00
	T25	Table Milano , frame: chrome, foldable, dimensions: 80 x 120 cm, height: 75 cm	<input type="checkbox"/> tabletop gray <input type="checkbox"/> tabletop white, black trim	32.00
	T32	Table Ypsilon , frame: aluminum, polished, dimensions: 60 cm Ø, height: 72 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	48.00
	T36	Table Stylus , frame: white metal, powder-coated, dimensions: 70 x 70 cm, height: 73 cm	white	60.00
	T40	Table Conference , frame: chrome, boat-shaped, dimensions: 80/70 x 160 cm, height: 72 cm	tabletop light gray	149.00
	T50	Table Turin , frame: natural aluminum, width: 80 cm, height: 74 cm, length: 120 cm	tabletop white	79.00
	T55	length: 160 cm		89.00
	T50mB	length: 120 cm	tabletop gray with white trim	109.00
	T55mB	length: 160 cm		119.00
	TN60	Table Levante 60 , melamine-faced decorative chipboard, dimensions: 60/60 cm, height: 75 cm	tabletop white	107.00
	TN120	Table Levante 120 , melamine-faced decorative chipboard, dimensions: 120/60 cm, height: 75 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop walnut	127.00
	TN170	Table Levante 170 , melamine-faced decorative chipboard, dimensions: 170/60 cm, height: 75 cm	tabletop white	137.00
	K-1	Table Rustica with solid wood top, frame: metal dimensions: K-1 150 cm wide, 50 cm deep, 80 cm high	tabletop natural wood	15.00
	K-3	K-3 200 cm wide, 60 cm deep, 80 cm high		

■ High Tables

Quantity	Item no.	Description	Color selection	EUR/unit
	T15	High table Nino High , frame: chrome, dimensions: 70 cm Ø, height: 110 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	42.00
	T15E	High table Enno High 70 , frame: chrome, dimensions: 70 x 70 cm, height: 110 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	42.00
	T16	High table Enno High 160 , frame: chrome, dimensions: 70 x 160 cm, height: 110 cm	<input type="checkbox"/> tabletop white <input type="checkbox"/> tabletop black	79.00
	T28	High table Verra High , frame: chrome, dimensions: 70 cm Ø, height: 110 cm	tabletop frosted glass	78.00
	T30	High table Lido High , frame: white, foldable, dimensions: 70 cm Ø, height: 110 cm	white	27.00

T31	High table Dante High , frame: chrome, dimensions: 120 x 50 cm, height: 112 cm	white	85.00
T33	High table Ypsilon High , frame: aluminum, polished, dimensions: 60 cm Ø, height: 110 cm	<input type="checkbox"/> white <input type="checkbox"/> black	53.00
T37	High table Stylus High , powder-coated metal, dimensions: 60 x 60 cm, height: 110 cm	white	65.00
THUS	High table Stretch , (Lido high table with stretch cover), dimensions: 70 cm Ø, height: 110 cm	<input type="checkbox"/> blue <input type="checkbox"/> green <input type="checkbox"/> yellow <input type="checkbox"/> red <input type="checkbox"/> white <input type="checkbox"/> charcoal	53.00
T60	High table Levante High 60 , melamine-faced decorative chipboard, dimensions: 60 x 60 cm, height: 110 cm	white	110.00
T120	High table Levante High 120 , melamine-faced decorative chipboard, dimensions: 120 x 60 cm, height: 110 cm	white	130.00
T170	High table Levante High 170 , melamine-faced decorative chipboard, dimensions: 170 x 60 cm, height: 110 cm	white	140.00

■ Lounge Furniture

Quantity	Item no.	Description	Color selection	EUR/unit
	CB1	Armchair Imola , frame: chrome, upholstery leather, dimensions: 80 x 77 cm, 72 cm in height	<input type="checkbox"/> black <input type="checkbox"/> white	149.00
	CB2	Couch Imola double , frame: chrome, upholstery leather, dimensions: 130 x 77 cm, 72 cm in height	<input type="checkbox"/> black <input type="checkbox"/> white	299.00
	ST16	Armchair Rondo , upholstery imitation leather, dimensions: 70 cm in width, 58 cm in depth, 79 cm in height	<input type="checkbox"/> black <input type="checkbox"/> white	66.00
	ST24	Armchair Galaxy , frame: chrome, seat: upholstery, seating height: 41 cm, dimensions: 68 cm width, 63 cm in depth, 81 cm in height	<input type="checkbox"/> gray <input type="checkbox"/> purple	98.00
	ST26	Armchair Arena , imitation leather, dimensions: 67 cm in width, 68 cm in depth, 75 cm in height	<input type="checkbox"/> black <input type="checkbox"/> white	59.00
	ST27	Armchair Cubico , upholstery imitation leather, dimensions: 63 cm in width, 55 cm in depth, 74 cm in height	<input type="checkbox"/> black <input type="checkbox"/> white <input type="checkbox"/> red	72.00
	ST28	Armchair Arena double , upholstery imitation leather, seating height: 44 cm, dimensions: 118 cm width, 68 cm in depth, 75 cm in height	<input type="checkbox"/> black <input type="checkbox"/> white	98.00
	LS	Seat Luca , frame: chrome, imitation leather, dimensions: 60 x 60 cm, Seating height: 45 cm	white	75.00
	LS1	Seat Luca I , frame: chrome, imitation leather, 1 back rest, dimensions: 60 x 60 cm, Seating height: 45 cm	white	100.00
	LS2	Seat Luca I , frame: chrome, imitation leather, 2 back rests, dimensions: 60 x 60 cm, Seating height: 45 cm	white	125.00
	SW	Cube seat, upholstery black imitation leather, dimensions: 43 cm in length, 43 cm in depth, 43 cm in height	black	14.50
	SL	Seat Lümmel , with fabric cover, dimensions: 31 cm in width, 53 cm in depth, 69 cm in height	<input type="checkbox"/> black <input type="checkbox"/> red	45.00
	LB45	Lounge bench Capri , imitation leather, seating height: 45 cm dimensions: 45 x 45 cm	<input type="checkbox"/> black <input type="checkbox"/> white	24.00
	LB90	dimensions: 90 x 45 cm	<input type="checkbox"/> black <input type="checkbox"/> white	55.00
	LB160	dimensions: 160 x 45 cm	<input type="checkbox"/> black <input type="checkbox"/> white	95.00
	Li1	Lounge isle Isola , upholstered imitation leather bench with backrest, seating height: 45 cm, dimensions 200 x 100 cm	white	249.00
	LT	Lounge table Capri , height: 45 cm, width: 45 cm, length: 90 cm, varnished	<input type="checkbox"/> black <input type="checkbox"/> red <input type="checkbox"/> white	79.00
	LT1	Lounge table Toledo , height-adjustable, frame: chrome matt, dimensions: 60 x 40 cm, height: 54–73 cm	white	70.00
	LT2	Side table Lorca , frame: chrome matt, dimensions: 46 x 46 cm, height: 63 cm	white	45.00
	LT3	Side table Arona , height-adjustable, frame: chrome, dimensions: 51 cm Ø, height: 56–90 cm	tabletop glass	55.00

LT4	Side table Pepe Low , frame: metal, powder-coated, varnished / veneered, dimensions: 60 cm Ø, height: 53 cm	white	47.00
LT5	Side table Levante Low 45 , melamine-faced decorative chipboard, dimensions: 45 x 45 cm, height: 45 cm	white	62.00
LW	Lounge table Lumino , illuminated, height: 46 cm, width: 43 cm, length: 43 cm	white	48.00
CTR	Couch table Verra Chouch , frame: chrome, dimensions: 70 cm / 80 cm Ø, height: 60 cm	<input type="checkbox"/> tabletop frosted glass <input type="checkbox"/> tabletop black	75.00
CT	Couch table Amalfi , frame: chrome, dimensions: 90 cm in length, 90 cm in depth, 46 cm in height	tabletop glass	130.00
EL	Standard lamp Bilbao , frame: chrome, dimensions: 102 cm in height		85.00
EL1	Standard lamp Zaragoza , frame: steel, 230 V, 53 W dimensions: 32 cm Ø, 108 cm in height		75.00

■ Office Furniture / PC Desks

Quantity	Item no.	Description	Color selection	EUR/unit
	D1	Swivel chair Solo , frame: black plastic, seat / back upholstery, seating height: adjustable 49–60 cm, chair width: 48 cm	charcoal	37.00
	D2	Swivel chair Lusso , seat: leather, seating height: from 45 to 52 cm, chair width: 59 cm	black	75.00
	SCT120	Desk Udine , frame: silver, dimensions: 80 cm in depth, 74 cm in height, top white width: 120 cm		99.00
	SCT160	width: 160 cm		109.00
	SCT120 mB	width: 120 cm	with white trim	129.00
	SCT160 mB	width: 160 cm		139.00
	RC	Cabinet on rollers , dimensions: 43.5 cm in width, 55 cm in depth, 60 cm in height	gray	65.00
	AKgr	File cabinet , lockable, wood, dimensions: 80 x 38 cm, 190 cm in height	light gray	130.00
	T35	High desk , frame: chrome, matte finish, dimensions: 85 cm width x 59 cm depth, height: adjustable from 78 to 111 cm	maple	55.00
	RP	Lectern Speech , height and inclination of top adjustable, frame: chrome plated or powder-coated	maple	130.00
	RP15	Lectern Puro Speech , varnished / veneered, dimensions: 60 cm width, 50 cm depth, 110 cm height	white	150.00
	PC3	PC work station Octa PC , lockable, frame: natural aluminum, dimensions: width 70 cm, depth 30 cm, height 100 / 120 cm	dark gray / beech	139.00
	PC15	PC work station Puro PC , lockable, dimensions: 60 x 50 cm, height 110 cm	white	160.00

■ Sideboards / Cabinets

Quantity	Item no.	Description	EUR/unit
	SB10	Sideboard Classico , lockable, color: white, dimensions: 90 cm in width, 45 cm in depth, 80 cm in height	75.00
	SB15	Sideboard Puro , lockable, color: white, dimensions: 95 cm in width, 45 cm in depth, 100 cm in height	145.00
	SBG	Sideboard Dado , lockable, color: gray, dimensions: 80 cm in width, 40 cm in depth, 80 cm in height	75.00
	TS	Counter / Cabinet Leo , color: gray / white, dimensions: 100 cm in width, 50 cm in depth, 108 cm in height, lockable	89.00
	TS2	Counter / Cabinet Vigo , color: white, dimensions: 100 cm in width, 50 cm in depth, 106 cm in height, lockable	99.00
	DG	Executive cabinet Dino , color: white, frame: natural aluminum, dimensions: 130 cm in width, 46 cm in depth, 92 cm in height, lockable	80.00
	RW	Roll-front cabinet David , lockable, color: white, dimensions: 53 cm in width, 42.5 cm in depth, 62.5 cm in height	26.00
	SF	Locker cabinet , 4 lockers, dimensions: 45 cm in width, 50 cm in depth, 180 cm in height	98.00
	P50	Display column Present , melamine-faced decorative chipboard, white; width x depth x height 50 cm	48.00

	P80	Display column Present , melamine-faced decorative chipboard, white; width x depth 50 cm, height 80 cm	55.00
	P110	Display column Present , melamine-faced decorative chipboard, white; width x depth 50 cm, height 110 cm	62.00

■ Bar/Info Counters

Quantity	Item no.	Description	Color selection	EUR/unit
	BT2	Bar counter Octa Bar , color: white, frame: natural aluminum, dimensions: 102 cm in width, 52 cm in depth, 85/110 cm in height	white	85.00
	BT2E	Bar counter Octa Corner , corner element, matches with BT2, dimensions: 52 x 52 cm (rounded), 85/110 cm in height	white	90.00
	BT3	Bar counter Octa Round , semi-circular front, can optionally be combined with Cool 140 refrigerator, lockable cabinet, top: slate-gray, dimensions: 120 x 107 cm, 90/108 cm in height	white	178.00
	IF	Information counter Octa Info , frame: white aluminum, dimensions: 103 cm in width, 52 cm in depth, 108 cm in height	white	69.00
	IFmS	IFmS: with sliding doors		95.00
	IFS	Information counter Octa Info , frame: natural aluminum, dimensions: 103 cm in width, 52 cm in depth, 108 cm in height	black	75.00
	IFSmS	IFSmS: lockable		105.00
	IF7	Information counter Maxima Info , acrylic glass, illuminated, aluminum/wood, dimensions: 108 cm in width, 68 cm in depth, 91 cm in height	<input type="checkbox"/> white <input type="checkbox"/> red <input type="checkbox"/> green <input type="checkbox"/> yellow <input type="checkbox"/> blue	250.00
	BT7	Bar counter Maxima , acrylic glass, illuminated, aluminum/wood, dimensions: 108 cm in width, 68 cm in depth, 91/111 cm in height	<input type="checkbox"/> white <input type="checkbox"/> red <input type="checkbox"/> green <input type="checkbox"/> yellow <input type="checkbox"/> blue	280.00
	BT7E	Bar counter Maxima Corner , matches BT 07, acrylic glass, illuminated, aluminum/shelf birch, dimensions: 68 cm in width, 68 cm in depth, 91/111 cm in height	<input type="checkbox"/> white <input type="checkbox"/> red <input type="checkbox"/> green <input type="checkbox"/> yellow <input type="checkbox"/> blue	220.00
	BT10	Bar counter Classico Bar , lockable, color: white, frame: natural aluminum, dimensions: 95 cm in width, 45 cm in depth, 90/110 cm in height	white	100.00
	BT13	Ice-cube-bar , shelf with gray finish, dimensions: 115.5 cm in width, 55.5 cm in depth, 115.5 cm in height		200.00
	BT15	Bar counter Puro Bar , lockable, dimensions: 95 cm in width, 60 cm in depth, 90/110 cm in height	white	185.00
	BT15li	Bar counter Puro Bar Light , melamine-faced decorative chipboard, front: illuminated, dimensions: 120 cm in width, 60 cm in depth, 90/110 in height	white	290.00
	BTM	Bar counter Munich Bar , frame: white, front: semi-circular, dimensions: 173 cm in width, 70 cm in depth, 92/117 cm in height	<input type="checkbox"/> tube red <input type="checkbox"/> tube blue	215.00

■ Display Cabinets

Quantity	Item no.	Description	Color selection	EUR/unit
	TV1	Display counter Vitreo , lockable, frame: natural aluminum, dimensions: 102 cm in width, 52.5 cm in depth, 90 cm in height, height of glass: 20 cm		80.00
	TV2	Display counter Vitreo , lockable, with base cabinet, TV2 frame: natural aluminum, TV3 frame: white aluminum, dimensions: 102 x 52.5 cm in depth, 90 cm in height, height of glass: 20 cm		120.00
	TV3			120.00
	TV4	Display counter Gigante , lockable, frame: natural aluminum, dimensions: 144.5 cm in width, 70 cm in depth, 90 cm in height, height of glass: 22 cm		150.00
	TV5	Display counter Gigante , lockable, with base cabinet, frame: natural aluminum, dimensions: 144.5 cm in width, 70 cm in depth, 90 cm in height, height of glass: 22 cm		190.00
	TV7	Column-type display cabinet Pico , wood/acrylic glass, lockable body element, dimensions: 38 x 38 x 143 cm	<input type="checkbox"/> black <input type="checkbox"/> white	190.00
	TV10	Display counter Classico Glas , lockable, with base cabinet, frame: natural aluminum, dimensions: 95 cm in width, 45 cm in depth, 115 cm in height, height of glass: 25 cm		110.00
	TV15	Display counter Puro Glas , lockable, dimensions: 95 x 45 cm, 100 cm in height	white	235.00
	SV1	Display cabinet Vitreo High , lockable, with lighting, SV 2: with base cabinet		150.00
	SV2	frame: natural aluminum, dimensions: 104.5 cm x 55 cm, 180 cm in height, height of glass: 110 cm		195.00

SV3	Display cabinet Gigante High , lockable, with lighting, SV 4: with base cabinet	230.00
SV4	frame: natural aluminum, dimensions: 154 cm x 55 cm, 180 cm in height, height of glass: 110 cm	275.00
SV7	All-glass display cabinet Verdi , lockable, with lighting, frame: aluminum, dimensions: 50 cm in width, 50 cm in depth, 180 cm in height	190.00
SV8	All-glass display cabinet Verdi II , lockable, with lighting, frame: aluminum, dimensions: 101.4 cm in width, 50 cm in depth, 180 cm in height	260.00

■ Brochure Stands

Quantity	Item no.	Description	EUR/unit
	P1s	Brochure stand Legio , 3 white racks, frame: aluminum, dimensions: 80 cm in width, 140 cm in height	40.00
	P1	Brochure stand Legio Big , 3 racks for DIN A4 portrait format, frame: aluminum, dimensions: 30 cm in width, 140 cm in height	43.00
	P2	Brochure stand Tonda , 12 rotating racks, for DIN A4 portrait format, frame: chrome, height: 170 cm	59.00
	P4	Brochure stand Filo , 6 racks for DIN A4 portrait format, light gray, base: black, dimensions: 44 cm in width, 160 cm in height	55.00
	P5	Brochure stand Panel , 2 racks for DIN A4 portrait format, silver, anodized aluminum panel, dimensions: 27 cm in width, 29 cm in depth, 128 cm in height	72.00
	P6	Brochure stand Plexi , 4 racks for DIN A4 portrait format, silver, anodized aluminum panel, racks: acrylic glass, dimensions: 25 cm in width, 158 cm in height	82.00
	P7	Brochure stand Zick Zack , 6 acrylic glass racks for DIN A4 portrait format, dimensions: 31 cm in width, 150 cm in height	95.00
	PLS	Poster stand Enzo , DIN A4, height-adjustable, color: silver / black	28.00

■ Kitchen Equipment

Quantity	Item no.	Description	EUR/unit
	MK	Fair kitchenette Cook , with built-in 140 l refrigerator, sink, swivel tap, 2 hotplates, water boiler (5.5 kW), dimensions: approx. 100 cm in width, 90 cm in height, 60 cm in depth	195.00
	SP	Sink unit Clean , with basin, draining board, tap fitting and boiler (1.5 kW), dimensions: 100 cm in width, 85 cm in height, 50 cm in depth	110.00
	A100	Kitchen cabinet Cira , with 2 drawers and 2 doors, dimensions: 100 cm in width, 85 cm in height, 50 cm in depth	60.00
	ISM	Quick-cycle dishwasher , Power rating: 230 V / 3.5 kW, Cycle length: approx. 3 minutes, dimensions: 62 cm in width, 60 cm in depth, 84 cm in height	580.00
	GSM	Glass washer , Power rating: 230 V / 3 kW, cycle length: approx. 3 minutes, dimensions: 42.5 cm in width, 43.5 cm in depth, 75 cm in height	480.00
	HSM	Household dishwasher , Power rating: 230 V / 1.3 kW, cycle length: approx. 30 minutes, Maße: 45 cm in width, 61 cm in depth, 85 cm in height	199.00
	MW	Microwave oven , power rating 700 W, dimensions: 45 cm in width, 34 cm in depth, 30 cm in height	60.00
	KM	Coffee machine , power rating: 230 V / 1 kW, for 10 cups	42.00
	WK	Electric kettle , 1.5 l, power rating: 230 V / 1 kW	36.00
	KMJ	JURA fully automatic coffee machine with integrated grinder, water tank, bean container, integrated milk frother, power rating: 230 V / 2 kW	350.00
	KMN	Disc-filter coffee machine Nespresso , premium espresso machine 1.2 kW, dimensions: 19 x 38 cm	109.00
	KMN2	Disc-filter coffee machine Nespresso II , double espresso machine 2.4 kW, dimensions: 33 x 38 cm	149.00
	KAD	Nespresso " Decaffeinato ", decaffeinated espresso, 1 pack = 10 capsules	4.90
	KAL	Nespresso " Livanto ", well-balanced espresso, 1 pack = 10 capsules	4.90
	KAR	Nespresso " Ristretto ", strong espresso, 1 pack = 10 capsules	4.90
	KAV	Nespresso " Vivalto ", well-balanced "lungo" (110 ml), 1 pack = 10 capsules	4.90
	HPL	2-element hotplate , power rating: 230 V / 2.5 kW	35.00
	MÜ	Waste stand incl. 5 x 120 l waste bags, frame: plastic, charcoal	33.00

■ Refrigeration Units

Quantity	Item no.	Description	EUR/unit
	KS140	Refrigerator Cool 140 I , with ice compartment, dimensions: approx. 55 cm in width, 60 cm in depth, 85 cm in height	65.00
	KS300	Refrigerator Cool 300 I , with separate freezer compartment, dimensions: approx. 55 cm in width, 60 cm in depth, 162 cm in height	140.00
	FKS180	Back-bar refrigerator Bottle 180 , volume approx. 180 l, lockable, dimensions: approx. 60 cm in width, 60 cm in depth, 85 cm in height	85.00
	FKS360	Back-bar refrigerator Bottle 360 , volume approx. 360 l, lockable, dimensions: approx. 60 cm in width, 60 cm in depth, 159 cm in height	175.00
	FKS500	Back-bar refrigerator Bottle 500 , volume approx. 500 l, lockable, dimensions: approx. 76 cm in width, 66 cm in depth, 150 cm in height	195.00
	FKU360	Back-bar refrigerator Bottle 360 Air , fan-assisted refrigeration, dimensions approx.: W/D/H 60 x 61 x 164 cm	230.00
	FKG180	Back-bar refrigerator Bottle 180 Glass , with glass door, dimensions: 60 cm in width, 60 cm in depth, 85 cm in height	140.00
	FKG360	Back-bar refrigerator Bottle 360 I Glass , with glass door, dimensions: 60 cm in width, 55 cm in depth, 159 cm in height	300.00
	KS330	Refrigerator Smeg , volume approx. 200l, with freezer compartment (approx. 100l), color: red, door hinge on right, dimensions: approx. 66 cm in width, 60 cm in depth, 179 cm in height	195.00
	WKS	Wine refrigerator , 3 temperature areas, black, stainless steel door, capacity for 53 bottles, dimensions: 50 x 59 x 142 cm	250.00
	GFS300	Freezer 300 I , dimensions (W/D/H): 70 x 72 x 157 cm	180.00

■ Miscellaneous

Quantity	Item no.	Description	EUR/unit
	R1	Storage shelving , 5 white shelves, frame: aluminum, dimensions: 95 cm in width, 30 cm in depth, 185 cm in height	43.00
	R2	Plastic shelving , color: white, dimensions: 75 cm in width, 30 cm in depth, 170 cm in height	34.00
	AB	Tape barrier , post: silver, height: 76 cm, tape: black, max length: 230 cm, minimum order: 2	43.00
	S	Free-standing mirror , on wheels with adjustable tilt angle, frame: chrome, height: 175 cm, width: 60 cm	49.00
	PK	Waste-paper bin , plastic, black or gray	7.00
	PK2	Waste-paper bin , plastic, pivotable, available in various colors	11.00
	STA	Free-standing ashtray , frame: black, height: 60 cm	29.00
	SOT	Sunshade with table , wood/fabric, diameter of table: 90 cm	148.00
	TH	Bag holder Bagi , dimensions: width 40 cm, height 80 cm	37.00
	PW1	Notice board Pin , special surface (height = 120 cm), color: silver-gray	51.00
	PW1,5	dimensions: PW 1 95 cm wide, PW 1.5 136 cm wide, 250 cm in height	67.00

■ Coat Stands

Quantity	Item no.	Description	EUR/unit
	G1	Coat stand Donna , frame: chrome/black, 175 cm in height	21.00
	G2	Coat stand Garda , frame: chrome/beechn, 180 cm in height	21.00
	G3	Coat stand Drago , frame: silver-gray, 170 cm in height	21.00
	RV	Clothes rail , frame: chrome-plated, height-adjustable from 130 to 180 cm, length: 150 cm	20.00

■ Table/Chair Suites

Quantity	Item no.	Description	EUR/unit
	SG3	Table/chair suite , 1 table T4, 4 chairs ST3 black	74.50
	SG5	High table/chair suite , 1 table T15 black, 2 bar stools BH12 black	98.50
	SG6	High table/chair suite , 1 table T15 white, 2 bar stools BH3 black	80.50
	SG7	High table/chair suite , 1 table T120 white, 4 bar stools BH14	376.50
	L1	Small lounge , 2 armchairs CB1, 1 couch table CTR	336.00

L4	Lounge suite , 2 lounge benches LB90 white, lounge bench LB160 white, 1 lounge table LT black	256.00
L5	Table /chair suite , 1 lounge table CTR, 3 arm chairs ST16 white	246.00
BK1	Bar /counter suite , 1 bar counter B03 with refrigerator KS140, 1 bar stool BH3 black	236.00
BK2	Bar /counter suite , 1 bar counter BT7 with background lighting, 1 bar stool BH8, electrical connection required	308.00

Rental conditions

1. The rental prices quoted are for the duration of the exhibition up to a maximum of 14 days and include delivery and collection within the exhibition grounds.
2. The rental prices do not include statutory VAT and are payable either before or during the fair.
3. If the hiring party chooses not to purchase insurance through the rental company, the hiring party shall be liable for loss or damage, from time of delivery up to the return of rented items, even if the hirer has already left the stand.
4. Lost or damaged rental items will be charged at the cost of replacement.
5. Cancellation of pre-ordered and reserved furniture and appliances will only be accepted up to 14 days prior to the event. Full rental price will be invoiced for cancellations subsequent to this deadline.
6. If unforeseeable circumstances require, the rental company reserves the right to supply the hiring party with equivalent or better substitutes in place of the ordered rental items.
7. No complaints will be acknowledged after the event has ended.
8. Place of jurisdiction for both parties is Fürstfeldbruck.

Important to note:

The rental goods will be insured. The premium amounts to three percent of the rental price and will be charged to the hirer in addition.

or:

- ☐ We do not require insurance and acknowledge our liability under the rental terms set out here.

Method of payment

Orders received less than three days prior to the commencement of the event will be subject to a 30% surcharge.

The **electrical and water connections** required must be ordered separately using the appropriate forms issued by the organizer. An night-time (off-peak) electrical connection is needed for refrigeration equipment.

Please indicate your method of payment:

- ☐ **Advance payment** (possible only up to **20 days prior to start of event**)

- ☐ **Credit card**

- ☐ MasterCard ☐ Visa Card ☐ AMEX Card

Name

Card number

Valid until

Billing address:

- ☐ as indicated on page 1

- ☐ differing billing address:

Name

Street/P.O. Box

Country/Town/Postcode

Please indicate your VAT no. for invoicing order without VAT (for EU member states only)

Place / date

Company stamp and legally binding signature of exhibitor

Seating



ST1 Munich



ST2 Asti



ST3 Luna



ST4 Vita



ST5 Eames



ST6 Babila



ST7 Kuadra XL



ST8 BlaBla



ST9 Orbit



ST10 Swing



ST12 Net



ST13 Catifa



ST14 Siena



ST17 Hay



ST18 Volt



ST20 Linos



ST21 Linos Arm



ST22 Banquet



ST23 Sure



ST25 Plana



ST30 Clap



ST37 Bistro

Bar stools



BH1 Monza



BH2 Forli



BH3 Zett



BH4 Siena Bar



BH5 Carlo



BH6 Miura



BH8 Joker
höhenverstellbar



BH12 Net



BH13 Catifa





































BH14 Lem
höhenverstellbar

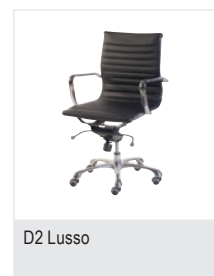
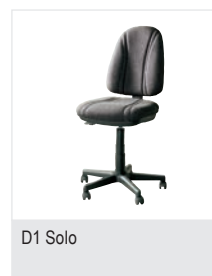
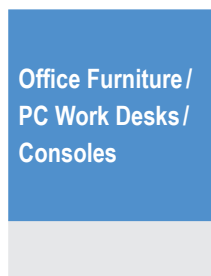
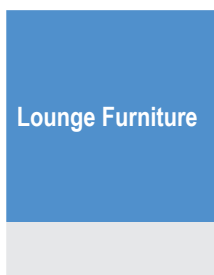
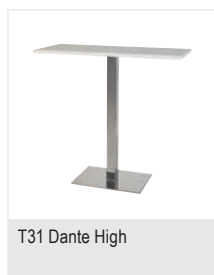


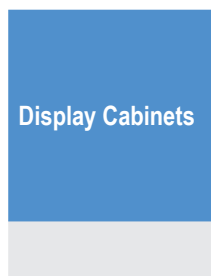
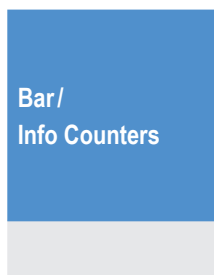
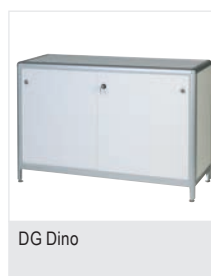
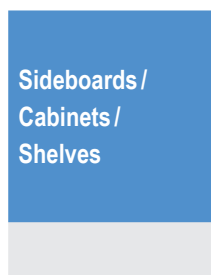
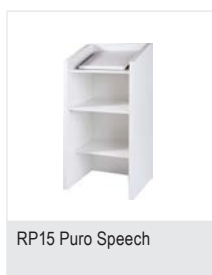
BH15 Cube



BH19 Cube tutto

				Tables	
BH16 Lox	BH17 Hay Bar	BH18 Volt Bar	BH20 Coma		T2 Bari 70
					
T3 Bari 160	T4 Vero 70	T6 Vero 110	T5 Pisa 80	T12 Pisa 120	T7 Vero 130
					
T8 Como	T9 Bistro	T11 Nino 70	T11E Enno 70	T14 Enno 160	T18 Verra
					
T22 Dante	T23 Pepe	T25 Milano	T32 Ypsilon	T36 Stylus	T40 Conference
					
T50/55 Turin	T50 / 55mB Turin mit Blende	TN60 Levante 60	TN120 Levante 120	TN170 Levante 170	K-1 / K-3 Rustica
High tables					
	T15 Nino High	T15E Enno High 70	T16 Enno High 160	T28 Verra	T30 Lido High







TV4 Gigante



TV5 Gigante



TV10 Classico



TV7 Pico



TV15 Display counter



SV1 Vitreo High



SV2 Vitreo High



SV3 Gigante High



SV4 Gigante High



SV7 Verdi



SV8 Verdi II

Brochure Stands



P1s Legio



P1 Legio Big



P2 Tonda



P4 Filo



P5 Panel



P6 Plexi



P7 Zick Zack



PLS Enzo

Kitchen Equipment



MK Cook



SP Clean



A100 Cira



ISM Industrial dishwasher



GSM Industrial glasswasher



HSM Household dishwasher



MW Microwave oven



KM Coffee machine



KMN Nespresso



KMN2 Nespresso II



JURA fully automatic coffee machine

Refrigeration Units



KS140 Cool 140



KS300 Cool 300



FKS180 Bottle 180



FKG180 Bottle 180 Glas



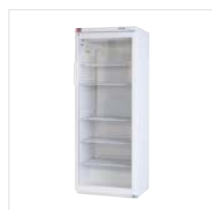
FKS360 Bottle 360



FKS500 Bottle 500



FKU360 Bottle 360 Air



FKG360 Bottle 360 Glass



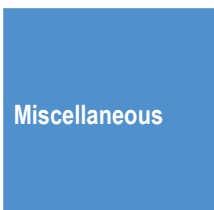
KS330 Smeg



WKS Wine refrigerator



GFS 300 Upright freezer
300 l



Miscellaneous



PK2 Wastepaper bin



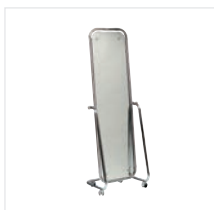
R1n Storage shelving



R 2 Storage shelving,
plastic



AB Belt barrier



S Free-standing mirror



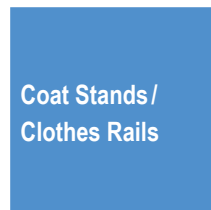
SOT Sunshade with table



TH Taschenhalter



PW1 / PW1,5 Pin



Coat Stands /
Clothes Rails



G1 Donna



G2 Garda



G3 Drago



RV Clothes rail

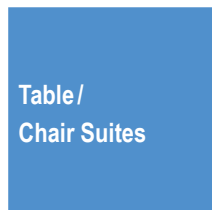
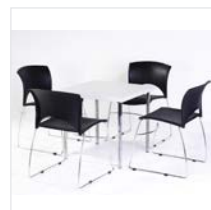


Table /
Chair Suites



SG3 Table/Chair suite



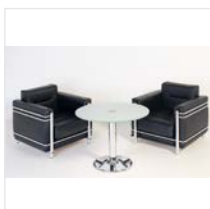
SG5 High table/
Chair suite



SG6 High table/
Chair suite



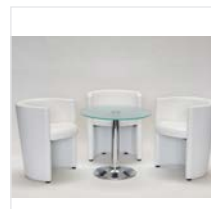
SG7 High table/
Chair suite



L 1 Small lounge



L 4 Lounge suite



L5 Table/Chair suite



BK1 Bar/Counter suite



BK2 Bar/Counter suite

Contact and invoicing:

Gahrens + Battermann GmbH
 Daimlerstraße 18 | 85748 Garching bei München | Germany
 Tel. +49 89 614557-0 | Fax +49 89 614557-57
 muenchen@gb-mediensysteme.de | www.gb-mediensysteme.de
 In the Atrium, outside Hall B4 – B4.3 | Tel. +49 89 949-24916

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We herewith order on the rental terms quoted (kindly note that your signature is required on page 3):
 All prices quoted are in euro and include costs for rental, transport, set-up and dismantling. Prices do not include VAT.

LCD displays

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days	7 days	9 days
	01	23"/58.4 cm, LCD display, 16:9, video/data up to 1920 x 1080, FULL HD , incl. wall support and speakers	<input type="checkbox"/> 110.00	<input type="checkbox"/> 135.00	<input type="checkbox"/> 150.00	<input type="checkbox"/> 160.00	<input type="checkbox"/> 169.00	<input type="checkbox"/> 175.00	<input type="checkbox"/> 185.00
	02	32"/80 cm, LED display, 16:9, Video/data up to 1920 x 1080, FULL HD , incl. wall support and speakers	<input type="checkbox"/> 234.00	<input type="checkbox"/> 289.00	<input type="checkbox"/> 317.00	<input type="checkbox"/> 338.00	<input type="checkbox"/> 351.00	<input type="checkbox"/> 365.00	<input type="checkbox"/> 393.00
	03	40"/101.6 cm, LCD display, 16:9, Video/data up to 1920 x 1080, FULL HD , incl. wall support and speakers	<input type="checkbox"/> 265.00	<input type="checkbox"/> 310.00	<input type="checkbox"/> 330.00	<input type="checkbox"/> 345.00	<input type="checkbox"/> 360.00	<input type="checkbox"/> 370.00	<input type="checkbox"/> 390.00
	04	46"/117 cm, LCD display, 16:9, Video/data up to 1920 x 1080, FULL HD , incl. wall support and speakers	<input type="checkbox"/> 299.00	<input type="checkbox"/> 398.00	<input type="checkbox"/> 454.00	<input type="checkbox"/> 495.00	<input type="checkbox"/> 523.00	<input type="checkbox"/> 550.00	<input type="checkbox"/> 605.00
	05	55"/138.8 cm, LED display, 16:9, Video/data up to 1920 x 1080, FULL HD , incl. wall support and speakers	<input type="checkbox"/> 450.00	<input type="checkbox"/> 595.00	<input type="checkbox"/> 650.00	<input type="checkbox"/> 745.00	<input type="checkbox"/> 815.00	<input type="checkbox"/> 875.00	<input type="checkbox"/> 930.00
	06	60"/152 cm, LCD display, 16:9, Video/data up to 1920 x 1080, FULL HD , incl. wall support and speakers	<input type="checkbox"/> 480.00	<input type="checkbox"/> 675.00	<input type="checkbox"/> 750.00	<input type="checkbox"/> 820.00	<input type="checkbox"/> 890.00	<input type="checkbox"/> 950.00	<input type="checkbox"/> 995.00
	07	70"/178 cm, LCD display, 16:9, Video/data up to 1920 x 1080, FULL HD , incl. wall support	<input type="checkbox"/> 750.00	<input type="checkbox"/> 890.00	<input type="checkbox"/> 1,100.00	<input type="checkbox"/> 1,250.00	<input type="checkbox"/> 1,390.00	<input type="checkbox"/> 1,520.00	<input type="checkbox"/> 1,590.00
	08	80"/203 cm, LCD display, 16:9, Video/data up to 1920 x 1080, FULL HD , incl. screenlifter	<input type="checkbox"/> 1,298.00	<input type="checkbox"/> 1,995.00	<input type="checkbox"/> 2,295.00	<input type="checkbox"/> 2,495.00	<input type="checkbox"/> 2,700.00	<input type="checkbox"/> 2,800.00	<input type="checkbox"/> 2,850.00
	09	98" LCD/LED display, 16:9, Video/data up to 3840 x 2160, UHD, incl. screenlifter	<input type="checkbox"/> 2,750.00	<input type="checkbox"/> 4,100.00	<input type="checkbox"/> 4,900.00	<input type="checkbox"/> 5,500.00	<input type="checkbox"/> 5,900.00	<input type="checkbox"/> 6,300.00	<input type="checkbox"/> 7,100.00
	10	Seamless LCD displays	on request						

Touch displays

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days	7 days	9 days
	11	40"/102 cm, LCD display, 16:9, video/data up to 1920 x 1080, FULL HD , incl. wall support and speakers	<input type="checkbox"/> 406.00	<input type="checkbox"/> 611.00	<input type="checkbox"/> 713.00	<input type="checkbox"/> 790.00	<input type="checkbox"/> 841.00	<input type="checkbox"/> 892.00	<input type="checkbox"/> 995.00
	12	46"/117 cm, LCD display, prime touch, 16:9, video/data up to 1920 x 1080, FULL HD , incl. wall support and speakers	<input type="checkbox"/> 516.00	<input type="checkbox"/> 769.00	<input type="checkbox"/> 895.00	<input type="checkbox"/> 990.00	<input type="checkbox"/> 1,053.00	<input type="checkbox"/> 1,116.00	<input type="checkbox"/> 1,243.00

■ Additional equipment available in conjunction with above items

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days	7 days	9 days
	13	Designer floor stand up to 60"	<input type="checkbox"/> 65.00	<input type="checkbox"/> 109.00	<input type="checkbox"/> 132.00	<input type="checkbox"/> 148.00	<input type="checkbox"/> 159.00	<input type="checkbox"/> 170.00	<input type="checkbox"/> 192.00
	14	Designer floor stand 70"–80"	<input type="checkbox"/> 115.00	<input type="checkbox"/> 210.00	<input type="checkbox"/> 261.00	<input type="checkbox"/> 299.00	<input type="checkbox"/> 324.00	<input type="checkbox"/> 350.00	<input type="checkbox"/> 399.00
	15	DVD player (for DVD, audio CD, video CD), multinorm	<input type="checkbox"/> 10.00	<input type="checkbox"/> 18.00	<input type="checkbox"/> 18.00	<input type="checkbox"/> 18.00	<input type="checkbox"/> 18.00	<input type="checkbox"/> 18.00	<input type="checkbox"/> 18.00
	16	BluRay Player	<input type="checkbox"/> 35.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00
	17	Mini HD USB media player	<input type="checkbox"/> 35.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00

■ Large-display video / data projectors

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days	7 days	9 days
	18	3000 ANSI lumens, resolution 1024 x 768, incl. standard lens, (ultra-portable)	<input type="checkbox"/> 134.00	<input type="checkbox"/> 194.00	<input type="checkbox"/> 218.00	<input type="checkbox"/> 241.00	<input type="checkbox"/> 253.00	<input type="checkbox"/> 259.00	<input type="checkbox"/> 265.00
	19	4000 ANSI lumens, resolution 1920 x 1080, FULL HD , incl. standard lens 1.4–2.1:1	<input type="checkbox"/> 285.00	<input type="checkbox"/> 495.00	<input type="checkbox"/> 579.00	<input type="checkbox"/> 663.00	<input type="checkbox"/> 705.00	<input type="checkbox"/> 726.00	<input type="checkbox"/> 747.00
	20	Screen, 220 x 170, fast-fold, front projection, 4:3	<input type="checkbox"/> 250.00	<input type="checkbox"/> 335.00	<input type="checkbox"/> 375.00	<input type="checkbox"/> 396.00	<input type="checkbox"/> 418.00	<input type="checkbox"/> 439.00	<input type="checkbox"/> 450.00
	21	Screen, 238 x 143, fast-fold, front projection, 16:9	<input type="checkbox"/> 275.00	<input type="checkbox"/> 350.00	<input type="checkbox"/> 400.00	<input type="checkbox"/> 420.00	<input type="checkbox"/> 435.00	<input type="checkbox"/> 450.00	<input type="checkbox"/> 475.00
	22	Screens, other sizes	on request						

■ Lighting and LED systems available on request

■ Notebooks and computers (without monitor) – all with up-to-date operating systems and software in German

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days	7 days	9 days
	23	HP EliteBook, Intel Core i7 3rd gen., 2.7 GHz, random access memory (RAM): 8 GB DDR3, HD: 750 GB, 7200 rpm, Windows 7, MS Office 2010	<input type="checkbox"/> 150.00	<input type="checkbox"/> 220.00	<input type="checkbox"/> 255.00	<input type="checkbox"/> 280.00	<input type="checkbox"/> 300.00	<input type="checkbox"/> 320.00	<input type="checkbox"/> 355.00
	24	Mac Book Pro, Intel Core i5, 2.53 GHz, RAM: 4 GB (two 2 GB SO-DIMMs), 1066 MHz DDR3 SDRAM, Mac OS, Office for Mac	<input type="checkbox"/> 171.00	<input type="checkbox"/> 259.00	<input type="checkbox"/> 303.00	<input type="checkbox"/> 336.00	<input type="checkbox"/> 358.00	<input type="checkbox"/> 380.00	<input type="checkbox"/> 425.00
	25	Apple Mac Mini, mini desktop PC, Intel Core 2 Duo, 2.66 GHz, RAM: 4 GB DDR3 SDRAM, 1066 MHz, Windows 7, MS Office 2010	<input type="checkbox"/> 156.00	<input type="checkbox"/> 233.00	<input type="checkbox"/> 271.00	<input type="checkbox"/> 300.00	<input type="checkbox"/> 319.00	<input type="checkbox"/> 338.00	<input type="checkbox"/> 377.00
	26	Mini PC, Intel Core i7 Quad 2 GHz, main memory (RAM): 8 GB DDR3, hard drive 256 GB SSD, Windows 7, Office 2010	<input type="checkbox"/> 144.00	<input type="checkbox"/> 211.00	<input type="checkbox"/> 245.00	<input type="checkbox"/> 270.00	<input type="checkbox"/> 287.00	<input type="checkbox"/> 304.00	<input type="checkbox"/> 337.00
	27	Apple iMac 27", All-in-One, 1920 x 1080, Intel Core 2 Duo, 3.6 GHz, RAM: 4 GB DDR3 SDRAM, Win 7, MS Office 2010	<input type="checkbox"/> 198.00	<input type="checkbox"/> 308.00	<input type="checkbox"/> 364.00	<input type="checkbox"/> 390.00	<input type="checkbox"/> 390.00	<input type="checkbox"/> 390.00	<input type="checkbox"/> 390.00
	28	Apple iPad or Android tablet	on request						
	29	Flat rate for installation of other software / other operating system (e.g. Win 7 Engl. or Office 2010 Engl.)	30.00 / Installation						

■ PC terminals

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days	7 days	9 days
	30	Profil No. 3, Intel Core 2 Duo, 2.53 GHz, RAM: 2.0 GB, HD: 250 GB (please ask for photo and infos)	<input type="checkbox"/> 395.00	<input type="checkbox"/> 591.00	<input type="checkbox"/> 689.00	<input type="checkbox"/> 763.00	<input type="checkbox"/> 812.00	<input type="checkbox"/> 861.00	<input type="checkbox"/> 959.00

■ Sound systems, each with sound mixing desk, active speakers, plug-in microphone, CD player or cassette deck

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days	7 days	9 days
	31	K+H PAS100 rechargeable speakers, all-in-one system, incl. wireless microphone (hand-held transmitter) and CD player	<input type="checkbox"/> 158.00	<input type="checkbox"/> 246.00	<input type="checkbox"/> 272.00	<input type="checkbox"/> 285.00	<input type="checkbox"/> 299.00	<input type="checkbox"/> 299.00	<input type="checkbox"/> 299.00
	32	For up to 50 persons / 30 m² stand area	<input type="checkbox"/> 305.00	<input type="checkbox"/> 460.00	<input type="checkbox"/> 510.00	<input type="checkbox"/> 555.00	<input type="checkbox"/> 585.00	<input type="checkbox"/> 620.00	<input type="checkbox"/> 630.00
	33	For up to 100 persons / 50 m² stand area	<input type="checkbox"/> 410.00	<input type="checkbox"/> 649.00	<input type="checkbox"/> 720.00	<input type="checkbox"/> 790.00	<input type="checkbox"/> 840.00	<input type="checkbox"/> 885.00	<input type="checkbox"/> 900.00
	34	DJ equipment, 2 x DJ CD players, 1 x DJ sound mixing desk (only in conjunction with item 28 or 29)	<input type="checkbox"/> 160.00	<input type="checkbox"/> 300.00	<input type="checkbox"/> 342.00	<input type="checkbox"/> 384.00	<input type="checkbox"/> 412.00	<input type="checkbox"/> 440.00	<input type="checkbox"/> 454.00
	35	Add-on: wireless microphone (option of handheld, clip-on or headset type) Sennheiser ew500 G3 734-776 MHz	<input type="checkbox"/> 60.00	<input type="checkbox"/> 119.00	<input type="checkbox"/> 137.00	<input type="checkbox"/> 155.00	<input type="checkbox"/> 167.00	<input type="checkbox"/> 179.00	<input type="checkbox"/> 184.00

We hereby order the following items from your above range subject to acceptance of the following terms and conditions:

- ☐ Video material PAL
☐ Video material NTSC
☐ Video material other format

Installation set-up date (please indicate preferred date and time - morning / afternoon)

Contact with mobile phone number

Other presentation equipment such as monitor walls, back-projection screens, cameras, projectors, public address systems, effect lighting available on request. Please ask for our Media Rental Service catalog. We will be glad to provide comprehensive advice.
Kindly submit a detailed sketch of your stand with your order. We will confirm your order in writing immediately upon receipt.

Any contract agreed is concluded directly between the exhibitor and contracting company of Messe München GmbH. The specific terms of the contract can therefore only be agreed between the exhibitor and contracting Messe München GmbH's company.

In order to be able to confirm your order, we require your credit card details, i.e. card-issuing institute, card number, card holder and date of validity. In the case of American Express cards, we also need the card holder's address.

Place / date

Company stamp and legally binding signature of exhibitor

■ Rental conditions

1. Object of contract

Equipment is to be rented out on the basis of the individually agreed terms and conditions set out in the rental or service contract, which has precedence, as well as under the terms and conditions set out below. The following terms and conditions that are printed on the back of the delivery note accompanying the equipment are to be acknowledged as contractual at the latest upon delivery of the equipment to its place of use. The object of contract is constituted by the equipment detailed in the delivery note.

2. Period of rental

The period of rental is to be calculated in days/weeks. The minimum period of rental is one day. Days begun are to be counted in full. The period of rental begins with the arrival of the equipment at the place of use; it ends when the equipment arrives back at the lessor's premises.

3. Shipment/Dispatch and costs

The shipment/dispatch of the equipment is to be effected at the expense of the hirer by means of the lowest-priced mode of transport, unless the hirer has expressly stipulated a particular mode of shipment. The cost of a transport insurance policy taken out at the request of the hirer is to be at the hirer's expense. All logistical costs can be included in the rental or service amount agreed. Additional logistical costs attributable to a change in the amount of equipment, in the planned schedule of use of the equipment ordered by the hirer or place of use of the equipment that the hirer has arranged or is responsible for are payable by the hirer and are to be charged separately.

4. Transfer of risk

The transfer of risk is to come into effect at the time of collection or delivery (delivery note) and end upon return or collection of the rental equipment by the lessor.

5. Safeguarding the equipment

The hirer undertakes to secure the equipment rented against loss or damage from the point in time of the transfer of risk through to the point in time at which the transfer of risk returns to the lessor.

6. Insurance of the equipment

In order to protect himself from the consequences of the loss or damage of the equipment rented, the hirer should take out an appropriate indemnity insurance.

7. Use of the rented equipment

The rented equipment is the property of the lessor. The hirer must treat it with all due care, perform all duties connected with the possession, use and preservation in good repair of the equipment, and follow the lessor's recommendations with regard to its maintenance, care and use. The equipment may not be sublet. The hirer must keep the equipment in his own direct possession and only use it at the agreed places of use. The hirer agrees to enable the lessor to inspect the equipment at any time.

8. Guarantee

The lessor shall be responsible for ensuring that the rented equipment is in good working order at the time of the passage of risk. Any further claims are excluded as follows: should, at the time of the passage of risk, the equipment rented have a defect rendering it unsuitable for use in accordance with the terms of the contract, or reducing its usefulness to an extent equalling unsuitability for use, the hirer may either rectify the defect, exchange the defective equipment or rescind the contract as he deems fit. The rent agreed for the equipment/services concerned is to be reduced accordingly, proportionate to the time taken to restore good working order. The lessor can only be made liable for damages to the hirer while using the hired equipment if and as far as damage to property was caused intentionally or through gross negligence on the part of the lessor or his vicarious agents, and if and as far as injury to life, body or health was caused at least through the negligence of the lessor or his vicarious agents.

9. Liability of the hirer

The hirer is liable to the lessor for all damage arising out of the improper use of the rented equipment. The hirer is liable for the accidental loss or accidental damage of the equipment. In the event of an actual total loss, the hirer must indemnify the lessor for the replacement value of the equipment rented subject to the terms and conditions set out under item 16 below.

10. Licences

Where video and audio systems are operated, the image and sound reproductions played by the hirer are permissible only in accordance with the terms and conditions of the respective licence holder. In the case of computer systems, the software supplied may be used only on the individual item of equipment for which it was provided. Such software may be used only under the terms and conditions notified separately by the licence holder. In the event of the improper use of image and sound material as well as software, the hirer is to indemnify the lessor for any claims to damages the licence holders may file.

11. Rescission of contract by the hirer

If the hirer withdraws from the rental contract for reasons for which the lessor is not responsible, 30% of the value of the order will be charged to the hirer as flat-rate damage compensation. If notice of rescission is given less than four weeks prior to the commencement of hire, 50% of the rent will be due and payable; less than two weeks before, 75%; and less than one week before, the full 100% of the rent or service-rental fee shall be due for payment. The hirer reserves the right to prove to the lessor that the extent of the loss was smaller.

12. Third-party rights

The hirer is liable for all charges, claims and rights of lien of third parties in connection with the equipment hired. He is obliged to notify the lessor and furnish all necessary documents without delay if, during the life of the lease, the equipment is nonetheless taken in execution or in any other way claimed by third parties. The hirer is to bear all costs which may become necessary in order to secure the discontinuation of such intervention by third parties, in so far as such intervention was not directed solely against the lessor.

13. Delivery

The agreement of a date for rental is subject to the punctual availability of the given equipment for delivery. Unforeseeable events for which the lessor is not answerable, irrespective of whether they arise with the lessor or one of his suppliers, for example strike, lockout, damage resulting from an accident, stoppages, etc., entitle the lessor to rescind the lease or postpone the commencement of the lease by the duration of the hindrance, whereby the hirer is not entitled to claim for damages.

14. Provision of security

If the agreed rent should exceed the amount of 2.500 euros, the lessor is entitled to demand a payment in advance amounting to two thirds of the agreed rent or service-rental fee. Irrespective of this, the lessor may demand that the hirer furnish a security deposit equalling the current market value of the equipment. The security deposit is to be refunded without interest to the hirer upon expiry of the lease and return of the equipment to the lessor.

15. Payment of rent or service-rental charge

The rent or service-rental fee, plus value added tax, is immediately due and payable without deduction upon invoicing. Should the due date of payment of the lessor's invoices be exceeded by more than five days, the lessor is to charge interest on arrears of twelve percent above the discount rate of the European Central Bank as from the due date of payment. The hirer may only offset claims of the lessor, or exercise a right of retention, if the counterclaim is undisputed or has been pronounced legally effective.

16. Return of the rented equipment

The hirer must return the rented equipment to the lessor upon expiry of the agreed period of use and/or possession without delay and at his own expense and risk (cf. rental period as per item 2 above). If the rented equipment is not returned in a proper, orderly state, the hirer is to continue paying the agreed rental amount for the period required for the repair or replacement of the equipment concerned, notwithstanding any claims for compensation in excess of this asserted by the lessor.

17. Late return

Should the hirer fail to return the equipment on time (cf. rental period as per item 2 above), rent will be charged retrospectively for the period concerned. Moreover, the hirer must indemnify the lessor for all damages incurred as a result.

18. Final provisions

No verbal agreements have been reached. All amendments and additions to the contract and these terms and conditions must be agreed in writing. Should any individual provision of the contract or these terms and conditions be or become void, the validity of the remaining provisions hereof remains unaffected. The place of performance is the lessor's domicile. The venue for the settlement of disputes for both parties has been agreed as the nearest local court or district court within the jurisdiction of which the lessor's domicile falls.

In the event that equipment is leased outside the Federal Republic of Germany, German law is to apply in addition to the terms and conditions agreed herein.

Bergisch Gladbach, Germany, January 2010
Models, prices and delivery terms are subject to amendment.

Contact and invoicing:

BTL Veranstaltungstechnik GmbH
 Dirnismaning 26 | 85748 Garching bei München | Germany
 Tel. +49 89 354760-0 | Fax +49 89 354760-29
 muenchen@btl.eu | www.btl.info
 Service office: Tel. +49 89 949-24910

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no. (EU countries)	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We herewith order on the rental terms quoted (kindly note that your signature is required on page 3):

Inclusive prices for set-up day, duration of trade fair and dismantling day. These prices include delivery, installation, dismantling and stand-by exchange service during the trade fair! All prices are in euros and subject to VAT.

Monitors

Quantity	Item no.	Description	1 day	2 days	3 days	4 days	5 days	6 days	7 days
	01	24" LCD TFT monitor , 16:10 width-height ratio, full HD 1920 x 1080, including tabletop stand	<input type="checkbox"/> 140.00	<input type="checkbox"/> 164.00	<input type="checkbox"/> 180.00	<input type="checkbox"/> 196.00	<input type="checkbox"/> 210.00	<input type="checkbox"/> 220.00	<input type="checkbox"/> 228.00
	02	32" LCD TFT display , 16:9 width-height ratio, full HD 1920 x 1080, including wall bracket and speakers	<input type="checkbox"/> 220.00	<input type="checkbox"/> 256.00	<input type="checkbox"/> 280.00	<input type="checkbox"/> 304.00	<input type="checkbox"/> 328.00	<input type="checkbox"/> 340.00	<input type="checkbox"/> 352.00
	03	46" / 47" LCD TFT display , 16:9 width-height ratio, full HD 1920 x 1080, including wall bracket and speakers	<input type="checkbox"/> 335.00	<input type="checkbox"/> 395.00	<input type="checkbox"/> 435.00	<input type="checkbox"/> 475.00	<input type="checkbox"/> 515.00	<input type="checkbox"/> 535.00	<input type="checkbox"/> 555.00
	04	55" LCD TFT display , 16:9 width-height ratio, full HD 1920 x 1080, including wall bracket and speakers	<input type="checkbox"/> 390.00	<input type="checkbox"/> 480.00	<input type="checkbox"/> 540.00	<input type="checkbox"/> 600.00	<input type="checkbox"/> 660.00	<input type="checkbox"/> 690.00	<input type="checkbox"/> 720.00
	05	Upright designer stand system for monitors from 32" to 65". Only with order for monitor.	<input type="checkbox"/> 55.00	<input type="checkbox"/> 85.00	<input type="checkbox"/> 110.00	<input type="checkbox"/> 132.00	<input type="checkbox"/> 154.00	<input type="checkbox"/> 165.00	<input type="checkbox"/> 176.00
	06	Monitors, various sizes, from 60" and larger	on request						
	07	32" Touch console , full HD 1920 x 1080, landscape, includes aluminum base, PC system (Windows w/o MS Office), height 1247 mm, 12-point multitouch screen, inclination approx. 30°	<input type="checkbox"/> 780.00	<input type="checkbox"/> 920.00	<input type="checkbox"/> 990.00	<input type="checkbox"/> 1,060.00	<input type="checkbox"/> 1,120.00	<input type="checkbox"/> 1,180.00	<input type="checkbox"/> 1,215.00

Seamless monitor walls

Quantity	Item no.	Description	1 day	2 days	3 days	4 days	5 days	6 days	7 days
	08	Plasma & LCD seamless walls	on request						

Play-back equipment, computers & accessories

Quantity	Item no.	Description	1 day	2 days	3 days	4 days	5 days	6 days	7 days
	09	Apple MacBook Pro 15" , Intel core i7/2.2 GHz/4 GB RAM/500 GB HD/AMD Radeon HD 6750M 512 MB/15.4" widescreen/TB/HD camera/MacOSX	<input type="checkbox"/> 185.00	<input type="checkbox"/> 235.00	<input type="checkbox"/> 265.00	<input type="checkbox"/> 305.00	<input type="checkbox"/> 335.00	<input type="checkbox"/> 355.00	<input type="checkbox"/> 385.00
	10	Apple iMac 21.5" All-in-one , core i5/2.5 GHz/4 GB RAM/500 GB HDD/LED 1920 x 1080/AMD Radeon HD 6750 M 512 MB/SD/keyboard/mouse	<input type="checkbox"/> 181.00	<input type="checkbox"/> 226.00	<input type="checkbox"/> 253.00	<input type="checkbox"/> 290.00	<input type="checkbox"/> 317.00	<input type="checkbox"/> 335.00	<input type="checkbox"/> 363.00
	11	Apple iMac 27" All-in-one , Quad core i5/2.7 GHz/4 GB RAM/1 TB HD/LED 2560 x 1440/AMD Radeon HD 6770M 512 MB/superdrive/keyboard/mouse	<input type="checkbox"/> 205.00	<input type="checkbox"/> 262.00	<input type="checkbox"/> 297.00	<input type="checkbox"/> 340.00	<input type="checkbox"/> 375.00	<input type="checkbox"/> 400.00	<input type="checkbox"/> 435.00
	12	Apple add-on: Installation of Mac Office	per processor 30.00						

13	Apple add-on: Installation of Windows und Windows Office	per processor 30.00						
14	Apple iPad 9.7" , Tablet / 16 GB WiFi / iPad case / data cable / power supply, accessories: floor or table stand system for iPads, Kensington SecureBack on request	<input type="checkbox"/> 125.00	<input type="checkbox"/> 152.00	<input type="checkbox"/> 160.00	<input type="checkbox"/> 170.00	<input type="checkbox"/> 180.00	<input type="checkbox"/> 185.00	<input type="checkbox"/> 190.00
15	Notebook, current model , including Windows operating system and Windows Office (German)	<input type="checkbox"/> 160.00	<input type="checkbox"/> 197.00	<input type="checkbox"/> 220.00	<input type="checkbox"/> 250.00	<input type="checkbox"/> 272.00	<input type="checkbox"/> 285.00	<input type="checkbox"/> 305.00
16	Medioplayer SD card, USB reader , AVI / RM / RMVB / MKV / MOV / MP4 / WEBM / DAT (VCD format) / VOB (DVD format) / MPG / TS / TP / 3GP / etc. audio formats: WMA / WMV / APE / OGG / FLAC / AAC / etc.	<input type="checkbox"/> 25.00	<input type="checkbox"/> 32.00	<input type="checkbox"/> 37.00	<input type="checkbox"/> 43.00	<input type="checkbox"/> 47.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 55.00
17	DVD player	<input type="checkbox"/> 10.00	<input type="checkbox"/> 16.00	<input type="checkbox"/> 20.00	<input type="checkbox"/> 25.00	<input type="checkbox"/> 28.00	<input type="checkbox"/> 30.00	<input type="checkbox"/> 32.00
18	Blue-ray player	<input type="checkbox"/> 20.00	<input type="checkbox"/> 32.00	<input type="checkbox"/> 40.00	<input type="checkbox"/> 48.00	<input type="checkbox"/> 56.00	<input type="checkbox"/> 60.00	<input type="checkbox"/> 64.00
19	Laser printer A4 , black and white, plus EUR 0.10 per printed page, w/o paper	<input type="checkbox"/> 105.00	<input type="checkbox"/> 110.00	<input type="checkbox"/> 114.00	<input type="checkbox"/> 120.00	<input type="checkbox"/> 126.00	<input type="checkbox"/> 129.00	<input type="checkbox"/> 132.00
20	Laser printer A4 , color, plus EUR 0.10 per printed copy b/w, EUR 0.22 per printed color page, w/o paper	<input type="checkbox"/> 125.00	<input type="checkbox"/> 133.00	<input type="checkbox"/> 140.00	<input type="checkbox"/> 150.00	<input type="checkbox"/> 160.00	<input type="checkbox"/> 165.00	<input type="checkbox"/> 170.00

■ Data and video projectors

Quantity	Item no.	Description	1 day	2 days	3 days	4 days	5 days	6 days	7 days
	21	3000 ANSI lumens video / data, 1024 x 768, incl. standard lens	<input type="checkbox"/> 145.00	<input type="checkbox"/> 180.00	<input type="checkbox"/> 205.00	<input type="checkbox"/> 229.00	<input type="checkbox"/> 253.00	<input type="checkbox"/> 265.00	<input type="checkbox"/> 277.00
	22	4500 ANSI lumens video / data, 1024 x 768, incl. standard lens	<input type="checkbox"/> 180.00	<input type="checkbox"/> 235.00	<input type="checkbox"/> 275.00	<input type="checkbox"/> 310.00	<input type="checkbox"/> 351.00	<input type="checkbox"/> 370.00	<input type="checkbox"/> 389.00
	23	4800 ANSI lumens video / data, 1920 x 1200 incl. standard lens	<input type="checkbox"/> 225.00	<input type="checkbox"/> 305.00	<input type="checkbox"/> 355.00	<input type="checkbox"/> 405.00	<input type="checkbox"/> 455.00	<input type="checkbox"/> 485.00	<input type="checkbox"/> 510.00
	24	7000 ANSI lumens video / data, 1280 x 800, incl. interchangeable lens	<input type="checkbox"/> 475.00	<input type="checkbox"/> 691.00	<input type="checkbox"/> 835.00	<input type="checkbox"/> 976.00	<input type="checkbox"/> 1.123.00	<input type="checkbox"/> 1.195.00	<input type="checkbox"/> 1.267.00
	25	Further projectors 10,000, 20,000 ANSI...	on request						
	26	Screens , e.g. 210 x 160 cm (4:3), others sizes and formats on request	<input type="checkbox"/> 120.00	<input type="checkbox"/> 150.00	<input type="checkbox"/> 170.00	<input type="checkbox"/> 190.00	<input type="checkbox"/> 210.00	<input type="checkbox"/> 220.00	<input type="checkbox"/> 230.00
	27	Screens , 16:9 full white (w/o visible border), e.g. 200 x 113 cm, other sizes on request	<input type="checkbox"/> 180.00	<input type="checkbox"/> 240.00	<input type="checkbox"/> 290.00	<input type="checkbox"/> 335.00	<input type="checkbox"/> 375.00	<input type="checkbox"/> 400.00	<input type="checkbox"/> 420.00

■ Interpretation technology / Audio guide systems

Quantity	Item no.	Description	1 day	2 days	3 days	4 days	5 days	6 days	days
	28	Interpreter systems for simultaneous translation including interpreter cabins	on request						
	29	Audio guide (sound induction) system comprising 1 x transmitter, 20 x receivers	<input type="checkbox"/> 235.00	<input type="checkbox"/> 325.00	<input type="checkbox"/> 385.00	<input type="checkbox"/> 455.00	<input type="checkbox"/> 525.00	<input type="checkbox"/> 570.00	<input type="checkbox"/> 640.00

■ Sound systems

Quantity	Item no.	Description	1 day	2 days	3 days	4 days	5 days	6 days	7 days
	30	Active sound system, designer speakers for up to 30 m ² active speakers, radio microphone (optionally hand-held or clip-on)	<input type="checkbox"/> 195.00	<input type="checkbox"/> 234.00	<input type="checkbox"/> 260.00	<input type="checkbox"/> 312.00	<input type="checkbox"/> 351.00	<input type="checkbox"/> 377.00	<input type="checkbox"/> 403.00
	31	LIVE sound system for up to 40 m ² , SET incl. 2 speakers, equalizer + amplifier, radio microphone (optionally hand-held or clip-on), sound mix desk	<input type="checkbox"/> 315.00	<input type="checkbox"/> 370.00	<input type="checkbox"/> 410.00	<input type="checkbox"/> 486.00	<input type="checkbox"/> 543.00	<input type="checkbox"/> 581.00	<input type="checkbox"/> 619.00
	32	LIVE sound system for up to 60 m ² , SET incl. 4 speakers, equalizer + amplifier, radio microphone (optionally hand-held or clip-on), sound mix desk	<input type="checkbox"/> 388.00	<input type="checkbox"/> 460.00	<input type="checkbox"/> 505.00	<input type="checkbox"/> 595.00	<input type="checkbox"/> 667.00	<input type="checkbox"/> 715.00	<input type="checkbox"/> 760.00
	33	Add-on for sound system: Radio microphone (optionally hand-held or clip-on)	<input type="checkbox"/> 50.00	<input type="checkbox"/> 62.00	<input type="checkbox"/> 70.00	<input type="checkbox"/> 85.00	<input type="checkbox"/> 98.00	<input type="checkbox"/> 118.00	<input type="checkbox"/> 130.00

■ Lighting systems

Quantity	Item no.	Description	1 day	2 days	3 days	4 days	5 days	6 days	7 days
	34	LED floor spotlight, e.g. TOURLED 42 cm	<input type="checkbox"/> 33.00	<input type="checkbox"/> 42.00	<input type="checkbox"/> 47.00	<input type="checkbox"/> 52.00	<input type="checkbox"/> 58.00	<input type="checkbox"/> 60.00	<input type="checkbox"/> 63.00
	35	Daylight HQI floodlight, 150 watts	<input type="checkbox"/> 30.00	<input type="checkbox"/> 36.00	<input type="checkbox"/> 41.00	<input type="checkbox"/> 45.00	<input type="checkbox"/> 49.00	<input type="checkbox"/> 51.00	<input type="checkbox"/> 54.00
	36	Daylight HQI floodlight, 400 watts	<input type="checkbox"/> 35.00	<input type="checkbox"/> 44.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 56.00	<input type="checkbox"/> 62.00	<input type="checkbox"/> 65.00	<input type="checkbox"/> 68.00
	37	Special effects spotlights and moving heads, LED strips, LED pillars	on request						

■ Trusses

Quantity	Item no.	Description	1 day	2 days	3 days	4 days	5 days	6 days	7 days
	38	Trusses, 3-point/4-point, optionally in black or silver	on request						

■ BTL Veranstaltungstechnik München GmbH

Advisory service – Planning – Organization – Operating
All media services provided

Tel. +49 89 354760-0 E-mail muenchen@btl.eu
Fax +49 89 354760-29 www.btl.info

See the previous pages for extracts from our range. Please call us up or fax us this page.

We would be pleased to advise you during the planning stage as well as offering you a full service prior to, during and after the trade fair!

For short notice orders as of one week prior to the start of the event, we reserve the right to impose a surcharge. All offers are subject to availability and applicable only to Messe München GmbH trade shows held on the grounds of the Messe München Exhibition Center. We reserve the right to make such technical alterations as are deemed necessary.

Following receipt of your order, we will send you a written order confirmation. Please be sure to fill in your VAT number on page 1.

Any contract concluded exists directly between the exhibitor and the given contractor of Messe München GmbH.
The General Terms of Business and rental of BTL Veranstaltungstechnik GmbH apply.

☐ Yes, I herewith order the products indicated for the exhibitor named on page 1.

☐ Please call me at the following phone number:

Installation set-up day and time (morning/afternoon) requested

Phone no.

Contact for delivery / installation on site with mobile phone number

Place / date

Company stamp and legally binding signature of exhibitor

■ General Terms and Conditions of Lease of BTL Veranstaltungstechnik GmbH

Amtsgericht Düsseldorf (registration court) – HRB 37566

Managing Director: Michael Terwint

1. Applicability, Preface

- a) The following General Terms and Conditions of Lease (hereinafter "GTCL") are part of all our offers and contracts regarding a lease and shall also be applied to all future lease contracts with the Customer. As far as there are deliverables and performance (e.g. program compilations, planning, construction and assembly work) to be carried out on the basis of a lease contract, our General Terms and Conditions ("GTC") shall also apply in this context.
- b) We do not recognize any general terms and conditions of the hirer which are in opposition or deviate from our conditions of lease, unless we have explicitly consented in written form to their validity. Our GTCL shall also apply if we leave the lease object to the hirer unconditionally and without restriction despite our knowledge of general terms and conditions of the hirer which are in opposition or deviate from our GTCL. All agreements made between the hirer and us for the purpose of carrying out this contract are fixed in writing in the individual contract including these conditions.
- c) Our offers are subject to change unless they have been explicitly marked as binding. The lease contract is considered as awarded upon receipt of our written order confirmation or when the lease object is handed over.
- d) "Consumer" in the sense of these GTCL is a natural person unless the purpose of conveyance of the lease object is of commercial nature or can be attributed to his or her self-employed professional activity. Whereas "Entrepreneur" in the sense of the GTC are natural persons, legal entities or partnerships which act on behalf of their commercial or self-employed professional activity in the moment of concluding the contract. "Hirer" in the sense of these GTCL are Consumers and Entrepreneurs likewise.

2. Lease Object

Subject of the lease contract are the individual devices listed in our order confirmation including accessories. We reserve the right to replace the listed devices with other devices of the same quality.

3. Lease Period, Leasing Price, Deadlines, Force Majeure

- a) The lease period commences and ends at the points in time stated in the relevant lease contract, at the latest at the relinquishment and at the earliest at the restoration of the object of lease respectively.
- b) The rental fee to be paid is stated in the lease contract. If there is no rental fee included in the contract for individual relinquished items, the usually invoiced and appropriate rental fee shall apply.
- c) If we fail to deliver the leased device in time, the hirer shall grant us an appropriate period of grace.
- d) If the hirer should get into default of acceptance or if the hirer negligently breaches his obligation to co-operate, he is obliged to pay the rental fee in full for the period of default of acceptance or the period of default caused by the violation of the obligation to co-operate. We reserve the right to demand compensation for damages including any additional expenses.
- e) War, strikes, lock-outs, lack of raw materials and energy supply, operational and transport interruptions and official orders – also if such events make the execution of the business concerned uneconomical for the foreseeable future – as well as all cases of force majeure, any of which could also affect our suppliers, release us from our duties arising from the lease contract for the duration of the interruption and the scope of their effects. Such events entitle us to withdraw entirely or partly from the contract without granting the hirer being entitled to demand compensation.

4. Shipment, Packaging, Risk of Loss

- a) The shipment of lease objects is made in standard packaging only. Should the Entrepreneur request the lease object to be shipped to a place other than the agreed place of fulfillment, the risk of loss is passed on to the Entrepreneur as soon as the lease object is handed over to the transport company or when the leased object is loaded onto vehicles of the Entrepreneur. The route of shipment and the means of transport shall be determined by us unless otherwise agreed. This also applies if the means of transport and the transport company are selected by us and also if we bear the transport costs by way of exception. If the shipment should be delayed due to reasons the Hirer is responsible for, the risk of loss shall be passed on to the Hirer on the date when the Hirer upon receipt of the readiness for shipment notification.

- b) The Hirer shall make complaints with respect to transport damage directly to the transport company within the special time periods stipulated therefore and shall notify us thereof. Any Consumer's warranty rights remain unaffected by this provision.

5. Payment of the Rental Fee

- a) If the rental fee is to be paid in a single payment pursuant to the lease contract, the rental fee is due immediately after the agreed ending date of the lease and the invoiced amount shall be paid in full by the Entrepreneur within 30 days after the ending date of the lease, and by the Consumer within 30 days after receipt of our invoice. We reserve the right to fully or in part demand payment of the agreed rental fee in advance. If the rental fee is invoiced on a monthly basis, it shall be paid monthly in advance. b) We are not obliged to accept checks or bills of exchange. Checks and bills of exchange shall only be accepted on account of performance.
- c) If the Hirer defaults with a payment incumbent on him, we shall, irrespective of whether further default damage is claimed, be entitled to invoice default interest at the rate of five percentage above the ECB base rate for Consumers and at the rate of eight percentag above the ECB base rate for Entrepreneurs.
- d) Setting off a claim with counterclaims is excluded unless it takes place with a debt which has been recognized by us or has become res judicata. Rights of retention are excluded for Entrepreneurs. Consumers can only exercise a right of retention if their counterclaim is based upon the same contractual relationship.
- e) If there are doubts concerning the Hirer's solvency, particularly if there are payments in arrears, we can request securities and revoke agreed payment targets irrespective of further claims.
- f) We reserve the right of cession as well as the right of entitlement of a third party to collect our claim against the Hirer. The Hirer has to obey the directions of these third parties to whom we have ceded the claim and of the third parties we have permitted to collect the debt respectively. Any objections or exceptions of the Hirer remain unaffected.
- g) Payments with discharging effect can only be performed to PMF Factoring GmbH to which we have ceded our claims based upon the business relationship with the Hirer by means of a factoring contract. This does not apply to amounts of prepayment, up-front payment and downpayment.

6. Warranty, Compensation, Limitation of Liability

- a) If there are justified complaints due to defects of the lease object, we shall rectify the defect or replace the defective lease object with a faultless one depending on our choice or release the Hirer from the contract. If we have decided to rectify the defect or to replace the defective lease object with a faultless one and both remedies show to have failed ultimately, the Hirer shall be entitled to demand a termination of the leasing relationship.
- b) If the lease object is examined upon the Hirer's request and if the lease object does not show any defects during that examination, the Hirer shall reimburse the expenditure which we thus incurred or which came about due to work on the lease object.
- c) If the Hirer further processes the lease object or carries out modifications thereto, a warranty based on defects of the lease object is excluded.
- d) As far as nothing else is agreed upon in the contract, the following applies for our liability:
 - Our contractual and non-contractual liability is confined to claims that are based on intent or gross negligence, unless the violation affects an essential contractual duty. In case of the violation of such an essential contractual duty caused by ordinary negligence, the liability for compensation is limited to the, typically occurring, direct damage which was foreseeable in the moment of the conclusion of the contract.
 - The term essential contractual duty is defined as a duty whose fulfillment in the first place permits the duly execution of the contract and on whose observance the other party may rely under regular circumstances.
 - For Entrepreneurs the limitation of claims for compensation begins with the end of the month containing the closing date of the assignment irrespective of awareness, unless the claim can be based on intent.
 - The above limitations of liability equally apply to the liability of legal representatives and any auxiliary persons.

- The compulsory liability pursuant to the German Product Liability Act (Produkthaftungsgesetz), the pre-contractual liability, the liability for any guarantees or fraudulent intent as well as the liability for faulty damage to life, body and health remains unaffected.
- e) Compensation claims of the Hirer due to delays or the impossibility to lease are limited to the agreed rental fee of the delayed or missing lease object except in case of gross negligence or intent.

7. Use and Maintenance of the Lease Object

- a) The Hirer is obliged to use the lease object with due care and in a proper way. In particular, the Hirer has to carefully observe the instructions for use and the recommendations for maintenance and care which were supplied with the lease object. The Hirer is furthermore obliged to insure the lease object in the manner common for this sector of industry, amounting to the replacement value.
- b) Serial numbers, manufacturer signs and other identification means which are attached to the lease object may not be removed, covered or distorted in any way.
- c) The Hirer is only entitled to carry out modifications, installations, extensions and similar work to the lease object with our prior written consent. Upon our request, the Hirer shall at the time of termination of the leasing contract be obliged to reproduce the previous condition of the lease object and bear the costs thereof. If we do not exercise this right at the time the leasing contract is terminated and if the Hirer returns the lease object in the condition produced by him, the Hirer cannot demand reimbursement of the costs incurred for the modification, installation, extension and similar work carried out to the lease object.
- d) The Hirer is responsible for all damage which occurs due to improper use of the lease object.

8. Loss of the Lease Object

- a) The Hirer bears the risk of an accidental loss and an accidental deterioration of the lease object for the duration of the leasing contract. Such events do not release the Hirer from observing the duties accepted in the leasing contract, in particular, the payment of the rental fee. The Hirer is obliged to inform us in writing without delay should one of these events occur.
- b) If the Hirer is responsible for the loss or the deterioration of the lease object, the Hirer is obliged, depending on our choice, to put the lease object back in its contractual condition or to replace the lease object with another one of a similar quality and to transfer to us the ownership thereof or to reimburse the value of the lost or the loss of value of the deteriorated lease object. If we choose reimbursement, we shall, if possible, furnish the Hirer with a lease object of a similar quality in order to continue the lease contract.
- c) In the event that the lease object is lost or deteriorates due to reasons the Hirer is responsible for, the Hirer hereby assigns to us any future claims against insurers, to which the Hirer is entitled to in accordance with an insurance policy.

9. Third-Party Rights, Information Requirements

- a) The Hirer is obliged to keep the lease object free of any and all third party rights brought to bear on the lease object. If such a right is claimed, the Hirer has to inform us thereof without delay. In particular, the Hirer shall inform us without delay via telephone of any announced or already processed garnishment, seizure or other third-party influence on the devices (e.g. by means of a levy of execution) and confirm this to us in writing or via facsimile within 24 hours. The Hirer shall make our rights of ownership clear to any third party and shall explicitly inform third parties of this, if necessary.
- b) The Hirer shall bear all costs incurred in asserting our legal rights in order to defend us against asserted third-party claims.

10. Return of the Lease Object

- a) At the end of the lease period the Hirer shall duly and without delay return the lease object to us at the Hirer's expense and risk.
- b) If the return of the lease object is delayed by the Hirer, the Hirer shall pay the agreed rental fee pro rata for every day of delay as a minimum irrespective of any further claims of compensation.
- c) If the lease object is not returned in the same condition, the Hirer shall compensate us for the damage incurred, in particular pay the agreed rental fee pro rata for the duration of any repair. The Consumer is explicitly permitted to provide evidence for the fact that no damage has arose from rental default or that the damage is significantly lower than the flat charge claimed for the duration of the repair.

11. Rescission of the Hirer

If the Hirer resigns from the lease contract due to reasons we are not responsible for, the Hirer has to pay flat-rate compensation amounting to 30% of the contract value. If the rescission is effected less than four weeks prior to the beginning of the agreed leasing time we will assess 45%, in case of less than two weeks we will assess 60% and in case of less than one week we will assess 75% of the contract value as a flat-rate compensation. If the rescission is effected during the agreed leasing time, every day of use of the lease object has to be recompensed fully, for every day of non-usage, we will assess 90% of the contract value. The day of reception of the notification of rescission is considered as a full leasing day. The Consumer is explicitly permitted to provide evidence for the fact that no damage has arose from rental default or that the damage is significantly lower than the afore mentioned correspondent flat-rate compensation.

12. Choice of Law, Preference of the German Copy, Place of Fulfillment, Court of Venue, Severability Clause

- a) The contract shall be governed by the law of the Federal Republic of Germany under exclusion of the United Nations Convention on Contracts for the International Sale of Goods (CISG). Regarding business relationships with Consumers this choice of law is applicable only as far as the Consumer does not lack the protection granted by compulsory law of the state where his habitual residence is located.
- b) This English language version of the GTCL is a translation of the original German Language version. If there are any contradictions or inconsistencies between the original German Language version of the GTCL and any version or translation of the GTCL in any other language the German Language version shall prevail.
- c) For the Entrepreneur and for us, the place of fulfillment and payment is our place of business.
- d) For Merchants, legal entities, public corporations or foundations under public law, the court of jurisdiction for all disputes arising from the contractual relationship, including its validity, shall be the competent court at our place of business or the general court of jurisdiction of such Hirer depending on our choice.
- e) Should any of the provisions contained in these GTC be legally invalid, the validity of the remainder of the contract's provisions shall remain unaffected by this circumstance.

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Contact and invoicing:

Neumann & Müller GmbH & Co. KG
Wettersteinstraße 1 | 82024 München | Germany
Tel. +49 89 500361510 | Fax +49 89 500361599
Messe.Muenchen@NeumannMueller.com | www.NeumannMueller.com
Service office at the fair: Atrium, in front of Hall B1

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We herewith order the following on the rental terms quoted (kindly note that your signature is required on page 3).
All prices are quoted in euros and include the cost of rental, delivery, setting up and dismantling, but are exclusive of VAT.

LCD Displays also suitable for logo and still image presentations

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days
	01	32" / 82 cm cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 160.00	<input type="checkbox"/> 210.00	<input type="checkbox"/> 230.00	<input type="checkbox"/> 245.00	<input type="checkbox"/> 255.00
	02	40" / 102 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 220.00	<input type="checkbox"/> 300.00	<input type="checkbox"/> 325.00	<input type="checkbox"/> 340.00	<input type="checkbox"/> 355.00
	03	46" / 117 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 290.00	<input type="checkbox"/> 385.00	<input type="checkbox"/> 430.00	<input type="checkbox"/> 465.00	<input type="checkbox"/> 490.00
	04	55" / 139 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 390.00	<input type="checkbox"/> 490.00	<input type="checkbox"/> 530.00	<input type="checkbox"/> 560.00	<input type="checkbox"/> 575.00
	05	65" / 165 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 580.00	<input type="checkbox"/> 690.00	<input type="checkbox"/> 750.00	<input type="checkbox"/> 790.00	<input type="checkbox"/> 820.00
	06	75" / 190 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 730.00	<input type="checkbox"/> 890.00	<input type="checkbox"/> 1,050.00	<input type="checkbox"/> 1,180.00	<input type="checkbox"/> 1,260.00
	07	80" / 203 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 810.00	<input type="checkbox"/> 1,110.00	<input type="checkbox"/> 1,300.00	<input type="checkbox"/> 1,450.00	<input type="checkbox"/> 1,570.00
	08	84" / 213 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 950.00	<input type="checkbox"/> 1,250.00	<input type="checkbox"/> 1,450.00	<input type="checkbox"/> 1,650.00	<input type="checkbox"/> 1,790.00
	09	90" / 228 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 1,190.00	<input type="checkbox"/> 1,995.00	<input type="checkbox"/> 2,275.00	<input type="checkbox"/> 2,530.00	<input type="checkbox"/> 2,800.00
	10	98" / 249 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 1,595.00	<input type="checkbox"/> 2,500.00	<input type="checkbox"/> 3,100.00	<input type="checkbox"/> 3,450.00	<input type="checkbox"/> 3,780.00
	11	108" / 274 cm, LCD display, 16:9, full HD 1,920 x 1,080	<input type="checkbox"/> 2,590.00	<input type="checkbox"/> 4,500.00	<input type="checkbox"/> 5,200.00	<input type="checkbox"/> 5,800.00	<input type="checkbox"/> 6,450.00

Other sizes available on request.

Accessories & Players

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days
	12	Floor stand, height-adjustable for 40"–60" displays	<input type="checkbox"/> 70.00	<input type="checkbox"/> 120.00	<input type="checkbox"/> 160.00	<input type="checkbox"/> 180.00	<input type="checkbox"/> 195.00
	13	Floor stand for 65"–84" displays	<input type="checkbox"/> 95.00	<input type="checkbox"/> 150.00	<input type="checkbox"/> 175.00	<input type="checkbox"/> 195.00	<input type="checkbox"/> 205.00
	14	DVD player	<input type="checkbox"/> 10.00	<input type="checkbox"/> 15.00	<input type="checkbox"/> 15.00	<input type="checkbox"/> 20.00	<input type="checkbox"/> 20.00

	15	Full HD player	<input type="checkbox"/> 35.00	<input type="checkbox"/> 45.00	<input type="checkbox"/> 45.00	<input type="checkbox"/> 50.00	<input type="checkbox"/> 50.00
	16	Laptop 15", incl. rental license and Office package	<input type="checkbox"/> 165.00	<input type="checkbox"/> 200.00	<input type="checkbox"/> 225.00	<input type="checkbox"/> 240.00	<input type="checkbox"/> 250.00

Please note: items 12–16 only available in conjunction with items 1–11
Floor stands and screen lifters for displays of 90" and more available on request.

■ PC Systems

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days
	17	Laptop 15" incl. rental license and Office package	<input type="checkbox"/> 200.00	<input type="checkbox"/> 260.00	<input type="checkbox"/> 300.00	<input type="checkbox"/> 320.00	<input type="checkbox"/> 330.00
	18	MacBook Pro 13" incl. current iOS	<input type="checkbox"/> 170.00	<input type="checkbox"/> 260.00	<input type="checkbox"/> 310.00	<input type="checkbox"/> 335.00	<input type="checkbox"/> 360.00
	19	MacBook Pro 15" incl. current iOS	<input type="checkbox"/> 195.00	<input type="checkbox"/> 295.00	<input type="checkbox"/> 350.00	<input type="checkbox"/> 380.00	<input type="checkbox"/> 395.00
	20	Mini PC, Intel Dual Core 2 x 1.1 GHz, 4 GB RAM, WLAN, HDMI (dimensions W x H x D 192 x 32 x 151 mm) incl. rental license and Office package	<input type="checkbox"/> 165.00	<input type="checkbox"/> 200.00	<input type="checkbox"/> 225.00	<input type="checkbox"/> 240.00	<input type="checkbox"/> 250.00
	21	All-in-One-PC Multitouch, 21.5" incl. rental license and Office package	<input type="checkbox"/> 195.00	<input type="checkbox"/> 260.00	<input type="checkbox"/> 300.00	<input type="checkbox"/> 320.00	<input type="checkbox"/> 335.00
	22	iMac 21.5" incl. current iOS	<input type="checkbox"/> 170.00	<input type="checkbox"/> 260.00	<input type="checkbox"/> 310.00	<input type="checkbox"/> 335.00	<input type="checkbox"/> 360.00
	23	iMac 27" incl. current iOS	<input type="checkbox"/> 195.00	<input type="checkbox"/> 295.00	<input type="checkbox"/> 350.00	<input type="checkbox"/> 380.00	<input type="checkbox"/> 395.00

■ Interactive Displays

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days
	24	primeTouch display 46" / 117 cm	<input type="checkbox"/> 550.00	<input type="checkbox"/> 1,090.00	<input type="checkbox"/> 1,390.00	<input type="checkbox"/> 1,650.00	<input type="checkbox"/> 1,800.00
	25	primeTouch display 60" / 152 cm	<input type="checkbox"/> 750.00	<input type="checkbox"/> 1,300.00	<input type="checkbox"/> 1,750.00	<input type="checkbox"/> 2,000.00	<input type="checkbox"/> 2,200.00
	26	AppSCREEN® digital signage kiosk, integrated 46" touch display, Android operating system, WiFi, controllable, integrated LED strips	<input type="checkbox"/> 1,125.00	<input type="checkbox"/> 1,125.00	<input type="checkbox"/> 1,125.00	<input type="checkbox"/> 1,245.00	<input type="checkbox"/> 1,365.00
		Other touch displays	on request				

■ Seamless Displays (Sample configurations)

Quantity	Item no.	Description	3 days	4 days	5 days	6 days
	27	Seamless LCD 46", 2 x 2 displays, 2.05 x 1.16 m	<input type="checkbox"/> 2,995.00	<input type="checkbox"/> 3,595.00	<input type="checkbox"/> 3,995.00	<input type="checkbox"/> 4,495.00
	28	Seamless LCD 46", 3 x 3 displays, 3.08 x 1.74 m	<input type="checkbox"/> 6,195.00	<input type="checkbox"/> 7,295.00	<input type="checkbox"/> 8,095.00	<input type="checkbox"/> 8,595.00
	29	Seamless LCD 55", 2 x 2 displays, 2.43 x 1.38 m	<input type="checkbox"/> 3,995.00	<input type="checkbox"/> 4,395.00	<input type="checkbox"/> 4,895.00	<input type="checkbox"/> 5,195.00
	30	Seamless LCD 55", 3 x 3 displays, 3.65 x 2.06 m	<input type="checkbox"/> 7,395.00	<input type="checkbox"/> 8,295.00	<input type="checkbox"/> 9,095.00	<input type="checkbox"/> 9,495.00

■ LED Screens

Quantity	Item no.	Description	3 days	4 days	5 days	6 days
	31	LED screen 3.36 x 1.92 m, pixel pitch 3.75 mm (6.5 m ²)	<input type="checkbox"/> 8,450.00	<input type="checkbox"/> 9,900.00	<input type="checkbox"/> 11,300.00	<input type="checkbox"/> 12,650.00
	32	LED screen 6.24 x 3.36 m, pixel pitch 3.75 mm (21.0 m ²)	<input type="checkbox"/> 19,950.00	<input type="checkbox"/> 21,950.00	<input type="checkbox"/> 23,450.00	<input type="checkbox"/> 24,450.00
	33	LED screen 3.50 x 2.00 m, pixel pitch 4.80 mm (7.0 m ²)	<input type="checkbox"/> 6,950.00	<input type="checkbox"/> 8,450.00	<input type="checkbox"/> 9,800.00	<input type="checkbox"/> 10,900.00
	34	LED screen 6.00 x 3.50 m, pixel pitch 4.80 mm (21.0 m ²)	<input type="checkbox"/> 18,500.00	<input type="checkbox"/> 20,500.00	<input type="checkbox"/> 22,000.00	<input type="checkbox"/> 23,000.00
		LED installation standing or suspended. Other sizes and pixel pitches available on request				

■ Sound Systems

Quantity	Item no.	Description	1 day	3 days	4 days	5 days	6 days
	35	Audio guide (person guide system) 1 x transmitter + 20 x receivers (incl. headphones)	<input type="checkbox"/> 230.00	<input type="checkbox"/> 410.00	<input type="checkbox"/> 470.00	<input type="checkbox"/> 520.00	<input type="checkbox"/> 560.00
	36	Compact system incl. 1 speaker / radio microphone / CD player, tripod	<input type="checkbox"/> 180.00	<input type="checkbox"/> 250.00	<input type="checkbox"/> 280.00	<input type="checkbox"/> 290.00	<input type="checkbox"/> 300.00
	37	System, small, suitable for ca. 40 m ² , 2 speakers, incl. 1 radio mic	<input type="checkbox"/> 320.00	<input type="checkbox"/> 420.00	<input type="checkbox"/> 485.00	<input type="checkbox"/> 530.00	<input type="checkbox"/> 580.00
	38	System, medium-sized, suitable for ca. 60 m ² , 2–4 speakers, incl. 1 radio mic	<input type="checkbox"/> 465.00	<input type="checkbox"/> 580.00	<input type="checkbox"/> 660.00	<input type="checkbox"/> 705.00	<input type="checkbox"/> 745.00
	39	Additional radio microphone, hand-held transmitter / headset	<input type="checkbox"/> 60.00	<input type="checkbox"/> 100.00	<input type="checkbox"/> 125.00	<input type="checkbox"/> 150.00	<input type="checkbox"/> 170.00
	40	DJ set comprising 2 x speakers, 2 x subwoofers, 2 x monitor speakers, power amplifier, 2 x CDJ or turntables, 1 x DJM and a DJ table incl. Molton cladding	<input type="checkbox"/> 900.00	<input type="checkbox"/> 1,120.00	<input type="checkbox"/> 1,280.00	<input type="checkbox"/> 1,440.00	<input type="checkbox"/> 1,600.00
		Individual configuration on request	on request				

■ Lighting & Truss Systems

Quantity	Item no.	Description
		We would be pleased to provide you with a non-binding offer tailored to meet your specific needs.

You can contact us by telephone on **+49 89 500361510** or by e-mail at **Messe.Muenchen@NeumannMueller.com**.

We would be pleased to call you up for personal consultation at the following telephone number:

Short-notice orders may incur additional transportation costs and a late order surcharge.
The General Terms and Conditions of Business of Neumann&Müller GmbH & Co. KG apply.
When ordering, kindly enclose a sketch of your stand together with details of the planned location of the equipment ordered and the power distribution system.

Once we have received your order, we will contact you without delay to clarify any necessary details.

We would be pleased to broker insurance coverage on request. The hirer is liable for any loss.

Other presentation equipment is available on request. We would be pleased to advise you personally at our exhibition service office or by telephone.

Any contract concluded exists directly between the exhibitor and the contracting firm of Messe München GmbH. The specific terms of contract can therefore only be agreed between the exhibitor and Messe München GmbH's contracting firm.

Place / date

Company stamp and legally binding signature of exhibitor

Contact and invoicing:

Able Catering GbR | Josef Able & Söhne
Willy-Brandt-Allee 5 | 81829 München | Germany
Tel. +49 89 949-28460 | Fax +49 89 949-28479
catering@able-muenchen.de
www.able-muenchen.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

We herewith order from your range of stand catering products and services on the delivery and general business terms quoted:

Savory Snacks

Quantity	Description	Unit	EUR
Half rolls with toppings			
	Set I – "Economy" 1,5,9,B,D,F,G,H,I,K (salami, cooked ham, cheese)	15 items	37.50
	Set II – "Business" 1,5,6,9,B,D,F,G,H,I,K (Milan salami, Parma ham, brie with cream cheese)	15 items	42.00
	Set III – "Exclusive" 1,5,9,C,D,F,G,H,I,K,N (smoked salmon, tomato / mozzarella, roast beef)	15 items	45.00
Party rolls & mini baguettes			
	Set I – party rolls 1,5,9,A,B,D,F,G,H,I,J,K,L,M (country ham, sliced cheese, roast beef)	15 items	45.00
	Set II – mini grain breadsticks 1,5,6,9,B,D,F,H,I,K,L,M, (salami, brie with cream cheese, turkey breast)	15 items	45.00
	Set III – mini pretzelsticks 1,4,5,6,7,8,9,A,D,F,I,J,K,L,M,G (Obatzda cheese spread, liver meat loaf, herb cream cheese)	15 items	45.00
Mini sliced bread set topped with			
	Rocket cream cheese A,B,D,F,G,H,L Savory pepperoni / paprika cream cheese A,B,D,F,G,H,L Rosemary-apricot cream cheese A,B,D,F,G,H,I,L Bruschetta A,B,D,F,G,H,L Spicy feta / ajvar cream cheese A,B,D,F,G,H,L	30 items	81.00
Sandwiches with fillings (minimum order quantity 10 per item)			
	Grain breadstick with camembert B,D,F,G,H,K	each	3.95
	Caraway seed breadstick with salami and cheese 1,5,9,B,D,F,G,H,I,K,M	each	3.95
	Ciabatta with turkey breast 1,5,6,9,A,D,F,G,I,K	each	3.95
	French sandwich with Emmental cheese D,F,G,K	each	3.95
Wraps filled with			
	Hummus, couscous and salad L,G,D Chicken curry, tomato and salad A,D,G Creamed thuna, boiled egg and salad A,C,D,G Savory feta cheese and salad A,D,G	16 items	56.00

Mini savory quiche set			
	Spinach and feta cheese A,B,D,F,G,H,I,J,K,L,M Tomato and leek A,B,D,F,G,H,I,J,L,M	20 items	56.00

From the Bakery

Minimum order quantity: 10 per item

Quantity	Description	Unit	EUR
	Rolls D,F,G,J,L	each	0.70
	Pretzel D,F,G,J,L	each	0.95
	Pretzel, buttered A,D,F,G,J,K,L	each	1.95
	Mini pretzel D,F,G,J,K	each	0.80
	Mini pretzel, buttered A,D,F,G,K,L	each	1.70
	Party rolls in a basket, mixed A,B,D,F,G,H,J,K,L	30 items	25.50

Finger Food

Quantity	Description	Unit	EUR
Set I – Finger food "Bavarian" (for approx. 5 pers.)			
	Boiled beef (rump) brawn with beetroot and garden kress G,G,J Bavarian mini burger 1,5,9,A,B,D,F,G,H,I,J,K (party roll with veal meat ball, lettuce leaf and homemade sauce) Bavarian bruschetta D,F,G,I,J,K (slice of white bread with sauerkraut and pink pepper) Munich sausage salad F,I,J,K Savory mountain cheese salad B,F,G,H,I,J,K	30 items	120.00
Set II – Finger food "Mediterranean" (for approx. 5 pers.)			
	Lamb mini-brochettes with honey and thyme on ratatouille salad G,K Caprese salad B,F,G,H,K Crêpe roll filled with savory cream cheese, sun-dried tomato and rocket A,D,G Chicken skewer with bell pepper and olive A,B,D,F,G,H,I,J,K,L Mini triangles of smoked salmon A,B,C,D,E,F,G,H,I,J,K,L,N	30 items	127.50

Set III – Finger food “Cross-over” (for approx. 5 pers.)			
Vegetarian couscous salad ^{A,B,D,F,H,I,J,K,L} Goat cheese pyramid on ratatouille vegetables ^{A,C,D,E,F,G,K,M} Barbecue beef brochette on savory corn salad ^{2,I,J} Smoked duck breast on Waldorf salad with Cumberland sauce ^{G,I,J,K} Chicken breast brochette in peanut marinade with crunchy sprout salad ^{B,G,I,L}	30 items	135.00	

■ Able’s Bavarian Specialties

Quantity	Description	Unit	EUR
Savory Munich snack stand (for approx. 6 pers.)			
	Pretzels, smoked Pfefferbeißer and Landjaeger sausages, slices of bread topped with chives and crackling fat (plus EUR 25 deposit per platter) ^{1,5,6,9,A,D,F,G,I,J,K,L}	each	37.50
Bavarian cold platter with (for approx. 6 pers.)			
	Sausage/ham specialties, Pfefferbeißer and Landjäger sausages (smoked), radishes, fresh horseradish, selection of Bavarian cheese specialties with homemade chutneys, grapes and walnuts (plus EUR 25 deposit per platter) ^{1,5,6,9,B,F,G,H,I,J,K,L,M}	each	78.50
	Bread and pretzel basket (for approx. 6 pers.) ^{A,B,D,F,G,H,I,J,L,M}	each	12.00
Sausages			
	Bavarian white sausages (7 pairs) ^{1,4,7,8,F,G,I,J,K,L,M}	pack	23.00
	Viennese sausages (10 pairs) ^{1,4,6,7,8,F,G,I,J,K,L,M}	pack	28.00
	Sausage cooker	each/day	35.00

■ From the Soup Kitchen

Minimum order quantity: 5 liters per soup

Quantity	Description	Unit	EUR
	Munich potato soup with bacon ^{A,F,G,I,J,K,M}	liter	17.00
	Savory goulash soup with finest beef ^{A,F,G,I,J,L,M}	liter	22.50
	Chili con carne ^{A,D,F,G,J,K,L,M}	liter	22.50
	Carrot-coconut-ginger soup (vegetarian) ^{A,B,F,G,I,J,K,M}	liter	20.00
	Tom Ka Gai soup (coconut milk and white chicken meat) ^{D,G,J,N}	liter	22.50
	Soup pot for approx. 8 liters, incl. ladle	per day	30.00
	Soup crockery/cutlery (bowl, spoon, saucer)	set per day	0.90

■ Sweets from the Patisserie / Fresh & Fruity

Minimum order quantity: 10 items per type

Quantity	Description	Unit	EUR
	Petit fours, mixed ^{A,B,D,F,G,H}	each	3.00
	Mini pastries, mixed ^{A,B,D,F,G,H}	each	1.90

	Mini muffins, mixed ^{A,B,D,F,G,H}	each	1.80
	Mini croissants, natural ^{A,D,F,G}	each	1.75
	Mini croissants, sweet filling ^{A,B,D,F,G,H}	each	1.75
	Mini tray cake ^{A,B,D,F,G,H}	each	1.90
	Mini macaroons ^{A,B,D,F,G,H}	each	1.70
	Decorative fruit basket with fresh seasonal fruit (approx. 3.5 kg)	each	37.50

■ Snacks for In-Between

Quantity	Description	Unit	EUR
	Tee biscuits in a box ^{B,D,F,H,L}	1 kg	18.50
	Almonds, roasted ^{B,F,H,L}	100 g	3.80
	Savory snacks, mixed ^{B,D,F,H,J,K,L,M}	1 kg	17.50
	Peanuts, salted ^{B,F,H,L}	200 g	3.80
	Pretzel sticks ^{D,F}	250 g	3.50
	Crisps ^{B,D,F,H,J,K,L,M}	175 g	4.50
	Cereal bar ^{A,B,D,F,G,H,J,K}	each	1.20
	Celebrations chocolate bar mix ^{A,B,F,G,H,J,K}	1.5 kg	30.00

■ Beverages

plus deposit for bottles and crates

Quantity	Description	Unit	EUR
Soft drinks		Bottles	
	Mineral water still	20 / 0.2 l	19.00
	Mineral water still	12 / 0.75 l	22.50
	Mineral water sparkling	20 / 0.2 l	19.00
	Mineral water sparkling	12 / 0.75 l	22.50
	Apple juice ⁹	30 / 0.2 l	34.50
	Apple juice ⁹	6 / 1.0 l	25.00
	Orange juice ⁹	30 / 0.2 l	34.50
	Orange juice ⁹	6 / 1.0 l	25.00
	Coke ^{3,5,9}	24 / 0.33 l	31.20
	Coke ^{3,5,9}	12 / 1.0 l	30.00
	Coke light ^{3,5,9}	24 / 0.33 l	31.20
	Coke light ^{3,5,9}	12 / 1.0 l	30.00
	Organic apple spritzer ^{4,5}	20 / 0.25 l	29.50
	Organic black currant spritzer ^{4,5}	20 / 0.25 l	29.50

We would be pleased to make you an offer for PET bottles on request.

Quantity	Description	Unit	EUR
Conference beverages		Bottles	
	Mineral water still	20 / 0.25 l	19.00
	Mineral water sparkling	20 / 0.25 l	19.00
	Organic apple spritzer ^{4,5}	20 / 0.25 l	29.50
	Organic black currant spritzer ^{4,5}	20 / 0.25 l	29.50

Quantity	Description	Unit	EUR
	Munich beer	Bottles	
	Munich lager beer	20 / 0.5 l	33.00
	Munich lager beer	24 / 0.33 l	33.00
	Munich lager beer, non-alcoholic	24 / 0.33 l	33.00
	Wheat beer	20 / 0.5 l	35.00
	Wheat beer	24 / 0.33 l	35.00
	Wheat beer, non-alcoholic	24 / 0.33 l	35.00
	Pilsner beer	24 / 0.33 l	33.00
	Munich beer, draft (kegs)		
	Munich lager beer	30 l	99.00
	Wheat beer	30 l	115.00
	Pilsner beer	30 l	109.00

Delivery of 50-liter kegs for lager beer and wheat beer on request.

	Wine	Bottles	
	Able's house wine – white, dry	0.75 l	13.50
	Able's house wine – red, dry	0.75 l	13.50
	Prosecco	Bottles	
	Able's house prosecco	0.75 l	9.90
	Valdo prosecco	0.75 l	18.50
	Champagne	Bottles	
	Veuve Clicquot Brut	0.75 l	79.00
	Ruinart Rosé	0.75 l	99.00

	Coffee & Tea		
	filter machine, fully automatic coffee machine	on request	
	Nespresso capsule machine	per day	25.00
	Nespresso intenso capsules	10 items	12.50
	Nespresso espresso capsules	10 items	13.50
	Nespresso decaffeinato capsules	10 items	14.00
	Electric kettle	each	28.00
	Earl Grey tea	20 bags	8.50
	Peppermint tea	20 bags	8.50
	Green tea	20 bags	8.50
	Fruit tea	20 bags	8.50
	Chamomile tea	20 bags	8.50
	Coffee beans (Dinzler)	1 kg	35.00
	Coffee cream portions	240 items	13.50
	Long-life milk, 3.5 %	1 l	1.95
	Sugar sachets	100 x 4 g	6.50
	Sweetener	500 pcs	4.80

Hot Dog Mobile

Quantity	Description	Unit	EUR
	Hot dog stand	1st day	500.00
	each additional day	pro day	250.00
	Hot dogs incl. various toppings A,D,F,G,J,L,M	piece	3.00

We would be pleased to provide you with an individual quotation.

Other

Quantity	Description	Unit	EUR
	Mustard portions A,F,G,I,K	each	0.25
	Ketchup portions F,G,I,K	each	0.25
	Mayonnaise portions A,F,G,I,K	each	0.30
	Napkins, white (33 x 33 cm)	250 items	14.50
	Cocktail napkins (24 x 24 cm)	250 items	14.50
	Tableware, glasses and cutlery		price on request
	Service staff		price on request
	Beer dispensing equipment countertop, five taps		price on request
	Beer dispensing equipment countertop, two taps		price on request
	CO ² cylinder, 6 liters		price on request

■ Allergens & Additives

Kindly note the allergens & additives in our products listed below:

Substances subject to mandatory declaration

Additives

1 Antioxidants	2 Emulsifiers	3 Colorings	4 Flavor enhancers	5 Preserving agents	6 Nitrite curing salt
7 Stabilizers	8 Acidifiers	9 Sweeteners	10 Thickeners	11 Sulfured	

Ingredients capable of triggering allergies and intolerances

A Eggs / Egg products	B Peanuts / Peanut products	C Fish / Fish products	D Cereals containing gluten
E Crustaceans / Crustacean products	F Lupins / Lupin products	G Milk / Milk products	H Nuts
I Sulfur dioxide / Sulfite	J Celery / Celery products	K Mustard / Mustard products	L Sesame / Sesame products
M Soya / Soya products	N Mollusks / Mollusk products		

We would like to point out that despite the greatest possible care being taken, our food may contain minor traces of allergens other than those declared due to the manual production of the food.

■ Important Notes

Ordering procedure, follow-on orders

The above order – in the name and for account of the exhibitor quoted on page 1/ cover sheet – becomes valid upon the order confirmation by **Able Catering GbR, Josef Able & Söhne. Any contract agreed is concluded between the exhibitor and Messe München GmbH's accredited contractor. Kindly note that your signature and company stamp are required on this page 4 (below).**

You are kindly asked to send this order form back to us no later than seven working days prior to the start of the trade fair. Please note the minimum order quantities for food.

During the fair, follow-on orders can be placed for the following day by 14:00 at phone no. +49 89 949-28461 or by e-mail to catering@able-muenchen.de.

Actual consumption, returns

On the last day of the trade fair, rental equipment, empties and unused beverages are collected. The returns collection charge per full crate is EUR 5.00. The precise time of collection will be agreed in the course of the morning of the last trade fair day. Please note that only complete units of unused items in their original packaging will be refunded. Any other items remaining on your stand (transport containers, equipment, etc.) will be collected after the fair is over. You are required to keep

items supplied to you in a safe place until they are collected from the stand and to have them handed over to our logistical staff by an authorized person. Any damage suffered by the rental equipment or malfunctioning determined during its use at the event is to be notified to our logistical staff upon the collection thereof.

Scope of supply

The scope of supply includes delivery to the exhibition stand. A one-off transport charge of EUR 25.00 is raised per delivery. It does not cover any further personnel services. These can be ordered separately. Deliveries to conference rooms or restaurants at the exhibition center are only possible in conjunction with an order for staff support. We would be pleased to provide you with an individual quote for this. All prices are in Euro plus statutory value-added tax valid at the time of billing.

Ingredients and allergens

Our products may contain ingredients and/or allergens that are subject to mandatory declaration. We would be pleased to answer any questions you may have in this respect. Detailed information about the ingredients and allergens that are subject to mandatory declaration will be made available to you with the order confirmation. Kindly inform your guests accordingly!

We have noted the General Terms and Conditions of Business set out on page 6 and accept them as a constituent part of this contract.

Place / date

Company stamp and legally binding signature of exhibitor

■ Method of Payment

For orders with an invoice address within Germany and an estimated net order value in excess of EUR 2,500.00, advance payment amounting to 75% of the total cost of the order is due.

For orders with an invoice address outside Germany, advance payment amounting to 100% of the total order value is due.

☐ By credit card

The advance/billing amount will be deducted from your credit card. The invoice will be sent to you by post. We accept AMERICAN EXPRESS, MASTER-CARD and VISA.

Please fill in your credit card details below:

☐ AMEX Card ☐ MasterCard ☐ Visa Card

Name of cardholder

Card number

Card validation number (3- or 4-digit code on rear of card)

Card valid until

Other contacts with order authorization:

1st contact

2nd contact

☐ By invoice

The invoice will be sent to you by post. The invoice amount is due for payment without deduction immediately.

Billing address

Department / Name

Street / P.O. Box

Postcode / Town / Country

Any contract agreed is concluded between the exhibitor and Messe München GmbH's accredited service partner.

Please deliver on _____ time (no earlier than): _____ no later than: _____

The beverages and equipment for your daily stand catering will be supplied to you on the last set-up day (in the absence of any specific agreement to the contrary).

■ General Terms and Conditions of Business for Catering at Exhibitions

1. Prices

All prices are in EURO plus statutory value-added tax. Should the period between the conclusion of contract and the commencement of the given event exceed six months, Able Catering GbR, Josef Able & Söhne reserves the right to change its prices. Any price adjustment of this kind can only be based on such circumstances as would lead to a reduction in profit for Able Catering GbR, Josef Able & Söhne, were the prices not to be adjusted (specifically in the case of an increase in the consumer price index, production and labor costs, or purchase prices).

2. Acceptance of order

All quotes are subject to change until such time as the order has been accepted (by way of order confirmation).

3. Number of participants

The customer undertakes to provide Able Catering GbR, Josef Able & Söhne with **binding written notification** the precise number of participants and the final choice of food and beverages **no later than seven working days prior to the event**. These specifications are considered a guaranteed content of contract and will be given due consideration when the final invoice is issued. Any orders for food, beverages, additional materials, personnel, etc. above and beyond that mentioned above will be charged separately at Able Catering GbR, Josef Able & Söhne list prices.

4. Complaints

Upon receipt or collection of the goods provided, the customer is to examine them for any obvious and recognizable defects in respect of their due nature and is to report any defects without delay.

The customer's warranty entitlements remain unaffected by this.

Any food and beverages ordered incorrectly by the customer cannot be exchanged. Any concealed defects in respect of the goods provided (perishable foodstuffs) must likewise be reported without delay. Able Catering GbR, Josef Able & Söhne assumes no liability whatsoever for incorrect storage on the part of the customer.

5. Payment

5.1 For orders with an invoice address within Germany and an estimated net order value in excess of EUR 2,500.00, advance payment amounting to 75 % of the total cost of the order is due. The residual amount is due with immediate effect upon receipt of the invoice issued at the end of the event. Payment by way of direct debit from a credit card is also possible.

5.2 For orders with an invoice address outside Germany, advance payment amounting to 100 % of the total order value is due. This invoice is sent to the customer immediately following order confirmation. Payment is to be made by credit card or bank transfer.

Invoices for additionally ordered items are due at the end of the event immediately upon receipt of invoice.

Should the advance payment exceed the amount set out in the final invoice issued at the end of the event, a refund will be paid to an account to be specified by the customer.

5.3 We require the customer's credit card details as a guarantee of order.

Only in cases where payment is not made within 21 days of receipt of invoice will the amount due be charged to the customer's credit card.

5.4 **The customer is to provide us with the correct billing address when ordering.** A handling fee of EUR 30.00 plus statutory VAT will be charged for the re-issuing of an invoice to a corrected invoicee (name, order number, address).

5.5 Default interest and reminder fees may be charged in cases of default of payment.

6. Loss of or damage to rental items

Any items rented are the responsibility of the customer and subject to the latter's due diligence from the time the items are handed over to the time of their return. In the case of any damage or loss for which the customer is to blame directly or which is attributable to him due to being caused notably by the customer's employees or guests, the cost of replacement or repair will be charged to the customer. The customer has the option of providing evidence to the effect that no damage has been incurred at all or that the cost of damage is less than that claimed. In such case, the customer's reimbursement obligation is limited to the amount proven by the former.

7. Retention of title

On all orders, Able Catering GbR, Josef Able & Söhne reserves its right of ownership to the goods supplied until such time as the purchase price is paid in full.

8. Cancellation / Termination

The contract may only be cancelled for good cause. **No reduction in the quantity of goods already ordered is possible in the case of food, beverages and stand equipment.**

9. Written form

Any agreements contrary or in addition to those set out here must be agreed in writing to become effective. No additional verbal agreements have been concluded outside the present contract. The written form requirement does not apply to additional orders placed verbally during the event.

10. Publication rights

The customer herewith agrees explicitly vis-à-vis Able Catering GbR, Josef Able & Söhne that the latter may use the event for advertising purposes and may notably use it at no cost and without restriction as a reference event in all relevant media (e.g. radio, television, press, Internet, company's own printed matter) including the publication of photos, whereby Able Catering GbR, Josef Able & Söhne is to give due consideration to privacy rights and third party rights in respect of photos of the parties concerned.

11. Court of jurisdiction and place of fulfillment

The contractual relationship is subject to German law. If the customer is registered as a commercial trader and the contract serves the operation of the former's commercial trade, Munich is deemed to be the court of jurisdiction and place of fulfillment for both contracting parties.

12. Severability clause

Should a provision set out in this contract be or become invalid or unenforceable, the validity of the other contractual provisions remains unaffected by this. The contracting parties undertake without delay to agree on a provision that comes as close as possible to the economically intended purpose of the invalid and/or unenforceable provision. The same applies to any gap or omission that may be identified in this contract.

By way of the above signature (page 4), our General Terms and Conditions of Business are deemed to have been accepted as a constituent part of this contract.

■ Product Impressions

Savory Snacks



Sweets from the Patisserie



Fresh and Fruity



Snacks for In-Between



From the Bakery



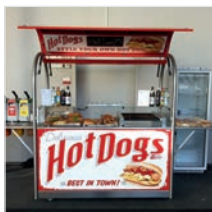
Able's Bavarian Specialties



From the Soup Kitchen



Hot Dog Mobile



Contact and invoicing:

Käfer Service GmbH – Messegastonomie
Am Messesee 4 | 81829 München | Germany
Tel. +49 89 949-24200 | Fax +49 89 949-24209
messe.catering@feinkost-kaefer.de | www.feinkost-kaefer.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

Mobile phone number during event _____

We herewith order on the rental terms quoted (kindly note that your signature is required on page 4):

The following order—in the name and for account of the above-mentioned exhibitor—becomes valid upon receipt of the confirmation of order issued by Käfer Service GmbH – Messegastonomie.

Please deliver on _____ at the earliest: _____ at the latest: _____
The beverages and equipment for your daily stand catering will be supplied to you on the last set-up day.

Savory Snacks

Quantity	Description	Unit	EUR
	Tasty gourmet canapés with:*	each	3.30
	Prawns & cocktail sauce ^{A,D,E,G}		
	Smoked salmon with dill cream ^{5,C,D,G}		
	Parma ham with melon ^{5,6,D,G,H}		
	Dry-cured ham (Coppa) with olive cream cheese ^{5,6,D,G,H,J}		
	Antipasti with dried tomatoes ^{D,G,H,J}		
	French soft cheese with grapes ^{D,G}		
	Tomato, mozzarella cheese & pesto ^{D,G}		
	Beef pastrami with mango chutney ^{5,6,D,G,J}		
	Roast beef with remoulade sauce ^{A,D,G,J}		
	Herb & cream cheese spread with chives ^{D,G}		
	Obazda (traditional Bavarian cream cheese with paprika) ^{D,G}		
	Freshly baked party rolls with:*	each	3.30
	Smoked salmon & horseradish ^{5,C,D,G}		
	Boiled ham (leg) & cucumber ^{5,D,G}		
	Smoked turkey breast ^{D,G}		
	French soft cheese ^{5,6,D,G}		
	Mini pretzel roll & Obazda ^{D,G}		
	Whole grain cheese-crustured hoagies with:*	each	3.50
	Tilsit cheese, cucumber & tomato ^{A,D,G}		
	Beef pastrami, roasted onion & gherkin ^{5,6,A,D,G}		
	Bavarian meatloaf & coleslaw ^{5,6,D,G}		

Quantity	Description	Unit	EUR
	Succulent potato bread sandwich with:*	each	3.50
	Italian ham & rocket lettuce ^{5,6,D,G,H}		
	Smoked turkey breast & coleslaw ^{5,6,D,G,J}		
	Salami & cream cheese ^{5,6,D,G}		
	Tomato, mozzarella cheese & pesto ^{D,G,H}		
	Käfer's wheatbread lolly filled with:*	each	2.10
	Chicken, curry & pineapple ^{A,B,D,G,H,J,K,L,M}		
	Hummus & falafel ^{D,F}		
	Cheese, vegetables & egg ^{A,D,G,H,J,K}		
	Smoked turkey breast, rosemary & apricot ^{5,6,A,D,G,H,J}		
	Smoked salmon & wasabi ^{5,A,C,D,G,J,K}		
	Beef, red curry & lemon grass ^{A,B,D,G,J,M}		
	Tuna & olive ^{A,C,D,G,J,K}		
	Tomato, mozzarella cheese & pesto ^{D,G,H}		
	Savory "pains carrés" with:*	each	2.40
	Smoked salmon, chives & horseradish ^{5,C,D,G}		
	Boiled ham & herb cream cheese spread ^{5,6,D,G}		
	Turkey ham & guacamole ^{5,6,A,D,G}		
	Salami & olive cream cheese ^{5,6,D,G}		
	Pastrami & peppersweet (Peppadew) cream cheese spread ^{5,6,D,G}		
	Emmental cheese & chives ^{D,G}		
	Bavarian liver meatloaf & sweet mustard ^{5,6,D,G}		

*Minimum order: 10 per type & filling / topping
Subject to product changes

Savory Snacks

Quantity	Description	EUR
International finger food*		
	Bacalao (dried cod) balls & herb dip ^{A,C,G}	0.80
	Mini "croustades", salmon tartar & dill ^{A,C,D}	3.20
	Tempura prawns & wasabi mayonnaise ^{A,B,E,G,L,M}	3.20
	Skewer with Bavarian cheese specialities & mixed grapes ^G	2.10
	Tomato-mozzarella skewer with basil ^{G,H}	3.20
	Tête de moine with fig mustard on pumpernickel rounds ^{D,G}	3.20
	Savory marinated chicken & pepper skewer ^{5,A,D,G,H,M}	2.70
	Meatball & BBQ sauce ^{1,2,5,10,A,D,G}	2.70
	Mini schnitzel of corn spring chicken & cocktail dip ^{A,D,G}	2.70
Savory finger food from the bakery*		
	Puff pastry confectionery:	
	– with ham & cheese ^{1,4,5,6,11,A,D,G}	0.80
	– with mountain cheese ^{4,A,D,G}	0.80
	– with salmon ^{3,4,A,C,D,G}	0.80
	Mini quiche:	
	– "Lorraine" with bacon & onions ^{A,D,F,G,H,J}	2.80
	– with sun-ripened tomatoes & leek ^{A,D,F,G,H,J}	2.80
	– with spinach & feta ^{A,D,F,G,H,J}	2.80
	Profiteroles baked with French Emmental cheese ^{D,G}	0.70

Sweet Temptation from the Patisserie*

Quantity	Description	Unit	EUR
	French macaroons ^{3,A,D,G,H}	each	2.30
	Petit fours, mixed ^{3,A,D,G,H}	each	2.30
	Seasonal fruit fours, mixed	each	3.00
	Mini pastry ^{A,D,G,H}	each	1.70
	Mini muffins, mixed ^{A,B,D,G,H}	each	1.60
	Muffins, various types, mixed ^{A,B,D,G,H}	each	2.50
	Mini croissants with sweet filling ^{A,B,D,G,H}	each	1.50
	Freshly baked 'tray' cake, approx. 6 x 6 cm / piece ^{A,B,D,G,H}	each	2.00

*Minimum order: 10 per type & filling / topping
Subject to product changes.

Fresh & Fruity

Quantity	Description	Unit	EUR
	Decorative fruit basket with fresh seasonal fruits (approx. 3.5 kg)	each	32.00
	Fresh fruit salad in a jar*	each	3.60

From the Bakery & Patisserie*

Quantity	Description	Unit	EUR
	Crispy wheat roll ^D	each	0.70
	Pretzel ^D	each	0.90
	Buttered pretzel ^{D,G}	each	1.90
	Mini pretzel ^D	each	0.75
	Buttered mini pretzel ^{D,G}	each	1.65
	French butter croissants ^{A,D,G}	each	1.60

Snacks for In-Between

Quantity	Description	Unit	EUR
	Tea biscuits (packed) ^{2,3,A,D,G,H}	1.0 kg	17.00
	Peanuts, salted ^{B,H}	1.0 kg	16.00
	Salt sticks ^{D,L}	75 g	1.25
	Potato chips, paprika ^{3,D,G}	200 g	3.00
	Mini chocolate bars ^{2,A,B,D,G,H}	1.5 kg	25.00

Sausages

Quantity	Description	Unit	EUR
	Munich Weisswurst sausages (pack with 7 port.) ³	per pack	25.00
	Viennese sausages (pack with 10 portions) ^{5,6,J}	per pack	25.00

incl. sweet or medium-hot mustard

Soups

Quantity	Description	Unit	EUR
	Seasonal cream soup with butter croûtons (vegetarian) ^{D,G,J}	per l	15.00
	Munich potato soup with diced bacon & marjoram ^{D,G,J,5,6}	per l	15.00
	Spicy kettle goulash soup with finest beef ^{D,G,J,5,6}	per l	20.00

Minimum order per soup: 5 liters

To ensure top quality, the sausages and soups are delivered cold in disposable containers, to be warmed up on the stand. If you do not have the appropriate equipment, we would be pleased to provide you with it. Kindly ask for our quote.

■ Coffee & Co

Quantity	Description	Unit	EUR
	Fully automated coffee machine	price upon request	
	Coffee beans	1 kg	35.00
	Espresso beans	1 kg	35.00
	Coffee machine for filter coffee**	each	69.00
	Coffee powder	10 x 70 g	19.00
	Lavazza matinée** (for coffee & espresso only, tab system)	each	75.00
	Lavazza coffee tabs	100 tabs	98.00
	Lavazza espresso tabs	100 tabs	98.00
	Electric kettle**	each	30.00
	Ronnefeldt Teavelope, Earl Grey	25 bags	9.50
	Ronnefeldt Teavelope, Camomile	25 bags	9.50
	Ronnefeldt Teavelope, Classic Green	25 bags	9.50
	Ronnefeldt Teavelope, Red Berries	25 bags	9.50
	Ronnefeldt Teavelope, Mountain Herbs	25 bags	9.50
	Portions of coffee cream	240 port.	12.50
	UHT milk 1.5% fat content	1.0 l	2.00
	Sugar packs	1000 packs	25.00

**Rental charge per trade fair

■ Beverages

Quantity	Description	Unit	EUR
	Freshly squeezed juices & more (stays fresh for 2 days if stored at 6 °C) Minimum order 6 l per kind per day. We kindly request advance order for the full show duration.		
	Orange juice	1.0 l	12.00
	Kiri Run (apple, kiwi, chard)	1.0 l	12.00
	Orient Express (blackberry, raspberry, orange)	1.0 l	12.00

Soft drinks		1 crate	
	Gerolsteiner Gourmet mineral water, medium	24 x 0.25 l	23.00
	Gerolsteiner Gourmet mineral water, medium	12 x 0.75 l	23.00
	Gerolsteiner Gourmet mineral water, still	24 x 0.25 l	23.00
	Gerolsteiner Gourmet mineral water, still	12 x 0.75 l	23.00
	Coca Cola	24 x 0.20 l	24.00
	Coca Cola	12 x 1.00 l	29.00
	Coca Cola light	24 x 0.20 l	24.00
	Coca Cola light	12 x 1.00 l	29.00
	Apple juice	30 x 0.20 l	34.00
	Apple juice	6 x 1.00 l	29.00
	Orange juice	30 x 0.20 l	34.00
	Orange juice	6 x 1.00 l	29.00

Other Coca Cola products or juices upon request.

Quantity	Description	Unit	EUR
	Red Bull – Energy Drink		
	Red Bull, can	24 x 0.25 l	42.00
	Wine		
	Käfer's house wine – white	0.75 l	13.00
	Käfer's house wine – red	0.75 l	14.00
	Prosecco		
	Käfer Prosecco di Conegliano Vino Spumante Extra Dry	0.75 l	15.00
	Champagne		
	Laurent-Perrier Brut	0.75 l	56.00
	Laurent-Perrier Brut	0.20 l	19.50
	Munich beer		1 crate
	Lager (Export)	20 x 0.50 l	32.00
	Wheat beer, pale	20 x 0.50 l	34.00
	Pils	24 x 0.33 l	32.00
	Pale ale (lager), non-alcoholic	20 x 0.50 l	32.00
	Munich draught beer		1 barrel
	Lager (Export)	30 l	98.00
	Wheat beer, pale	30 l	105.00
	Pils	30 l	105.00

■ Equipment for Draught Beer

Quantity	Description	Unit	EUR
	Countertop installation one tap	each	190.00
	Countertop installation two taps	each	250.00
	Carbonation	6 kg	31.00

By availability,
Rental charge per fair incl. assembly and installation

■ Other

Quantity	Description	Unit	EUR
	Käfer paper paper napkins, beige (24 x 24 cm)	pack of 100	7.50
	Tableware, glasses and cutlery		price upon request
	Service staff		price upon request

■ Allergens & Additives

Kindly note the allergens & additives in our products listed below:

Substances subject to mandatory declaration

Additives

1 Antioxidants	2 Emulsifiers	3 Colorings	4 Flavor enhancers	5 Preserving agents	6 Nitrite curing salt
7 Stabilizers	8 Acidifiers	9 Sweeteners	10 Thickeners	11 Sulfured	

Ingredients capable of triggering allergies and intolerances

A Eggs / Egg products	B Peanuts / Peanut products	C Fish / Fish products	D Cereals containing gluten
E Crustaceans / Crustacean products	F Lupins / Lupin products	G Milk / Milk products	H Nuts
I Sulfur dioxide / Sulfite	J Celery / Celery products	K Mustard / Mustard products	L Sesame / Sesame products
M Soya / Soya products	N Mollusks / Mollusk products		

We would like to point out that despite the greatest possible care being taken, our food may contain minor traces of allergens other than those declared due to the manual production of the food. Kindly advise us of any known food intolerances, so that a solution can be found.

■ Important notes

Ordering procedure, follow-on orders

You are kindly asked to send this order form back to us no later than seven working days prior to the start of the trade fair. Please note the minimum order quantities for food. During the fair, follow-on orders can be placed for the following day by 14.00 hrs at **phone no. +49 89 949-24203**.

Returns

On the last day of the trade fair, empties and unused goods are collected. Please note that only goods in their original packaging are refunded. Equipment still on your stand will be collected after the trade fair is over. You are obliged to keep equipment supplied to you in a safe place and have it returned to our logistical staff by an authorized person.

Scope of supply

The scope of supply includes delivery to the exhibition stand. A one-off transport charge of EUR 23.00 is raised per day of delivery and includes no further personnel services. The latter can be ordered separately. Deliveries to conference rooms or restaurants at the trade fair center are only possible in connection with an order for staff support. We would be pleased to give you an individual quote for this. All prices are in EUR and are subject to statutory value-added tax valid at the time of invoicing.

■ Method of payment

For orders with billing address within Germany and an estimated net order value exceeding EUR 3,000 advance payment amounting to 75% of the total cost is due. For orders with billing address outside Germany, advance payment amounting to 100% of the total order is due.

We would like to point out that the re-issuing of an invoice to a corrected billing address is subject to a handling fee of EUR 25. Please note section 5 "Payment" set out in our General Terms and Conditions of Business on page 5.

☐ Quick & easy

We will charge the invoiced amount to your credit card and send the invoice to you by mail.

We accept AMERICAN EXPRESS, MASTERCARD and VISA.

Please fill in your credit card details below:

☐ AMEX Card ☐ MasterCard ☐ Visa Card

Name of holder

Card number

Card Validation Code (3- or 4-digit code on reverse side)

Valid until

☐ By invoice

The invoice will be sent to you by mail. The full amount is due for payment immediately.

Billing address

The contract shall exist directly between the exhibitor and the contracting company Messe München GmbH.

We would be pleased to provide you a detailed quote for your stand catering, stand party or conference catering upon request. Please contact us by phone at +49 89 949-24200 or e-mail to messe.catering@feinkost-kaefer.de.

We have taken note of and accept the General Terms and Conditions of Business stipulated below as a constituent part of this contract.

Place / date

Company stamp and legally binding signature of exhibitor

■ General Terms and Conditions of Business for Catering at Exhibitions

1. Prices

All prices are quoted in euros and are subject to statutory value-added tax. Should the period between the conclusion of contract and the commencement of the given event exceed 4 months, Käfer Service GmbH reserves the right to change its prices insofar as the other contracting party can be reasonably expected to accept this. Any price adjustment of this kind can only be based on such circumstances as would lead to a reduction in profit for Käfer Service GmbH/Messegastonomie were the prices not to be adjusted (with particular regard to an increase in the consumer price index, in production and labor costs, in purchase prices, etc.).

2. Acceptance of order

All offers are subject to change until such time as the order has been accepted.

3. Number of participants

The customer undertakes to provide Käfer Service GmbH/Messegastonomie with binding written notification of the precise number of participants and the final choice of food and beverages **no later than seven working days prior to the event**. These details apply as a guaranteed content of contract and will be given due consideration when the final invoice is issued. Any orders for food, beverages, additional materials, personnel, etc. above and beyond that mentioned above will be charged separately at Käfer Service GmbH's list prices.

4. Complaints

Upon receipt or collection of the goods provided, the customer is to examine them for any obvious and recognizable defects in respect of their due nature and is to report any defects without delay. The customer's warranty entitlements remain unaffected by this.

Any food and beverages ordered incorrectly by the customer cannot be exchanged. Any concealed defects in respect of the goods provided (perishable foodstuffs) must likewise be reported without delay. Käfer Service GmbH assumes no liability whatsoever for incorrect storage on the part of the customer.

5. Payment

5.1 For orders with a billing address within Germany and an estimated net order value in excess of EUR 3,000, advance payment amounting to 75% of the total cost is due. The residual amount is due with immediate effect upon receipt of the invoice issued at the end of the event. Payment by way of direct debit from a credit card is also possible.

5.2 For orders with a billing address outside Germany, advance payment amounting to 100% of the total order value is due. The invoice is sent to the customer four weeks prior to the start of the event. Payment is to be made by credit card or bank transfer.

– Subsequent billings at the end of the event are due with immediate effect upon receipt of invoice.

– Should the advance payment exceed the amount set out in the final invoice issued at the end of the event, a refund will be paid to an account to be stated by the customer.

5.3 We require the customer's credit card details as a guarantee of order. Only in cases where payment is not made within a period of 14 days of receipt of invoice will the amount due be charged to the customer's credit card.

5.4 The customer is to provide us with the **correct billing address when ordering**. A handling fee of EUR 25 plus VAT will be charged for the re-issuing of an invoice to a corrected billing address (name, order number and/or address).

5.5 Default interest and reminder fees may be charged in cases of default of payment.

6. Loss of or damage to rental items

Any items rented are the responsibility of the customer and subject to his due diligence from the time the items are handed over to the time of their return. In the case of any damage or loss for which the customer, the customer's employees or the customer's guests are responsible, the cost of replacement or repair will be charged to the customer.

The customer has the option of providing evidence to the effect that no damage has been incurred at all or that the cost of damage is less than the above amounts. In such cases, the customer's reimbursement obligation is limited to the amount proven by him.

7. Retention of title

In the case of all orders placed, Käfer Service GmbH reserves its right of ownership to the goods supplied until such time as the purchase price is paid in full.

8. Cancellation

The contract may only be cancelled for good cause. **A reduction of goods already ordered is not possible.**

9. Written form

Any agreements contrary or in addition to those set out here must be agreed in writing to become effective. No verbal agreements have been made. The written form requirement does not apply to additional orders placed verbally during the event.

10. Publication rights

The customer herewith agrees explicitly vis-à-vis Käfer Service GmbH that the latter may use the event concerned for advertising purposes and notably may use it at no cost and without restriction as a reference event in all relevant media (e.g. press, Internet, Käfer newsletter) including the publication of photos, whereby Käfer Service GmbH is to give due consideration to privacy and third party rights in respect of the photo concerned.

11. Court of jurisdiction and place of fulfilment

The contractual relationship between the parties is subject to German law. If the customer is registered as a commercial trader, Munich is deemed to be the court of jurisdiction and place of fulfilment for both contracting parties.

12. Severability clause

Should a provision set out in this contract be or become invalid or unenforceable, the validity of the other contractual provisions remains unaffected. The contracting parties undertake without delay to agree on a provision that comes as close as possible to the economically intended purpose of the invalid and/or unenforceable provision. The same applies to any gap or omission that may be identified in this contract.

By way of the above signature, our General Terms and Conditions of Business are deemed to have been accepted as a constituent part of the contract.

Savory Snacks



Canapés



Käfer's wheatbread lolly



Party rolls

International Finger Food



Savory pains carrés



Bacalao (dried cod) balls | herb dip



Tomato-mozzarella skewer | basil



Bavarian cheese specialty skewer | mixed grapes



Mini quiche



Meatball BBQ sauce



Tempura prawns wasabi mayonnaise

Savory Finger Food from the Bakery



Puff pastry confectionery

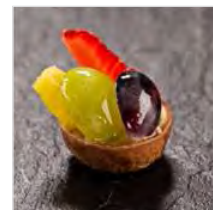
Sweet Temptation from the Patisserie



Petit fours



Mini pastry



Seasonal fruit fours



Muffins

From the Bakery & Patisserie



French butter croissants



Pretzels

Soups



Seasonal cream soup with butter croûtons

Fresh & Fruity



Fruit basket with fresh seasonal fruits

Contact and invoicing:

Schuhbecks Partyservice GmbH & Co. KG
Am Messeturm 3 | 81829 München | Germany
Tel. +49 89 949-28500 | Fax +49 89 949-28489
messe@schuhbeck.de | www.schuhbeck.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

Please deliver on _____ time (at the earliest): _____ at the latest: _____
The beverages and equipment for your daily stand catering will be supplied to you on the last set-up day.

Mobile phone number during the fair _____

We herewith order on the terms of supply quoted (kindly note that your signature is required on page 5):

Schuhbeck's Savory Snack Sandwiches

Delicious sandwiches (Schuhbeck's savory open sandwiches, size approx 4 x 5 cm) in breaktime mini-snack format. Freshly baked and topped to your heart's desire. A "stand delight" not only to the taste buds but also to the eyes. Further sandwich specialties on request.

Quantity	Description	Unit	EUR
	Schuhbeck's snack sandwiches vegetarian*	per piece	2.80
	Bruschetta spread with mixed herbs ^{D,G,H,J}		
	Lentil spread & 7-peppers mixture ^{D,G,K}		
	Obazda cheese spread with red onions ^{D,G}		
	Tomato / mozzarella & basil ^{D,G,J}		
	Schuhbeck's snack sandwiches fish & crustaceans*	per piece	3.20
	Smoked trout & horseradish cream dip ^{C,D,G}		
	Graved salmon & honey-mustard-dill sauce ^{C,D,G,K}		
	Shrimp cocktail ^{D,E,G}		
	Schuhbeck's snack sandwiches roast beef & co*	per piece	3.20
	Rare-roasted beef & remoulade sauce ^{A,C,D,G}		
	Smoked duck breast & cranberry dip ^{D,G}		
	Chicken spread with curry & pineapple ^{1,8,D,G,J,K}		
	Schuhbeck's crispy wraps, vegetarian*	per piece	3.60
	Grilled vegetables with crisp iceberg lettuce		
	Tomato / mozzarella ^{1,3,D,G}		
	Schuhbeck's crispy wraps, fish & crustaceans*	per piece	3.80
	Spicy tuna fish ^{C,D}		
	Home-marinated orange-ginger salmon & horseradish ^{C,D,G}		

Schuhbeck's crispy wraps chicken*	per piece	3.80
Roast chicken & romaine lettuce with Schuhbeck's house dressing ^{D,G,K}		
Caesar's chicken salad with crisp ham ^{6,D}		
Curry chicken salad ^{D,G}		

* Minimum order quantity: 10 pieces per item & type of spread

Half-rolls topped with*	per piece	
Farmer cheese spread, French brie and walnuts ^{D,G,H}		2.80
Bruschetta spread, Parma ham & rocket ^{D,G,H,J}		2.80
Ham & cheese ^{6,9,D,G}		2.10
Salami & cheese ^{1,3,5,D,G}		2.10

Multi-grain half-rolls topped with*	per piece	
Farmer cheese spread, French brie and walnuts ^{D,G,H}		2.90
Bruschetta spread, Parma ham & rocket ^{D,G,H,J}		2.90
Ham & cheese ^{6,9,D,G}		2.20
Salami & cheese ^{1,3,5,D,G}		2.20

Savory party rolls filled with*	per piece	
Farmer cheese spread, French brie and walnuts ^{D,G,H}		3.40
Bruschetta spread, Parma ham & rocket ^{D,G,H,J}		3.40
Ham & cheese ^{6,9,D,G}		3.20
Salami & cheese ^{1,3,5,D,G}		3.20
Soft pretzel roll with Leberkäse and gherkin ^{1,5,7,D}		3.50

Quantity	Description	Unit	EUR
	Pretzel Specialties*	per piece	
	Original Munich pretzels (soft) ^D		0.95
	Mini pretzel (soft) ^D		0.55
	Buttered pretzel ^{D,G}		1.95
	Pretzel with farmer cheese and chives ^{D,G}		1.95
	Soft pretzel stick with butter & chives ^{D,G}		2.30
	Soft pretzel stick with cheese & Parma ham ^{D,G}		3.60

* Minimum order quantity: 10 pieces per item & type of spread

Schuhbeck's Savory Finger Food Delicacies

Quantity	Description	Unit	EUR
	Ligurian vegetables with vine tomatoes, rocket & parmesan cheese ^G	per piece	3.40
	Filled veal meat balls with herbs & potato endive salad ^{1,4,5,6,A,D,G,K}	per piece	4.90
	Char cannelloni with beetroot-horseradish terrine ^{C,D,G}	per piece	4.80
	Knuckle of pork terrine with parsley jelly ^{1,3,5,A,I,J,K}	per piece	4.50
	Vegetable terrine with chard, red & yellow bell peppers in zucchini wrap	per piece	3.80
	Goat's cheese & tomato terrine ^{G,K}	per piece	3.80
	Brawn of spiced salmon & mussels ^{C,N}	per piece	4.20

Minimum order quantity per type: 15 pieces

Schuhbeck's Sweet Finger Food Delicacies

Quantity	Description	Unit	EUR
	Crema Catalana with passion fruit ^{A,G}	per piece	3.80
	Classico, vanilla cream with strawberry ragout ^{A,G}	per piece	4.40
	Dialog of dark and white sweet chestnut chocolate ^{A,G}	per piece	4.80
	Passion fruit cream with a mango & raspberry sauce dialog ^{A,G}	per piece	3.80
	Tiramisu with Arabian coffee spice ^{A,D,G}	per piece	4.20

Minimum order quantity per type: 15 pieces

Sweet Temptations

Quantity	Description	Unit	EUR
	Butter croissants ^{D,G}	per piece	1.80
	Chocolate croissants ^{D,G}	per piece	2.20
	Mini croissants, mixed (apricot, chocolate, marzipan or raspberry) ^{D,G}	per piece	1.90
	Mini Danish pastries, mixed (mango, apple, sour cherry or strawberry) ^{A,D,G}	per piece	2.10
	Schuhbeck's power cake, blonde ^{A,D,G,H,M}	per piece	3.00
	Schuhbeck's power cake, dark ^{A,D,G,H}	per piece	3.00
	Tray cake, 100 gr/piece ^{allergens on request}	per piece	2.60

	Muffins, mixed (cheesecake, chocolate or cappuccino) ^{A,D,G}	per piece	3.00
	Mini muffins, mixed (chocolate, lemon or vanilla) ^{A,D,G}	per piece	1.80
	Baby cup cake, mixed (raspberry-vanilla, hazelnut, lemon or tiramisu) ^{A,D,G}	per piece	1.60
	Schuhbeck's apple pie ^{A,D}	per piece	3.20

Minimum order quantity per type: 10 pieces

Centerpieces from the Patisserie

Quantity	Description	Unit	EUR
	Schuhbeck's spiced apple strudel with bourbon-vanilla sauce, served on wooden board (min. 1 unit=15 portions) ^{A,D,G,H}	15 portions	75.00
	Schuhbeck's centerpieces from the patisserie, served on an étagère (macaroons, fruit-glazed cream puffs, eclairs with fruit filling, etc.) for 15 persons ^{3,A,D,G}	per étagère	145.00
	Schuhbeck's exclusive variety chocolate pralines (60–80 pieces) ^{Allergens on request}	1 kg	57.00

Minimum order quantity per type: 15 portions, 1 étagère (tiered serving tray) or 1 kg

Schuhbeck's Bavarian Specialties

Quantity	Description	Unit	EUR
	Munich white sausages (pack with 10 pieces) ^{1,4,7,J,K}	pack	25.00
	Debreziner (pack with 20 pieces) ^{1,4,5,7,J}	pack	22.00
	Viennese sausages (pack with 20 pieces) ^{D,G,J,K}	pack	23.00
	Schuhbeck's sweet mustard in a jar	180 ml	4.30
	Mustard, medium-strength, single-serve packets	50 pieces	7.00
	Mustard, medium-strength, single-serve packets	100 pieces	14.00
	Ketchup, single-serve packets	50 pieces	12.00
	Ketchup, single-serve packets	100 pieces	24.00
	Mayonnaise, single-serve packets	50 pieces	15.00
	Mayonnaise, single-serve packets	100 pieces	30.00
	Potato salad ^{1,4,5,6,K}	1 kg	6.50
	Bavarian cold platter (for up to 8 persons) various sausages & cheeses, cabanossi, Speck Alto Adige, Obazda cheese spread, fresh horseradish, radishes, Schuhbeck's country liver sausage & crackling fat with greaves in a jar, farmer cheese spread with herbs	per platter	112.00

From the Soup Pot

Quantity	Description	Unit	EUR
	Fresh & fruity vine tomato soup ^{4,G}	per liter	17.00
	Truffled potato soup ^{4,G}	per liter	15.00
	Carrot-ginger soup ^{4,G}	per liter	19.00

Min. order quantity per soup type: 5 liters

For quality reasons, soups and sausages are delivered cold in a disposable container, to be heated up by the customer on site. If you do not have the necessary equipment, we will be happy to provide it at an additional charge.

Vitamins & Co.

Quantity	Description	Unit	EUR
	Schuhbeck's power müsli with Omega-3 oil (with low-fat quark), 200 ml ^{D,G}	per coupe	4.60
	Fresh fruit salad, 200 gr	per coupe	3.50
	Vegetable sticks with dip, 150 gr	per coupe	3.50
	Smoothie red fruit	0.25 l	3.90
	Smoothie yellow fruit	0.25 l	3.90
	Smoothie green fruit	0.25 l	3.90
	Freshly squeezed orange juice	1 l	11.00
	Freshly squeezed vegetable juice	1 l	13.50
	Decorative étagère with seasonal fresh fruit	3 kg	30.00
		5 kg	42.00

Minimum order quantity fresh juices per type: 4 liters

Minimum order quantity coupes & smoothies per type: 10 pieces

Snacks for In-Between

Quantity	Description	Unit	EUR
	Tea biscuits (packaged) ^{B,G,L,M}	1 kg	17.00
	Peanuts, salted ^B	1 kg	16.00
	Ritter Sport assorted chocolates in a box ^{A,B,D,G,H,M}	176 g	7.90
	Ritter Sport Mini chocolates, mixed ^{A,B,D,G,H,M}	1.6 kg	43.50
	Cabanossi type beer snack ^{1,3,5}	300 g	9.10
	Cheese sticks ^{7,A,D,G}	125 g	6.40
	Mini pretzels ^{7,A,D,L}	225 g	4.20
	Crisps	200 g	3.60

Minimum order quantity per type: 1 pack

Lunch packs

Quantity	Description	Unit	EUR
	Lunch pack 1 1 Sandwich, 1 muesli or chocolate bar, 1 piece of fruit, 1 Schuhbeck's Matcha energy drink	each	11.50
	Lunch pack 2 1 'Münchner Kindl' snack sandwich, 1 muesli or chocolate bar, 1 piece of fruit, 1 liquid yoghurt, 1 Schuhbeck's Matcha energy drink	each	14.50

Minimum order quantity lunch packs per type: 20 pieces

Non-alcoholic Beverages

Quantity	Description	Unit	EUR
	Adelholzener mineral water classic	12 x 0.75 l	22.00
	Adelholzener mineral water natural, non-carbonated	12 x 0.75 l	22.00
	San Pellegrino mineral water PET	24 x 0.5 l	25.00
	Aqua Panna mineral water PET	24 x 0.5 l	25.00

Soft drinks

	Coca Cola Classic ^{1,3,8,9}	12 x 1 l	29.00
	Coca Cola Zero ^{1,3,8,9}	12 x 1 l	29.00
	Fanta ^{1,3,8,9}	12 x 1 l	29.00
	Sprite ^{1,3,8,9}	12 x 1 l	29.00
	Coca Cola Classic ^{1,3,8,9}	24 x 0.2 l	24.00
	Coca Cola Zero ^{1,3,8,9}	24 x 0.2 l	24.00
	Fanta ^{1,3,8,9}	24 x 0.2 l	24.00
	Sprite ^{1,3,8,9}	24 x 0.2 l	24.00
	San Pellegrino Aranciata, cans ⁸	24 x 0.33 l	34.00

Juices

	Granini orange juice	6 x 1 l	18.00
	Granini apple juice	6 x 1 l	18.00
	Granini orange juice	24 x 0.2 l	28.00
	Granini apple juice	24 x 0.2 l	28.00

Fruit juice spritzer

	Adelholzener apple spritzer	12 x 0.5 l	24.00
	Adelholzener red currant spritzer	12 x 0.5 l	24.00
	Adelholzener pear-rhubarb spritzer	12 x 0.5 l	24.00
	Ski water	24 x 0.33 l	42.50

Minimum order quantity per type: 5 crates

Wine

Quantity	Description	Unit	EUR
	Schuhbeck's Green Veltliner ¹	0.75 l	16.00
	Schuhbeck's Riesling ¹	0.75 l	16.00
	Schuhbeck's Silvaner ¹	0.75 l	16.00
	Schuhbeck's Zweigelt ¹	0.75 l	16.00
	Schuhbeck's Rosso di Toscana ¹	0.75 l	18.00

Minimum order quantity per type: 6 bottles

Sparkling wine

Quantity	Description	Unit	EUR
	House Prosecco ¹	0.75 l	16.50
	Bavarian Frizzante "Castell" brut ¹	0.75 l	18.00
	Bavarian Frizzante "Castell" rosé ¹	0.75 l	18.00
	House Champagne "Forget-Brimont" Brut Premier Cru ¹	0.75 l	49.00

Minimum order quantity per type: 6 bottles

Munich Beer Specialties

Quantity	Description	Unit	EUR
Bottled beers		bottles	
	Pale ale ^D	20 x 0.5 l	32.00
	Wheat beer, pale or dark ^D	20 x 0.5 l	34.00
	Wheat beer, non-alcoholic ^D	20 x 0.5 l	34.00
	Pilsner beer, also non-alcoholic ^D	24 x 0.33 l	32.00
	Non-alcoholic beer ^D	24 x 0.33 l	32.00
	Pale ale Tegernseer ^D	24 x 0.33 l	38.50
	Pale ale Hacker Pschorr, swing top bottle ^D	24 x 0.33 l	36.00

Minimum order quantity per type: 5 crates

Munich draught beer

Quantity	Description	Unit	EUR
Freshly tapped beer & equipment			
	Pale ale ^D	30 l	98.00
	Wheat beer ^D	30 l	105.00
	Pilsner beer ^D	30 l	105.00
	Beer dispensing tower, 1 tap	per day	38.00
	Beer dispensing tower, 2 taps	per day	50.00
	Installation, acceptance test & cleaning of beer pump	flat fee	200.00
	CO ² cylinder	6 kg	32.00
	CO ² cylinder	10 kg	46.00

Schuhbeck's Coffee & Tea Specialties

Quantity	Description	Unit	EUR
Coffee			
	Coffee beans	1 kg	36.00
	Espresso beans	1 kg	36.00
	Filter coffee	10 x 70 g	23.00
	Lavazza coffee capsules	100 pieces	98.00

	Lavazza espresso capsules	100 pieces	98.00
	Lavazza powdered milk	1 kg	16.00
	Coffee cream portions	240 pieces	12.50
	Sugar sticks	1000 pieces	24.00
	Schuhbeck's cane sugar sticks	1 piece	0.50
	Honey portions	10 x 20 g	4.00
	Sweetener, sachets	500 pieces	5.00
	Long-life milk	1 liter	2.00
	Lactose-free milk	1 liter	2.50

Tea			
	Pure tea, black	25 bags	9.50
	Pure tea, green	25 bags	9.50
	Pure tea, fruit	25 bags	9.50
	Pure tea, herbal	25 bags	9.50

Technical Equipment			
	Samovar or electric kettle	price on request	
	Drip filter coffee machine incl. thermos pump pot	per fair	65.00
	Lavazza Matinee coffee machine capsules (coffee & espresso)	per fair	75.00
	Lavazza Blue coffee machine capsules (coffee, espresso, cappuccino, latte macchiato)	per fair	115.00
	Jura XS 90 fully automatic coffee machine (80–100 cups / day)	per fair	285.00

Miscellaneous

Quantity	Description		EUR
	Napkins, 24 x 24 cm	250 / pack	14.50
	Cocktail napkins, 12.5 x 12.5 cm	250 / pack	16.50
	Tableware, cutlery, glasses	price on request	
	Service staff	price on request	
	Live cooking on the stand	price on request	

All prices are subject to statutory VAT (currently 19%).

Allergens & Additives

Kindly note the allergens & additives in our products listed below:

Substances subject to mandatory declaration

Additives					
1	Antioxidants	2	Emulsifiers	3	Colorings
7	Stabilizers	8	Acidifiers	9	Sweeteners
4	Flavor enhancers	5	Preserving agents	6	Nitrite curing salt
10	Thickeners	11	Sulfured		

Ingredients capable of triggering allergies and intolerances

A	Eggs / Egg products	B	Peanuts / Peanut products	C	Fish / Fish products	D	Cereals containing gluten
E	Crustaceans / Crustacean products	F	Lupins / Lupin products	G	Milk / Milk products	H	Nuts
I	Sulfur dioxide / Sulfite	J	Celery / Celery products	K	Mustard / Mustard products	L	Sesame / Sesame products
M	Soya / Soya products	N	Mollusks / Mollusk products				

We would like to point out that despite the greatest possible care being taken, our food may contain minor traces of allergens other than those declared due to the manual production of the food.

■ Important Notes

Ordering procedure, follow-on orders

You are kindly asked to send this order form back to us no later than seven working days prior to the start of the trade fair. Please note the minimum order quantities for food. During the fair, follow-on orders can be placed for the following day **by 14:00 at phone no. +49 89 949-28500**.

Scope of supply

The scope of supply includes delivery to the exhibition stand. A one-off transport charge of EUR 18.00 is raised per day of delivery but does not include any further personnel services. These can be ordered separately. Deliveries to conference rooms or restaurants at the exhibition center are only possible in conjunction with

an order for staff support. We would be pleased to provide you with an individual quote for this. All prices are in EURO plus the statutory value-added tax valid at the time of billing.

Returns

On the last day of the trade fair, empties and unused items are collected. Please note that only complete units of unused items in their original packaging will be refunded. Any items for collection still on your stand will be collected after the fair is over. You are required to keep items supplied to you in a safe place until they are collected from the stand and to have them handed over to our logistical staff by an authorized person.

■ Method of Payment

For orders with a billing address within Germany and an estimated net order value in excess of EUR 3,000, advance payment amounting to 75% of the total cost is due. For orders with a billing address outside Germany, advance payment amounting to 100% of the total order value is due.

The billing amount will be deducted from your credit card. The invoice will then be sent to you by mail and, if requested, in advance by e-mail. We accept MASTERCARD and VISA.

Please fill in your credit card details below:

☐ MasterCard ☐ VISA

Name

Card number

Card validation number (3- or 4-digit code on rear of card)

Card valid until

We would be pleased to provide you with a detailed quotation for your stand catering, stand party or conference support upon request, for example, we also offer live cooking and show cooking. You can contact us by phone at +49 89 949-28480 or by e-mail to messe@schuhbeck.de.

We have noted the General Terms and Conditions of Business set out on page 6 and accept them as a constituent part of this contract.

☐ **Via invoice**

The invoice will be sent to you by mail and, if requested, by e-mail in advance. The invoice amount is due for payment without deduction immediately.

Billing address

Any contract agreed is concluded between the exhibitor and Schuhbecks Partyservice GmbH & Co. KG.

Place / date

Company stamp and legally binding signature of exhibitor

■ General Terms and Conditions of Business

1. Area of application

The following General Terms and Conditions of Business (hereinafter referred to as "GTCB") apply to all business relations entertained by Schuhbecks Partyservice GmbH & Co. KG with third parties (hereinafter referred to as the "customer", notably for all deliveries and services provided by Schuhbecks Partyservice GmbH & Co. KG. These GTCB also apply, in the version valid at the given time, to all future business relations with the customer, even if the incorporation of these GTCB was not specifically agreed in respect of the follow-on transactions concerned.

Additional contractual terms of the customer or such as run counter to these GTCB only apply as agreed vis-à-vis Schuhbecks Partyservice GmbH & Co. KG, if this was confirmed in writing by Schuhbecks Partyservice GmbH & Co. KG.

2. Quotations and conclusion of contract

All quotations made by Schuhbecks Partyservice GmbH & Co. KG are non-binding and subject to change at all times. Effective conclusion of contract is, in addition to the order placed by the customer, also subject to a separate order confirmation by Schuhbecks Partyservice GmbH & Co. KG, whereby this may occur by implication by way of service provision on the part of Schuhbecks Partyservice GmbH & Co. KG.

The obtaining of any regulatory permits and concessions and such under private law as are required for service provision by Schuhbecks Partyservice GmbH & Co. KG, e.g. Gema and including customs formalities, is fundamentally the responsibility of the customer and is not part of the service to be rendered by Schuhbecks Partyservice GmbH & Co. KG.

Quotations, concepts, plans and descriptions of events of any kind remain with all rights in the ownership of Schuhbecks Partyservice GmbH & Co. KG in the absence of any express written agreement to the contrary. The customer is prohibited from using, reproducing or distributing the intellectual property of Schuhbecks Partyservice GmbH & Co. KG outside the latter's own events, or from forwarding it to third parties or making changes to it.

Insofar as Schuhbecks Partyservice GmbH & Co. KG is provided by the customer with documents or materials for preparing or executing events, the latter assumes sole liability for ensuring that no third party rights are contravened by or on the basis of these materials and documents by way of the deliveries and services rendered by Schuhbecks Partyservice GmbH & Co. KG. Schuhbecks Partyservice GmbH & Co. KG is not obliged to check whether any third party rights may be violated by the usage of materials and documents provided by the customer. In the event that third party rights are nevertheless contravened by the usage of materials and documents provided by the customer, the latter is to exempt Schuhbecks Partyservice GmbH & Co. KG from all compensation claims as well as any necessary costs incurred hereby insofar as Schuhbecks Partyservice GmbH & Co. KG is guilty of neither willful conduct nor gross negligence.

3. Rental provision

All materials and objects provided by Schuhbecks Partyservice GmbH & Co. KG to the customer remain in the sole ownership of Schuhbecks Partyservice GmbH & Co. KG. The provision occurs on a leasing or rental basis only. The food and beverages supplied by Schuhbecks Partyservice GmbH & Co. KG are the exception to this.

All the agreed charges raised for the provision of the materials and objects are calculated on a calendar day basis. In the absence of any agreement to the contrary, the day of provision to the customer is deemed to mark the start of the rental period and the day of return to Schuhbecks Partyservice GmbH & Co. KG the end thereof. In the event that the return is delayed, the customer owes the full charge agreed for this for each calendar day or part thereof.

The customer is to treat the materials and objects provided by Schuhbecks Partyservice GmbH & Co. KG such as tableware, glasses, cutlery, table linen, furnishings, etc. with the utmost care at all times. In the case of damage, destruction or loss, the customer is to reimburse Schuhbecks Partyservice GmbH & Co. KG with the cost of repair or replacement.

After the materials and objects have been returned, Schuhbecks Partyservice GmbH & Co. KG reserves the right to check the former for any loss or damage within seven days of issuing the confirmation of return.

In the case of the provision of materials and objects by way of rent or lease, Schuhbecks Partyservice GmbH & Co. KG is entitled to ask the customer for a deposit up to an amount equating to the 15-fold rental price. No interest is paid

on the deposit. Until such time as the deposit has been paid, Schuhbecks Partyservice GmbH & Co. KG is entitled to withhold the provision of the materials and objects to the customer. Insofar as Schuhbecks Partyservice GmbH & Co. KG exercises its right of withholding in this respect, its entitlement to the payment of the charges agreed for their provision remains unaffected by this.

4. Prices

All prices quoted or indicated by Schuhbecks Partyservice GmbH & Co. KG are always in EURO, even if an explicit indication of currency is missing, unless otherwise agreed between the parties in writing. All prices quoted or indicated are subject to value-added tax valid at the given time as well as to any additional charges that may be incurred.

The prices specified or indicated in quotations apply fundamentally only in cases where the scope of services offered is ordered in full by the customer.

Insofar as a period of more than three months lies between conclusion of contract and delivery, Schuhbecks Partyservice GmbH & Co. KG is entitled to appropriately increase the originally agreed prices by up to 5 % for good cause.

A good cause is deemed to be the case notably if the sourcing costs incurred by Schuhbecks Partyservice GmbH & Co. KG have increased during the period concerned. In the event that the start or the continuation of the provision of services by Schuhbecks Partyservice GmbH & Co. KG is subject to a not inconsiderable delay not attributable to Schuhbecks Partyservice GmbH & Co. KG, the latter is entitled to charge separately for any additional costs thereby incurred on the basis of the prices valid at the given point in time.

Such additional services of any kind as are not object of the actual order will be charged for by Schuhbecks Partyservice GmbH & Co. KG in accordance with the list prices valid at the point in time concerned. Additional services are deemed to be notably such additional quantities as are not included in the quotation and costs for special packaging as well as extra costs incurred at the request of the customer or attributable to incorrect details provided by the customer or third parties acting on the latter's behalf, such transport delays as are not the blame of the contractor and preliminary services provided unprofessionally or unpunctually by the customer or other third parties insofar as the latter are not agents of Schuhbecks Partyservice GmbH & Co. KG.

5. Ordering procedure, follow-on orders

You are kindly asked to send this order form back to us by no later than seven working days prior to the start of the trade fair. Please note the minimum order quantities for food. During the fair, follow-on orders can be placed for the following day **by 14:00 at phone no. +49 89 949-28500**.

The scope of supply includes delivery to the exhibition stand. A one-off transport charge of EUR 23.00 is raised per day of delivery but does not include any further personnel services. The latter can be ordered separately. Deliveries to conference rooms or restaurants at the exhibition center are only possible in conjunction with an order for staff support. We would be pleased to provide you with an individual quote for this. All prices are in EURO plus the statutory value-added tax valid at the time of billing.

Should goods to be provided by Schuhbecks Partyservice GmbH & Co. KG be collected by the customer or by order of the customer by a third party, the transfer of risk occurs at the point in time of the agreed provision by Schuhbecks Partyservice GmbH & Co. KG. If no special time of provision is agreed, the transfer of risk is deemed to occur upon notification of the readiness to supply vis-à-vis the customer.

Returns

On the last day of the trade fair, empties and unused items are collected. Please note that only complete units of unused items in their original packaging will be refunded. Any items for collection still on your stand will be collected after the fair is over. You are required to keep equipment supplied to you in a safe place until it is collected from the stand and to have it handed over to our logistical staff by an authorized person.

6. Acceptance / Transfer, warranty

The acceptance or transfer of the services provided by Schuhbecks Partyservice GmbH & Co. KG is to occur generally immediately after the delivery or provision of the goods and services at the agreed location. The customer is as such obliged to deploy a correspondingly authorized representative on site at the

point in time concerned. Should no authorized representative of the customer be present at the time of delivery, the time of contractual usage at the latest is deemed to constitute acceptance.

Complaints of any kind, be they due to material defects, quality defects, deviations in the scope of supply or incorrect delivery, are to be declared without delay during acceptance. All rights of reduction to which the customer may be entitled lapse after this time.

Any reasonable deviations in appearance, size, consistency and taste or in terms of the composition of the food prepared are not fundamentally considered to be defects insofar as they were not confirmed explicitly as assured characteristics by Schuhbecks Partyservice GmbH & Co. KG in the context of placement of the order.

No warranty is granted by Schuhbecks Partyservice GmbH & Co. KG whatsoever insofar as the defects occur at the place of fulfillment due to wear and tear, moisture and overheating or to incorrect handling or storage.

In the case of the notification of justified defects, Schuhbecks Partyservice GmbH & Co. KG is entitled to rectify the defect concerned by way of the provision of replacement deliveries within a reasonable period of time. Reduction entitlements on the part of the customer only arise if the justified defect could not be rectified by way of two replacement deliveries or if the defect concerned was not only of a minor nature.

7. Liability

Liability on the part of Schuhbecks Partyservice GmbH & Co. KG only arises, apart from in the case of the violation of cardinal contractual duties, insofar as the former's legal representatives and agents are not guilty of willful conduct or gross negligence. The liability assumed by Schuhbecks Partyservice GmbH & Co. KG is, insofar as no willful conduct or gross negligence is involved, limited to such damage as was typically foreseeable at the time of contract conclusion.

The above-mentioned disclaimer or limitation of liability does not apply insofar as and to the extent that we have assured specific characteristics or guarantees. Nor does it apply to damages due to injury to life, limb or health nor in the case of compelling statutory regulations.

Claims under liability law vis-à-vis Schuhbecks Partyservice GmbH & Co. KG lapse within one year of the point in time at which knowledge of the facts justifying the liability is gained by the claimant. This does not apply to claims under liability law vis-à-vis Schuhbecks Partyservice GmbH & Co. KG arising from injury to life, limb or health.

8. Terms of payment

For orders with an invoice address within Germany and an estimated net order value in excess of EUR 2,500.00, advance payment amounting to 50% of the total cost of the order is due. For orders with an invoice address outside Germany, advance payment amounting to 100% of the total order value is due.

Credit card payment

The billing amount will be deducted from your credit card. The invoice will then be sent to you by post and, if requested, in advance by e-mail. We accept MASTERCARD and VISA.

Via invoice

The invoice will be sent to you by post and, if requested, in advance by e-mail. The invoice amount is due for payment immediately.

Billing address

Any contract agreed is concluded between the exhibitor and Schuhbecks Partyservice GmbH & Co. KG.

We would be pleased to provide you with a detailed quotation for your stand catering, stand party or conference support upon request, for example, we also offer live cooking and show cooking.

You can contact us by phone at +49 89 949-28500 or by e-mail to messe@schuhbeck.de.

9. Offsetting and assignment

The offsetting of disputed or legally non-binding receivables by the customer is ruled out. The same applies to the assertion of withholding rights.

The assignment of claims vis-à-vis Schuhbecks Partyservice GmbH & Co. KG is possible with the written consent of Schuhbecks Partyservice GmbH & Co. KG only.

10. Cancellation

Should the customer exercise a statutory right of cancellation to which the former is entitled without it being attributable to Schuhbecks Partyservice GmbH & Co. KG for good cause, or should Schuhbecks Partyservice GmbH & Co. KG itself cancel the contractual relationship for good cause, Schuhbecks Partyservice GmbH & Co. KG is entitled to assert a flat-rate compensation claim.

The amount of the flat-rate compensation claim in case of cancellation is up to and including:

14 days prior to the agreed delivery deadline	25% of the net remuneration
7 days prior to the start of the event	50% of the net remuneration
3 days prior to the start of the event	75% of the net remuneration
thereafter	100% of the remuneration.

The customer is entitled to prove that Schuhbecks Partyservice GmbH & Co. KG actually suffered less damage than that set out above. The assertion of further compensation claims remains unaffected by this.

11. Data protection

Schuhbecks Partyservice GmbH & Co. KG undertakes to comply with statutory data protection regulations with particular regard to the provisions set out under the German Data Protection Act in its data processing activities in order to provide the customer's data with sufficient protection and safety.

Schuhbecks Partyservice GmbH & Co. KG is entitled to collect, store and process the customer's personal data as well as to forward it to specific persons (e.g. couriers, banks) and use it while giving due consideration to the relevant data protection regulations. To this end, the customer agrees to the collection, storage, processing, forwarding and usage of the personal data accruing and required by way of contract processing by Schuhbecks Partyservice GmbH & Co. KG. The customer agrees notably to the forwarding of personal data to third parties appointed by Schuhbecks Partyservice GmbH & Co. KG for contract processing purposes and, insofar as this is necessary, to his bank.

The refusal to provide consent in this respect means that the order cannot be executed.

Any data usage and forwarding of personal data to other third parties above and beyond this will not occur, unless the user has declared his explicit consent to this in advance or there is a statutory obligation on the part of the vendor to forward the data concerned.

12. Applicable law and place of jurisdiction

German law applies exclusively to the exclusion of the UN Convention on the International Sale of Goods.

Vis-à-vis a consumer, this choice of applicable law only applies insofar as no compelling statutory regulations of the state in which the former has his domicile or customary residence are impinged upon as a result. Insofar as the contractual partner of Schuhbecks Partyservice GmbH & Co. KG is not a consumer as defined under section 13 of the German Civil Code, the registered office of Schuhbecks Partyservice GmbH & Co. KG is deemed to have been agreed as the place of jurisdiction for all disputes.

13. Final provision/Severability clause

Should individual provisions of these GTCB be or become invalid in full or in part, the validity of the other provisions is not affected by this.

Delicious Snack Sandwiches



Delicious snack sandwiches



Delicious snack sandwiches



Delicious snack sandwiches

Schuhbeck's Wraps

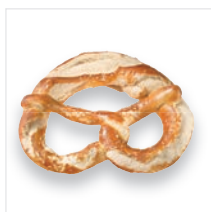


Schuhbeck's wraps



Schuhbeck's wraps

Pretzel Specialties



Pretzels

Savory Finger Food Delicacies



Vegetable terrine with chard, red & yellow bell peppers in zucchini wrap



Goat's cheese & tomato terrine



Brawn of spiced salmon & mussels

Sweet Finger Food Delicacies



Schuhbeck's dessert in a jar

Croissants



Croissants



Croissants, various fillings

Sweet Temptations



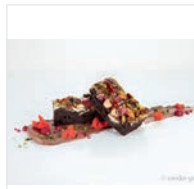
Muffins



Danish pastries



Power cake, blonde



Power cake, dark



Tray cake

Sausages for Connoisseurs

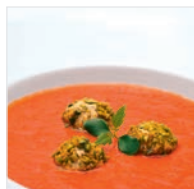


White sausages with a pretzel

From the Soup Pot



Truffled potato soup



Tomato soup

Vitamins & Co.



Crunchy müsli



Crunchy müsli



Crunchy müsli



Smoothie



Tea



Tea

Contact and invoicing:

Alles für Ihr Fest GmbH Geschirrverleih
Auf dem Messegelände | Servicebetriebe Nord
Willy-Brandt-Allee 9 | 81829 München | Germany
Tel. +49 89 32492777 | Fax +49 89 20321936
info@mietgeschirr.de | www.mietgeschirr.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We herewith order on the rental terms quoted (kindly note that your signature is required on page 4):

■ Stand Equipment Packages

The complete packages may not be altered and are valid for the duration of a trade fair or event incl. delivery to and collection from the stand and final washing. Color images of our catering rentals are available on the Internet at www.mietgeschirr.de

Quantity	Item	Description	EUR
	"Glasses and tableware"	12 coffee cups with saucers, 12 plates, 12 coffee spoons, 24 multipurpose glasses, 1 ashtray and 1 bottle opener	35.00
	"Italian coffee service"	12 cappuccino cups with saucers, 24 espresso cups with saucers, 12 latte macchiato glasses with saucers, 12 coffee spoons, 24 espresso spoons, 12 latte macchiato spoons	65.00
	"Jura espresso machine"	Jura X90 espresso machine with automatic milk frother, 1 kg espresso beans, 2 l unskimmed milk, 100 sachets of sugar	345.00
	"Kitchen accessories"	1 cutting board, 1 bread knife, 1 large kitchen knife, 1 small kitchen knife, 1 pair of scissors, 1 can opener, 2 bottle openers, 1 corkscrew	20.00
	"Cleaning kit"	2 kitchen rolls, 25 bin-liners, 1 dish-washing liquid, 1 glass cleaner, 1 fleece cleaning rag, 1 cleaning sponge, 1 cleaning pail	20.00

■ "Mineral" Standard Glasses

Quantity	Item no.	Description	Unit	EUR/unit
	05.01	"Mineral" champagne flute	33	0.55
	05.02	"Mineral" white wine glass	24	0.55
	05.03	"Mineral" red wine glass	24	0.55

■ "Fine" Exclusive glasses

Quantity	Item no.	Description	Unit	EUR/unit
	04.01	"Fine" champagne flute	33	0.65
	04.02	"Fine" white wine glass	24	0.65
	04.03	"Fine" red wine glass	24	0.65
	04.04	"Fine" water glass	33	0.65

■ Speciality Glasses

Quantity	Item no.	Description	Unit	EUR/unit
	04.20	Highball glass (water glass, long)	40	0.55
	04.13	"Whisky" food glass	33	0.55
	09.20	GRAN CRUE cocktail glass	24	0.55
	09.21	"Granity tumbler" caipirinha glass	24	0.55
	09.11	Schnapps glass – 2 cl	20	0.55
	09.12	CASINO brandy glass	12	0.55
	09.13	Amari / Ramazotti glass – 2 cl / 4 cl	20	0.55

■ Beer Glasses

Quantity	Item no.	Description	Unit	EUR/unit
	09.14	"Gambrinus" beer mug – 0.3 l	24	0.55
	09.07	"Gambrinus" beer mug – 0.4 l	20	0.55
	09.01	"Gambrinus" beer mug – 0.5 l	18	0.55
	09.02	"Willy" beer glass – 0.25 l	40	0.55
	09.03	"Willy" beer glass – 0.5 l	24	0.55
	09.04	"Bavaria" wheat beer glass – 0.3 l	33	0.55
	09.05	"Bavaria" wheat beer glass – 0.5 l	24	0.55
	09.06	"Hector" tulip beer glass – 0.3 l	33	0.55
	09.09	"Kölsch" beer glass – 0.2 l	40	0.55

■ Schönwald "Avanti" Chinaware

Round chinaware, puristic design

Quantity	Item no.	Description	Unit	EUR/unit
	12.01	Bread plate 16 cm	48	0.55
	12.02	Dessert plate 20 cm	36	0.55
	12.03	Dinner plate 25 cm	30	0.55
	12.05	Soup plate 21 cm	36	0.55
	12.06	Soup cup	15	0.55
	12.07	Coffee / cappuccino cup with saucer	12	1.00
	12.08	Saucer for soup cup		0.55
	12.09	Espresso cup with saucer	24	1.00
	12.26	Latte macchiato glass with saucer	12	1.00
	12.13	Sugar bowl with lid		0.55
	12.14	Cream pitcher 0.15 l		0.55
	12.17	Ashtray		0.55
	12.32	Salt and pepper shaker, filled		2.00
	19.01	Kaffeehaferl (coffee mug)	24	0.55
	19.00	Tea glass	24	0.55

■ RAK Porcelain "Classic Gourmet"

Cream-colored hotel chinaware

Quantity	Item no.	Description	Unit	EUR/unit
	16.01	Bread plate 16 cm	48	0.55
	16.02	Dessert plate 20 cm	30	0.55
	16.03	Dinner plate medium 23.5 cm	30	0.55
	16.04	Dinner plate 27 cm	24	0.55
	16.05	Deep dish with flag 26 cm	24	0.55
	16.06	Soup cup	15	0.55
	16.07	Coffee / cappuccino cups with saucer	12	1.00
	16.08	Saucer for soup cup		0.55
	16.09	Espresso cup with saucer	24	1.00
	16.13	Sugar bowl with lid		1.00

	16.14	Cream pitcher 0.15 l		1.00
	16.17	Ashtray		1.00
	16.32	Salt and pepper shaker, filled		3.00

■ Schönwald "Event" Exclusive Chinaware

White hotel chinaware, innovative design

Quantity	Item no.	Description	Unit	EUR/unit
	13.01	Bread plate 16 cm	48	0.60
	13.02	Dessert plate 20 cm	36	0.60
	13.03	Dinner plate 28 cm	24	0.60
	13.05	"Event" deep dish with flag 17 cm		0.60
	13.06	"Event" deep dish with flag 26 cm	24	0.60
	13.13	Platter – "coup" 33 cm		1.00
	13.14	Platter – tapered 32 cm		1.00
	13.15	Platter – oval 29 cm		1.00
	13.16	Platter – tapered 16 cm		0.60
	13.17	Platter – oval 14 cm		0.60
	13.20	Tapas platter with 8 stainless steel spoons		4.00
	13.40	Salad bowl – rectangular, 14 cm high		0.60
	13.41	Salad bowl – rectangular, deep, 28 cm		4.00
	13.42	Salad bowl – rectangular, deep, 35 cm		6.00
	13.43	Salad bowl – rectangular, shallow, 40 cm		6.00
	13.50	Bread basket, boat-shaped, 32 cm		1.50
	13.51	Bread basket, boat-shaped, 45 cm		2.00
	13.52	Bread basket, boat-shaped, 70 cm		3.00

■ "Fingerfood" Exclusive Chinaware

Quantity	Item no.	Description	EUR/unit
	10.10	"Signature" dish, oval – 11 cm	0.50
	10.11	"Signature" olive plate, oval – 9 cm	0.50
	10.20	"Fine Dining" dish, rectangular – 13 cm	0.50
	10.21	"Fine Dining" dish, oval – 13 cm	0.50
	10.30	"Pronto" gourmet dish – 12 cm	0.50
	10.31	"Karma" side dish, oval – 16 cm	0.50
	10.32	"Avignon" wave-shaped dish – 19 cm	0.50
	10.33	"Avignon" raindrop-shaped dish – 20.5 cm	0.50
	10.34	"Anna" dip dish, oval	0.50
	14.04	"Unlimited" Yin Yang dish – 15 cm	0.60
	14.10	"Unlimited" deep dish, oval – 16 cm	0.60
	14.13	"Unlimited" shallow dish, oval – 22 cm	0.60
	14.20	"Unlimited" teapot 0.5 l	3.00
	14.21	"Unlimited" tea bowl 0.15 l	0.60

■ “Hepp Premium” Cutlery

matches Schönwald “Avanti” & “Generation”

Quantity	Item no.	Description	Unit	EUR/unit
	22.01	Dinner knife	12	0.55
	22.02	Dinner fork	12	0.55
	22.03	Soup spoon	12	0.55
	22.04	Dessert knife	12	0.55
	22.05	Dessert fork	12	0.55
	22.06	Dessert spoon	12	0.55
	22.07	Coffee spoon	12	0.55
	22.08	Espresso spoon	12	0.55
	22.09	Cake fork	12	0.55
	22.11	Latte macchiato spoon	12	0.55

■ “Hepp Profile” Exclusive Cutlery

matches Schönwald “Event” & “Unlimited”

Quantity	Item no.	Description	Unit	EUR/unit
	21.01	Dinner knife	12	0.65
	21.02	Dinner fork	12	0.65
	21.03	Soup spoon	12	0.65
	21.04	Dessert knife	12	0.65
	21.05	Dessert fork	12	0.65
	21.06	Dessert spoon	12	0.65
	21.07	Coffee spoon	12	0.65
	21.08	Mocca spoon	12	0.65
	21.09	Cake fork	12	0.65
	21.11	Gourmet spoon	12	0.65
	21.14	Butter knife	12	0.65

■ Table Service Accessories

Quantity	Item no.	Description	EUR/unit
	30.10	“Fleur” dessert bowl – Ø 12 cm	0.80
	30.11	“Fleur” glass bowl – Ø 18 cm	1.50
	30.12	“Fleur” glass bowl – Ø 23 cm	2.00
	30.13	“Fleur” glass bowl – Ø 27 cm	2.50
	33.01	Glass pitcher 1.3 l	1.80
	30.30	“Tangram” porcelain bowl, Ø 20 cm	1.50
	30.31	“Tangram” porcelain bowl, Ø 24 cm	2.00
	30.32	“Tangram” porcelain bowl, Ø 28 cm	2.50
	30.26	“Avignon” porcelain bowl – square, 23 x 23 x 10 cm	5.00
	18.02	“Löwenkopf” weisswurst pot – 2.5 l	5.00
	31.08	3-level étagère – 50 x 38 x 32 cm	15.00
	31.05	Stainless steel platter, rectangular – 53 x 32 cm	4.00
	31.15	Cheeseboard, rustic wood, oval	4.00
	31.35	Non-slip, black serving tray, Ø 32 cm	3.00

	32.10	Bread basket (small, approx. Ø 20 cm)	0.50
	32.11	Bread basket (large, approx. Ø 35 cm)	2.00
	20.20	“Standard” salad servers	1.00
	20.21	“Standard” sauce ladle	1.00
	20.24	“Standard” cake server	1.00
	20.25	“Standard” cheese slicer	1.00
	33.20	Stainless steel champagne bucket	2.00

■ Coffee Machines

Quantity	Item no.	Description	EUR/unit
	35.10	Electric kettle, 1.7 l	10.00
	47.22	Jura X90 espresso machine – 230 V / 1.35 kW, approx. 30 cups / hour	309.00
	47.23	Jura X9 espresso machine, fully automatic, with automatic milk frother – 230 V / 2.5 kW, approx. 60 cups / hour	695.00

■ Kitchen Appliances

Quantity	Item no.	Description	EUR/unit
	32.52	Chafing dish 1/1 hotel grade w/o insert – electric, 2.2 kW / 230 V	30.00
	32.57	Electric soup pot 10 l, also sausage cooker	30.00
	35.47	Microwave oven, 800 W / 17 l	30.00
	35.48	Induction hob, 30 cm / 230 V	35.00
	35.49	Salamander grill, 2 kW / 230 V	80.00
	35.50	“Gastro” electric stove with two-element hotplate – 5.2 kW / 380 V	150.00
	35.69	Stool cooker – 40 cm, 5.2 kW / 16 A / 380 V	120.00
	33.72	Heated trolley – 20 x 1/1 GN, 0.76 kW / 230 V	240.00
	33.81	Bain-marie (water bath) with tap outlet 1/1 tabletop model – 1.5 kW / 230 V	50.00
	35.63	“Rational” combination steamer CM 61, 6 x 1/1 GN – 32 A / 380 V	400.00
	35.60	“Rational” combination steamer CM 101 on hurdle rack, 10 x 1/1 GN – 32 A / 380 V	800.00
	35.72	Refrigerator 135 l / 85 x 55 x 60 cm / 0.6 kWh / 24	60.00
	35.70	Refrigerator 226 l / 134 x 55 x 60 cm / 0.6 kWh / 24	80.00
	35.71	Refrigerator with freezer compartment, blue 144 x 55 x 60 cm	80.00
	35.76	Upright freezer, 220 l / 175 x 65 x 60 cm	200.00

Furniture for Stand Parties

Quantity	Item no.	Description	EUR/unit
	36.02	"Hammerschlag" bistro high table, folding Ø 85 cm	8.50
	36.51	"Chrome" bar stool with white seat upholstery	6.50
	36.45	Multi-table, high 200 x 80 x 110	40.00
	36.44	Multi-table 200 x 80 x 75	35.00
	36.46	Lighting (white) for multi-table	10.00
	36.43	Countertop for multi-table	5.00

Table linen available on request!
 These prices apply for stand parties or daily delivery only!
 Prices for the duration of the entire trade fair on request!

The prices are stated per item for the duration of the fair or event incl. delivery to and collection from the stand and final washing. For stand parties and same-day deliveries, 50 percent of the rental fee will be charged.

Daily cleaning service

As an additional service, we can also collect rental items at the end of the trade fair day (tableware, glasses, cutlery) for washing and return them the following day before the fair opens.

This involves a flat surcharge of 25 percent of the overall rental price of glassware, tableware and cutlery per exchange, including pick-up and delivery.

☐ We require daily washing of rented items (tableware, glasses, cutlery)

Color images of our catering rentals can be viewed on the Internet at www.mietgeschirr.de

Water Dispenser / Water Cooler

Water dispenser for cooled / uncooled water

Quantity	Item no.	Description	EUR/unit
	33.65	Cold / room temperature water dispenser tower, with cup dispenser, height 146 x 31 x 26 cm, 230 V	100.00
	33.66	Hot / cold / room temperature water dispenser tower, with cup dispenser, height 146 x 31 x 26 cm, 230 V	120.00
	50.70	Water in 18.9 l bottle	20.00
	53.95	100 Plastic cups for water dispenser tower, 0.2 l	6.00

After the invoice has been issued, we debit the invoice amount from your credit card and send you the original invoice and debit slip by mail.

Kindly complete your credit card details below:

☐ MasterCard ☐ Visa Card

Name of holder

Card number

Card security code (3- or 4-digit code on rear of card)

Valid until

Place / date

Company stamp and legally binding signature of exhibitor

■ Rental and Delivery Terms

- § 1 The rented articles and appliances are the property of "Alles für Ihr Fest GmbH" Leasing and Event Service, Munich.
- § 2 The rental prices are net and do not include statutory VAT. Delivery to the Munich Trade Fair Center is included for orders above EUR 20.00. The rental price shall be due prior to handover of the items, or on handover plus a deposit amounting to three times the gross rental contract.
- § 3 An additional net bank processing fee of EUR 15.00 (Europe) shall apply to foreign accounts.
- § 4 The rental company shall not be liable in any way for any damage to persons or property (clothing) caused by use of the rented articles. The hirer shall be responsible for any claims for compensation by third parties. The liability of the hirer shall begin on delivery at the stand. This shall apply even if the stand is not occupied.
- § 5 The hirer is expected to handle the rented items incl. the carrying cases with care and return them TO THE RENTAL COMPANY in good order and condition. The hirer is responsible for disclosure of damage or loss and subsequent replacement of the full value of the item. If it is not possible to store the crates on the stand, ask for a special agreement with the rental company.
- § 6 The rental contract may be cancelled by the hirer up to **seven days** prior to delivery; later cancellations shall be subject to a fee equalling 100% of the rental amount. Orders placed two days or less before the fair begins shall be subject to a 20% surcharge, excluding orders added to existing contracts. Beverages are only accepted for refund in full crates / packs. Return fee charged!
- § 7 At the end of the fair, the rental inventory should be prepared for pick-up in the appropriate transport boxes provided (also applies to daily exchange items).
- Return tableware and carrying cases in good order and condition, correctly sorted and packed.
 - Place glasses upright in the appropriate case with glass protection inserts.
 - Empty out drinks and remove leftover food from dishes.
 - Do not remove the transport box protection inserts or damage the exhibition stand stickers.
- We reserve the right to assess additional cleaning charges or make claims for compensation in cases of non-compliance.
- § 8 Place of jurisdiction and fulfilment of the contract is Munich.
- § 9 The contract is concluded directly between the exhibitor and the given contractor approved by Messe München GmbH.

We are always pleased to help with additional service requests.

Glasses



"Mineral" standard glasses



"Fine" exclusive glasses



Speciality glasses



Speciality glasses



Beer glasses

Chinaware



Schönwald "Avanti"
chinaware



Schönwald "Event"
exclusive chinaware



Schönwald "Event"
exclusive chinaware



"Fingerfood" exclusive
chinaware

Cutlery



"Hepp Premium" cutlery



"Hepp Profile" exclusive
cutlery

Table Service Accessories



Service accessories



Service accessories

Coffee Machines



"Jura X90" espresso
machine



"Jura X9" espresso
machine

Kitchen Appliances



Kitchen appliances



Kitchen appliances

Furniture for Stand Parties



Bistro high table, Bar stool



Furniture

In addition to our service partners Able Catering GbR | Josef Able & Söhne, Käfer Service GmbH, Schuhbecks Partyservice GmbH & Co. KG and Alles für Ihr Fest GmbH, the following service partners would also be pleased to support your presence at the trade fair with the provision of beverages, beverage dispensing equipment and catering services:

■ Beverages and beverage dispensing equipment

Agnes Bernrieder GmbH

Beverage distribution service, beverage dispensing equipment
Münchener Strasse 30, 85667 Oberpfraammern, Germany
Tel. + 49 8093 5224, Fax + 49 8093 2953
Mobile +49 179 7837074
info@bernrieder-getraenke.de,
www.bernrieder-getraenke.de

Getränke Widmann GmbH

Beverage dispensing equipment
Melchior-Huber-Straße 36, 85652 Ottersberg, Germany
Tel. +49 8121 8453
Mobile +49 177 2228453
info@schanktec.de, www.schanktec.de

North Market GmbH

Coffee, beverages, baked goods & snacks
Untere Dorfstraße 7a, 85405 Nandlstadt, Germany
Tel. +49 8756 913859, Fax +49 8756 913887
Mobile +49 171 1773296
office@handelsbar.de

Porta & Cortes GmbH & Co. KG

Beverage dispensing equipment
Ulmenstraße 9, 82131 Gauting, Germany
Tel. +49 89 14959596, Fax +49 89 14959597
Mobile +49 177 2447028
porta-cortes-schanktechnik@arcor.de

■ Catering

Arena One Gastronomie GmbH

Catering & Events
Spiridon-Louis-Ring 7, 80809 München, Germany
Tel. +49 89 350948540, Fax +49 89 350948541
messe@arena-one.com, www.arena-one.com

Falken Feinkost Party-Service H. Draxler

Koppstraße 4, 81379 München, Germany
Tel. +49 89 658953, Fax +49 89 655881
Mobile +49 170 4087113
info@falkenfeinkost.de, www.falkenfeinkost.de

Kuffler Catering Service GmbH & Co. KG

Otto-Perutz-Str. 16–18, 81829 München, Germany
Tel. +49 89 360392813, Fax +49 89 360392820
catering@kuffler.de, www.kuffler-catering.de

Stürzer Catering GmbH

Ehamostraße 12, 85658 Egming, Germany
Tel. +49 8095 906670, Fax +49 8095 2577
mail@stuerzer-service.de, www.stuerzer-service.de



Geprüft nach Service-Qualität
als Servicepartner der
Messe München International

Return to:

Messe München GmbH
ICM – Internationales Congress Center
Fax +49 89 949-9723600
ICM-Aussteller@Messe-Muenchen.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

Please note

Please note that meeting rooms are rented to exhibitors only.

ICM meeting rooms

ICM meeting rooms – description of categories	Rental fee in EUR/day
Category A (Starnberger See, Ammersee, Chiemsee, Tegernsee (lakeside), Walchensee, Kochelsee, Eibsee, Schliersee) Size: 29 – 30 square meters (Schliersee: 35 square meters) Equipment inside: boardroom style seating for 12 persons (Schliersee: boardroom style seating for 18 persons), coat rack, wall cabinet, waste bin Equipment outside: TFT display, 4:3 aspect ratio, for room information system	170.00
Category B (Hirschberg, Rotwand, Wendelstein) Size: 24 – 30 square meters Equipment inside: boardroom style seating for 12 persons, coat rack, waste bin Rotwand and Wendelstein with kitchenette Hirschberg with 60" display/soundbar Equipment outside: TFT display, 4:3 aspect ratio, for room information system	350.00
Category C (Jochberg, Zugspitze, Watzmann) Size: 34 – 37 square meters Equipment inside: boardroom style seating for 16 persons, coat rack, 60" display/soundbar, waste bin Equipment outside: TFT display, 4:3 aspect ratio, for room information system	400.00
Category D (Wörthsee, Pilsensee (lakeside)) Size: 34 square meters Equipment inside: boardroom style seating for 16 persons, coat rack, 60" display/soundbar, waste bin Equipment outside: TFT display, 4:3 aspect ratio, for room information system	450.00
Category E (Staffelsee (lakeside)) Size: 34 square meters Equipment inside: boardroom style seating for 20 persons, coat rack, 60" display/soundbar, waste bin Equipment outside: TFT display, 4:3 aspect ratio, for room information system	500.00
Category F (Königssee) Size: 93 square meters Equipment inside: boardroom style seating for 36 persons, 2 coat racks, 90" display/soundbar, waste bin Equipment outside: 2 TFT displays, 4:3 aspect ratio, for room information system	850.00

■ **Name of your event:** _____

■ Ordering of ICM meeting room

Please order one meeting room only via this form. Kindly use a further order form should you require a further meeting room.

We hereby order – in the name and on behalf of the above-named exhibitor – the following meeting room and special equipment for rent from Messe München GmbH.

The rental contract is not valid before Messe München GmbH has provided confirmation, which must be made in writing. The confirmation also depends, among others, on the given premises being available for rent at the required time.

Date		Time		Category	Room name	Individual price EUR/day	Number of days	Rental price EUR/rental term
from	to	from	to					
Total rental amount								

■ Ordering of special equipment

Date		Time		Item	Individual price EUR/day	Units	Number of days	Rental price EUR/rental term
von	bis	von	bis					
				Beamer (3,500 ANSI lumens)	250.00			
				Laptop	125.00			
				46" display/soundbar on a tripod	150.00			
				Notice board	30.50			
				Flipchart (incl. 10 sheets)	22.00			
				Signage pylon (A3/landscape format)	18.50			
Total amount for special equipment								
Total amount for room rental and special equipment in EUR								

■ Ordering of further services

All further services such as telecommunications, flowers, etc. can be ordered via the corresponding order forms for exhibitor services.

■ Catering at ICM

Please contact our service partner with regard to the catering services you require:

Käfer Service GmbH
 Messegastronomie ICM
 Tel.: +49 89 949-24200
 Fax: +49 89 949-24209
 E-mail: messe.catering@feinkost-kaefer.de

External caterers are admissible subject to prior consultation with the ICM project management team. Please note that external caterers are bound to pay commission to Messe München GmbH as a mandatory requirement. Vehicle access authorization and parking facilities are subject to payment of a charge.

All the above-mentioned prices are net and subject to value-added tax.

In submitting an order, you are indicating your legally binding agreement with the general terms and conditions for the rental of meeting rooms.

Place / date

Company stamp and legally binding signature of exhibitor

■ General Terms and Conditions of Rental for ICM Meeting Rooms

1. The submission of an order to Messe München GmbH constitutes a contractual offer that the hirer cannot rescind once it has been received by Messe München GmbH. The contract in respect of the rental of the given premises is not valid until you have received a written confirmation from Messe München GmbH. The provision of the confirmation also constitutes acceptance of the contract which can, as a general rule, only occur after the hirer has been admitted as an exhibitor at the trade fair taking place at Munich Exhibition Center or on its grounds. Messe München GmbH is entitled to allocate a conference or meeting room to the hirer within the category selected by him.
2. Rental and ancillary costs will be billed together with the final invoice. The rent includes the costs incurred in the form of normal energy consumption and air conditioning as well as the cleaning service provided after the stand has been set up and the final cleaning services. Any energy consumption deemed to be in excess of a normal level, e.g. due to additional lighting, will be separately invoiced to the hirer at the Messe München GmbH prices valid during the given period of rental, as will any soiling of floors and walls deemed to be in excess of a normal level.
3. The premises concerned are as a rule equipped with conference room tables and chairs. Any changes to the appointment of the premises as required by the hirer will be carried out by Messe München GmbH if at all possible and charged at the prices valid for the duration of the period of rental. Telephone and fax connections, audiovisual installations and other facilities will be provided by Messe München GmbH and/or its contracting companies if available and charged at the prices valid during the period of rental.
4. To the extent necessary, the hirer is obliged to use the security, cloakroom and toilet services offered by Messe München GmbH and/or its contracting companies. These services will be charged to the hirer at the prices valid during the given event.
5. Messe München GmbH is entitled to withhold the rented items until such time as the hirer has fulfilled all his financial obligations to Messe München GmbH due with effect of the start of the period of rental.
6. Messe München GmbH will hand over the rented items and other facilities intended for co-usage in a clean state that is deemed appropriate for the contractually agreed purpose at the start of the period of rental. The hirer is obliged to treat the rented premises and facilities intended for co-usage in a caring, considerate manner and to return them in their original state. The hirer is above all prohibited from hammering nails into or attaching other fittings to the ceilings, walls, doors and floors. The state of the rented premises will be checked by Messe München GmbH both at the start and the end of the period of rental.
7. The occupation of conference rooms must occur in accordance with the seating and/or table plan valid for the given purpose and approved by Munich Municipal Fire Department. Additional fittings and any changes to the valid seating and/or table plan require the prior authorization of Munich Municipal Fire Department, which Messe München GmbH obtains by order and for account of the hirer. The hirer is to provide Messe München GmbH with the appropriate plans for this purpose. Any conditions the hirer may have to meet in connection with the authorization must be met by same likewise at his own expense. To the extent that authorized seating and/or table plans must be provided for the meeting rooms, the aforementioned provision applies accordingly. The hirer is obliged to inform himself of any requirements needing to be met in this respect. Any changes in the furnishing of the office rooms must be coordinated with Messe München GmbH. Any requests with regard to seating are to be communicated to Messe München GmbH no later than ten days prior to the commencement of the rental period. Messe München GmbH is entitled to raise a lump sum charge amounting to EUR 50 for each change made after this deadline. The same applies if changes are necessary after the services requested have been rendered. In the event of the hirer violating any statutory requirements, he exempts Messe München GmbH from any liability whatsoever.
8. To the extent that Messe München GmbH supplies the hirer with keys for the contractually agreed premises, the hirer is obliged to return the given keys to the person stipulated by Messe München GmbH at the end of the period of rental. In the event of the hirer not fulfilling this obligation on time or at all, Messe München GmbH is entitled to reprogram the locks to the contractually agreed premises that can be locked with the keys that were not returned on time or at all and raise a charge amounting to EUR 120 for doing so. Messe München GmbH is entitled to demand payment of an appropriate deposit for each key supplied which Messe München GmbH can keep in the event of the hirer not returning the key concerned on time or at all.
9. No modifications may be made by the hirer to the premises or their technical installations without Messe München GmbH's prior written approval. At the end of the rental period, they must be returned to their original state. Only Messe München GmbH or its contracting companies may be appointed to carry out such work.
10. The hirer is not allowed to remove from the premises furnishings with which Messe München GmbH has equipped the premises without Messe München GmbH's prior written consent. Messe München GmbH is entitled to raise a flat-rate charge of EUR 50 for any violation of this.
11. The hirer may only use the premises as conference halls / rooms, meeting rooms and/or offices. They may not be used for any other purpose, e.g. overnighting.
12. Traffic areas and service zones within the building may also be used by Messe München GmbH, hirers at the trade fair center and their customers. The hirer must ensure that the event he is holding on the contractually agreed premises does not disrupt operations at the trade fair center and on its grounds. The hirer is moreover obliged to ensure that the other users of the trade fair center and its grounds are not thereby disturbed.
13. The hirer may only sublet the rented premises with Messe München GmbH's prior authorization, which must be made in written form. In the event of the premises being sublet, the subtenants must fulfill the contractually agreed obligations imposed on the hirer. The hirer is liable vis-à-vis Messe München GmbH for the subtenants' compliance with the terms of the contract. Notwithstanding the fact that the premises have been sublet, the hirer is still responsible for ensuring the fulfillment of the contractually agreed obligations.
14. The hirer agrees to assign any rights he may have against the subtenants arising from the subletting of the given premises to Messe München GmbH as collateral for Messe München GmbH's claims arising from this contract. The hirer is entitled and authorized to enforce these claims vis-à-vis the subtenants on his own behalf and for own account as well as to assert them in court. This applies until such time as the hirer is in default of payment vis-à-vis Messe München GmbH, Messe München GmbH discloses the assigned claim directly to the subtenants and informs the hirer accordingly. Before Messe München GmbH discloses the collateral assignment vis-à-vis the subtenants, it will inform the hirer of its intention to do so. Messe München GmbH agrees to reassign the assigned claims to the hirer to the extent that Messe München GmbH's claims vis-à-vis the hirer arising from this contract are fulfilled.
15. Wired telecommunications facilities may only be provided by Messe München GmbH. Messe München GmbH may have its services provided by subcontractors. Communications and media technology can be ordered via the corresponding order form.
16. The hirer agrees to allow Messe München GmbH's contracting companies accredited for the trade fair center and its grounds to work inside or outside the rented premises at the trade fair center and on its grounds within the framework of their contracts concluded with Messe München GmbH. The hirer is entitled to grant companies other than Messe München GmbH's contracting companies accredited for the trade fair center and its grounds access to the rented premises to the extent that this provision does not contravene any other provisions of this rental contract.
17. Above all for reasons of handling logistics, food and drink must only be supplied by the official trade fair caterers and/or by food and drink supply services approved by Messe München GmbH. Reusable crockery and cutlery must be used for catering purposes. Any permit that may be needed in accordance with § 12 of the German Catering Act in respect of the supply of food and drink must be applied for with Kreisverwaltungsreferat, Ruppertstraße 19, 80313 München, Germany.
18. During the period of rental, Messe München GmbH agrees to follow the orders and instructions of the hirer as far as technically possible. The hirer is liable for all damage caused by Messe München GmbH's staff in following the hirer's instructions, regardless of whether the persons concerned are to blame or not unless they acted in a willful or grossly negligent manner.
19. The hirer must comply with the rules governing the use of the trade fair center and its grounds (Munich Trade Fair Center). Moreover, the hirer undertakes to comply with the provisions set out under the directive governing places of public assembly (VStättV) valid at the time of the event.

20. Within the area of the regional capital Munich, city regulations foresee the strict sorting of all industrial waste into specific recyclable material groups (paper, cardboard, cartons; wood; metal; plastic; glass) as well as into flammable and non-flammable residual waste as a mandatory requirement. The hirer is obliged to carry out himself the sorting of the industrial waste he produces. In the event of the hirer being unable to sort his waste, he must pay the cost of having the waste sorted on his behalf. In any case, the hirer must pay the cost of transporting the waste he produces during the given event as well as the charges raised by the recycling companies, dumps and incinerators. The hirer is advised, if necessary in coordination with Messe München GmbH, to make use of all existing possibilities of reducing the quantity of waste, directly sorting the waste and immediately recycling it.
21. Roof or outside aerials may only be fitted with Messe München GmbH's prior written approval and only by persons qualified to do so. High-frequency equipment may only be operated with the approval of the responsible authorities.
22. Messe München GmbH is entitled to withdraw from the rental contract or to extraordinary cancellation thereof if the hirer is deemed to have committed an essential breach of contract such that Messe München GmbH cannot reasonably be expected to adhere to the contract. The regulation of damages set out in under item no. 22 sentences 2–5 applies accordingly.
23. If the hirer cancels his participation as an exhibitor or co-exhibitor at the trade fair taking place on the premises of the Munich Trade Fair Center during the given period of rental or if the hirer does not take possession of his stand space by the start of the last stand set-up day of the trade fair concerned, Messe München GmbH is entitled to withdraw from the contract for the rental of conference halls / rooms and special areas or is entitled to extraordinary termination of the given contract without having to give notice thereof.
24. In the event of the hirer being unable to make the agreed use of the rented item(s) for reasons for which he is responsible, he is as a general rule obliged to pay the contractually agreed rent. The same applies if the hirer is unable to make the agreed use of the rented item(s) due to force majeure or reasons for which Messe München GmbH is not responsible. If he notifies Messe München GmbH of his inability to make the agreed use, then the following arrangement applies in respect of the compensation to be paid depending on the point in time at which notification is received prior to the official start of the trade fair:
Receipt of notification
up to 6 weeks prior to start of trade fair: 25 % of contractually agreed rent
up to 2 weeks prior to start of trade fair: 50 % of contractually agreed rent
any time thereafter: 100 % of contractually agreed rent
Messe München GmbH will set off the value of the expenditure saved as well as that of the advantage gained from any other usage made of the object concerned in the ratio of the reduced rent as per the aforementioned tiered system to the contractually agreed rent.
25. For value-added tax reasons Messe München GmbH is unable to issue invoices to an invoicee other than the main exhibitor or re-address invoices to an invoicee other than the main exhibitor for services it has rendered and/or will render to the main exhibitor as its contractual partner.
If Messe München GmbH issues an invoice with German value-added tax (VAT) to an exhibitor whose registered office is located outside the Federal Republic of Germany, and if Messe München GmbH could have issued the invoice without VAT had the exhibitor provided the requisite information in good time, Messe München GmbH is entitled to charge the exhibitor a fee of EUR 50 for replacing the invoice issued with VAT by an invoice issued without VAT at the request of the exhibitor.
Should the exhibitor wish to have an invoice rewritten because the name, legal form or address of the recipient of the invoice has changed, the exhibitor is obliged to pay Messe München GmbH a sum amounting to EUR 50 plus VAT for each change of invoice unless the details in respect of name, legal form or address of the recipient of the invoice were incorrect on the original invoice and Messe München GmbH was responsible for the incorrect details.
26. Messe München GmbH cannot be made liable for any damage occurring as result of a force majeure, strikes or other power failures or fluctuations in the power supply for which it is not responsible. This also applies to the usage of any electro-acoustic installations. Messe München GmbH is liable for personal injury (damage arising from injury to life, body or health) caused by neglect of duty for which Messe München GmbH, its legal representatives or employees are responsible, as well as for other damage caused by willful or grossly negligent breach of duty by Messe München GmbH, its legal representatives or employees.
- Messe München GmbH is also liable for any damage caused by the negligent breach of essential contractual duties by Messe München GmbH its legal representatives or employees. In such cases, Messe München GmbH is liable only if the damage is of a typical nature and not consequential damage, and then only up to 3 times the net rental charge; this limitation of liability applies only to entrepreneurs, legal entities under public law and special funds under public law.
27. The hirer undertakes to exempt Messe München GmbH from any claims arising in the hirer's area of responsibility and risk regardless of who is to blame and which are asserted against Messe München GmbH to the extent that the hirer would be obliged to directly compensate Messe München GmbH by law if Messe München GmbH were to meet the claims for damages asserted by the given third party.
28. The hirer is liable to Messe München GmbH for all damage on and to the rented premises, the facilities intended for co-usage as well as to other buildings and parts of the outdoor exhibition area caused by himself, his subtenants, employees, other persons appointed by him or visitors. This also applies to damage to technical facilities and equipment located on the rented premises during the period of rental. To the extent that guilt is a prerequisite of liability by law, the hirer is deemed to be liable even if no blame can be attached to him. To the extent that guilt is not a prerequisite of liability by law, the hirer is deemed to be liable even if no blame can be attached to him. Messe München GmbH is entitled to have the damage estimated by a publicly accredited and authorized expert at the hirer's expense.
29. At Messe München GmbH's request, the hirer must produce evidence that he has personal liability insurance coverage for the duration of the trade fair that covers the hirer's contractual risks and for which he has paid the corresponding premiums (incl. insurance tax) in good time. The hirer is advised to take out insurance against fire and theft for items brought onto the premises by himself and his subtenants, his employees, other persons appointed by him or visitors.
30. This contract is governed by the law of the Federal Republic of Germany.
31. Any addition or change to this contract must be made in writing.
Verbal agreements are invalid. This provision may only be amended by way of a written agreement.
32. In the event of one or more provisions of this contract being or becoming invalid in part or in full, this has no effect on the validity of the rest of the contract. Invalid provisions must be replaced by such other provisions as come closest to the parties' intended purpose.
33. Munich is deemed to be the place of performance.
34. Insofar as the hirer is a trader, a legal entity under public law or a special fund under public law or has no general place of jurisdiction in the Federal Republic of Germany, Munich is the agreed place of jurisdiction for all disputes arising from or in connection with this contract. Messe München GmbH is also entitled at its discretion to assert its claims vis-à-vis the hirer with such court as is competent for the place in which the hirer has his registered office or branch office.

Return to:

Messe München GmbH
ICM – Internationales Congress Center
Fax +49 89 949-9723600
ICM-Aussteller@Messe-Muenchen.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

Event partner / recipient of bill (company)

Authorized signatory

■ Please note

Please note that conference halls / rooms are rented to exhibiting companies only.

A layout plan, information on the venue and technical details can be found on our website (www.icm-muenchen.de).

■ Event-related information

Name of your event

Set-up and rehearsal time required

Start of event (date, time)

As from when will guests be admitted?

End of event (date, time)

Number of persons planned

As from when is the organizer present on site?

■ Seating

Form of seating required

☐ Theater style

☐ Classroom style

☐ Banquet style

Catering

☐ Yes

☐ No

■ Please note

Catering provided within the halls / rooms is possible with classroom and banquet style seating only.

Foyer

Estimated number of square meters of foyer space for registration, cloakroom and catering subject to availability

m²

Registration

☐ Yes ☐ No

Registration equipment

Start of registration

Cloakroom

☐ Yes ☐ No

Technical Equipment

- ☐ Boardroom table for _____ persons incl. _____ microphones
- ☐ Preview monitor for boardroom table
- ☐ ICM laptop at boardroom table
- ☐ Lectern without microphone
- ☐ Lectern with two microphones
- ☐ Preview monitor for lectern
- ☐ ICM laptop at lectern
- ☐ Beamer
- ☐ Screen
- ☐ Wireless microphone
- ☐ Hall / room support monitor (entrance)
- ☐ Interpreting system

Further technical equipment

Please note

Personnel to be booked as a mandatory requirement will be planned in accordance with your requirements and timings and will be listed in the detailed offer.

Ordering of further services

All further services such as telecommunications, flowers, etc. can be ordered via the corresponding order forms for exhibitor services.

Catering at ICM

Please contact our service partner with regard to the catering services you require:

Käfer Service GmbH
 Messegastonomie ICM
 Tel.: +49 89 949-24200
 Fax: +49 89 949-24209
 E-mail: messe.catering@feinkost-kaefer.de

External caterers are admissible subject to prior consultation with the ICM project management team. Please note that external caterers are bound to pay commission to Messe München GmbH as a mandatory requirement. Vehicle access authorization and parking facilities are subject to payment of a charge.

☐ Please draw up a detailed offer for us based on our requirements.

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

the fair agency gmbh | Agentur für Messedienstleistungen
Schatzbogen 43 | 81829 München | Germany
Tel. +49 89 244419370 | Fax +49 89 244419379
personal@the-fair-agency.com

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

the fair agency gmbh provides you with trained and committed personnel for your presence at trade shows/exhibitions/congresses. Our staff is flexible and has event experience. We put your ideas into practice and support you in your preparation and implementation of the event with targeted staff deployment.

Our services in detail

- planning and organization of personnel training
- advice on the implementation of your ideas
- selection of personnel in accordance with your requirements based on file cards
- supply of individual, customized rental clothing
- you can contact us via our service hotline at any time during the event (24 hrs)
- on request, assumption of full project management on site

We would be pleased to provide you with a non-binding quotation for

Hostesses/Hosts/Service staff

☐ Male ☐ Female Number of persons _____ Age approx. _____

Duties

- ☐ Information ☐ Promotion ☐ Meet & Greet
☐ Service ☐ Kitchen ☐ VIP care
☐ Other (please specify) _____

Interpreter/Translator (bookable for half day/full day only)

- ☐ Professional interpreter (simultaneous/consecutive)
☐ Conversation interpreter (native speaker/language student)

Language skills required

- ☐ German ☐ English ☐ French
☐ Italian ☐ Portuguese ☐ Spanish
☐ Other language _____

Deployment times (including breaks)

- ☐ Briefing on day prior to trade show required (usually approx. one hour)

On the trade show days

First day	from	to	no. of hours
-----------	------	----	--------------

Subsequent trade show days except last day	from	to	no. of hours
--	------	----	--------------

Last trade show day	from	to	no. of hours
---------------------	------	----	--------------

Type of clothing required

- ☐ Standard (trouser suit/ladies' suit black, white blouse)
☐ Clothing to be supplied by the exhibitor
☐ Rental uniforms or rental clothing

please specify _____

Notes

This is a non-binding **inquiry form**.

Based on the requirements listed above, we will draw up a specific quotation within three working days and propose suitable personnel via file cards.

Any contract agreed is concluded between the exhibitor and Messe München GmbH's contracting company following confirmation of quotation.

the fair agency gmbh supplies personnel in accordance with the provisions set out in the German Employment Agency Act. The prices charged include the social security deductions and taxes required by law. The service provision agreed is checked regularly during the trade fair. Should staff members supplied for the duration of the fair be unavailable due to illness, they will be replaced at no extra cost.

Place / date

Company stamp and legally binding signature of exhibitor

■ Terms of booking for event personnel

§ 1 General - Area of Application

1. Our standard terms and conditions (STC) apply exclusively; conditions that are conflicting or deviate from our STC are not recognized by us unless we have consented to their applicability explicitly and in writing. Our STC also apply if we render our services even though we are aware of our client's conditions that are conflicting or deviate from our STC.
2. All agreements that deviate from our STC and are concluded between us, the supplier of temporary employees, and our client, the hirer, for the purpose of executing our client's order are valid only if they have been put in writing and signed by us with legal effect. All changes to the original order, subsidiary agreements, and additional orders are valid only if they have been put in writing and signed with legal effect.

§ 2 Offer and booking

1. In general, our offers are binding on us for a period of only three weeks, but this period can be extended by mutual agreement up to the beginning of the deployment, or possibly shortened, depending on the dates in question.
2. A booking takes legal effect when the hiring contract has been signed by both parties. Signatures are recognized as legally effective when they have been written by hand and transmitted by regular mail or when they are generally recognized electronic signatures transmitted by email.
3. By booking services pursuant to paragraph (4), the hirer expressly declares unreserved agreement with the offer's description of services and framework conditions; in particular, the hirer accepts our payment conditions and prices, and the statutory provisions of the German Temporary Employment Act (AÜG).
4. A booking is deemed by us as having been accepted when the advance payment invoice amount has been credited to our bank account and we have not refused acceptance in writing by the end of the second working day thereafter.
5. We reserve the right to dissolve a valid contract with immediate effect and to immediately withdraw the personnel supplied if we become aware that the personnel supplied are directly or indirectly deployed for execution or support of acts that are unlawful, contrary to public policy, or that pose a risk to human health.

§ 3 Termination of the Hiring Contract

The hiring contract has a limited term and therefore does not need to be terminated. This does not affect the parties' rights to cancel for good cause pursuant to sect. 626 BGB (German Civil Code).

§ 4 Inability of Committed Personnel to Work

If one or more persons committed for deployment is unable to work for reasons for which the hirer is not responsible, then we shall endeavor to provide adequate replacements. The additional costs for this will not be charged to the hirer. In the event that replacements cannot be provided, the payment due from the hirer will be reduced accordingly. Further claims by the hirer are barred unless our actions were intentional or grossly negligent.

§ 5 Complaints

1. If the personnel deployed falls short of the qualifications assured in the offer to a substantial extent, then the hirer must report this to us as soon as possible, by the end of the first day of deployment at the latest. We will then endeavor to provide a replacement with the agreed qualifications as soon as possible.
2. If the personnel deployed conduct themselves in such a way that the hirer is justified in complaining, this complaint must be notified to us directly after such an incident with a statement detailing the complaint. If the hirer is justified in demanding that a particular person be replaced, then this person must be relieved of his or her duties at once. If this person continues to work, then the right to a replacement ceases to exist.
3. If deployed personnel miss work and are to blame, the amount due from the hirer for their services shall be reduced accordingly.

§ 6 Liability

In principle, we are liable only for the qualifications of the employees we hire out, as specified in the contract, insofar as the statutory provisions do not prescribe anything else.

§ 7 Payment Conditions

1. The payment conditions are governed by the conditions in the offer and by these STC.
2. To have the effect of discharging debt, payments must be made to our bank account in euros and without any deductions (such as bank charges or costs of credit transfer).

§ 8 Applicable Law / Place of Jurisdiction

This hiring contract is governed solely by the law of the Federal Republic of Germany. The place of jurisdiction is Munich.

§ 9 Discrepancies of Translation

If there are any discrepancies between the translation of these provisions into English and the German language version, then only the German language version shall apply.

Munich, March 2013

Return to:

Allianz Versicherungs-AG
Abt. S03-HB-FHB1 | 85769 Unterföhring | Germany
Tel. +49 89 92529-63210 | Fax domestic 0800 4 400101 | Fax foreign countries +49 89 207002911
(via German landline 6 cents per call; via mobile phone max. 42 cents per minute)
melanie.schreglmann@allianz.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

■ Application for exhibitors' liability insurance

Policy no. AS-0470301199

We hereby apply for insurance cover under the insurance policy taken out by Messe München GmbH:

Exhibitors' liability insurance

Insurance cover is provided against the consequences of statutory liability arising from participation in the trade fair, including assembly and dismantling on the exhibition grounds.

The insured amount per insurance case is

EUR 5,000,000.00 for damage to both persons and property.

The above insured amount is the maximum coverage for total accrued claims.

For the basis of contract, conditions and components of this application, see page 2.

The premium is EUR 13.65 for each person working at the exhibition stand, at least, however, EUR 68.25, plus the statutory insurance tax (currently 19%).

Maximum number of persons working

on the stand	x EUR 13.65 =	EUR
	Minimum premium EUR 68.25	

plus statutory insurance tax	EUR
------------------------------	-----

Gross premium (one-off payment before the beginning of the trade show)	EUR
--	-----

Insurance cover is provided only **after the insurance company has received payment** of the premium. Please make sure that this application is submitted and payment of the premium is made in good time before the fair.

Please transfer the amount concerned to the following account:

Bank details
Commerzbank München
SWIFT/BIC DRESDEFF700
IBAN code DE29 7008 0000 0302 0198 00

Remember to enter AS-0470301199 as the purpose of the bank transfer!

Remittances transferred from outside Germany are to be paid free of bank charges.

■ Please note

- This form also serves as the insurance certificate which is why no separate insurance certificate nor any invoice will be issued.
- Your copy of the bank transfer is considered proof that an insurance policy exists. Make sure it is readily available for presentation/submission in the event of a claim being filed.

Any contract agreed is concluded directly between the exhibitor and the contracting firm of Messe München GmbH.

For sales tax purposes: sales tax ID no.: DE 811 150 709; insurance premiums are not subject to sales tax in accordance with the German Sales Tax Act and the 6th EC Guideline.

Place / date

Company stamp and legally binding signature of exhibitor

■ Basis of contract

This application with the special conditions below, the special conditions for liability insurance in connection with damage caused by environmental influences (**H 6161**), eco-liability insurance for business operations/professions module I (**H 6162**), the general terms of liability insurance (AHB) and other statutory regulations form the basis of this insurance contract. The AHB and the terms and conditions relevant to H 6161 and H 6162 will be sent upon request. The exhibitor herewith dispenses with the issue of an insurance policy.

A copy of the application has been handed over.

■ Written form, completeness of the application

Insurance cover is provided only for the contents of the contract, for which an application has been made in writing. Verbal statements on insurance cover apply only if the insurance company confirms them in writing.

■ Statement of consent to data processing

I hereby consent to the insurance company using data from the application forms or in the course of implementing the contract (on premiums, events insured, changes of risk/contract) in the required scope for

- evaluating the risk and handling reinsurance with the reinsurance company and
- evaluating the risk and claims against other insurance companies directly or through the Federation of the German Insurance Industry or the Association of Private Health Insurance Companies.

The latter shall also apply to the examination of risks for contracts for which I apply here or in future with other insurance companies. In the case of personal insurance, this shall also apply independently of whether or not a contract comes into existence. I also consent to the German companies of the Allianz Group keeping my general application, contract and insurance data in general collections of data and passing them on for storage to the agent who is responsible for me, in as far as this serves the orderly handling of my insurance affairs. Without influencing the contract and revocable at all times, I also consent, as part of regular customer service, to personal data, also on financial services, being stored with the agent or the company and being passed on to the agents or other German companies of the Allianz Group. My consent is effective only if I had an opportunity to take note of the information on data processing.

■ Special conditions

1. Insurance cover is provided

against the consequences of statutory liability of the exhibitor, his Board of Management or persons entrusted with certain tasks in connection with arranging, managing and supervising the trade fair presentation.

2. Insurance cover is also provided

2.1 against the consequences of statutory personal liability of the exhibitor's employees in connection with their work during the trade fair. Claims arising from personal injury, which are based on industrial accidents or occupational diseases sustained at the exhibitor's business under the Code of Social Law VII, are excluded. The same applies to accidents under the civil service regulations, which occur during the course or as a result of the civil servant's work in the office.

2.2 Assembly and dismantling: Insurance cover is provided against the consequences of the exhibitor's liability arising from the assembly and dismantling of the usual trade fair items (eg, stands, lighting, decoration). Damage to objects and the consequences of liability of third firms are not insured.

3. The coverage includes

3.1 contrary to the terms set out under section 7.6 AHB – your statutory liability insurance for damage to buildings or premises hired or rented (not leased) for the event insured due to fire, explosion, mains water or wastewater and due to any other asset loss arising from it.

3.1.1 Excluded from the coverage remain claims

- from your shareholders or their relatives;
- from your legal representatives or such persons as you appoint as

managers or supervisors of the insured operation or part thereof or their relatives;

- from such companies as are associated with you or your partners by way of a majority holding or share a single corporate management;
- in the form of such recourse claims as are covered by the waiver of recourse in accordance with the provisions set out in the agreement concluded by fire insurers for comprehensive insurance claims.

3.1.2 Subject to offsetting of the agreed sum insured per claim and the maximum compensation per claim during the term of insurance, the sum insured for damage to rental items due to fire, explosion, mains water or wastewater amounts to EUR 1,000,000.

3.2 Your statutory liability insurance as defined under section 2.1 AHB due to asset loss from claims occurring during the validity of the insurance.

3.2.1 Excluded from the coverage are claims due to damage

- caused by products manufactured or supplied, work carried out or other services rendered by you (or by your order for your account by third parties);
- caused by planning, advisory, auditing or independent inspection activities or those involving construction or assembly management work;
- arising from advice, recommendations or instructions to economically affiliated companies;
- attributable to brokerage transactions of any kind;
- attributable to information provision, translation and tour operating activities;
- caused by investment, loan, insurance, property, leasing or similar economic transactions, by payment transactions of any kind, by cash management activities as well as due to breach of trust or embezzlement;
- attributable to rationalization, automation, data logging / storage / back-up / restoration as well as to the exchange, transmission or provision of electronic data;
- caused by the violation of industrial protected rights or copyright as well as of antitrust or competition law;
- due to non-compliance with deadlines, dates, preliminary or cost estimates;
- attributable to breach of duty connected with activities as a former or current member of the management board, management, supervisory board, advisory council or other comparable management or supervisory councils/bodies;
- caused by the conscious deviation from statutory or regulatory requirements, from instructions or conditions issued by the customer or for some other conscious breach of duty;
- attributable to the loss of items e.g. cash, cashless means of payment, securities, savings books, certificates, jewelry or other valuables.

3.2.2 Sum insured / Maximization

The sum insured amounts to EUR 1,000,000 per claim.

This sum is at the same time the maximum compensation for all claims during the term of insurance.

3.3 Your statutory insurance liability arising from the possession, holding or use of the following vehicles not subject to mandatory insurance coverage:

- motor vehicles (e.g. fork-lift trucks) with a maximum speed of no more than 6 km/h;
- self-propelled work machines with a maximum speed of no more than 20 km/h;
- motor vehicle trailers insofar as they are not used in connection with a tractor requiring mandatory insurance coverage.

The vehicle may be used by an authorized driver only.

Authorized drivers are such persons as may use the vehicle with the knowledge and permission of the persons authorized to dispose of the vehicle concerned. You are obliged to ensure that the vehicle is not used by an unauthorized driver. The driver of the vehicle may use the vehicle on public ways or places with the necessary driving permit only. You are obliged to ensure that the vehicle is not used by such driver as does not have the driving permit required. If you violate these obligations, section 26 AHB becomes effective.

4. The following is / are not insured – the exclusions in the AHB notwithstanding –

- 4.1 loss of articles of all kinds,
- 4.2 damage to exhibited items or items handed in for safekeeping (in a cloakroom or elsewhere) and all damage to property arising as a result,
- 4.3 damage of any kind to the clothing of persons involved, to flags and other exhibits, and all damage to property arising as a result,

- 4.4 damage as a result of contagious animal diseases,
- 4.5 damage caused by aircraft of any kind, regardless of whether the owner, pilot or exhibitor is liable,
- 4.6 damage to motor vehicles, water- and aircraft, as well as animals, vehicles, harnesses and saddles brought to or used at the trade fair, and all damage arising as a result,
- 4.7 damage to riders, drivers and pilots as well as to occupants of motor vehicles, water- and aircraft,
- 4.8 consequences of liability of owners as well as of drivers and pilots of motor vehicles and watercraft,
- 4.9 consequences of liability as horse owners.

5. The provisions set out under item 3.1 (3) and item 4 of the AHB do not apply to this insurance.

Return to:

Allianz Esa cargo & logistics GmbH
Abt. Fachberatung Transport | Uhlandstr.2 | 70182 Stuttgart | Germany
Ms. Nurdan Inci | Tel. +49 711 1292-33394 | Fax +49 711 1292-23405
sw-fb-trb-gr2@allianz.de

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

In accordance with Section 9 of the General Terms of Participation A, Messe München GmbH does not accept any liability for damage to or loss of exhibits.

It has taken out an outline insurance policy with
Allianz Esa cargo & logistics GmbH
D-10900 Berlin

This policy provides an extensive insurance cover adequate for the requirements for the account and in favour of each exhibitor.

Please apply in time for the necessary insurance policies before the risk begins because the insurance cover will only become effective after payment of the premium.

We hereby apply for the following insurance cover within the framework of the insurance policy concluded by Messe München GmbH:

1. Exhibition insurance

(excluded are jewelry, gold and silverware, watches, stamps and vehicles, for which special insurance agreements and premiums are to be concluded on a case-by-case basis.)

Total insurance sum/EUR

(acc. to list of valuables, see page 2)

Basic premium for the duration of stay and

– Transportation within Munich to and from exhibition site	3.0 ‰
– Transportation within Germany to and from exhibition site	4.0 ‰
– Transportation to and from exhibition site to/from countries bordering on Germany	4.5 ‰
– rest of Europe (excl. CIS)	5.5 ‰
– other countries	by special agreement

Extra premium for breakage of delicate objects, e.g. glass, porcelain, terra cotta, gypsum plaster, marble, fluorescent tubes, glass show cases, etc. and models

from part value of EUR _____ 20 ‰

Minimum premium EUR 51.00

2. The statutory insurance tax at the current rate will be added to the premium.

3. The relevant general insurance conditions shall apply for the aforementioned types of insurance.

4. Only applicable for banks in Germany:

SEPA direct debit mandate

This one-off amount is to be deducted from the account stated. This authorization, which can be revoked at any time, also applies for substitute contracts.

IBAN code

SWIFT/BIC

Name and address of the bank/branch

Name and signature if different from account holder

Remittances transferred from outside Germany are to be paid free of bank charges.

Bank details: Commerzbank München

Bank code: 700 800 00
Account no.: 302 019 800
IBAN DE29 7008 0000 0302 0198 00
SWIFT/BIC DRESDEFF700

Any contract agreed is concluded directly between the exhibitor and the contracting company of Messe München GmbH

Please remember

to fill in and fax the second page, too.

Place / date

Company stamp and legally binding signature of exhibitor

Transport and exhibition insurance

Insurance cover will be provided without any interruption for transportation to and from the exhibition site (assuming proper packaging and handling) incl. the stay on the exhibition site for the period of the trade fair itself, including pre- and post-storage time necessary for installing and dismantling exhibits and items of equipment.

This insurance covers in particular damage caused by

- accidents during transport, industrial accidents, force majeure, fire, burglary, ordinary theft, mains water, leakage, ordinary breakage and damage including wanton and malicious damage caused by a third party.

This insurance does not, however, cover damage to exhibits occurring when putting into operation or during demonstration or damage due to the effects of weather and storm to exhibits set up in the open air.

Living animals and plants are not covered by this insurance.

Exhibitors from countries with which no special agreements on premiums exist are advised to send in the application form in time so that a quotation can be submitted before the risk begins.

Irrespective of separately agreed insurance cover against the risk of theft of all kinds, objects housed on the exhibition site shall only be insured if the exhibition stand is watched during setting up and dismantling and during visiting hours up until the halls close, either by employees of the policy holder or by specially employed guards, and if the exhibition halls are guarded during the night.

List of valuables

Exhibits

(List of exhibits to be insured, specify individual value per exhibit)

Items of equipment

(List of stand equipment items to be insured, specify individual value per item)

I hereby consent to the insurer forwarding data obtained from the application forms or in the course of implementing the contract (on premiums, claims, changes of risk/contract) to other insurers to the extent required for evaluating risks and claims. This consent also applies to the examination of risks for (insurance) contracts for which I apply with other companies or to future applications.

I also consent to the insurers of Allianz Group keeping my general application, contract and insurance data in general collections of data and passing them on for storage to the agent who is responsible for me, in as far as this serves the orderly handling of my insurance affairs.

I also consent, until such time as it is revoked and as part of regular customer service, to personal data being stored with the agent or the company and being passed on to the agents or other companies of Allianz Group, whereby all Allianz Group employees and agents are to meet their general and specific obligations of confidentiality.

My consent is effective only if I have had a reasonable opportunity to note the contents of the insurer's Notice on Data Processing.

Place / date

Company stamp and legally binding signature of exhibitor

Contact and invoicing:

DER Touristik Frankfurt GmbH & Co. KG | TRADEFAIRS
Emil-von-Behring-Str. 6 | 60439 Frankfurt | Germany
Tel. +49 69 9588-3616 | Fax +49 69 9588-1913
messe-muenchen@tradefairs.com | www.messe-muenchen.tradefairs.com
Service hours: Monday to Friday from 09:00 to 17:00

Exhibitor

Hall / Stand no.

Outdoor exhibition area / Block

VAT no.

Contact

Street / P.O. Box

E-mail

Country / Town / Postcode

Tel. with area code and ext.

Fax with area code and ext.

At TRADEFAIRS you can book your hotel room online quick and simple. Visit our website at www.messe-muenchen.tradefairs.com

Register now at our website and book your room requirements directly online. Or send us your request via this form.

Trade show

Date of arrival

Date of departure

Number of rooms

single

double

Hotel rating

☐ 5 ***** ☐ 4 **** ☐ 3 *** ☐ 2 **

Maximum room rate / EUR

Hotel location

☐ Near exhibition center
☐ Surrounding area
max. 30 km

☐ City center
☐ Surrounding area
max. 50 km

☐ Airport
☐ Surrounding area
max. 80 km

Other

☐ Easy access to exhibition center via public transport

Preferred terms of payment:

☐ Payment of bed / breakfast charges by applicant

☐ Payment of all charges incl. all ancillary services (e.g. garage, minibar, restaurant etc.) by applicant

Applicant/Contact/Company data

Company

Department

Contact

☐ Ms

☐ Mr

Title

First name

Last name

Address

Town/Postcode

Country

Telephone (incl. area code)

Fax (incl. area code)

E-mail

Please note

When booking more than one room, TRADEFAIRS needs a list of names of all guests requiring rooms.

Any contract agreed is concluded directly between the exhibitor and DER Touristik Frankfurt GmbH & Co. KG / TRADEFAIRS in its capacity as Messe München GmbH's contracting company.

Place / date

Company stamp and legally binding signature of exhibitor

Return to:

MEPLAN GmbH
CONSULT Division
Willy-Brandt-Allee 1 | 81829 München | Germany
Tel. +49 89 949-28311 | Fax +49 89 949-28159
consult@meplan.de

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

Consultancy and quote

Simply checkmark all the services of interest to you and we will supply you with a non-binding offer tailored to suit your stand size, requirements and personal wishes.

■ Concept Development

Please check	Description	EUR
	Trade fair concept development You have little or no trade fair experience and require support with drafting your trade fair concept? The professionals of "Your key to trade fair success" will provide you with individual advice as to how you ideally prepare your trade fair participation.	Price on request
	Optimizing your existing trade fair concept You already have exhibition experience and wish to find out whether and in which areas you can optimize your trade fair planning? "Your key to trade fair success" professionals identify optimization potential for your trade fair planning in a personal discussion with you. Step by step, we develop together with you a custom-tailored trade fair concept that takes account of your company's general parameters while focusing rigorously on your specific trade fair objectives.	Price on request

■ Trade Fair Training Courses

Please check	Description	EUR
	The training services provided by the "Your key to trade fair success" initiative prepares your stand team ideally for the communication aspects of your trade fair participation.	
	In-house workshop for preparing your stand team The "Your key to trade fair success" in-house workshop prepares your stand team for the communication challenges it faces on the exhibition stand. The typical areas covered by the workshop include: <ul style="list-style-type: none"> – importance of trade fair goals for the performance on the exhibition stand – establishing contact with visitors – managing and concluding a business conversation – impact of body language on visitors – handling critical situations – follow-up on trade fair discussions Your stand team experiences how to communicate with visitors to your exhibition stand in a targeted manner based on practical examples, role play and other interactive elements. The content and duration of the workshop are tailored to suit your objectives.	Price on request
	Kick-off training shortly before start of trade fair The kick-off training provided by "Your key to trade fair success" gives your stand team a real motivation boost, a feeling of togetherness and enthusiasm for the forthcoming challenges just prior to the start of the trade fair. The typical areas covered in condensed form by the kick-off training include: <ul style="list-style-type: none"> – potentials your trade fair participation offers – importance of your trade fair goals for the stand team – code of behavior during trade fairs – image and trade fair mission statement – incentives for employees Your stand team experiences just how successful the forthcoming days can be and what each individual can contribute to the company's success. The content and duration of the training are tailored to suit your objectives.	Price on request

■ Trade Fair Evaluation

Please check	Description	EUR
	Analysis of service quality The service quality of your stand staff has a key impact on your exhibition success. The mystery visitors from "Your key to trade fair success" observe what happens on your stand and participate in the action like interested trade show visitors. During this visit, they examine various aspects such as the time required for establishing contact, discussion initiative, general behavior, body language, conversation management and your stand team's ability of conveying the information in keeping with the pre-defined communication targets. The results of the mystery visits include concrete action recommendations for stand team training and can even be used during the trade fair to enhance staff motivation. Content and scope of mystery visits are tailored to suit your objectives.	Price on request
	Trade fair stand feedback During the event, you often do not have the time for an objective observation and structured evaluation of your own exhibition stand. "Your key to trade fair success" stand specialists provide you with feedback on your trade fair presence. The analysis of your stand occurs on the basis of a comprehensive list of criteria covering the areas of functionality, design and communication and identifies any development potential for subsequent events. Content and scope of exhibition stand feedback are tailored to suit your objectives.	Price on request
	Benchmark analysis The objective analysis of your exhibition stand can be enhanced to include a benchmark analysis covering the trade fair presence of your competitors. This approach gives you structured feedback as to how your company presents itself in a direct comparison with the market environment. The findings thus gained provide you with market transparency and support you in positioning your company even better at subsequent events. Content and scope of the benchmark analysis are tailored to suit your objectives.	Price on request
	Visitor count A count of visitors to your exhibition stand is useful if your stand is so large that you are unable to engage in conversation with all stand visitors. In such cases, your trade fair presence impacts on significantly more visitors than the evaluation of your trade fair leads would indicate. The "Your key to trade fair success" visitor count determines overall visitor numbers to your stand (gross awareness) and shows visitor flows by day and times. Moreover, you obtain findings on the access routes to your exhibition stand and a sound basis for deciding the planning and deployment of your exhibition stand team.	Price on request
	Visitor surveys How do visitors to your stand rate your trade fair presence? Were you able to meet the expectations of your target groups? How satisfied is your target group with your service quality? Is your company perceived by visitors the way you intend it to be? These and many other questions on visitor satisfaction, visitor structure, visitor behavior and investment intentions can be answered by a "Your key to trade fair success" visitor survey.	
	On-site visitor survey The survey is conducted on your exhibition stand by trained interviewers during the trade fair. The market research team of "Your key to trade fair success" advises you on the drafting of the questionnaire, programs the survey on mobile terminals, carries out the survey on your exhibition stand and provides a statistical analysis of the results. The analysis results are collated in a presentation and presented to you personally.	Price on request
	Online visitor survey "Your key to trade fair success" online surveys enable you to generate feedback from your visitors on attitudes, objectives and satisfaction after the trade fair is over. The "Your key to trade fair success" market research team advises you on the drafting of the questionnaire, programs the survey on an online survey tool, carries out the survey for you on request and provides a statistical analysis of the results. The analysis results are collated in a presentation and presented to you personally. You have, moreover, the option of comparing your survey data with a trade fair survey database containing more than 100,000 data records.	Price on request

Prices on request. All prices plus statutory VAT.

All orders placed are subject to our Terms and Conditions of Business (see form 2.17).

Place / date

Company stamp and legally binding signature of exhibitor

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1. Preface

Messe München GmbH has issued guidelines for the fairs and other events it holds with the aim of providing all exhibitors/organizers with optimum conditions for presenting their exhibits and addressing their visitors and other interested parties.

The Technical Guidelines are a constituent part of the contracts Messe München GmbH concludes with its exhibitors, organizers, service companies, stand-building companies and other service providers. These exhibitors, organizers, service companies and other service providers undertake to ensure that all their contractual partners, who are active or merely present at the trade fair center, comply with these Technical Guidelines. Messe München GmbH is entitled to demand that all persons active or merely present at the trade fair center comply with the Technical Guidelines. As far as fairs, exhibitions and other events run by an organizer other than Messe München GmbH are concerned, the given organizer is, alongside Messe München GmbH, entitled and obliged to demand of his customers and their contractual partners that they comply with the Technical Guidelines.

At the same time, these Technical Guidelines include safety regulations intended to guarantee optimum technical and design safety at the event in the interests of exhibitors and visitors alike.

The regulations applicable to fire prevention, construction and other safety precautions have been agreed with the relevant offices of the Munich Department of Works in their function as the local authority responsible for construction and technical acceptance in respect of fairs and exhibitions.

Messe München GmbH reserves the right to check compliance with these regulations and to take appropriate action should they be violated. The relevant statutory regulations applying at the given time must also be observed.

For safety and stand construction purposes, Messe München GmbH is entitled to impose requirements above and beyond those stipulated in these Technical Guidelines.

The Order Forms for Exhibitor Services will be available in good time. The order forms are to be completed and returned in accordance with the deadlines set out in the Order Forms for Exhibitor Services. Depending on the fair or event concerned, orders can in some cases be placed electronically via the Internet-based online ordering system.

Orders only become valid if they are accepted. Acceptance may be given tacitly, i. e. by means of provision of the service ordered. Exhibitors are not entitled to acceptance of their orders unless the law gives rise to such an entitlement. Acceptance of an order can be refused, particularly in cases where the exhibitor/organizer concerned has not fulfilled his financial obligations vis-à-vis Messe München GmbH, e. g. those outstanding from previous events. In addition, Messe München GmbH reserves the right to charge a supplement on the stand fees in accordance with the details shown in the Order Forms for Exhibitor Services for any orders received after the deadline.

After stand space has been allocated, circulars will be sent to the exhibitors informing them of further details concerning the preparation and organization of the fair.

These Technical Guidelines have been agreed by:

Deutsche Messe AG Hannover

Koelnmesse GmbH

Landesmesse Stuttgart GmbH

Leipziger Messe GmbH

Messe Berlin GmbH

Messe Düsseldorf GmbH

Messe Frankfurt GmbH

Messe München GmbH

Messe Nürnberg GmbH

in order to formulate them with a common structure.

Moreover, Messe München GmbH reserves the right to make any changes it deems necessary. The German text is binding.

1.1. House rules

The trade fair center is private property. The owner is Messe München GmbH, Messegelände, 81823 Munich, Germany, Tel. +49 (0)89 949-01. Messe München GmbH and the respective organizer exercise domiciliary rights.

The house and usage rules apply to all persons entering Messe München GmbH's private grounds. The rules are clearly posted at the access points to the trade fair center.

1.2. Opening hours

1.2.1. Stand set-up and dismantling times

During the general stand set-up and dismantling periods, work can as a general rule be done in the halls and outdoor exhibition area between 08:00 and 22:00 insofar as no other times have been specified for the given fair.

On the last day of the set-up period, constructional work is to be completed by 18:00. Aisle areas adjacent to the stand are to be kept clear from 18:00 on the last stand-set-up day.

For general safety reasons, the halls and the exhibition grounds are closed outside these times. An extension to these times is only possible in exceptional circumstances and requires the written consent of Messe München GmbH's Technical Exhibition Services Division.

1.2.2. Duration of the event

During the period of the actual event, the halls are opened one hour prior to the official opening time and closed one hour after the official closing time. Messe München GmbH reserves the right to impose special arrangements in this respect. Exhibitors who need to work on their stands outside these times due to exceptional circumstances require the written consent of Messe München GmbH's Technical Exhibition Services Division.

2. Traffic within the trade fair center, emergency routes, safety equipment

2.1. Road traffic regulations

The driving of any vehicle within the trade fair center is at the driver's own risk and only allowed with a special permit, valid entry authorization or valid parking pass. During the event, the driving or parking of any vehicle within the trade fair center is strictly prohibited. Messe München GmbH can however make exceptions and issue appropriate parking or entry permits. Messe München GmbH is entitled to raise a charge for the issue of parking or entry permits.

The parking or entry permit is to be placed behind the windscreen of the given vehicle so that it is clearly visible. The regulations arising from the use of parking or entry permits require strict compliance. Parking or entry permits are to be returned at any time at the request of the Messe München GmbH staff deployed for traffic control purposes or of the security personnel. Parking and/or entry permits are only valid for the vehicle for which they have been issued.

Messe München GmbH is entitled to ask for a deposit in return for entry into the trade fair center and to limit the maximum length of stay. The deposit paid is forfeited if the maximum length of stay is exceeded. This ruling applies during the stand construction and dismantling periods as well as in cases where Messe München GmbH has allowed the trade fair center to be accessed during the period of the actual event.

The German Road Traffic Regulations apply throughout the entire trade fair center and the exhibition car parks. A maximum speed limit of 20 km/h applies within the exhibition grounds. Inside the halls, vehicles may only be driven at walking pace; this ruling also applies to the rest of the trade fair center during the period of the actual event. Vehicles may only enter the halls for the purposes of loading and unloading. Care must be taken to ensure that no existing supply connections and other technical infrastructure items are damaged. The stipulated load-bearing capacity of the hall floors must be noted and complied with, as must the height and width of the gates. Engines should be switched off during loading and unloading. The parking of vehicles in the halls is strictly prohibited. Messe München GmbH reserves the right to deny motorized access to the halls for reasons it considers justified.

Pedestrians are to be given maximum consideration. No vehicles are allowed to access paths or green areas that have been cordoned off.

Mobile homes and caravans may not be brought on to the trade fair center for accommodation purposes. Areas Messe München GmbH designates as camping sites for a specific event are excluded from this ruling.

Vehicles are not allowed to stop under any circumstances throughout the entire trade fair center except in those areas designated accordingly. Messe München GmbH reserves the right to remove at the expense and risk of the person responsible, driver or owner any vehicles, trailers, containers, skips or full/empty packaging left in no-stopping zones or otherwise illegally parked.

Additionally, the provisions and access regulations set out in the forms for exhibitor services relevant to the given event ("Important Notes") apply, as do those stipulated in the "Exhibitors' Traffic Information" that is distributed in good time prior to the event.

The rules prescribed by Messe München GmbH concerning traffic regulation and routing including the instructions of security staff are to be strictly observed. Messe München GmbH reserves the right to regulate above all the access of exhibitors and/or their stand construction companies and other contractors to the individual stands.

In connection with fairs and exhibitions, it is advisable to make use of the full period allowed for stand construction as experience has shown the trade fair center to be excessively full on the last two stand construction days. No claims may be asserted against Messe München GmbH if delays are incurred by exhibitors, their stand construction companies or other contractors due to the trade fair center being overcrowded or to measures implemented by Messe München GmbH to control traffic within the trade fair center and/or access to the stands.

2.2. Emergency routes

2.2.1. Fire service movement zones, fire hydrants

Access to fire service movement zones, emergency rescue routes and safety zones designated accordingly may not be restricted at any time. Particularly during the stand construction and dismantling periods, access may not be restricted by parked vehicles, stored exhibition goods, construction or packaging materials, etc. blocking the way.

Vehicles and objects parked on or blocking fire service movement zones, emergency rescue routes or safety zones can be removed at the expense of the person responsible. In so doing, Messe München GmbH is only liable for such damage to property as is incurred due to wilful or gross negligent behaviour. Hydrants in the halls and outdoor exhibition area may neither be obstructed nor made unrecognisable or inaccessible.

2.2.2. Emergency exits, escape hatches, hall aisles

All hall exits and aisles designated as such in the hall plans are to be kept clear over their full width. They serve as escape routes in emergencies and may therefore never be obstructed by objects left in the way or protruding. Doors along emergency escape and rescue routes must be easy to open from the inside and to their full width. Exit doors, emergency escape hatches and signs indicating their position may not be obstructed, built over, blocked, covered or made unrecognizable or inaccessible in any other way. Information stands, tables and other furnishings may only be located near entrances, exits and access to stairways if sufficient room is left between them.

Hall aisles designated as such may not be built over or obstructed in any way whatsoever. This also applies in cases where Messe München GmbH has allowed exhibitors to incorporate space from the aisles into their stand design. These areas must be visually designed in such way that they are recognizable as areas belonging to hall aisles.

Materials required for stand-building purposes or exhibits delivered for immediate set-up on the stand may be deposited in hall aisles briefly providing the minimum aisle widths required for safety reasons are observed and logistical needs given due consideration.

This is considered to be the case if a strip along the stand perimeter to the hall aisle with a maximum width of 0.90 m is used for depositing the items concerned. On the main aisles (connecting aisle between two opposing hall gates) a passage with a minimum width of 2 m (red floor markings) must be kept clear. Areas in front of emergency exits and the hall aisle intersections must be kept clear across their full width at all times. Hall aisles may not be used for setting up assembly areas or erecting machines (e.g. woodworking machines, work benches).

Messe München GmbH may moreover demand the immediate clearance of hall aisles for logistical reasons.

2.3. Safety equipment

Sprinkler systems, fire alarms, fire extinguishing equipment, smoke detectors, closure devices for the hall entrances and other safety facilities, the signs indicating their position and the green emergency exit signs must be accessible and visible at all times; they may not be obstructed or blocked.

2.4. Stand numbering

All stands are equipped with number signs by the given organizer which may only be removed with the prior consent of the organizer.

2.5. Security

Messe München GmbH and/or the security company commissioned by it to supervise the trade fair center is/are responsible for security at the entrances and in the halls. Messe München GmbH offers no guarantee that the trade fair center will be secured and monitored continuously. Messe München GmbH is authorized to implement any measures it deems necessary for securing and monitoring purposes.

The security of stands, the items on display and any other objects located on the stands is not the responsibility of Messe München GmbH. Exhibitors are responsible for the security of their own stands and should organize it themselves as they see fit. However, only security guards from the company commissioned by Messe München GmbH to secure the trade fair center may be employed. Exhibitors' attention is drawn explicitly to the fact that stand exhibits and other items on the stand are particularly at risk during the stand construction and dismantling periods. Items of value and/or those that can be easily removed should always be locked away at night.

2.6. Evacuation/Clearance

Messe München GmbH is entitled to order rooms, buildings halls and/or outdoor exhibition areas halls to be closed and evacuated for safety and above all regulatory compliance reasons. The exhibitor has to inform his employees of this procedure. He must draw up his own evacuation plans and make them known should this be required by law or ordered by the relevant authorities or Messe München GmbH. As and when required, he is responsible for ensuring that his stand is evacuated.

3. Technical data and features of the halls and the outdoor exhibition area

3.1. Hall data

The halls offer the following gross exhibition areas:

A1–A6, B1–B6	approx. 11,000 m ²
C1–C4	approx. 10,000 m ²
B0	approx. 3,500 m ²

Hall entrance dimensions

The halls can all be accessed by vehicles (apart from Hall B0) and each has at least 6 entrances measuring 4.50 m x 4.50 m. Hall B0 has one entrance measuring 12.50 m x 4 m.

Heights of halls

None of the halls (apart from Hall B0 in the ICM and the northern front ends of Halls C1–C4) have supporting pillars. They are all equipped with sprinkler systems.

The clearance height of the walls running along the length of the halls between the entrances measures approx. 5.70 m (in the case of the B6 high hall approx. 7.80 m).

The clearance height at the sides of the halls measures approx. 10.75 m (in the case of the B6 high hall approx. 15.25 m).

The hall height in central areas measures approx. 11.50 m (in the case of the B6 high hall approx. 16 m). The height clearance of Hall B0 measures 4 m at the sides and 4.20 m in central areas. The height clearance of the northern front ends of Halls C1–C4 measures approx. 4.50 m.

Suspension points are available in all halls. The maximum perpendicular load per suspension point is 100 kg (1 kN).

Load-bearing capacity of the hall floors

The hall floors are made of mastic asphalt. The maximum permissible distributed load on the floors in all halls is 5 t/m² (50 kN/m²). A total truck weight of up to 60 t (600 kN) is allowed. The maximum permissible fork-lift load is 14 t (140 kN). The permissible point load on a floor area of 30 cm x 30 cm (spacing of approx. 1.50 m) is 5 t (50 kN; floor pressure 500 kN/m²)—this does not apply however to utility duct covers.

Hall B0 has parquet flooring. The maximum permissible load-bearing capacity of the floor must be tested on a case-by-case basis.

Kindly contact Messe München GmbH's Technical Exhibition Services Division for details concerning the entrance buildings (floor load-bearing capacity max. 1 t/m² (10 kN/m²) on the ground floor).

3.1.1. Normal lighting, type of current, voltage

The normal lighting in the halls is provided by Messe München GmbH. The normal artificial lighting in the halls during the actual fair is approx. 50 lux/m² measured 1 m above the floor.

Each hall is lit by daylight and artificial light.

Type of current and voltage available at the trade fair center:

Mains type: TN-S System

230 volt (±10%)/50 Hz alternating current

3 x 400 volt (±10%)/50 Hz three-phase current

3.1.2. Supply of compressed air, electricity, gas and water

Compressed air, electricity, gas and water are supplied to the stands in the halls via the utility ducts located approx. every 5 m in the hall floor (approx. 4.50 m in the case of Halls C1–C4 and approx. 4.85 m in the case of Hall B0); no gas supply is available in Hall B0. The utility duct covers measure approx. 43 cm x 43 cm (the utility duct is approx. 35 cm wide).

Hall C1 is equipped with two further utility ducts running the length of the hall.

Electricity supply 200 W/m²

Connection for water DN 25/min. 3.50 bar

Wastewater DN 100

Connection for sprinklers 50 DN, available in every second duct

Connection for compressed air DN 50/min. 10 bar, available in every second duct

Connection for gas DN 25/20 mbar

3.1.3. Communications equipment

Stand telephone, fax, data and antenna connections are available via connection points located in the hall floor. RJ 45 is the connection system used or, in the case of fibre optic connections, E 2000.

3.1.4. Sprinkler systems

The halls are equipped with sprinkler systems. Every second utility duct is fitted with a main sprinkler connection via which the stands can be supplied. (See Item 4.4.2. or 4.9.2. for information on sprinkler systems for covered stands)

3.1.5. Heating, ventilation

Messe München GmbH provides for the general heating and ventilation of the halls. All the halls are partially air-conditioned.

3.1.6. Faults

Any fault occurring in supply (in respect of e.g. electricity, water, compressed air, heating, ventilation, communications, etc.) must be reported immediately to the Technical Exhibition Services Division. Messe München GmbH is not liable for any damage occurring as a result of faults due to fluctuations in supply or a force majeure or if the supply is interrupted on the instructions of the Municipal Fire Service or of the suppliers of the service concerned (electricity, water, energy).

3.2. Outdoor exhibition area

Outdoor exhibition areas F5–F8 approx. 103,000 m².

Special outdoor exhibition areas F9–13 approx. 150,000 m².

Surface of exhibition area: seeded gravel bed (grassed-over gravel-humus mixture, stony in parts)

Road surface: asphalt

Width of access roads: 8 m or 12 m

Permissible load-bearing capacity: 50 t/m² (500 kN/m²) except for railway track area for which a lower load-bearing capacity applies. Details available from Messe München GmbH's Technical Exhibition Services Division.

Lighting: 30 lux/m²

Outdoor exhibition areas N5–N10: approx. 115,000 m²

Max. ground load-bearing capacity: 20 t/m² (200 kN/m²)

Stand electricity and water/wastewater connections are available via connection points located in the ground.

Connection for water: DN 40/min. 3.50 bar

Wastewater: max. DN 100

Electricity supply: 50 W/m²

Stand telephone, fax, data and antenna connections in the outdoor exhibition area are available via connection points located in the ground. RJ 45 is the connection system used or, in the case of fibre optic connections, E 2000.

3.3. Clearance heights

The clearance height of the entrances to the loading areas is approx. 5 m. The East Connecting Tunnel has a clearance height of 4.30 m and the West Connecting Tunnel one of 4.50 m.

4. General stand construction regulations

4.1. Stand construction safety

Exhibition stands including equipment and exhibits as well as advertising hoardings must be securely erected such that they do not constitute a risk to public safety and order, above all in respect of human life and health.

The given exhibitor is responsible for the structural safety of the stand concerned and may be required to provide proof of same.

Messe München GmbH reserves the right to inspect stand structures, exhibits, advertising hoardings, etc. or have them inspected by an independent expert in terms of their stability and traffic safety to the extent that justified doubt exists as to their guaranteed stability and traffic safety even if the items concerned have received prior approval.

Upright structural elements or special constructions (e.g. freestanding walls, tall exhibits, tall decorative elements), that may fall over, must be able to withstand the following horizontally impacting equivalent distributed load qh:

qh1 = 0.125 kN/m² up to 4 m height from upper edge of floor;

qh2 = 0.063 kN/m² for all surfaces above 4 m in height from upper edge of floor.

The reference surface in such cases is the surface potentially exposed. The verification documentation drawn up for this purpose is to be provided at the request of Messe München GmbH.

Stand structures in the outdoor exhibition area should be appropriately designed to withstand wind loads and, if applicable, snow loads. (See Item 4.6. for load assumptions for platforms and Item 4.9.3. for load assumptions for two-story stands).

Stand structures cannot be supported by securing them to the hall roof. (See Item 4.7.5.2. for details of attaching objects to fixing points).

4.2. Stand construction approval

Insofar as the Technical Guidelines have been adhered to with regard to the design and construction of the stand, there is no need to submit drawings for the approval of single-story stands, providing their floor space does not exceed 100 m² and they are not higher than 3 m. On request, Messe München GmbH offers exhibitors the option of checking their stand design plans which are to be submitted in duplicate. All other types of stand (above all those with floor space in excess of 100 m² or higher than 3 m, multi-story stands (see Item 4.9.), mobile stands) require approval (as do stands with bridges, stairs, cantilever roofs, galleries, sloping walls, etc.) and structures for outdoor exhibition areas (see Item 4.8.). Dimensioned layout, elevation view and sectional drawings are to be submitted to the Technical Exhibition Services Division for approval. Escape and rescue routes are to be shown in a separate plan. To the extent that 200 or more seats need to be arranged, the total number of seats and the escape/rescue routes must be shown in a separate plan (seating plan scale 1:200) to be submitted to Messe München GmbH in triplicate, whereby the width of the escape/rescue routes is to be based on the maximum number of persons the room can accommodate and sized accordingly (see also Item 5.11.). A copy of the plan approved for the given usage should be displayed in a clearly visible location near the main entrance to the assembly room concerned.

4.2.1. Stand structures subject to inspection and approval

All organizers, exhibitors, tenants, service partners or other service providers are obliged to check whether the temporary structures they are planning to build either in the halls or in the outdoor exhibition area require approval. If in doubt, you should contact Messe München GmbH's Technical Exhibition Services Division.

Stand space in the halls

To-scale drawings for single-story stands with floor space in excess of 100 m² or higher than 3 m must be submitted for approval to Messe München GmbH's Technical Exhibition Services Division in duplicate (ground plan and elevation sketches to a scale of at least 1:100) by the deadline specified in the Order Forms for Exhibitor Services at the latest. To the extent that approval is granted, one copy is then returned to the exhibitor/stand-builder with Messe München GmbH's stamp of approval. This means that the stand construction concerned has been approved.

Approval for two-story stands must be applied for by submitting the "Application for Special Stand Designs" form to Messe München GmbH's Technical Exhibition Services Division by the deadline specified in the Order Forms for Exhibitor Services at the latest. The form must be completed in German and submitted with the required number of copies to Messe München GmbH together with the required documents that must also be in German. To the extent that approval is granted, the stand design is not deemed to have been approved before confirmation of approval has been issued to the exhibitor/stand-builder and the structural documentation returned to the exhibitor/stand-builder.

Stand space in the outdoor exhibition area

Single-story stands with floor space in excess of 50 m² or higher than 5 m must be submitted for approval to Messe München GmbH's Technical Exhibition Services Division in duplicate (ground plan and elevation sketches to a scale of at least 1:100) by the deadline specified in the Order Forms for Exhibitor Services at the latest. To the extent that approval is granted, one copy is then returned to the exhibitor/stand-builder with Messe München GmbH's stamp of approval. This means that the stand construction concerned has been approved.

Approval for multi-story stands, special constructions, rooms with seating for more than 200 persons, darkened rooms for slide/film shows must be applied for by submitting the "Application for Special Stand Designs" form to Messe München GmbH's Technical Exhibition Services Division by the deadline specified in the Order Forms for Exhibitor Services at the latest. The form must be completed in German and submitted with the required number of copies to Messe München GmbH together with the required documents that must also be in German. To the extent that approval is granted, the stand design is not deemed to have been approved before confirmation of approval has been issued to the exhibitor/stand-builder and the structural documentation returned to the exhibitor/stand-builder.

The erection of such temporary structures as require execution approval in accordance with art. 72 of the Bavarian Building Directive (BayBO) must be applied for with the Munich City Council—Department for Urban Planning and Building Regulations—subject to submission of the test log and compliance with the statutory deadlines.

Postal address:

Landeshauptstadt München
Referat für Stadtplanung und Bauordnung
Hauptabteilung IV—Lokalbaukommission
Blumenstraße 28 b
80331 Munich, Germany
www.muenchen.de

The costs of the stand design approval process (see rear of "Application for Special Stand Designs" form) will be charged to the exhibitor.

4.2.2. Vehicles and containers

The use of vehicles and containers as exhibits in the halls requires approval (see Items 4.4.1.2. and 4.4.2., for vehicles in the outdoor exhibition area see Item 4.8.4.). For damage to road surfaces and hall floors by vehicles and containers, the exhibitor is liable in full.

Motorized/mobile exhibition stands (show trucks, buses, trailers, etc.) must be fitted with a sprinkler system if they constitute a single, uninterrupted area measuring more than 30 m². The space between two mobile exhibition stands is considered to be part of a single, uninterrupted area, unless the distance between the two mobile exhibition stands is large enough to ensure that the effect of the sprinklers installed in the hall is not compromised.

4.2.3. Removal of non-compliant stand structures

Stand structures that have not been approved or do not comply with the Technical Guidelines or statutory regulations, must be altered as necessary or removed, at Messe München GmbH's request. If this is not done within the set period, Messe München GmbH is entitled to carry out the alterations itself or, if necessary, remove the stand structures concerned at the expense and risk of the exhibitor.

4.2.4. Extent of liability

To the extent that the exhibitor or the stand-builder he appoints does not comply with the above stand construction regulations, he is liable for any damage resulting from violation of these regulations.

Moreover, the exhibitor or the stand-builder he appoints agrees to exempt Messe München GmbH from all claims by third parties that may be asserted due to violation of the above stand construction regulations.

4.3. Construction heights

The standard height for stand structures and advertising hoardings is 3 m.

The maximum construction height varies from event to event and is specified either in the Special Terms of Participation (B) or Important Notes sections of the relevant Order Forms for Exhibitor Services. Contact the team responsible for technical organization if in doubt.

The maximum height for stand structures set by Messe München GmbH may only be exceeded with Messe München GmbH's prior written approval.

Exhibits are not normally subject to this limitation, but should be reported to the Technical Exhibition Services Division prior to the event.

4.4. Fire prevention

4.4.1. Fire prevention and safety regulations

4.4.1.1. Materials used for stand construction and decoration

Easily flammable materials, materials that drip or melt when burning, toxic gases or materials producing heavy smoking may not be used. The use of plastics that cause heavy sooting when burning (e. g. polystyrene, rigid polyurethane foam, Styropor, etc.) is not allowed. Verification of the flame retardant properties of the material concerned when installed must be provided.

Decorative materials must be at least flame-retardant according to DIN 4102 or DIN EN 13501-1. Messe München GmbH can only allow the retrospective rendering of flame retardancy for decorative materials if this occurs with the approval of the Munich Municipal Fire Department, using a suitable and approved flame retardant and given compliance with the relevant processing instructions. Messe München GmbH's consent can be made subject, above all, to the fire load to be taken account of.

Decorative materials with normal flammability may be used in certain areas if their location is sufficiently protected against flammability. A test certificate confirming the building material classification of materials used may need to be presented. Suspended stand decorations must be at least 2.50 m above the floor. Flammable materials must be kept at a sufficient distance from any ignition sources, such as spotlights or radiant heaters, to ensure against the materials getting ignited.

In individual cases and for safety purposes, special conditions may be imposed for load-bearing structural components (e. g. non-flammability). Stand floor coverings must be laid with sealed joints. Cable binders may not be used for fastening structurally stressed parts.

Trees and plants may only be used for decorative purposes if they have been freshly cut (i. e. leaves or needles must be green and juicy). If during the event it becomes apparent that the trees and plants are drying out and thus becoming easily flammable, they must be removed. Trees should be free of branches up to about 50 cm above floor level. Turf should always be kept moist (risk of catching fire due to cigarettes, matches, etc.).

Bamboo, reeds, hay, straw, bark mulch, turf or similar materials do not generally comply with the above requirements and are therefore normally prohibited. Any exceptions to this ruling require the prior approval of Messe München GmbH's Technical Exhibition Services Division.

As a rule, waste materials should be removed and disposed of immediately or collected in appropriate containers and then disposed of correctly.

4.4.1.2. Motor vehicles as exhibits

In the halls, motor vehicles may as a general rule neither be operated nor parked. An exception to this ruling, which must be applied for via the "Application for Preventive Fire Protection Measures" form, can be granted by the Munich Municipal Fire Department. Exhibitors have no entitlement to approval being granted exceptionally. Vehicles may only be displayed in the halls with the quantity of fuel required for accessing and leaving the given hall. The fuel tank is to be locked and, at Messe München GmbH's request, the battery disconnected.

Internal combustion engines may not be put into operation for demonstration purposes in the halls or within the exhibitor's own stand. They must be fitted with silencers for any demonstration in the outdoor exhibition area. Fuels may not be stored on the stand. See Item 5.9. for information in connection with gas-driven vehicles and/or vehicles with energy capture via fuel cells. Motorized/mobile exhibition stands (show trucks, buses, trailers, etc.) must be fitted with a sprinkler system if they constitute a single, uninterrupted area measuring more than 30 m². The space between two mobile exhibition stands is considered to be part of a single, uninterrupted area unless the distance between the two mobile exhibition stands is large enough to ensure that the effect of the sprinklers installed in the hall is not compromised.

4.4.1.3. Explosive substances, ammunition

Such explosive substances as are subject to the provisions of the Explosives Act and ammunition as is subject to the Firearms Act may not be displayed at fairs and exhibitions.

4.4.1.4. Pyrotechnics

Pyrotechnical displays are subject to approval and must be coordinated with Messe München GmbH. Approval can be obtained from the relevant safety authorities via the "Application for Preventive Fire Protection Measures" form. Exhibitors have no entitlement to approval being granted.

4.4.1.5. Use of balloons, airships and other flying objects

The use of balloons, airships and other flying objects is generally prohibited in the halls and outdoor exhibition area. Exceptions to this ruling require the prior written approval of Messe München GmbH's Technical Exhibition Services Division. To the extent that approval is granted, the balloons and airships may only be filled with non-flammable, non-toxic gases. The balloons and airships must remain within the confines of the stand and not exceed the maximum height allowed for stands and advertising hoardings.

4.4.1.6. Smoke machines

The use of smoke machines has to be co-ordinated with Messe München GmbH's Technical Exhibition Services Division.

4.4.1.7. Ash containers, ashtrays

To the extent that smoking is not explicitly prohibited on a stand or parts thereof, a sufficient quantity of ashtrays or ash containers made of non-flammable materials must be provided and arrangements made for their regular emptying into non-flammable, tightly closing containers.

4.4.1.8. Containers for non-recyclable, recyclable and residual waste

No containers for non-recyclable, recyclable and residual waste made of flammable materials are to be used on the stands. Any non-recyclable, recyclable and residual waste produced on the stands should be disposed of regularly, on the evening of each event day at the latest, via such appropriate containers as are on request provided to exhibitors by Messe München GmbH subject to a charge. They should be placed at the edge of the aisle-side of the stand for collection purposes. Readily flammable waste materials such as wood chippings, other bits of wood, sawdust and the like should be kept in sealed containers and disposed of on a daily basis or several times per day if large quantities are produced.

The bags that are distributed for non-recyclable, recyclable and residual waste are collected by the cleaning company on the evening of each event day.

See also Item 6. "Environmental Protection" and the Waste Disposal form in the Order Forms for Exhibitor Services for further information on waste disposal.

4.4.1.9. Spray guns, nitro-cellulose paints, detergents, solvents

The use of spray guns as well as of substances and paints containing solvents is prohibited.

4.4.1.10. Abrasive cutting and working with naked flame

Prior approval must be submitted in writing to and obtained from Messe München GmbH's Technical Exhibition Services Division for any welding, cutting, soldering, melting and part-off grinding work. The surrounding area must be protected from flying sparks when work is under way. Any joints and cracks should be sealed with appropriate, non-flammable materials. Stands must be equipped with at least one DIN 14406 or EN 3 fire-extinguisher suitable and approved for fire classes A/B/C.

Naked flames and activities involving a risk of fire are as a general rule prohibited during the event. An exception to this ruling, which must be applied for via the "Application for Preventive Fire Protection Measures" form, can be granted by the Munich Municipal Fire Department. Exhibitors have no entitlement to approval being granted exceptionally.

4.4.1.11. Empty packaging/Storage of goods

The storage of empty packaging of any kind (e. g. packaging and packing materials) in the halls (both on the stands and outside the stands) or in the loading yards is prohibited. Any such items should be removed as soon as they have become empty.

The storage of such items at the trade fair center can occur via forwarding agents appointed by Messe München GmbH. This service is not free of charge.

In the event of an exhibitor failing to remove items wrongfully stored despite having been asked to do so, Messe München GmbH is entitled to have them removed at the expense and risk of the given exhibitor.

4.4.1.12. Fire extinguishers

Dry-powder extinguishers may only be used with the approval of Messe München GmbH's Technical Exhibition Services Division.

4.4.2. Stand coverings

The halls at Messe München GmbH are equipped with an automatic fire-extinguishing system, the effective operation of which may not be hindered by any stand coverings. Irrespective of their size, stand coverings of any kind are subject to approval and must be registered in writing with Messe München GmbH's Technical Exhibition Services Division (see Messe München GmbH's Technical Exhibition Services "Application for Preventive Fire Protection Measures" order form). All stand coverings require the prior, written approval of Messe München GmbH's Technical Exhibition Services Division.

Halls A1–A6, B1–B6, C1–C4:

Stand coverings must be at minimum flame retardant (DIN 4102 or DIN EN 13501-1)—the relevant test certificate should be submitted or available for presentation on the stand. A sprinkler system has to be installed for any single covered area exceeding 30 m².

In such cases, one sprinkler unit must be installed for every 12 m² or part thereof of covered space; any rooms/cabins located beneath the stand cover must be encompassed by the sprinkler system. Given the consent of the Munich Municipal Fire Department, sprinkler systems for stand coverings larger than 30 m² are not necessary if the coverings meet the following requirements:

- Metal modular or grid ceilings:

The covering concerned is a modular or metal-grid ceiling comprising open-mesh grating, perforated sheet metal or similar. At least 70% of the entire ceiling structure including lamp fittings, etc. must be open in accordance with the planning and installation guidelines laid down by VDS Schadenverhütung GmbH (Independent Fire Protection and Safety Institute of the German Insurance Association). The degree of openness of the given structure must be proven verifiably.

- Textile coverings:

The covering is fire-resistant and its horizontal installation below sprinkler units has been approved by VDS Schadenverhütung GmbH (wide-mesh netting or smoke-out fabric). VDS Schadenverhütung GmbH's written approval should be submitted to Messe München GmbH's Technical Exhibition Services Division; compliance with VDS Schadenverhütung GmbH's installation instructions is required. See Item 4.9.6. for stand coverings on the upper floor of two-storied stands.

Hall B0 and the North, East, West and North-West Entrances:

Only such mesh/netting materials as have been approved by VDS and are sprinkler-compatible may be used.

Horizontal coverings in the entrance buildings wider than 1 m must be approved by Messe München GmbH's Technical Exhibition Services Division.

See the Notice on Sprinkler-Compatible Materials for further information on materials approved for stand coverings and the suppliers of such materials.

4.4.3. Glass and acrylic sheet

Only safety glass suited to the relevant purpose may be used. In the case of structures made of glass, only laminated safety glass may be used. Ask Messe München GmbH's Technical Exhibition Services Division to send you our Notice on Stand Construction in Exhibition Halls using Glass and Acrylic Sheet or use our download service via the Messe München GmbH homepage.

Edges of glass panes must be machined or protected in order to preclude any risk of injury. Components made of entirely of glass must be marked appropriately at eye level.

4.4.4. Regularly occupied spaces

Any partitioned rooms on stands in the halls must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape/rescue route. Such occupied spaces as may be accessed or left via a partitioned room only ("trapped" rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape/rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance.

If there are stand structures in the outdoor exhibition area with partitioned spaces without a direct line of sight in the direction of escape to the nearest emergency escape/rescue route or which may be accessed or left via another partitioned area only ("trapped" rooms), each of these rooms requires an emergency escape hatch (window clearance of at least 60 cm by 100 cm, maximum height from floor 110 cm, without protective grid and easy to open by hand from the inside) leading directly out to the open air. If the regularly occupied spaces without any clear line of sight in the direction of escape to the nearest emergency escape/rescue route or the "trapped" rooms are not at ground floor level, each of these spaces requires a stairway leading out to the open air instead of an emergency escape hatch. "Trapped" rooms may not be used as regularly occupied spaces.

Alternatively, "trapped" rooms may be separated from other stand areas only by glazing to preserve the visual perception of a single room.

4.5. Exits, escape routes, doors

4.5.1. Exits, escape routes

Stands with a floor area exceeding 100 m², an escape route longer than 10 m or a stand designed such that the exit/escape route are not visible from all points on the stand, the following minimum requirements apply:

the stands must have at least two separate exits/escape routes to be located as far apart from each other as possible.

Stands with a floor area of up to 100 m² require 1 exit with a clearance width of at least 0.90 m. Stands with a floor area of more than 100 m² require 2 exits, each with a clearance width of at least 0.90 m. Stands with a floor area of more than 200 m² require 2 exits, each with a clearance width of at least 1.20 m. For stands with a floor area of more than 400 m², Messe München GmbH's Technical Exhibition Services Division stipulates the number of exits and their respective clearance width in compliance with the statutory and regulatory requirements valid at the given time.

Any partitioned rooms on stands in the halls must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape/rescue route. Such occupied spaces as may be accessed or left via a partitioned room only ("trapped" rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape/rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance. (see Item 4.4.4.).

If within a given stand the maximum length of an escape route to a hall aisle exceeds 10 m, the stand must be equipped with a second exit and/or an aisle at least 2 m wide leading to a hall aisle.

Escape routes should be marked as such in accordance with DIN EN ISO 7010 or ASR A1.3.

4.5.2. Doors

The use on emergency escape/rescue routes of swing doors, revolving doors, security coded doors, sliding doors, lift doors or any other device that could act as an access barrier is prohibited.

4.6. Platforms, ladders, stairs, bridges

All general walkways immediately adjacent to areas that are more than 0.20 m lower must be protected by a balustrade of at least 1 m in height and equipped with at least top, middle and lower cross-braces. Static load verification is to be provided for platforms with a height of 0.50 m and more. The platform floor must be designed to comply with DIN EN 1991-1-1 (2010) in conjunction with DIN EN 1991-1-1/NA (2010) Table 6.1DE Category C1 or C3 depending on the specific use made of it. This equates to a working load of $q_k = 3 \text{ kN/m}^2$ for cafés and reception areas; for areas where a large number of persons gather, 5 kN/m² applies.

The maximum permitted height for single-step, open-access platforms is 0.20 m.

Ladders, stairways and bridges must comply with the relevant accident prevention regulations.

4.7. Stand design

4.7.1. Appearance

The design and equipping of a stand as well as any necessary construction work are the responsibility of the given exhibitor. In this connection, he must however take into account the character and appearance of the fair and/or exhibition concerned. To this end, Messe München GmbH is entitled to demand changes to be made to the stand design. Moreover, Messe München GmbH reserves the right to prescribe the framework structure required for a given event in its Special Terms of Participation (B). Products manufactured by way of the exploitative employment of child labor as defined under the provisions set out in ILO Convention 182 may not be used for the construction or equipping of the stand. Stand walls bordering on visitor aisles must include glass panels, alcoves, displays, etc. to give them a more appealing look.

The exhibitor's name and location must be indicated on the stand in a clearly visible manner. The stand walls facing neighboring stands should be kept neutral, white, clean and free of installation and materials above a height of 2.50 m.

4.7.2. Checking stand size

The stand area is measured out on the hall floor by Messe München GmbH and marked at the corners. After stand space has been allocated, each exhibitor is obliged to check the location and size of any installations, in particular fire alarms, utility ducts, ventilation systems, etc. and, where necessary, instruct the stand-builder accordingly.

The boundaries of the stand area must be observed. (See also Item 4.7.4. Hall floors)

4.7.3. Structural modifications to halls

Hall components and technical facilities may not be damaged, soiled or in any way changed (e.g. by drilling of holes, use of nails or screws, etc.). Nor may paint, wall paper or adhesives be applied to them. The hall components and technical facilities may not be subjected to any strain from stand constructions or exhibits for which they are not intended. Hall columns/supports within the stand area may, however, be integrated into the stand design providing they are not damaged and the maximum stand height is not exceeded.

Joints on hall walls, ceilings and floors may under no circumstances be damaged by caulking or foundation work or the like. No bolts or anchorages for stand structures may be fitted.

Securing exhibits via floor anchorages is only possible in exceptional, justified cases and only with the prior, written consent of Messe München GmbH's Technical Exhibition Services Division. To this end, the floor anchorages required should be registered in writing with Messe München GmbH's Technical Exhibition Services Division two weeks prior to the commencement of the stand set-up period at the latest. To-scale plans with details of location, anchorage type, drill hole diameters and number of anchorages should be attached to the application. The number of anchorages should be kept to an absolute minimum. The exhibitor has no entitlement to the fitting and use of floor anchorages. Messe München GmbH reserves the right to prescribe the materials to be used for anchorages. In cases where non-approved materials are used and/or floor anchorages are fitted without Messe München GmbH's consent, flat-rate repair charges of EUR 90 per drill hole plus VAT will be raised. Kindly contact Messe München GmbH's Technical Exhibition Services Division for further information.

4.7.4. Hall floors

Carpets and other floor coverings must be laid with due regard to safety and may not protrude beyond the stand area.

Only adhesive tape that leaves no traces when removed may be used to fix such coverings. No other adhesive materials or paint may be used on the hall floors.

Any materials used must be removed without leaving any traces. Substances such as oil, grease, paint and the like must be removed from the floor immediately.

There are utility ducts running across the width of the halls at intervals of approx. 5 m (C halls approx. 4.50 m, B0 approx. 4.85 m). Hall C1 is equipped with two utility ducts running the length of the hall in addition to those running across its width.

Usage of the utility ducts is reserved exclusively for Messe München GmbH's relevant service partners.

4.7.5. Suspending items from the hall ceiling

Items may only be suspended using the technical facilities intended for this purpose and in accordance with the provisions set out in the German Statutory Accident Insurance, DGUV Regulation 17.

4.7.5.1. Provision of fixing points

The provision of supporting structures and fixing points for suspending items from the hall ceiling is the exclusive responsibility of Messe München GmbH. Any changes to supporting structures may only be carried out by Messe München GmbH. To this end, Messe München GmbH will appoint specialist subcontractors to do the work required.

To the extent structurally feasible, the exhibitor will be provided with a fixing point at the desired position above the stand area. Plans should be attached to the order (service forms "Suspensions/Rigging" in Order Forms for Exhibitor Services), clearly showing the desired positioning of the fixing points and height details. Items to be suspended may only be located above and within the stand confines. Construction and advertising hoarding heights are to be taken into account. Messe München GmbH will review the feasibility of the desired fixing points on the basis of the documents submitted.

Each suspension point of the hall ceiling structure can withstand a maximum perpendicular load of 100 kg. The maximum area load is 5 kg/m². For each suspension point, the load must be individually specified and supporting documents provided on request. Suspension points for heavier loads only on request.

4.7.5.2. Attaching items to the fixing points

Items to be suspended from the fixing points ordered (lighting supports, spotlights, etc.) may only be fitted by the given exhibitor's own specialists or by specialist companies authorized to do so in compliance with relevant German and/or EU regulations and accepted technical practice.

With regard to the attachment of objects to be suspended, the relevant safety provisions are to be observed. These also and especially include the provisions of the German Statutory Accident Insurance, DGUV Regulation 1 (Principles of Prevention), DGUV Regulation 17, DGUV Regulation 54, the BGI 810-3 and, if applicable, the VStättV directive governing places of assembly. Cable connections for loadbearing purposes must comply with DIN 56-921-11; cable clamps may not be used.

Further information on approved fastening materials can be found in the Order Forms for Exhibitor Services (see "Notice on Hall Ceiling Suspensions") or use our download service via the Messe München GmbH homepage.

For safety reasons, the following rules also require compliance. The following are prohibited:

- Suspending of stand components or exhibits
- Securing of stand components or exhibits (stand components and/or exhibits must stand securely in their own right)
- Suspending of items with a rigid and/or frictional connection to the hall floor.

Exceptions to these rulings require Messe München GmbH's prior written authorization.

The fitting and securing of items to be suspended as well as the provision and fixing of complete lighting systems, etc. can also be ordered from Messe München GmbH.

4.7.6. Stand perimeter walls

Partition walls can be ordered via the Order Forms for Exhibitor Services.

The partition walls and supports may be neither modified nor processed by exhibitors. The exhibitor is liable for any damage to persons or property arising from non-compliance with this ruling.

4.7.7. Advertising materials/Presentations

Stand and exhibit inscriptions, logos and trademarks may not exceed the specified height. In the case of advertising materials pointing towards a directly adjacent neighboring stand, a distance of 2 m should be kept free to the perimeter of the stand concerned.

All types of performances and presentations as well as all forms of visual, moving or acoustic advertising require Messe München GmbH's prior written approval. They may not disturb any other event participants, cause crowding that blocks the aisles nor draw out the public address system in the halls. The noise level at the stand perimeter may not exceed 70 dB(A).

Despite having given its prior approval, Messe München GmbH is entitled to restrict or prohibit such performances as cause noise, visual disturbance, dirt, dust, vibrations or other emissions or, for other reasons, constitute a significant disturbance to the event or its participants.

Flashing, rotating or fast-moving advertising materials are prohibited, as is moving advertising on the stand perimeter.

In the absence of any provisions to the contrary in the General Terms of Participation A "Advertising," the distribution of printed matter and the use of advertising materials is permitted within the confines of the exhibitor's own stand only.

Messe München GmbH reserves the right, however, to enforce further restrictions in specific cases. Messe München GmbH is entitled to access stands to check that the above regulations are being observed.

Messe München GmbH is also entitled at the risk and expense of the given exhibitor to remove, cover over or otherwise prevent advertising violating the above regulations.

If a fair, exhibition or other event is not organized by Messe München GmbH but by another organizer, the organizer concerned is entitled to exercise Messe München GmbH's rights described above.

4.7.8. Barrier-free design

When designing stands, attention should be given to ensuring that they are barrier-free. Stands and the facilities on them should also be capable of being accessed and used by persons with reduced mobility on their own.

4.8. Outdoor exhibition area

4.8.1. Checking stand size

The stand area is measured out on the ground of the outdoor exhibition area by Messe München GmbH and marked at the corners.

After stand space has been allocated, each exhibitor is obliged to check the location and size of any installations, in particular supply lines, foundations, tracks, distribution boxes, etc. and, where necessary, instruct the stand-builder accordingly.

The boundaries of the stand area must be observed. The exhibitor must ensure that no items located in the area of the stand protrude beyond its confines. Exceptions to this ruling can be approved for revolving tower cranes by Messe München GmbH's Technical Exhibition Services Division for safety reasons; it can make its exceptional approval dependent on all the exhibitors affected agreeing to the given revolving tower crane protruding on to their stands. In the event of an exhibitor refusing to agree to this, his refusal has no effect if safety concerns require the given revolving tower crane to protrude on to his stand.

4.8.2. Stand construction

All structures covering ground space of more than 50 m² or higher than 5 m and special constructions (e. g. advertising towers) to be erected in the outdoor exhibition area require the prior approval of Messe München GmbH's Technical Exhibition Services Division and must be registered for approval with Messe München GmbH via the appropriate service form in the Order Forms for Exhibitor Services, which must be submitted together with the supporting documents mentioned therein at least 6 weeks prior to the commencement of the trade fair.

Precise ground plans must be submitted for written approval to Messe München GmbH's Technical Exhibition Services Division for any anchorage required for tents, guy ropes and flagpoles as well as for any other earthworks in the outdoor exhibition area. All earthworks on the exhibition grounds are prohibited if no written approval has been granted. Messe München GmbH's Technical Exhibition Services Division should be notified prior to the commencement of any earthworks on the exhibition grounds.

Compliance with all statutory requirements under public law is necessary in connection with the erection of facilities, particularly those of a structural nature. Moreover, the relevant safety regulations stipulated by the Technical Inspectorate must also be observed.

The erection of such temporary structures as require execution approval in accordance with art. 72 of the Bavarian Building Directive (BayBO) must be applied for with the Munich City Council—Department for Urban Planning and Building Regulations—subject to submission of the test log and compliance with the statutory deadlines.

Postal address:

Landeshauptstadt München
Referat für Stadtplanung und Bauordnung
Hauptabteilung IV—Lokalbaukommission
Blumenstraße 28 b
80331 Munich, Germany
www.muenchen.de

Due care must be given to existing supply lines, foundations, distribution boxes, etc. when performing any stand construction work. To the extent that they are located within the area of individual stands, they must be easily accessible at all times. No work can be carried out on railway tracks that have been laid in the outdoor exhibition area.

Stand structures may not be built closer than 0.50 m to the perimeter of neighboring stands unless Messe München GmbH's Technical Exhibition Services Division has exceptionally issued written approval to this effect.

Kindly contact Messe München GmbH's Technical Exhibition Services Division with regard to the positioning of stand structures measuring > 75 m² at least 6 weeks prior to the commencement of the stand set-up period.

It may be necessary to coordinate compliance with the minimum clearance requirement with neighboring stands or to carry out additional building work (e. g. construction of fire-resistant walls).

Roads may not be obstructed by any structures or equipment at any time, not even during the set-up and dismantling periods. Their full width should be kept clear for fire department access purposes.

Each exhibition stand must be equipped with an appropriate number of fire extinguishers to DIN EN 3 or DIN 14406.

All necessary exits must be marked as such with signs in accordance with the Accident Prevention Regulation ASR A1.3 or DIN EN ISO 7010.

4.8.3. Dismantling

All exhibition areas have to be returned to Messe München GmbH in their original state by the specified dismantling deadline. To this end, the space to be returned should be notified to Messe München GmbH's Technical Exhibition Services Division for stand inspection purposes.

The sites in the outdoor exhibition area must be levelled and the areas loosened up by earthworks compacted with a machine. Asphalted and landscaped areas will be reinstated exclusively by Messe München GmbH at the expense of the given exhibitor.

Due care must be given to existing supply lines, foundations, distribution boxes, etc. when performing any dismantling work. No work can be carried out on railway tracks that have been laid in the outdoor exhibition area.

All installations such as foundations, props that have been rammed into the earth, supply lines, etc. must be removed by the specified dismantling deadline unless an arrangement to the contrary has been agreed with Messe München GmbH and these installations are located at least 0.30 m below ground level. In such cases, plans detailing the exact location and size of the installations concerned must be submitted to Messe München GmbH's Technical Exhibition Services Division without delay. In the event of the due repair work not having been performed by the specified date, Messe München GmbH is entitled to carry it out itself or have it carried out by a third party at the expense of the exhibitor concerned.

4.8.4. Use of vehicles with caterpillar tracks

Only caterpillar vehicles with smooth tracks licensed for public roads may use the roads at the trade fair center. Caterpillar vehicles may only access the exhibition halls with the prior approval of Messe München GmbH's Technical Exhibition Services Division (see also Item 4.4.1.2.). For damage to road surfaces and hall floors, the exhibitor is liable in full.

4.8.5. Other regulations applicable in the outdoor exhibition area

Exhibitors whose stands border on the edge of the trade fair center grounds are not allowed to use the fencing for their own purposes. Use of the outside of the fencing for advertising purposes is prohibited. This also applies during the stand construction and dismantling periods.

Stand components, signs and flags must be fitted in such a way as to avoid unreasonably disturbing others, particularly other exhibitors and visitors. Misleading company signs must be removed if the exhibition management considers this necessary.

Exhibits higher than 30 m must registered for approval with Messe München GmbH's Technical Exhibition Services Division via the appropriate form in the Order Forms for Exhibitor Services 12 weeks prior to the commencement of the trade fair at the latest.

Revolving tower cranes, etc. must be appropriately secured in line with the relevant regulations. Suspending advertising hoardings or other loads (apart from flags) from cranes is prohibited for reasons of safety.

The use of liquid gas for heating purposes is prohibited. Suitable oil-fired heating can be used if approved by Munich Municipal Fire Department.

In other respects, the general regulations and those applying to the hall area are also valid for the outdoor exhibition area insofar as they can be meaningfully applied to them.

4.9. Two-story stand construction

4.9.1. Application for planning permission

Two-story exhibition stands can only be built in Halls A1–A6, B1–B6 and C1–C4 providing prior approval has been granted by Munich Municipal Fire Department, Messe München GmbH's exhibition management responsible for the given project and the Technical Exhibition Services Division. Approval is also dependent on the required position in the hall and the floor space needed. An essential factor in the approval process is what effect the given two-story stand will have on the design and transparency of the hall as well as on neighboring stands.

Hall B0 (ICM – Internationales Congress Center München) cannot accommodate two-story structures.

4.9.2. Height of stand structures, conditions applying to covered stand areas, height of internal stand areas, minimum distances

The maximum stand height is set separately for each event and stipulated in the Special Terms of Participation (B) and/or the Important Notes section of the Order Forms for Exhibitor Services.

The clearance height in internal areas of two-story stands must be at least 2.40 m on both the lower and upper floors.

A sprinkler system needs to be installed in accordance with VDS regulations if the covered stand area exceeds 30 m², with one sprinkler unit to be installed for every 12 m² of covered space or part thereof. All rooms erected within this area are to be included in the protection provided by the sprinkler system. The minimum distance for stairways, open cabins, terraces/catering areas to the edge of aisles and to the perimeter of a neighboring stand is 3 m. If it is impossible to maintain the minimum distance to the neighboring stand, some form of screening of at least 2 m in height is to be erected in the area concerned for privacy purposes.

4.9.3. Working loads/Load assumptions

The floor of the upper story of a two-story stand within an exhibition hall must be designed to withstand working loads in compliance with DIN EN 1991-1-1 (2010) in conjunction with DIN EN 1991-1-1/NA (2010) Table 6.1DE. If the story is used for meetings and customer service purposes, i. e. it is furnished with tables and chairs in a free arrangement or in the form of meeting cabins, it must withstand a working load of 3 kN/m² (Category C1). For unlimited use as an exhibition or sales area, as an assembly room with or without rows of chairs, the floor of the upper story must be able to withstand a working load of 5 kN/m² (Category C3). A horizontal load of $H = P/20$ (P = working load) is to be assumed if sufficient longitudinal/lateral stability is to be achieved. The respective use must be marked clearly in the plans submitted for approval purposes.

Stairways must always be able to withstand working loads of 5 kN/m². Balustrades and banisters must be designed to withstand loads of 1 kN/m at handrail height. Proof must be provided that the pressure applied by the supports does not exceed the maximum permissible pressure the hall floor can withstand (see Item 3.1. Hall data).

4.9.4. Escape routes/Stairways

On two-story stands with an area covered by the upper story of up to 100 m², only one stairway is required. The stairway must emerge beyond the covered area of the stand. The length of any escape route from the upper floor to a main hall aisle on the ground floor may not exceed 25 m.

Stands with a floor area of up to 100 m² require 1 exit with a clearance width of at least 0.90 m. Stands with a floor area of more than 100 m² require 2 exits, each with a clearance width of at least 0.90 m.

Stands with a floor area of more than 200 m² require 2 exits, each with a clearance width of at least 1.20 m. For stands with a floor area of more than 400 m², Messe München GmbH's Technical Exhibition Services Division stipulates the number of exits and their respective clearance width in compliance with the statutory and regulatory requirements valid at the given time.

Winding or spiral stairways are not permissible on emergency escape/rescue routes. The height of the riser may not exceed 0.19 m and the tread depth no less than 0.26 m.

The width of the escape/rescue routes (exits, stairways, aisles) is to be based on the maximum number of persons needing to use the escape/rescue routes in an emergency and sized accordingly. Stairways require a minimum clear width of 1 m.

On stands with an upper story area in excess of 100 m², at least two stairways are required, to be located at opposite ends of the stand. Half of these stairways must emerge beyond the covered area of the stand.

In the case of multi-story stand structures in the outdoor exhibition area, each main unit used on each story must be equipped with two separate escape routes. An exit out into the open air may be no further than 30 m from any point on the stand.

Each story must be equipped with at least one exit leading out into the open air designed such that it can be used without risk as an escape route (with its own stairway or outside staircase).

All stairways should be designed to comply with DIN 18065. No items may be stored or shelving installed in areas on or under stairways without risers.

Handrails must offer a secure grip and be of a continuous nature. Two handrails are to be fitted on stairways that are wider than 1 m.

4.9.5. Building materials

On two-story exhibition stands, load-bearing components, ground floor ceilings and upper story floors must be made of at least flame-retardant (according to DIN 4102 or EN DIN 13501-1) building materials.

Floor coverings and wall panelling and ceilings can be made of such building materials as are allowed and normally used for stand-building purposes. Anchoring materials to the floors in the halls is not permitted.

General statutory building regulations require compliance. We also reserve the right to impose further requirements in respect to safety and fire protection until such time as acceptance of the given stand has been granted.

4.9.6. Upper story

Any partitioned rooms on stands in the halls used by staff must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape/rescue route. Such rooms used by staff as may be accessed or left via a partitioned room only ("trapped" rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape/rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become

additionally necessary until such time as stands undergo official acceptance (see Item 4.4.4.).

The bottom of any balustrades must be fitted with skirting of at least 0.05 m in height as well as kneehigh skirting, grid or solid panelling or similar to prevent persons from falling. To prevent objects (e. g. glasses) from being placed on balustrades where they can easily fall off, the handrails or the tops of the balustrades must be appropriately shaped e. g. circular or semi-circular. Balustrades should be designed and constructed in compliance with Items 4.6. and 4.9.3.

Kindly contact Messe München GmbH's Technical Exhibition Services Division for details concerning coverings or canopies to be located above areas on the upper floor of your stand.

4.10. Dismantling stands

By the end of the dismantling period set for a given event (see Special Terms of Participation (B) and the Important Notes section of the Order Forms for Exhibitor Services), the exhibitor is obliged to completely clear the stand of all stand-building materials, exhibits and any other items and restore the stand area to its original state.

After the set dismantling period has elapsed, Messe München GmbH is entitled but not obliged to have any items left on the stand removed and stored by an authorized forwarding agent at the expense and risk of the exhibitor and charge an appropriate handling fee for doing so. Messe München GmbH is entitled to dispose at the exhibitor's expense of any exhibition-related material and all other items left on the stand after the set dismantling period has elapsed.

5. Operational safety, technical safety regulations, other technical requirements and supply systems

5.1. General regulations

The exhibitor is responsible for the operational safety and compliance with occupational safety and health standards and accident prevention regulations at his stand. Stand construction and dismantling work may only be carried out in accordance with the relevant statutory labor and industrial regulations valid at the given time.

5.1.1. Damage

Any damage caused by exhibitors or their agents within the trade fair center, its buildings or facilities will be remedied by Messe München GmbH at the expense of the exhibitor concerned at the end of the given event.

5.2. Use of machinery

The use of bolt, nail and stud guns may be examined and permitted on a case-by-case basis.

The use of woodworking machines without chip exhausters is not permitted.

Only such cranes, fork-lift trucks and work platforms as are supplied by Messe München GmbH's authorized service partners may be used. In special cases, the approval of Messe München GmbH's Technical Exhibition Services Division must be sought.

5.3. Electrical installation

5.3.1. Connections

Electrical installations from the utility ducts to the stands may only be fitted by Messe München GmbH and/or contractors appointed by it. The electrical installations to be exclusively fitted by Messe München GmbH and/or contractors appointed by it include the main electrical connection and cabling, master fuse and, if applicable, the master switch/electricity meter. Messe München GmbH's Technical Exhibition Services Division reserves the right to restrict the electrical connection to one basic connection per stand for reasons of safety. The use of generators on the stands is prohibited unless prior written approval has been obtained from Messe München GmbH's Technical Exhibition Services Division. Exhibitors are expressly forbidden to obtain electricity from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with electricity. This applies particularly to neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such electricity as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands.

A ground plan indicating the required position of the connections should be attached to the orders (see forms "Electrical Installations" included in the Order Forms for Exhibitor Services).

The exhibitor is responsible for ensuring that the electrical installation is able to provide all items on the stand requiring electricity with sufficient power such that they can operate simultaneously. Should this not be the case, Messe München GmbH is entitled to upgrade the electrical installation at the expense of the exhibitor at the prices stated in the order forms for exhibitor services without being asked to do so by same, such that the above requirement is met.

Power supply lines will be laid in utility ducts wherever possible, but may have to be run above ground if the location of the connection point makes this necessary. Messe München GmbH is entitled to run power lines and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the electrical connection to the neighboring stands at the same or lower cost without laying supply lines and connections across the exhibitor's stand.

Should the exhibitor wish power lines to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any power lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned. To the extent that power consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per-kW/h prices shown in the Order Forms for Exhibitor Services. For safety reasons, Messe München GmbH reserves the right to switch off the exhibitor's power supply after the event has finished.

5.3.2. Stand installation

Electrical installation work within the confines of the stand can be carried out by the exhibitor's own electrical fitters or approved electrical contractors in accordance with VDE (German Association of Electrical Engineering, Electronics and Information Technology) regulations, VDS regulations and accepted technical practice.

Electrical installation work within the confines of the stand can also be carried out by Messe München GmbH and/or contractors appointed by it providing an appropriate order is submitted.

Any connections, machines or equipment that have not been authorized, do not comply with the relevant regulations or use more power than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor.

5.3.3. Installation and operating regulations

All electrical installations must be fitted in compliance with the latest safety regulations issued by the VDE (Association of German Electricians), whereby special attention should be given to VDE 0100, 0108 and 0128 and IEC Norm 60364-7-711.

The ratio of high or low-frequency interference transmitted to the mains may not exceed the levels specified in VDE 0160, VDE 0838 (EN 50 006) and EN 61 000-2-4.

Conductive components must be included in the precautions intended to prevent indirect contact (stand earthing).

The regulations set out in the "Electrical Installation on Exhibition Stands" section of the Order Forms for Exhibitor Services require full compliance.

All exhibition stand electrical installations will be inspected by an expert for compliance with the regulations effective at the given time for the Munich Trade Fair Centre. The inspection will be organized by Messe München GmbH.

5.3.4. Safety precautions

As a special safety precaution, all heat-emitting electrical equipment (hot-plates, spotlights, transformers, etc.) must be installed on a non-flammable, asbestos-free base and monitored adequately during operation.

Depending on the amount of heat generated and/or emitted, adequate distance must be maintained between the equipment concerned and any flammable materials in the vicinity.

Lamps may not be attached to flammable decorations or the like.

5.3.5. Safety lighting

Stands whose specific design or structure render the existing general safety lighting ineffective must be equipped with their own, additional safety lighting. It is to be installed according to currently accepted technical standards. It must be mounted such that safe orientation and access to the general escape routes is guaranteed.

5.4. Installation of water/wastewater facilities

All installations on stands must comply with the relevant drinking water regulations valid at the given time such that any reduction in the quality of drinking water due to the installation and operation of a water/wastewater connection is ruled out.

Prior to being fed into the hall supply system, the water is channelled via a water treatment plant (chlorine dioxide). The process is in compliance with the relevant drinking water regulations.

5.4.1. Connections

Water/wastewater facilities from the utility ducts to the stands may only be installed by Messe München GmbH and/or a contractor appointed by it. The water/wastewater installations encompass the main water connection (supply and drainage) with supply and drain pipes as well as a water meter if applicable. The exhibitor is not allowed to obtain water for his stand from such persons as have not been authorized to supply water by Messe München GmbH. Exhibitors are expressly forbidden to obtain water from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such water as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands.

Connection plans indicating the required position of the connections should be attached to the orders (form is included with "Water/Sanitary/Sprinkler Installations/Compressed Air" in the Order Forms for Exhibitor Services).

The exhibitor is responsible for ensuring that the water/wastewater installation is able to cater for all items on the stand requiring water/wastewater facilities such that they can all operate simultaneously. Should Messe München GmbH determine that the water/wastewater installation ordered by the exhibitor cannot guarantee the simultaneous operation of all items requiring such facilities, Messe München GmbH is entitled to upgrade the water/wastewater installation at the expense of the exhibitor at the prices stated in the Order Forms for Exhibitor Services without being asked to do so by same.

Water/wastewater piping in the halls will be laid in utility ducts wherever possible, but may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In the outdoor exhibition area, water/wastewater facilities can generally be installed; the piping can be laid either along the ground or underneath it.

In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.

Messe München GmbH is entitled to run water/wastewater pipes and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the water/wastewater connection to the neighboring stands at the same or lower cost without laying pipes and connections across the exhibitor's stand.

Should the exhibitor wish piping to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any piping laid in this respect must give due consideration to the safety of the public and exhibitors alike and is payable by the exhibitor concerned.

To the extent that water consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per-m³ prices shown in the Order Forms for Exhibitor Services. Wastewater polluted with chemicals may not be fed into the sewage system (see also Item 6.2.1.).

For safety reasons, Messe München GmbH reserves the right to cut off the exhibitors' water supply after the event has finished.

5.4.2. Stand installation

Plumbing facilities (water/wastewater facilities) within the confines of the stand can be installed by the exhibitor's own plumbers or approved plumbing contractors in accordance with relevant German/EU requirements and accepted technical practice.

Plumbing work within the confines of the stand can also be carried out by Messe München GmbH and/or contractors appointed by it providing an appropriate order is submitted.

To the extent that plumbing work including connecting up equipment requiring water (devices with water supply and wastewater drainage facilities, e.g. sinks) is not to be carried out by Messe München GmbH and/or contractors appointed by it, the exhibitor has to notify Messe München GmbH in good time prior to the commencement of the work concerned, but 14 days prior to the start of the stand set-up period at the latest, as to which plumbing contractors and/or plumbers will be carrying out the plumbing work. If Messe München GmbH is not supplied with this information by the set time, Messe München GmbH will connect up the equipment requiring water/wastewater facilities and charge the exhibitor with the costs incurred at the prices stated in the Order Forms for Exhibitor Services.

Any connections, machines or equipment that have not been authorized, do not comply with the relevant regulations or use more water than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor. For safety reasons, dishwashers without a fitted drainage pump are not to be connected to the water mains if the drainage gradient is insufficient.

The connection of refrigerators/freezers with open refrigeration cycles should be registered with Messe München GmbH's Technical Exhibition Services Division. The water consumed will be measured via meters and charged at the rates stipulated in the Order Forms for Exhibitor Services. Messe München GmbH reserves the right to prohibit the use of refrigerators/freezers with open refrigeration cycles.

5.5. Installation of compressed-air facilities

5.5.1. Connections

The provision of exhibition stands with compressed air is possible in both the halls and the outdoor exhibition area. It generally occurs via a connection to a compressor station. Messe München GmbH reserves the right to install a compressor for the supply of compressed air on the stand in cases where, for instance, little compressed air is required. The use of a compressor to be supplied by the exhibitor himself has to be notified to Messe München GmbH's Technical Exhibition Services Division 4 weeks prior to commencement of the stand construction period of the given event at the latest. The exhibitor is not allowed to obtain compressed air for his stand from such persons as have not been authorized to supply compressed air by Messe München GmbH. Exhibitors are expressly forbidden to obtain compressed air from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such compressed air as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands.

Compressed-air facilities from Messe München GmbH's own mains to the individual stands may only be installed by Messe München GmbH and/or a contractor appointed by it. The compressed-air installations encompass the main compressed-air connection together with associated compressed-air supply lines.

The exhibitor is responsible for ensuring that the compressed-air installation is able to provide all items on the stand requiring compressed air with sufficient compressed air such that they can all operate simultaneously. Should Messe München GmbH determine that the compressed-air installation ordered by the exhibitor cannot guarantee the simultaneous operation of all items requiring compressed air, Messe München GmbH is entitled to upgrade the compressed-air installation at the expense of the exhibitor at the prices stated in the Order Forms for Exhibitor Services without being asked to do so by same.

Compressed-air supply lines will be laid in utility ducts wherever possible, but may under certain circumstances have to be run above ground if the location of the connection point makes this necessary.

Messe München GmbH is entitled to run compressed-air supply lines and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the compressed-air connection to the neighboring stands at the same or lower cost without laying supply lines and connections across the exhibitor's stand.

Should the exhibitor wish compressed-air supply lines to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any compressed-air supply lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned.

A ground plan indicating the required position of the connections should be attached to the orders (form "Compressed Air/Vacuum Connections" in Order Forms for Exhibitor Services).

For safety reasons, Messe München GmbH reserves the right to cut off the exhibitors' compressed-air supply after the event has finished.

5.5.2. Stand installation

Compressed-air installation work within the confines of the stand can be carried out by the exhibitor's own fitters or approved contractors in accordance with German/EU requirements and accepted technical practice.

Compressed-air installation work within the confines of the stand can also be carried out by Messe München GmbH and/or contractors appointed by it providing an appropriate order is submitted.

To the extent that compressed-air installation work including connecting up equipment requiring compressed air (appliances with gas connections) is not to be carried out by Messe München GmbH and/or contractors appointed by it, the exhibitor has to notify Messe München GmbH in good time prior to the commencement of the work concerned, but 14 days prior to the commencement of the stand set-up period at the latest, as to which contractors and/or fitters will be carrying out the compressed-air installation work. If Messe München GmbH is not supplied with this information by the set time, Messe München GmbH will connect up the equipment requiring compressed air and charge the exhibitor with the costs incurred based on the rates applying to the given event.

Any connections, machines or equipment that have not been authorized, do not comply with the relevant regulations or use more compressed air than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor.

5.6. Gas installation

5.6.1. Connections

Gas supply facilities from the utility ducts to the stands may only be installed by Messe München GmbH and/or a contractor appointed by it. The gas installations encompass the main gas connection with supply lines and stopcock as well as a gas meter if applicable. The exhibitor is not allowed to obtain gas for his stand from such persons as have not been authorized to supply gas by Messe München GmbH. Exhibitors are expressly forbidden to obtain gas from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such gas as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands.

Connection plans indicating the required position of the connections should be attached to the orders (form "Gas Connection for Natural Gas" is included in the Order Forms for Exhibitor Services or available from Messe München GmbH's Technical Exhibition Services Division).

The exhibitor is responsible for ensuring that the gas installation is able to provide all items on the stand requiring gas with sufficient gas such that they can all operate simultaneously. Should Messe München GmbH determine that the gas installation ordered by the exhibitor cannot guarantee the simultaneous operation of all items requiring such facilities, Messe München GmbH is entitled to upgrade the gas installation at the expense of the exhibitor at the prices stated in the Order Forms for Exhibitor Services without being asked to do so by same.

Gas supply lines in the halls will be laid in utility ducts wherever possible, but may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.

Messe München GmbH is entitled to run gas supply lines and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the gas connection to the neighboring stands at the same or lower cost without laying supply lines and connections across the exhibitor's stand.

Should the exhibitor wish supply lines to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any gas supply lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned.

To the extent that gas consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per-m³ prices shown in the order forms for technical exhibition services. The use of gas for lighting and/or heating purposes (e.g. radiation heaters) as a stand design element is prohibited. As a rule, exhibits are exempted from this requirement. All burners must be equipped with low-setting controls or automatic ignition devices.

The exhibitor assumes sole responsibility for compliance with the relevant safety regulations, above all those stipulated by DVGW, TÜV (Technical Inspectorate), Munich Municipal Fire Department and Munich Municipal Works Department.

For safety reasons, Messe München GmbH reserves the right to cut off the exhibitors' gas supply after the event has finished.

5.6.2. Stand installation

Gas installation work within the confines of the stand can be carried out by the exhibitor's own fitters or approved contractors in accordance with German/EU requirements and accepted technical practice. Gas installation work within the confines of the stand can also be carried out by Messe München GmbH and/or contractors appointed by it providing an appropriate order is submitted.

To the extent that gas installation work including connecting up equipment requiring gas (appliances with gas connections) is not to be carried out by Messe München GmbH and/or contractors appointed by it, the exhibitor has to notify Messe München GmbH in good time prior to the commencement of the work concerned, but 14 days prior to the commencement of the stand construction period at the latest, as to which contractors and/or fitters will be carrying out the gas installation work. If Messe München GmbH is not supplied with this information by the set time, Messe München GmbH will connect up the equipment requiring gas and charge the exhibitor with the costs incurred at the prices stated in the Order Forms for Exhibitor Services.

Any connections, machines or equipment that have not been authorized, do not comply with the relevant regulations or use more gas than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor.

5.7. Information and communications services

All fixed-line connections for information and communications services are provided exclusively by Messe München GmbH.

Connection plans indicating the required position of the connections should be attached to the orders (forms "Information and Communication Services" in the Order Forms for Exhibitor Services).

5.8. Machinery, pressure containers and exhaust systems

5.8.1. Machine noise

The operation of any noise-emitting machinery and/or devices requires Messe München GmbH's prior written approval. It may not disturb any other event participants, cause crowding that blocks the aisles nor drown out the public address system in the halls. Noise-emitting machinery and/or devices may only be operated for short periods of time and only as long and often as the given demonstration requires. The noise level at the stand perimeter may not exceed 70 dB(A).

Despite having given its prior approval, Messe München GmbH is entitled to restrict or prohibit such performances as cause noise, visual disturbance or, for other reasons, constitute a significant disturbance to the event or its participants.

If a fair, exhibition or other event is not organized by Messe München GmbH but by another organizer, the organizer concerned is entitled to exercise Messe München GmbH's rights described above.

5.8.2. Product Safety

The exhibitor is principally obliged to display only those products that meet European marketing requirements (e.g. specific EU directives such as the Machinery Directive, Toy Directive, Low-voltage Directive, Medical Products Directive, PSA Directive, etc.) and the national legislation based on them (e.g. the German Product Safety Act—ProdSG). Contrary to this, such products may also be displayed at fairs and exhibitions as do not yet comply with the fundamental safety requirements. In such cases, however, a sign must be attached to the product indicating that it may only be marketed in the EU and the European Economic Area (EEA) upon compliance with all relevant legal requirements, or that the product is only intended for export to non-EU states and non-EEA states.

The exhibitor authorizes Messe München GmbH with the approval of the relevant authorities to publicly declare on its behalf that the conformity evaluation procedures have not yet been concluded in connection with such exhibits as do not have the prescribed CE coding, and that these exhibits do not yet comply with the formal and safety provisions of the relevant regulations and may not be sold or purchased in the countries of the EU and EEA until such time as they comply with these regulations. Products may (and must) be provided with CE coding only when they are subject to specific EU directives prescribing such CE coding. For such products, a conformity assessment must be conducted, technical documents verifying conformity prepared, an EU conformity declaration issued and the CE coding attached. Operating instructions, safety information, etc. in the user's national language are to be provided or attached.

Any precautions necessary for the protection of persons must be taken by stand personnel in connection with demonstration activities.

The stand personnel is also responsible for ensuring that no machines are activated without authorization.

5.8.2.1. Safety devices

Machinery and equipment components may only be operated if all relevant safety devices are in place. The standard safety devices can be replaced by a secure covering made of organic glass or another suitable, transparent material.

Where equipment is not operated, the safety devices can be removed to give visitors a clearer view of the design and construction of the otherwise covered components.

The safety devices must then be clearly displayed next to the machine.

5.8.2.2. Test procedures

The exhibited technical equipment will be inspected for its accident prevention and safety characteristics by the relevant supervisory authority—the Factory Inspectorate—together where necessary with the relevant technical committees of the Employers' Liability Insurance Association and for its compliance with the relevant safety requirements. Exhibitors are advised to have their EU Conformity Declaration available on the stand for CE coding verification purposes. If in doubt, exhibitors should contact the relevant authorities in good time prior to commencement of the event.

5.8.2.3. Operating ban

Furthermore, Messe München GmbH is entitled to prohibit the operation of machinery, equipment and other devices at any time Messe München GmbH deems it to constitute a risk for persons and/or property.

5.8.3. Pressure containers

5.8.3.1. Acceptance certificates

Pressure containers may only be operated on the stand if the tests/acceptance inspections required by the Operating Safety Directive (BetSichV) have been carried out on them. Any proof of testing (certificates and/or recordings) issued as a result should be kept on the stand near the pressure container concerned and presented at the request of the relevant supervisory authorities.

5.8.3.2. Testing

Certificates issued on the basis of the structural and water pressure test or comparable test for pressure containers of any type are not considered sufficient proof. If applied for in good time, 4 weeks prior to the commencement of the event at the latest, pressure containers subject to testing can be put through the acceptance test by the Technical Inspectorate up to one day prior to the commencement of the event providing the structural and water pressure test certificate is presented and a qualified fitter is present on the exhibition stand.

5.8.3.3. Rental equipment

If hired equipment is used on the stand, the above regulations apply accordingly. Above all, any proof of testing issued (see Item 5.8.3.1.) should be kept on the stand near the pressure container concerned and presented at the request of the relevant supervisory authorities.

5.8.3.4. Verification

The requisite acceptance certificates should be available on the stand for Factory Inspectorate verification purposes.

5.8.4. Exhaust gases and vapors

Vapors and gases which are emitted by exhibits and equipment and are flammable, toxic or merely unpleasant for event participants may not be released in the halls, but must be fed out into the open air via appropriate piping in accordance with the provisions of the German Emissions Control Act.

5.8.5. Exhaust systems

Such vapors and gases as are flammable, toxic or merely unpleasant for event participants must be fed off via appropriate exhaust piping. The ducting may only be installed by Messe München GmbH or a contractor appointed by it. A ground plan indicating the required position of the ducting should be attached to the orders (form "Vapor and Flue Gas Extractors in the Halls" is included in the Order Forms for Exhibitor Services or available from Messe München GmbH's Technical Exhibition Services Division).

5.9. Use of compressed gases, liquid gases and flammable liquids

As a general rule, the use of compressed gases, liquid gases and flammable liquids is prohibited. An exception to this ruling, which must be applied for via the "Application for Preventive Fire Protection Measures" form, can be granted by the Munich Municipal Fire Department. The requirement for approval being granted exceptionally is that the usage of compressed gases, liquid gases and flammable liquids applied for is necessary for the operation or demonstration of exhibits. Exhibitors have no entitlement to approval being granted exceptionally.

Empty containers that have been used for storing compressed gases, liquid gases or flammable liquids may not be kept or stored on the stand or in the hall. Only empty cylinders are allowed for devices and equipment that are not operated for demonstration purposes and must be clearly labelled as such. Under no circumstances may full cylinders be stored in the halls.

5.9.1. Compressed gas

Compressed-gas cylinders must be protected against impact, falling over, unauthorized access and heat in accordance with the relevant accident prevention regulations. Compressed-gas cylinders should be stored in an upright position.

5.9.2. Liquid gas

Only under the condition that no electric or natural gas systems may be operated for the demonstration of exhibits may liquid gas systems be exceptionally approved given compliance with the following provisions:

- The location of the installation must be coordinated with Munich Municipal Fire Department.
- The maximum quantity of liquid gas that is permitted to be kept on the stand is 11 kg.
- The liquid gas cylinder in use at the time is to be protected against unauthorized access and heat in a fully enclosed, appropriately marked (yellow label with a black "G") sheet metal cabinet with base ventilation.
- Compliance with specification and non-leakage requirements is to be verified by an expert and certified in accordance with the German Accident Prevention Regulation DGUV 79.
- The pipes and cables of the liquid gas system are to be laid such that they are pull-relieved and protected against mechanical stress.
- Usage for heating and cooking purposes is prohibited.
- An officially approved fire extinguisher PG 6 as per DIN 14406 or DIN EN 3 is to be kept on the exhibition stand.
- Each item of gas-driven equipment must be fitted with a stopcock that is easily accessible at all times. The storage of liquid gas cylinders in the exhibition halls is prohibited.
- The German Statutory Accident Prevention Regulation DGUV 79 and "Technical Regulations Liquefied Gases" TRF 2012 must be observed.

5.9.3. Flammable liquids

Approval for the use of flammable liquids can only be granted in connection with the operation or demonstration of exhibits. See the "Application for Preventive Fire Protection Measures" form in the Order Forms for Exhibitor Services for further information.

Equipment operated or demonstrated with flammable liquids must be provided with non-flammable spill basins at all filling points as well as at all locations from which liquids can escape. As filling equipment with liquids is a particularly dangerous operation, maximum care and caution is required. Equipment that has reached operating temperature may not be filled with flammable liquids.

Flammable liquids that have leaked out must be removed immediately from the basins and disposed of safely due to the potential risk of fire or explosion. Smoking is strictly prohibited at the place of use. Appropriate signs must be provided. Only authorized persons may be allowed access. An officially approved fire extinguisher in accordance with DIN 14406 or DIN EN 3 is to be kept on the exhibition stand.

5.10. Hazardous substances

The use of materials or products containing dangerous substances is prohibited. We refer herewith to the law for the protection against dangerous substances (Chemicals Act) in conjunction with the Chemicals Prohibition Directive (Chem. VerbotsV) and the Dangerous Substances Directive (GefStoffV).

5.11. Assembly rooms/Show areas

Presentations and acoustic advertising require Messe München GmbH's prior approval and must occur in such a way as not to disturb any neighboring exhibitors. The noise level at the stand perimeter may not exceed 70 dB(A). Despite having given its prior approval, Messe München GmbH is entitled to restrict or prohibit such presentations as cause noise, visual disturbance or, for other reasons, constitute a significant risk or disturbance to the event or its participants. The regulations stipulated by the relevant authorities must be observed.

Naked flames, open fires and actions constituting a fire risk are prohibited. Any exceptions to this ruling require the approval of Munich Municipal Fire Department. Electric switching systems may not be accessible to visitors.

To the extent that 200 or more seats need to be arranged, the total number of seats and the escape/rescue routes must be shown in a separate plan (seating plan scale 1:200) to be submitted to Messe München GmbH in triplicate, whereby the width of the escape/rescue routes is to be based on the maximum number of persons the room can accommodate and sized accordingly. A copy of the plan approved for the given usage should be displayed in a clearly visible location near the main entrance to the assembly room concerned. Partitioned assembly rooms must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape/rescue route. Assembly rooms that can be accessed or exited via another partitioned room only ("trapped" assembly rooms) are prohibited. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape/rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance (see Item 4.4.4.).

Messe München GmbH reserves the right to impose additional conditions should the need arise. Particular attention is drawn to the Assembly Place Directive (VStättV) applying at the given time (with particular regard to the operating requirements in part 4 with paras. 31 through 43, as well as para 10 sect. 1, para. 14 sect. 3 and para. 19 sect. 6).

The width of the escape/rescue routes in assembly rooms is to be based on the maximum number of persons the room can accommodate and sized accordingly. The width clearance of each section of any given emergency rescue route must amount to at least 1.20 m per 200 persons. Graduated increases are only allowed in steps of 0.60 m. The required width of the given rescue routes must be verifiably calculated through to the circulation areas.

Exits in darkened rooms must be lit adequately (signs according to DIN EN ISO 7010 or ASR A1.3). Curtains in the vicinity of the exits must open easily to the minimum exit width prescribed, end 10 cm above the floor and be extremely flame retardant. They are to be provided with a colored marking along the vertical edges used for opening and closing. They may not be sealed (tied together or similar) during operating hours. Applications should be submitted via the "Application for Preventive Fire Protection Measures" form in the Order Forms for Exhibitor Services.

Assembly rooms must have at least two exits leading directly to the hall aisles. These exits should be located as far apart from each other as possible.

Seats arranged in rows must be fixed so they cannot be moved; any chairs arranged temporarily are to be firmly interconnected into rows. Seats must be at least 0.50 m wide. A width clearance of at least 0.40 m must be provided between the rows of seats. Seats arranged in blocks may comprise no more than 30 rows. Aisles with a minimum width of 1.20 m must be provided behind and between the blocks. No more than ten seats may be arranged at the side of an aisle. The seating plan must show places for both sitting and standing. The path from a seat at a table to the nearest aisle may not exceed 10 m. The distance between the tables should not be less than 1.50 m. The places for wheelchair users are to be marked separately.

Doors located on escape and rescue routes in assembly rooms must open out in the direction of escape and may have no thresholds. During the time in which persons stay in assembly rooms, the doors of the respective escape and rescue routes must be able to be opened from inside easily and to their full width at all times. In the case of show areas as defined in the Assembly Place Directive (VStättV) valid at the given time, a person responsible for event systems or an event system specialist (pursuant to paragraphs 39 and 40 in the Assembly Place Directive) is to be notified by name to Messe München GmbH's Technical Exhibition Services Division.

5.12. Radiation protection

5.12.1. Radioactive materials

The use of radioactive materials is only possible with a special permit and Messe München GmbH's approval. The permit must be applied for via the appropriate authorities in accordance with the Radiation Protection Directive and submitted to Messe München GmbH at least 6 weeks prior to commencement of the given event. Insofar as a permit has been issued, the exhibitor must prove that the intended use of radioactive materials at the trade fair center is covered by the permit concerned.

See the Application for Preventive Fire Protection Measures form in the Order Forms for Exhibitor Services for further information.

5.12.2. X-ray equipment and spurious radiation equipment

The operation of X-ray and spurious radiation equipment requires a special permit and Messe München GmbH's approval. The Directive on the Prevention of Damage by X-rays (RöV) must be observed. The operation of X-ray and spurious radiation equipment is subject to mandatory approval or notification pursuant to Sections 3, 4, 5 and 8 of the RöV. The relevant authority for Munich as the exhibition venue is the Munich State Factory Inspectorate to which the applications for approval or notification must be submitted. Notification must be submitted via the "Registration of Laser and X-Ray Equipment" form in the Order Forms for Exhibitor Services.

5.12.3. Laser equipment

The operation of laser equipment requires a special permit and Messe München GmbH's approval. Notification of the operation of laser equipment is to be submitted to the relevant authority in accordance with DGUV Regulation 11 via the "Registration of Laser and X-Ray Equipment" form in the Order Forms for Exhibitor Services.

The operation of laser equipment will be checked by an independent inspector. The laser equipment may only be used if the conditions stipulated by the independent inspector are complied with.

5.12.4. High-frequency equipment, radio systems, electromagnetic fields

The operation of high-frequency equipment, radio systems and electromagnetic fields requires a special permit and Messe München GmbH's approval.

The operation of high-frequency equipment and radio systems is only permitted if it complies with the provisions of the Telecommunication Installations Act and the Electromagnetic Compatibility of Equipment Act (EMVG).

The use of paging systems, microport equipment, two-way radio intercom equipment and telecontrol equipment is subject to approval by the Telecommunications and Post Regulatory Authority. A copy of the approval documents issued by the Regulatory Authority is to be submitted to Messe München GmbH in good time prior to the commencement of the given event.

Moreover, the operation of high-frequency equipment and radio systems is only permitted if a sufficiently large frequency gap is verifiably left between the frequencies/applications they use and those already in use at the trade fair center. This verification must be submitted to Messe München GmbH. Details regarding the frequencies/applications in use at the trade fair center are available from Messe München GmbH's Technical Exhibition Services Division.

5.13. Cranes, fork-lift trucks, exhibition goods, packaging, goods consignments

The forwarding agents under contract to Messe München GmbH, hereinafter termed "official forwarding agents," exercise sole forwarding agent rights at the trade fair center e.g. transportation of exhibits, stand structures, etc. to the stands incl. provision of any auxiliary and work equipment (fork-lift trucks, cranes, work platforms, etc.) required as well as customs clearance for temporary or permanent importation purposes. Only official forwarding agents may be appointed to render the forwarding agent services mentioned at the trade fair center. In special cases approval must be obtained from Messe München GmbH's Technical Exhibition Services Division.

Messe München GmbH assumes no liability whatsoever for any risks arising from the activities of the official forwarding agents. No empty goods or packaging of any kind may be stored on the stands.

The exhibitor is not entitled to designate Messe München GmbH as the consignee for goods consignments (exhibition goods, stand-building materials, information material and the like) or any other consignments that are not meant for Messe München GmbH but for the exhibitor or a third party. Messe München GmbH is entitled but not obliged at the expense and risk of the given exhibitor and against reimbursement of all the costs incurred to accept and store such consignments or appoint an official forwarding agent to store them, above all in respect of exhibition goods and packaging. No claims can be asserted against Messe München GmbH to the effect that it accepted such consignments without checking their condition and completeness, did not check the cargo and forwarding-agent invoices issued or did not store or keep the given goods correctly.

5.14. Musical reproduction

For all types of musical and audio-visual reproduction, permission is required from the German Performing Rights Society (GEMA) in accordance with the provisions of the Copyright Act.

Contact:

GEMA, 11506 Berlin, Germany

kontakt@gema.de, www.gema.de

Any non-approved musical reproductions may be subject to claims for damages being asserted by GEMA (Section 97 of Copyright Act).

5.15. Beverage dispensing systems

For the installation and operation of beverage dispensing systems on the stand, the relevant statutory legislation, above all the provisions of the Beverage Dispensing Systems Directive (TRSK) 400 No. 3.3.1. and No. 3.3.2. and the Operating Safety Directive (BetrSichV) must be observed.

Further information can be found in the "Registration of Beverage Dispensing Equipment/Notification of Intention to Serve Food and Beverages" form in the Order Forms for Exhibitor Services.

5.16. Food supervision

In connection with the distribution of food samples for immediate consumption and the on-site sale of food and beverages, the relevant statutory legislation, above all the provisions of the Food Hygiene Directive must be observed.

As far as the commercial preparation or distribution of food is concerned, the exhibitor must observe the provisions of the Infection Prevention Act. It is up to the exhibitor to inform himself about all relevant regulations, including those stipulated by local safety authorities, and to observe them. Further information can be found in the "Registration of Beverage Dispensing Equipment/Notification of Intention to Serve Food and Beverages" form in the Order Forms for Exhibitor Services.

5.17. Disturbance due to exhibition goods

Exhibition goods that, by virtue of their appearance, smell, noise, vibration or similar characteristics, constitute a significant disturbance to the running of the given event, and above all put event participants or third-party objects at considerable risk or impinge upon them, are to be removed immediately at Messe München GmbH's request. This obligation of the exhibitor concerned still applies even if he indicated such characteristics in his application and his application was approved. Should the exhibitor fail to meet his obligation by not immediately removing the exhibition goods causing the disturbance, Messe München GmbH is entitled to remove the exhibition goods concerned at the expense and risk of the exhibitor or close down his stand without the exhibitor being entitled to claim damages from Messe München GmbH or the relevant organizer. In such cases, Messe München GmbH decides when the stand that has been closed down should be dismantled.

If a fair, exhibition or other event is not organized by Messe München GmbH but by another organizer, the organizer concerned is entitled to exercise Messe München GmbH's rights described above.

6. Environmental protection

Messe München GmbH is committed to the protection of the environment.

The exhibitor undertakes to ensure that he and his sub-contractors fully comply with all environmental protection-related regulations and requirements.

At the trade fair center, such materials and products as are characterized by their durability, repair friendliness and recyclability, as produce less waste or waste that is easier to dispose of and/or as are made of residual materials or waste should be used to the greatest possible extent.

One-way tableware for catering purposes is to be avoided. Beverages should be purchased in reusable containers (deposit bottles) as far as possible. However, if disposable tableware is used in exceptional circumstances, only ecologically safe materials may be used, i.e., degradable without harmful effects on groundwater or which can be burnt in waste incinerators without generating residues harmful to the environment.

6.1. Waste management

Each exhibitor is responsible for the proper and environmentally friendly disposal of waste which he or his appointed contractors (e.g. stand-builders, caterers, etc.) generate at the exhibition center. The exhibitor may appoint Messe München GmbH only with the disposal of waste at the exhibition center. The exhibitor is to ensure that also his contractors appoint Messe München GmbH only with the disposal of waste at the exhibition center. Messe München GmbH is entitled to appoint its approved contractors with the disposal of waste at the exhibition center.

In all phases of the event including stand set-up and dismantling periods, the aim must be to avoid generating waste wherever possible. This aim must be pursued as early as the planning stage and in coordination with all parties involved. As a general rule, such materials as can be recycled and pollute the environment, as little as possible are to be used for stand-building and stand operation purposes.

6.1.1. Waste disposal

By way of order placement, the exhibitor is to notify Messe München GmbH in good time as to whether he wishes to have the waste generated during the stand-set-up and dismantling periods and/or during the event disposed of as mixed waste by Messe München GmbH, or whether he wishes to initially sort the waste into various recyclable categories (e.g. wood, glass, paper, cardboard, plastic, film/foil) and then have it disposed of as fully pre-sorted, recyclable waste by Messe München GmbH. Kitchen and catering waste and other waste contaminated with kitchen and catering waste may only be disposed of as mixed waste. The exhibitor is required to notify Messe München GmbH of waste requiring special supervision (see Item 6.1.2.) and oils and grease (see Item 7.2.1.), which must be disposed of separately by Messe München GmbH.

The exhibitor is to collect the waste in appropriate containers which are supplied by Messe München GmbH on request, subject to payment of a charge. Insofar as fully presorted, recyclable waste cannot be collected in containers supplied by Messe München GmbH, the exhibitor will have to coordinate the nature of the collection and disposal of these materials with Messe München GmbH.

Production waste and demonstration residue generated by the exhibitor must be registered in good time with Messe München GmbH for disposal, indicating the type of the materials and quantities concerned.

The exhibitor is to ensure that contractors acting at the exhibition center on his behalf conduct themselves in the same way as the exhibitor is expected to do in accordance with the above regulations.

6.1.2. Hazardous waste

The exhibitor is obliged to register with Messe München GmbH in good time for disposal such waste as is by virtue of its nature, characteristics or quantity particularly hazardous to health or the environment, explosive or easily inflammable (e.g. batteries, varnishes, solvents, lubricants, machine oils, coolants, printing dyes and inks, paints), together with the relevant data safety sheet details.

6.1.3. Waste brought to the exhibition center

Such materials and waste as are not used or generated in connection with the given event in the stand construction or dismantling periods or its actual duration may not be brought to the trade fair center.

6.1.4. Waste disposal fees

Waste registered for disposal will be disposed of by Messe München GmbH at the prices valid at the time of the event. Messe München GmbH reserves the right to demand higher charges for the disposal of mixed waste than for fully presorted, recyclable materials.

For such waste generated by the exhibitor or his contractors as has not been registered with Messe München GmbH for disposal, Messe München GmbH is entitled to charge lump-sum compensation equating double the charge it would have raised for disposal of the same quantity of mixed waste. Messe München GmbH's right to claim further compensation remains unaffected. The exhibitor may demand a reduction in the lump-sum compensation if he proves that Messe München GmbH has incurred less damage. Waste generated by the exhibitor or his customers is considered to be all such waste as is located on the exhibitor's stand, unless he can prove that the waste has not been generated by him or his contractors.

All such objects as are located on the exhibitor's stand after the exhibitor has recognizably left the stand will be treated as waste generated by the exhibitor or his contractors not registered with Messe München GmbH for disposal unless the exhibitor proves that the these objects were neither in his nor in the possession of his contractors during the entire period of the event, including stand set-up and dismantling times.

The exhibitor has the option during the dismantling period stated in the Terms of Participation, between 08:00 and 17:00, of having the due and proper clearance of his exhibition stand confirmed by Messe München GmbH.

6.2. Water, wastewater, ground protection

6.2.1. Oil/Grease separators

Exhibitors producing, processing, demonstrating or serving food or other goods containing oil and/or grease in quantities exceeding those of a standard household nature are prior to the disposal of the food and goods concerned to collect the accumulated oil and grease separate from other waste in appropriate containers provided on request upon payment of a charge by Messe München GmbH and to place them on the perimeter of their stands ready for collection by Messe München GmbH.

Exhibitors with dishwashers or other kitchen equipment on their exhibition stands as are not of a standard household nature must drain off the wastewater generated on their stands via oil/grease separators. The order form for the installation of an oil/grease separator is available on request from Messe München GmbH's Technical Exhibition Services Division.

6.2.2. Cleaning/Detergents

Messe München GmbH organizes the cleaning of the areas of general access and other relevant areas at the exhibition center to the extent that they are not leased to exhibitors or other third parties. Exhibitors are responsible for cleaning their exhibition stands. This must be carried out and completed every day prior to the commencement of the fair or event. If exhibitors do not have the cleaning work performed by their own personnel, they must appoint Messe München GmbH-accredited contractors only for this purpose. Such cleaning contractors as are not accredited by Messe München GmbH will be requested to leave the exhibition area.

Only biologically degradable products may be used for cleaning work. Any liquids, substances or other materials as are absolutely essential for cleaning the stand and/or cleaning, operating and maintaining exhibits, should be used so professionally and correctly that no harm is caused to the environment. Residual materials including any aids (e.g. impregnated cleaning wool) used are to be correctly disposed of as special waste. Any detergents containing harmful solvents may only be used in exceptional circumstances in accordance with the relevant regulations.

6.3. Environmental damage

Messe München GmbH must be notified immediately of any environmental damage/pollution (caused by e.g. petrol, oil, solvents, paint).

1. These General Terms of Contract for Exhibitor Services shall apply to the contractual relationship between exhibitors and Messe München GmbH. If exhibitors conclude direct contracts with Messe München GmbH's contracting companies, the terms of contract agreed between the exhibitor and the contracting company of Messe München GmbH shall apply.
2. In case of outside services, Messe München GmbH will pass on order forms, applications for permits, etc. to a contracting company or the responsible authorities. No rights or obligations shall arise for Messe München GmbH from this activity. If Messe München GmbH itself provides the services, it is entitled to use subcontractors. In the case of guest events, payment can be collected by the organizer concerned.
3. Messe München GmbH is not obliged to check information supplied by the exhibitor for accuracy or completeness. The exhibitor shall be liable in case of doubt.
4. All prices listed in these Order Forms for Exhibitor Services are net prices unless otherwise specified. Said prices are subject to VAT at the statutory rate.
5. Any objects rented to the exhibitor are intended only for the purpose agreed (for use at the exhibition stand for the duration of the trade fair) and for the length of time agreed (duration of the trade fair plus time for setting up and dismantling). The exhibitor is liable for damage to or loss of rented objects during the rental period. If the exhibitor's liability is conditional upon fault, he must prove that there was no fault on his part. The rental period begins with delivery to the stand and terminates on return or collection by Messe München GmbH or its subcontractors, even if the exhibitor has already left the stand. Exhibitors are advised to insure rented objects against theft for the duration of the rental period. The exhibitor will be charged at the replacement value for rented objects not returned. In case of damage, the repair costs will be charged if replacement is not necessary. The costs of delivery and collection of the rented objects are included in the rental fee unless otherwise stated in the relevant order form.
6. Messe München GmbH is liable for personal injury (injury to life, body or health) caused by neglect of duty for which Messe München GmbH, its legal representatives or employees are responsible, as well as for other damage caused by willful or grossly negligent breach of duty by Messe München GmbH, its legal representatives or employees.

Messe München GmbH is also liable for any damage caused by negligent breach of cardinal duties by Messe München GmbH, its legal representatives or employees; cardinal contractual duties include obligations, the fulfillment of which is absolutely necessary for the due execution of the contract and the compliance with which the other contracting party must generally be able to rely on and trust in. In such cases Messe München GmbH is liable only if the damage concerned is typical damage and not consequential damage and only up to EUR 100,000 per claim. Vis-à-vis exhibitors Messe München GmbH is under no circumstances liable for damage to and loss of items brought to the fair by the exhibitor and stand equipment, whereby it is immaterial whether the damage or loss occurs before, during or after the fair. The same applies to vehicles parked by exhibitors, employees or persons appointed by the exhibitor at the trade fair center and on its grounds.

7. Online orders and/or orders on the order forms provided by Messe München GmbH (order forms for exhibitor services) are processed by Messe München GmbH if they are received by Messe München GmbH punctually, i.e. no later than the order deadline stipulated in the terms of order. Messe München GmbH may demand payment of a surcharge pursuant to the terms of order for any orders received after the order deadline. Messe München GmbH may provide its services via subcontractors.

Orders must be accepted by the contractor concerned. Acceptance may be given tacitly, i.e. by providing the service or product ordered. Exhibitors do not have a claim to acceptance of the order, unless the law gives rise to such a claim. Acceptance of the order can be refused, above all if the exhibitors concerned have not fulfilled their financial obligations to Messe München GmbH, e.g. those arising from previous events.

The exhibitor has no entitlement to Messe München GmbH accepting orders from a co-exhibitor. The exhibitor has the option of ordering services in his own name from Messe München GmbH for the co-exhibitor. Messe München GmbH may point this option out to the co-exhibitor.

If the order is accepted, then the exhibitor must be provided with the service or product ordered in good time as to be available at the beginning of the trade fair. However, Messe München GmbH is entitled to refuse to provide the exhibitor with the service or product owed, including the supply of electricity, water, compressed air, etc. as long as the exhibitor has not fulfilled his financial obligations to Messe München GmbH, particularly those arising from previous events. The collection of outstanding debts is permitted at the exhibition stand.

Notwithstanding any further provisions set out in the General and Special Terms of Participation of Messe München GmbH governing trade fairs and other events organized by Messe München GmbH, Messe München GmbH is entitled to demand a down payment on the service or product ordered up to the full amount of the agreed remuneration.

Instead of a down payment on the agreed remuneration, Messe München GmbH may raise an appropriate one-off advance charge for the exhibitor services it provides irrespective of the placement or scope of an order. The amount involved may depend, for example, on the size of the exhibition stand. The advance charge for services does not apply to stand construction services and publishing services (catalog entries, Internet services, etc.). The amount exceeding the advance charge for services will be invoiced to the exhibitor several weeks after the end of the event by way of the final invoice. Insofar as the advance charge for services exceeds the actual cost of exhibitor services incurred, the excess amount will be reimbursed to the exhibitor several weeks after the end of the event. The exhibitor is not entitled to payment of interest on the advance charge for services.

8. The exhibitor is entitled to cancel the services offered if the cancellation notice is received by Messe München GmbH prior to the expiry of the cancellation deadline pursuant to the terms of order. Should the cancellation notice be received by Messe München GmbH after the expiry of the cancellation deadline, the order is not considered to have been cancelled. In such case, Messe München GmbH is entitled to execute the order or not irrespective of whether it has already commenced with service provision on the stand. If it executes the order, the exhibitor has to pay the costs incurred for the order. If the order is not executed and service provision on the stand has not yet commenced, it may demand payment by the exhibitor of flat rate compensation of 10% of the costs incurred for the order. If the order is not executed and service provision on the stand has already commenced, it may demand payment by the exhibitor of flat rate compensation of 25% of the costs incurred for the order. The right of Messe München GmbH to demand further compensation remains unaffected. The exhibitor may demand a reduction in the flat rate compensation if he proves that Messe München GmbH only incurred fewer costs.

Amendment of an order may only occur in such a way that the exhibitor issues a cancellation notice for the services ordered he no longer needs (old order) and then places a completely new order for the services he still requires (new order). If the new order is received by Messe München GmbH after the order deadline stipulated in the terms of order, Messe München GmbH may demand payment of a surcharge in addition to the cost of the new order. The old order is considered to have been cancelled if the cancellation notice is received by Messe München GmbH prior to the expiry of the cancellation deadline pursuant to the terms of order. Should the cancellation notice be received by Messe München GmbH after the expiry of the cancellation deadline, the old order is not considered to have been cancelled. The old order will then however no longer be executed by Messe München GmbH. If Messe München GmbH has not yet commenced with service provision on the stand, it may demand payment by the exhibitor of flat rate compensation of 10 % of the costs incurred for the old order. If Messe München GmbH has commenced with service provision on the stand, it may demand payment by the exhibitor of flat rate compensation of 25% of the costs incurred for the old order. The right of Messe München GmbH to demand further compensation remains unaffected. The exhibitor may demand a reduction in the flat rate compensation if he proves that Messe München GmbH only incurred fewer costs.

Both for the old and the new order, the same provisions apply as for any other order.

9. Messe München GmbH is entitled to withdraw from the contract or cancel it without notice and collect or decline to provide the items or services it has provided or is supposed to provide, if exhibitors fail to meet their financial obligations arising from this contract and still fail to do so after Messe München GmbH has sent them a reminder giving them a further five days time to make the necessary payment. If Messe München GmbH makes use of its right to withdraw from the contract or terminate the contractual relationship without notice, the exhibitor shall be liable for damages incurred by Messe München GmbH.

10. Invoices for services ordered and invoices for down payments are due for payment immediately upon receipt without deduction, specifying the customer number. They are payable free of bank charges in euros to one of the accounts stated in the invoice concerned.

For value-added tax reasons Messe München GmbH may only issue invoices to an invoicee other than the exhibitor or re-address invoices to an invoicee other than the exhibitor if the invoicee is the contracting partner of Messe München GmbH in respect of the services to be invoiced. If the exhibitor wishes the invoicee and not himself to be the contracting partner of Messe München GmbH, he may request the corresponding form from Messe München GmbH and complete it together with his legally binding signature and return it to Messe München GmbH. Messe München GmbH is not obliged to accept the invoicee named by the exhibitor and deviating from him as its contracting partner.

Insofar as Messe München GmbH has already commenced with service provision vis-à-vis the exhibitor prior to the receipt of this form, Messe München GmbH must invoice these services to the exhibitor.

If Messe München GmbH issues an invoice with German value-added tax (VAT) to an exhibitor whose registered office is located outside the Federal Republic of Germany, and if Messe München GmbH could have issued the invoice without VAT had the exhibitor provided the requisite information in good time, Messe München GmbH is entitled to charge the exhibitor a fee of EUR 50 for replacing the invoice issued with VAT by an invoice issued without VAT at the request of the exhibitor.

Should the exhibitor wish to have an invoice rewritten because the name, legal form or address of the recipient of the invoice has changed, the exhibitor is obliged to pay Messe München GmbH a sum amounting to EUR 50 plus VAT for each change of invoice unless the details in respect of name, legal form or address of the recipient of the invoice were incorrect on the original invoice and Messe München GmbH was responsible for the incorrect details.

11. All the exhibitor's claims against Messe München GmbH arising from the stand rental, and all legal proceedings in connection therewith lapse after a period of six months. This period of limitation starts at the end of the month in which the closing date of the fair falls. Notwithstanding the provisions set out in Clause 12, any complaints about invoices are to be asserted in writing within a period of exclusion amounting to 14 days following receipt of the invoice concerned.

12. The exhibitor is required to check as soon as possible whether services provided for him have been implemented properly. In order to avoid loss of all claims, written notice of obvious defects must be given immediately.

If equipment, installations or exhibits belonging to the exhibitor are exposed to specific dangers or risks (e.g. damage due to the effects of temperature, humidity, vibration, pressure loss, voltage fluctuations, etc.) the exhibitor is responsible for taking the necessary protective measures. The exhibitor is required to draw attention in his order form / application to any specific dangers his equipment, fittings or exhibition wares could represent to third parties or to property belonging to third parties.

13. If the exhibitor defaults on his payment obligations, the amount due to Messe München GmbH, i.e. the payment on which the exhibitor has defaulted, is subject to interest to be charged at nine percentage points above the base rate from the point in time at which the exhibitor is considered to have defaulted on payment. Any further statutory rights to which Messe München GmbH is entitled if the exhibitor defaults on his payment obligations remain unaffected.

14. The place of performance shall be Munich.

15. Insofar as the exhibitor is a trader, a legal entity under public law or a special fund under public law or has no general place of jurisdiction in the Federal Republic of Germany, Munich is the agreed place of jurisdiction for all disputes arising from this contract or in connection with this contract. Messe München GmbH is also entitled at its discretion to assert its claims vis-à-vis the exhibitor with such court as is competent for the place in which the exhibitor has his registered office or branch office.

16. The additional terms in the order forms must be observed. In cases of doubt, the terms in the order forms shall prevail over the General Terms of Contract for Exhibitor Services.

The exhibitor also undertakes to observe—in addition to the Technical Guidelines—the regulations contained in the "Important Notes", which may be found right behind the index sheet of the Order Forms for Exhibitor Services.

■ Information

We have applied for exhibition protection (trade fair priority) for this trade fair. Trade fair priority can be claimed for **utility models, designs and trademarks**. The trade fair priority certificate serves as proof for exhibitors that they have presented their innovation described in the certificate at the trade fair or exhibition and that they thus enjoy the right of exhibition protection. The further significance of the trade fair priority certificate is that it enables the holder to apply for legal protection against unauthorized imitation or copying up to six months after the first day of exhibition by filing a utility model, design or trademark application for an innovation presented for the first time at a trade fair or an exhibition. The day the innovation is first displayed at the trade fair is adjudged the date of application. This provides, firstly, sufficient time to formulate the application and to make decisions with respect to the costs involved and, secondly, offers the prospective applicant the advantage of being able to wait long enough to judge on the basis of the sales orders received at the trade fair whether a utility model, design or trademark application is worthwhile.

Because of the special requirements of such a procedure we recommend consulting a patent attorney.

The trade fair priority is valid for the Federal Republic of Germany. The question of whether it is valid abroad and, if so, in which countries, must be clarified from case to case.

The **trade fair priority certificates** will be issued by a patent attorney appointed by us subject to payment of a fee. Exhibitors will be notified in good time where and when the patent attorney can be contacted during the trade fair.

The patent attorney will visit exhibitors interested in obtaining a trade fair priority certificate at their stand to establish whether the object for which trade fair priority is being claimed is on display. Since the patent attorney can only attest that day on which he satisfies himself that the object is being exhibited on the exhibitor's stand as being the first day of display, we recommend that the exhibitor get in touch with the patent attorney on the first day he intends to display the object. The patent attorney will provide the exhibitor with information on all questions pertaining to trade fair priority.

In order to ensure that sufficient evidence is available for a justified trade fair priority claim in the event of any subsequent priority dispute, we recommend providing the attorney with documents on the exhibited object (description, brochures, photos, diagram, etc.) made out in triplicate which will then be attached to the trade fair priority certificate. The trade fair priority certificate will be sent to the exhibitor within approximately four weeks.

Trade fair priority can no longer be claimed for patents in the Federal Republic of Germany.